



Agenda

CITY CLERK'S OFFICE

DATE 9-12-12 TIME 10:09am

SERIALIZED BY Katherine Martinez

RECEIVED BY [Signature]

SUSTAINABLE SANTA FE COMMISSION

Tuesday, September 18, 2012
City Councilors' Conference Room
City Hall, 200 Lincoln Avenue
Santa Fe, NM
3:00 to 5:00 p.m.

- A. CALL TO ORDER
- B. ROLL CALL
- C. APPROVAL OF AGENDA
- D. APPROVAL OF MINUTES – August 21, 2012
- E. COMMUNICATIONS FROM THE FLOOR
- F. PRESENTATION:
- G. STAFF COMMUNICATIONS
 - 1. Welcome Americorps 2011/2012 Cadre Member – Katlyn Jennings
 - 2. Report on scheduling for working session annual priorities
 - 3. Update on Institute for Sustainable Community Academy on Adaptation to Climate Change
 - 4. Recycling outreach update
- H. PRESENTATIONS/DISCUSSION/ACTION ITEMS
 - 1. Environmental Management System (EMS) Update
 - 2. Development Code Update (K. Shanahan)
- I. ITEMS FROM THE CHAIR
- J. ITEMS FROM THE COMMISSION
- K. ADJOURNMENT

Next Meeting: – October 16, 2012

NOTE: Persons with disabilities in need of accommodations, contact the City Clerk's office at 955-6520, five (5) working days prior to meeting date.

INDEX OF MINUTES
SUSTAINABLE SANTA FE COMMISSION
September 18, 2012

ITEM	ACTION TAKEN	PAGE(S)
A. CALL TO ORDER	Convened	1
B. ROLL CALL	Quorum	1
C. APPROVAL OF AGENDA	Approved	2
D. APPROVAL OF MINUTES: August 21, 2012	Approved [as submitted]	2
E. COMMUNICATIONS FROM THE FLOOR		2-3
1. REPORT FROM ACTIONEER		4
F. PRESENTATION:	None	
G. STAFF COMMUNICATIONS		
1. Welcome Americorps 2012/2013 Cadre Member- Katlyn Jennings		5
2. Report on scheduling for working session annual priorities		6
3. Update on Institute for Sustainable Community Academy on Adaptation to Climate Change		6
4. Recycling outreach update		7
G. DISCUSSION/ACTION ITEMS		
1. Environmental Management System (EMS) Update		7
2. Development Code Update		7
H. ITEMS FROM THE CHAIR		7
I. ITEMS FROM THE COMMISSION		8
J. ADJOURNMENT		8-9

MINUTES OF THE
CITY OF SANTA FE
SUSTAINABLE SANTA FE COMMISSION
September 18, 2012

CALL TO ORDER

A meeting of the City of Santa Fe Sustainable Santa Fe Commission was called to order by Kim Shanahan, Vice Chair at 3:02 p.m. at the City Hall, City Councilors' Conference Room, Santa Fe, New Mexico.

ROLL CALL

Roll call indicated the presence of a quorum for conducting official business as follows:

MEMBERS PRESENT:

Bianca Sopoci-Belknap, Chair
Kim Shanahan, Vice Chair
Esha Chiocchio,
Reina Fernandez
Kim Kelly
Louise Pape

MEMBERS ABSENT:

Faren Dancer

STAFF PRESENT:

Katlynn Jennings, Americorps Cadre Member
Katherine Mortimer, City of Santa Fe Environmental Services Division
Erin Lloyd-Ortigoza, Americorps Cadre Member
Cindy Padilla, Environmental Services Division Director

OTHERS PRESENT:

Robert Covelli
Isaac Raphael Garcia-Weinberger
Robb Hirsch, Executive Director, Climate Change Leadership Institute
Lisa Merrill, Solid Waste Management Agency
Seth Roffman, *Green Fire Times*

Glen Schiffbauer, NM Green Chamber of Commerce
Jo Ann G. Valdez, Stenographer

APPROVAL OF AGENDA

The agenda was amended to add an Actioneer Report. This was added after Communications from the Floor.

Commissioner Chiocchio moved to approve the Agenda as amended. Commissioner Kelly seconded the motion. The motion passed unanimously by voice vote.

APPROVAL OF MINUTES: August 21, 2012

Commissioner Pape moved to approve the Minutes of the August 21, 2012 meeting. Commissioner Chiocchio seconded the motion. The motion passed unanimously by voice vote.

COMMUNICATIONS FROM THE FLOOR

Introductions were made.

Seth Roffman of *Green Fire Times* said the last issue focused on the Native American perspective on sustainability and the current issue focuses on the northern Rio Grande National Heritage area.

Mr. Roffman noted that he is working on expanding the publication of *Green Fire Times* and is developing alliances to boost, distribute and cover other sectors of the state.

Robert Covelli is interested in what the City is doing in terms of climate.

Robb Hirsch is the Executive Director of the Climate Change Leadership Institute and they would like to partner with the Commission and the City regarding their organization in general, but also on their annual bike ride event (October 14th) that supports leadership and solutions to address human induced climate change. He said the Mayor supports the ride and the City will be providing biking escort.

Commissioner Shanahan introduced Glen Schiffbauer of the New Mexico Green Chamber of Commerce. He noted that he is also a Board Member. He said in the past, the

Commission has discussed how eager the Commission is in creating a Santa Fe Chapter of the NM Green Chamber of Commerce. He mentioned that the City of Las Cruces has over 600 members on their Green Chamber of Commerce.

Commissioner Shanahan noted that they created a Steering Committee and held a search for a person who could do recruitment and this evolved into an Executive Director position.

Mr. Schiffbauer said he came on board last week and they are just getting started. He said his intent is to try to grow their membership.

Commissioner Pape asked if they had a tentative concept on how they will do that.

Mr. Schiffbauer said they have a great model in place with the Las Cruces model and they also have a website. He said they will be reaching out and coordinating with other organizations and events. They are also open to input and suggestions.

Commissioner Shanahan said they would like to have a Green Chapter here in Santa Fe that could be used as a vehicle to broaden the Commission's mission-have it be a venue to disseminate the Commission's intentions, goals and coordination. He said the linkage is pretty important.

Mr. Garcia-Weinberger asked if there will be criteria for somebody to be a member.

Mr. Schiffbauer said there are a couple of different levels.

Commissioner Shanahan said there has been some talk at the State level about having some kind of certification.

Mr. Garcia-Weinberger asked about the possibility of integrating the EMS Program.

Mr. Schiffbauer said one of the programs they have is "Green Certification" and there are levels of certification that one can obtain with being a member of the Green Chamber.

Chair Sopoci-Belknap said she likes the idea of integrating the EMS Program and this is a perfect tool for this without being a mandate. She suggested that they organize some workshops.

ACTIONER REPORT

Commissioner Pape asked if the people on the Actioner List from the previous meeting did what they were supposed to.

She asked Chair Sopoci-Belknap if she asked Mariel of New Energy Economy for a copy of the feasibility report.

Chair Sopoci-Belknap said she does not think that the Feasibility Report is ready for public consumption.

A copy of this month's Actioner Report - that was prepared by Commissioner Chiocchio - was distributed to the Commissioners via e-mail the following day after the meeting. The list on the Actioner Report is as follows:

- Chair Sopoci-Belknap will contact Commissioner Dancer for update on meeting with Councilor Wurzburger.
- Commissioner Dancer will send out an email update regarding Councilor Wurzburger and the bag ban Ordinance.
- Commissioner Fernandez will work on energy efficiency and Mr. Garcia-Weinberger will send her some resources. Commissioner Fernandez will let the Commission know how they should proceed and with whom they can collaborate with.
- Mr. Garcia-Weinberger offered to work on waste stream reduction. Commissioner Shanahan will send him information on a special chipper for construction waste.
- Commissioner Shanahan will work on the Chapter 14 updates.
- Commissioner Pape will work on the EMS Community rollout.
- Commissioners Shanahan, Fernandez and Dancer are on the subcommittee for the Plastic Bag Ban Ordinance. The next public meeting Oct. 1 (all members are encouraged to go to public meeting).

- Ms. Merrill will send an email about next SWAC meeting to Mr. Garcia Weinberger and Commissioner Kelly.
- Chair Sopoci-Belknap, Commissioner Kelly and Lisa Merrill will work on the Star Community Score Card program that starts Nov. 1.
- Low Emission sticker for parking: Commissioner Shanahan will look into the Albuquerque model and see if it is something the Commission wants to pursue.
- Ms. Mortimer will send information about the Academy for Sustainability conference in Portland, USDN conference and commissioners should review and send questions for Katherine to take to the conferences.
- Chair Sopoci-Belknap will send a description of what the Commissioners should bring to the next meeting.
- Ms. Mortimer will send out a draft agenda so that members can comment before the next meeting and Chair Sopoci-Belknap will finalize it.
- Ms. Mortimer will update names on the city website.
- Ms. Lloyd-Ortigoza will send out the most current copy of the EMS report for the Commission to review during the next meeting.
- Chair Sopoci-Belknap, Commissioner Shanahan and Katherine Mortimer will send out a draft letter to send to City Department Heads to remind them of the Sustainable SF Plan.
- Chair Sopoci-Belknap will get names from the server list from the Sustainable SF website so that we can encourage people to “like” the Sustainable SF website.

STAFF COMMUNICATIONS

1. Welcome Americorps 2012-2013 Cadre Member –Katlyn Jennings

Ms. Mortimer introduced Katlyn Jennings. Ms. Jennings gave a brief history of her background. The Commissioner welcomed Ms. Jennings. Ms. Jennings will be working on the EMS template.

2. Report on scheduling for working session annual priorities

Ms. Mortimer said after the Working Session where the Commission created the annual priorities, she thought it would be good to create a schedule or work plan for the year.

Chair Sopoci-Belknap suggested that there be one lead person to take leadership on each of the priorities. The lead persons are as follows:

- 1) Waste Stream Reduction – Isaac Garcia-Weinberger
- 2) Energy Efficiency Public Outreach Program – Reina Fernandez
- 3) Chapter 14 Updates – Kim Shanahan
- 4) EMS Community Roll Out – Louise Pape
- 5) Star Community Score Card – Bianca Sopoci-Belknap, Kim Kelly and Lisa Merrill
- 6) Low Emission Sticker for Parking – Kim Kelly

The Commission discussed the Plastic Bag Ordinance. As noted above, the next Public Meeting on the Ordinance is scheduled for October 1st. The Commissioners were encouraged to attend the meeting. There was consensus that more outreach is needed, possibly a community meeting could be scheduled before the ban is in place - to make a case for the ban.

Ms. Padilla suggested that the Commission think about what they want the ban to accomplish and what they want the city to gain from the ban.

3. Update on Institute for Sustainable Community Academy on Adaptation to Climate Change

Ms. Mortimer reported that the team (Ms. Mortimer, Cindy Padilla, Mayor Coss, Councilor Dominguez and Commissioner Holian) will be attending the Institute for Sustainable Community Academy and the Urban Sustainability Directors' Network Conference from October 1st through October 5th in Portland, CA.

4. Recycling outreach update

Ms. Merrill reported that the Household Hazardous Collection Center opened on Friday. There is now a place for County and City residents to dispose of their hazardous waste. The Center is open Fridays and Saturdays (except holidays) from 8:00 a.m. to 4:45 p.m.

{A brochure entitled “*Residential Guide to Household Hazardous Waste*” was distributed. A copy is hereby incorporated to these Minutes as Exhibit “A”.}

5. PRESENTATIONS/DISCUSSION/ACTION ITEMS

1. Environmental Management System (EMS) Update

Ms. Lloyd-Ortigoza said they will be having another meeting with the Steering Committee to go over items for the report and to track the progress that has been made so that they can start the implementation.

Chair Sopoci-Belknap asked when would be the appropriate time for the Commission to provide input.

Ms. Mortimer said the Commission could provide input during the Star Community roll out.

Ms. Padilla said the Commission could add this to the agenda and set some time on the agenda to discuss it further.

Commissioner Shanahan asked if the City has identified the next division for this.

Ms. Mortimer said yes, the Utility Billing Division and the next one could be the Wastewater Division or the Buckman Diversion Division.

Ms. Padilla noted that the City received a \$100,000 grant from the Department of Energy and Minerals and they will be purchasing four CNG Trucks by December.

2. Development Code Update

This item was not discussed.

ITEMS FROM THE CHAIR

Chair Sopoci-Belknap asked that the agenda go out on draft form before it goes out so that the Commissioners can provide their input. The Chair will finalize the agenda.

Chair Sopoci-Belknap said Commissioner Kelly asked if it would be possible for the Commission to meet at 2:00. There was consensus that the Commission will meet from **2:30 p.m.** to 4:30 p.m.

ITEMS FROM THE COMMISSION

Commissioner Shanahan noted that there will be legislation at this upcoming Legislative Session to extend the Sustainability Building Tax Credit for 10 more years. There will also be legislation to pass a Homebuyers Tax Credit.

Commissioner Pape asked the Commissioners to see the short video on climatetoday.com.

Commissioner Pape said the Commissioners may be interested in visiting the website cleanpowersf.org.

Commissioner Kelly suggested that the Commission draft a formal letter that would be included when the Sustainable SF Plan is sent out. She said the Commission could make this an annual thing.

Commissioner Chiocchio announced that she is working with a Climate Masters Group in that evolved out of the Climate Masters course in an effort to power the Roundhouse with solar panels. They were part of a rally at the Roundhouse last week to promote a more general move from coal to solar and are still working on getting signatures for our petition.

Ms. Mortimer announced that they have started a Sustainable Facebook page.

ADJOURNMENT

Schedule next meeting/ adjournment

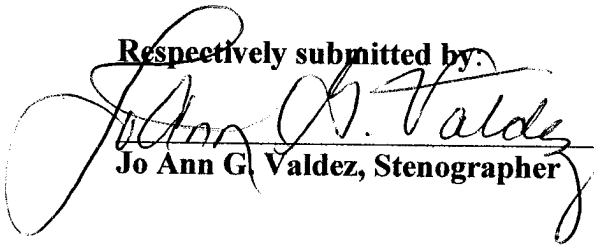
The next meeting is scheduled for October 16, 2012 from 3:00 p.m. to 5:00 p.m.

Commissioner Pape moved to adjourn, second by Commissioner Shanahan, the meeting adjourned at 4:55 p.m.

Approved by:

Bianca Sopoci-Belknap, Chair

Respectively submitted by:


Jo Ann G. Valdez, Stenographer

FLUORESCENT LAMPS

Most CFLs contain 1-3 mg of mercury per bulb. Even in small amounts mercury is poisonous when not handled properly and creates a potential risk for landfills and waste incinerators where it can contribute to air and water pollution.


Despite potential pollution if not disposed of properly, the use of CFLs actually helps reduce total mercury emissions in the U.S. because of their significant energy savings. Using CFLs reduces demand for electricity, which in turn reduces the amount of coal burned by power plants, which reduces emissions of mercury when the coal is burned.

To properly store your old CFLs or tubes, place them in the same box in which they were purchased. If that is long gone, place them in a sturdy container (i.e. box or bucket) with a lid. Label your container and keep it in a safe spot, away from children, and pets. If you can't find a large enough box, try to bring them to the collection center soon after changing them out.

When transporting fluorescent lamps put them in your trunk, back seat, or wrap them so they won't roll around or break.

For information on how to handle a broken bulb, visit the EPA's website:

<http://www.epa.gov/cfl/cflcleanup.html>

 All types of mercury containing lamps and CFLs are accepted at the BURRT HHW Collection Center, but not in your recycling bin.


SHARPS

Sharps include hypodermic needles, syringes, and lancets. They are typically used in the home for insulin injection or for administering medications to treat other chronic diseases.

Santa Fe residents can put their sharps in the trash container, as long as they are not thrown in loosely.

- Use an empty laundry detergent bottle with a screw-on lid to store used sharps. It is recommended to label the bottle with "Needles or Sharps" so that it does not pose a risk to your family, neighbors, or trash collector.
- Once the laundry detergent bottle is full, secure the lid tightly and place it in your trash container.
- Do not store used sharps in glass bottles, soda bottles, aluminum cans, or coffee cans which may break or lack a secure lid. Always keep storage containers for used sharps out of the reach of children.

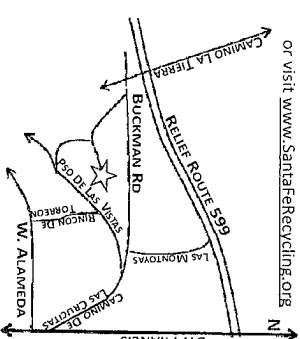
Managing and disposing of household generated sharps safely reduces pollution to our environment and prevents injury and the risk of disease transmission from needle-sticks.

 Sharps are NOT accepted at the BURRT HHW Collection Center and they should NEVER be put in recycling bins, left on streets, in parks, or anywhere they could injure someone.

HHW COLLECTION CENTER


2600 Buckman Road, Santa Fe, NM 87507
Open: Fridays & Saturdays (except Holidays)
from 8:00am to 4:45pm

For more information, call (505) 820-0208 or visit www.SantaFeRecycling.org



STORAGE & TRANSPORTATION

- Do not dispose of any liquid HHW products in the trash because liquid can leak from the trash truck onto the ground.
- Collect and store HHW separately in a sealed and labeled container, away from heat sources, children, and pets. The original container is best.
- Do not mix with other chemicals!
- Clean up spills with an absorbent (kitty litter, shredded newspaper, vermiculite, rags, etc.), then bag waste materials and discard in the trash. Dilute the soiled area with water.
- Remember to follow any instructions for use and disposal provided on product labels.

 Printed on 100% Post-Consumer Recycled Paper

THE RESIDENTIAL GUIDE TO

HOUSEHOLD HAZARDOUS WASTE

How to Properly Handle Household Hazardous Waste in Santa Fe



Rethink Our Waste
www.SantaFeRecycling.org

THE

RESIDENTIAL

GUIDE TO

EXHIBIT
A

WHAT IS HHW?

HHW is a leftover household product that has a label or ingredients that contains any of the following warnings: flammable, ignitable, corrosive, reactive, or toxic. These warnings can be found in anything from drain cleaners, motor oil, to pesticides.

Disposing HHW down the drain, sewer, or trash can cause chemicals and toxins to pollute our environment, especially our ground water supply which can contaminate our parks, drinking water, farms and more.

When HHW is taken to the BuRRT Collection Center, the waste can be properly disposed, recycled, or reused. Recycling HHW conserves resources and energy that would otherwise be expended in the production of more hazardous materials.

THE HHW COLLECTION CENTER ACCEPTS:

Paint & Solvents	Fertilizers
Batteries (all kinds)	Poisons
Automotive Oil	Pool Chemicals
Gasoline	Fluorescent Light Bulbs
Antifreeze	B AQ Propane Tanks
Cleaning Supplies	Fire Extinguishers
Finishes and Stains	Mercury
Thermostats	Corrosives
Aerosols	Photographics
Pesticides/Herbicides	

NOT ACCEPTED:

Motor Oil Filters	Ammunition
Needles/Sharps	Gunpowder
Medical Waste	Explosives
Pharmaceuticals	Radioactive Materials- (i.e. smoke detectors)
Asbestos	

PAINTS & SOLVENTS

There are several different types of paints and solvents. Some paints, like latex, are not considered hazardous, while oil based paints are. Here's how you can properly handle your paints and solvents:

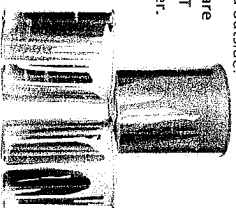
LATEX PAINT (water-based acrylic paint) contains water-soluble binders so it is not considered a hazardous waste, thus you can put it in your trash can as long as the paint is dry or solidified first. Or, you can take the leftover paint to the HHW Collection Center to be recycled.


- To dry out your paint can, try mixing in kitty litter, paint hardener, or saw dust and leave the lid off. Once the liquid has dried and is not runny, you can throw it with the rest of your household trash.

OIL BASED PAINT is made out of synthetic resins derived from petroleum and when not properly stored or recycled the vapors and chemicals can pose a health threat on our environment.

Solvents like stains, varnishes, lacquer, acetone, and turpentine should never be put down the drain, toilet, or poured outside.

All paints & solvents are accepted at the BuRRT HHW Collection Center.



 Empty paint & solvent cans and containers cannot be recycled because of their toxic residue and should be thrown in the trash.

MOTOR OIL & ANTIFREEZE

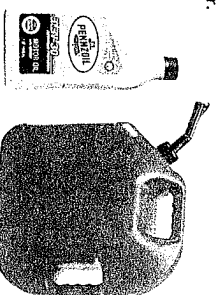
All automotive oil, antifreeze, and coolants are environmentally hazardous because of the blend of additives, such as lubricants, buffers and corrosion inhibitors. Even if the label says "Non-Toxic" or "Less-Toxic" they should be treated with caution and disposed of appropriately.


- Do not dispose of oil or antifreeze in the trash because liquid can leak in a trash truck and spill onto our roads.

- Clean up spills with an absorbent (kitty litter, shredded newspaper, vermiculite, rags, etc.), then bag waste materials and discard in the trash. Dilute the soiled area with water.

- Collect and store used oil or antifreeze in sealed and labeled, plastic or metal container, away from heat sources, children, and pets. The original container is best. Do not mix with any other substance and if you accidentally do, be sure to tell the HHW Collection Center.

All motor oil, coolants, and antifreeze liquids are accepted at the BuRRT HHW Collection Center.



 Empty containers cannot be recycled because of their toxic residue and should be thrown in the trash.

CHEMICALS & CLEANERS

Household chemicals and cleaning products such as: pesticides, fertilizers, detergents, and sprays can contaminate our groundwater, rivers and soil when not properly disposed. Not to mention they can have serious effects on human health if they are ingested, absorbed through the skin, or inhaled. Play it safe and look to warning labels to help determine if you chemical or cleaner might be toxic:


"Harmful if swallowed"

"Hazardous to humans and domestic animals"

"Skin and eye irritant"

All types of powders and liquids from chemical and cleaners are accepted at the BuRRT HHW Collection Center.



 Household cleaner containers, such as Clorox bottles, tile scrub bottles, etc, can be recycled if the container is plastic or metal, accepted in the local program, and is completely empty.

Think less toxic options. It's easy and usually less expensive to make your own non-toxic cleaners which are healthier for you and our environment.