



Agenda

Finance Committee Meeting
January 22, 2007 – 5:15 pm
City Council Chambers

1. CALL TO ORDER
2. ROLL CALL
3. APPROVAL OF AGENDA
4. APPROVAL OF CONSENT AGENDA
5. APPROVAL OF MINUTES:

CITY CLERK'S OFFICE

DATE 1-19-07 TIME 1:30 pm

SERVED BY Yolanda Green

RECEIVED BY Rosalie Cull

JANUARY 3, 2007

INFORMATIONAL AGENDA:

CONSENT AGENDA:

6. BID OPENING:
 - A. BID NO. 07/26/B – RODEO ROAD MEDIAN SAFETY IMPROVEMENTS CONSTRUCTION AGREEMENT; STAR PAVING COMPANY (ERIC MARTINEZ)
 1. REQUEST FOR APPROVAL OF BUDGET ADJUSTMENT – PROJECT FUND
 - B. BID NO. 07/27/B – SANTA FE TRAIL PROJECT SIRINGO ROAD TO ST. MICHAEL'S DRIVE CONSTRUCTION AGREEMENT; A.S. HORNER, INC. (ERIC MARTINEZ)
 1. REQUEST FOR APPROVAL OF BUDGET ADJUSTMENT – PROJECT FUND
 - C. BID NO. 07/29/B – CURBSIDE RECYCLING CONTAINERS FOR SOLID WASTE MANAGEMENT DIVISION; AMERI-KART CORPORATION (VIVIAN MARTINEZ AND WILLIAM DEGRANDE)
 - D. BID NO. 07/31/B – BICENTENIAL SWIMMING POOL-PLASTER; LEE-SURE POOLS, INC. (CHIP LILIENTHAL)
 - E. BID NO. 07/35/B – CHEMICALS FOR WATER DIVISION; F-2 INDUSTRIES, LLC (MICHAEL GONZALES)



Agenda

7. REQUEST FOR APPROVAL OF BUDGET ADJUSTMENT IN PROJECT FUND – SANTA FE YOUTH AND FAMILY CONSORTIUM (ZONA DEL SOL, INC.) (CHIP LILIENTHAL)
8. REQUEST FOR APPROVAL OF GRANT AGREEMENT – 2004 NEW MEXICO LEGISLATIVE APPROPRIATIONS FOR SOUTHSIDE LIBRARY; STATE OF NEW MEXICO SPECIAL APPROPRIATIONS PROJECT (CHIP LILIENTHAL AND FRANK ARCHULETA)
 - A. REQUEST FOR APPROVAL OF BUDGET INCREASE – PROJECT FUND
9. REQUEST FOR APPROVAL OF CONSTRUCTION AGREEMENT – RODEO ROAD/RICHARD'S AVENUE TRAFFIC SIGNAL IMPROVEMENTS PROJECT; A.S. HORNER, INC. (LEROY PACHECO)
 - A. REQUEST FOR APPROVAL OF BUDGET INCREASE – PROJECT FUND
10. REQUEST FOR APPROVAL OF GRANT APPLICATION AND AWARD – SANTA FE MUNICIPAL AIRPORT CONSTRUCTION AND DESIGN PROJECTS; NEW MEXICO DEPARTMENT OF TRANSPORTATION AVIATION DIVISION (JIM MONTMAN)
11. REQUEST FOR APPROVAL OF A RESOLUTION IN SUPPORT OF A CAPITAL COOPERATIVE AGREEMENT WITH THE NEW MEXICO DEPARTMENT OF TRANSPORTATION FOR 2006 LEGISLATIVE APPROPRIATIONS FOR KACHINA RIDGE ROAD IN THE CITY OF SANTA FE (ERIC MARTINEZ)
 - A. REQUEST FOR APPROVAL OF CAPITAL COOPERATIVE AGREEMENT – 2006 LEGISLATIVE APPROPRIATIONS FOR ROAD IMPROVEMENTS TO KACHINA RIDGE ROAD; NEW MEXICO DEPARTMENT OF TRANSPORTATION (ERIC MARTINEZ)
 - B. REQUEST FOR APPROVAL OF BUDGET INCREASE FROM GRANT REVENUES – PROJECT FUND
12. REQUEST FOR APPROVAL OF PROFESSIONAL SERVICES AGREEMENT – DESIGN AND CONSTRUCTION OF LA TIERRA TRAILS (RFP #07/15/P); PECOS BALDY ENTERPRISES (ANNE MCLAUGHLIN)
13. REQUEST FOR APPROVAL OF PROFESSIONAL SERVICES AGREEMENT – ON-CALL PLANNING AND ENGINEERING DESIGN SERVICES FOR NON-MOTORIZED TRAILS (REP #07/26/P); GANNETT FLEMING WEST, INC. AND PARSONS BRINCKERHOFF (ANNE MCLAUGHLIN)



Agenda

Finance Committee Meeting
January 22, 2007 – 5:15 pm
City Council Chambers
Page 3

14. REQUEST FOR APPROVAL OF AMENDMENT NO. 2 TO PROFESSIONAL SERVICES AGREEMENT – HOT EMULSION SYSTEM FOR STREETS AND DRAINAGE MAINTENANCE DIVISION; PLUMBTECH PLUMBING & MECHANICAL, INC. (MARY MACDONALD)
15. REQUEST FOR APPROVAL OF PROFESSIONAL SERVICES AGREEMENT – ENVIRONMENTAL REMEDIATION AT SANTA FE RAILYARD PARK; INTERA, INC. (FRANK ROMERO)
16. REQUEST FOR APPROVAL OF INITIAL FUNDING GOALS FOR INVESTMENT LOAN FUND FOR AFFORDABLE HOUSING (MELISA COLLETT)
17. REQUEST FOR APPROVAL OF SOLE SOURCE PROCUREMENT TO PROFESSIONAL SERVICES AGREEMENT – WATER RIGHTS AND RESOURCE MANAGEMENT FOR WATER DIVISION; NORMAN GAUME, P.E. (KYLE HARWOOD)
18. REQUEST FOR APPROVAL OF PROFESSIONAL SERVICES AGREEMENT – PROVIDE TEEN ACTIVITIES AND EVENTS FOR TEEN NIGHTS PROGRAM (RFP #07/19/P); YOUTHWORKS (RICK ANAYA)
19. REQUEST FOR APPROVAL OF LEGAL SERVICES AGREEMENT – APPOINTMENT AS PRO-TEM MUNICIPAL JUDGE; RUTH L. KOVNAT (JUDGE ANN YALMAN)
20. REQUEST FOR APPROVAL OF SOLE SOURCE PROCUREMENT TO AMENDMENT NO. 2 TO PROFESSIONAL SERVICES AGREEMENT – SPECIFIC ENGINEERING SERVICES FOR PLANNING AND LAND USE DIVISION; JOE BARELA, P.E. (WENDY BLACKWELL)
21. REQUEST FOR APPROVAL OF SOLE PROCUREMENT – BASEBALL IN-FIELD SOIL MATERIAL FOR PARKS DIVISION; BUILDODOLOGY (BEN GURULE)
22. REQUEST FOR APPROVAL OF PROCUREMENT UNDER FEDERAL PRICE AGREEMENT – WATER TANKER TRUCK FOR STREETS AND DRAINAGE DIVISION; RUSH TRUCK CENTER (ROBERT RODARTE)
23. REQUEST FOR APPROVAL OF A RESOLUTION DIRECTING STAFF TO PLAN A CELEBRATION OF THE FIFTIETH ANNIVERSARY OF THE PASSAGE OF THE FIRST HISTORIC PRESERVATION ORDINANCE IN SANTA FE (COUNCILOR HELDMEYER AND CHAVEZ) (DAVID RASCH)



Agenda

24. REQUEST FOR APPROVAL TO PUBLISH NOTICE OF PUBLIC HEARING ON FEBRUARY 28, 2007 OF AN ORDINANCE AMENDING SECTION 24-2.6 SFCC 1987 TO RESTRICT TRUCK, TRUCK TRAILER AND OTHER LARGE VEHICLE TRAFFIC ON JAY STREET; NAVAJO DRIVE; QUAPAW STREET; AND VIA ANTIGUA (COUNCILOR HELDMEYER) (RICK DIVINE)
25. REQUEST FOR APPROVAL OF PROJECT AGREEMENT – SELECTIVE TRAFFIC ENFORCEMENT PROGRAM (S.T.E.P.); NEW MEXICO DEPARTMENT OF TRANSPORTATION SAFETY BUREAU (CHIEF ERIC JOHNSON)
 - A. REQUEST FOR APPROVAL OF BUDGET INCREASE – GENERAL FUND
26. REQUEST FOR APPROVAL OF A RESOLUTION ENDORSING AND SUPPORTING GOVERNOR RICHARDSON'S INVESTMENT PARTNERSHIP 2 ("GRIP2") (COUNCILOR DOMINGUEZ) (ROBERT ROMERO)
27. REQUEST FOR APPROVAL OF A RESOLUTION AUTHORIZING AND APPROVING SUBMISSION OF AN EXECUTED AGREEMENT FOR FINANCIAL ASSISTANCE TO THE NEW MEXICO ENVIRONMENT DEPARTMENT, CONSTRUCTION PROGRAMS BUREAU, TO PLAN, DESIGN AND CONSTRUCT AN EFFLUENT WATER LINE FROM THE SANTA FE WASTEWATER TREATMENT PLANT TO THE TIERRA CONTENTA SUBDIVISION AREA (COUNCILORS CHAVEZ, DOMINGUEZ AND TRUJILLO) (NICK SCHIAVO)
 - A. REQUEST FOR APPROVAL OF BUDGET INCREASE – PROJECT FUND
28. REQUEST FOR APPROVAL OF A STUDY SESSION TO CONSIDER RECOMMENDATIONS FROM GROUP INSURANCE BENEFITS ADVISORY COMMITTEE REGARDING THE CITY OF SANTA FE'S GROUP INSURANCE BENEFITS (MIGUEL LUCERO)

DISCUSSION:

29. REQUEST FOR APPROVAL OF 2006 CIP BOND FUNDS FOR TECHNOLOGY PROJECTS FOR ITT DIVISION (THOMAS WILLIAMS AND JACK HIATT)
30. REQUEST FOR APPROVAL OF A RESOLUTION RATIFYING THE GOVERNING BODY'S INTENT TO TERMINATE THE EXTRATERRITORIAL JURISDICTION JOINT POWERS AGREEMENT BY PROVIDING THE REQUIRED NINETY-DAY WRITTEN NOTIFICATION TO THE BOARD OF COUNTY COMMISSIONERS OF SANTA FE COUNTY (COUNCILOR CHAVEZ)



Agenda

31. REQUEST FOR APPROVAL OF A RESOLUTION INVESTING IN NORTHERN NEW MEXICO'S FUTURE; REGARDING GROSS RECEIPTS TAX REVENUE RESULTING FROM THE NEW LAB MANAGEMENT CONTRACT AT LOS ALAMOS NATIONAL LABORATORY (COUNCILOR CHAVEZ AND MAYOR COSS) (LYNETTE MONTOYA)
32. REQUEST FOR APPROVAL OF A RESOLUTION SUPPORTING AND ADOPTING A COOPERATIVE AGREEMENT BETWEEN LOS ALAMOS COUNTY, THE NORTH CENTRAL REGIONAL TRANSIT DISTRICT, AND THE REGIONAL DEVELOPMENT CORPORATION FOR THE DISTRIBUTION OF \$1.5 MILLION OF NEW GROSS RECEIPTS TAX RECEIVED BY LOS ALAMOS COUNTY (COUNCILOR CHAVEZ AND MAYOR COSS) (JON BULTHUIS)
33. REQUEST FOR APPROVAL OF FISCAL YEAR 2006/2007 MID-YEAR BUDGET REVIEW, INCREASES AND ADJUSTMENTS (KATHRYN RAVELING)
 - A. REVIEW OF CITY MANAGER'S OFFICE (GALEN BULLER)
 - B. REVIEW OF GROSS RECEIPTS TAX REPORT TO-DATE (KATHRYN RAVELING)
 - C. REVIEW OF LODGERS' TAX REPORT TO-DATE (KATHRYN RAVELING)
 - D. REQUEST FOR APPROVAL OF A RESOLUTION RELATING TO A REQUEST FOR APPROVAL OF SECOND QUARTER (MID-YEAR) BUDGET ADJUSTMENTS FOR FISCAL YEAR 2006/2007 (KATHRYN RAVELING)
34. REQUEST FOR APPROVAL OF BUDGET INCREASES FOR SALARY ADJUSTMENTS FOR AFSCME, POLICE OFFICERS' ASSOCIATION AND NON-UNION EMPLOYEES (KATHRYN RAVELING)
35. REQUEST FOR APPROVAL TO PUBLISH NOTICE OF PUBLIC HEARING ON FEBRUARY 28, 2007 OF AN ORDINANCE AMENDING SECTIONS 18-10.1, 18-10.3, 18-10.4 AND 18-10.5 SFCC 1987 REGARDING MUNICIPAL LOCAL OPTION GROSS RECEIPTS TAX; CLARIFYING THE IMPOSITION AND DEDICATION OF MUNICIPAL LOCAL OPTION GROSS RECEIPTS TAX; IN COMPLIANCE WITH STATE LAW (KATHRYN RAVELING)



Agenda

Finance Committee Meeting
January 22, 2007 – 5:15 pm
City Council Chambers
Page 6

36. DISCUSSION AND REQUEST FOR CONCEPT APPROVAL OF POTENTIAL DATES FOR A SPECIAL ELECTION AND POTENTIAL ELECTION QUESTIONS (KATHRYN RAVELING)
37. OTHER FINANCIAL INFORMATION
38. MATTERS FROM THE COMMITTEE
39. ADJOURNMENT

Interpreter for hearing impaired is available through City Clerk's Office upon 5 days notice.

**SUMMARY OF ACTION
FINANCE COMMITTEE MEETING
Wednesday, January 22, 2007**

<u>ITEM</u>	<u>ACTION</u>	<u>PAGE</u>
CALL TO ORDER	Quorum	1
APPROVAL OF AGENDA	Approved [amended]	1-2
APPROVAL OF CONSENT AGENDA	Approved [amended]	2
CONSENT AGENDA LISTING		2-6
APPROVAL OF MINUTES: JANUARY 3, 2007	Approved	6
<u>INFORMATIONAL AGENDA</u>	No items	6
<u>CONSENT CALENDAR DISCUSSION</u>		
REQUEST FOR APPROVAL OF A RESOLUTION ENDORSING AND SUPPORTING GOVERNOR RICHARDSON'S INVESTMENT PARTNERSHIP 2 ("GRIP2")	Approved	6-7
<u>DISCUSSION AGENDA</u>		
REQUEST FOR APPROVAL OF A RESOLUTION INVESTING IN NORTHERN NEW MEXICO'S FUTURE; REGARDING GROSS RECEIPTS TAX REVENUE RESULTING FROM THE NEW LAB MANAGEMENT CONTRACT AT LOS ALAMOS NATIONAL LABORATORY	Approved [amended]	7-9

ITEM**ACTION****PAGE**

**REQUEST FOR APPROVAL OF A
RESOLUTION SUPPORTING AND
ADOPTING A COOPERATIVE
AGREEMENT BETWEEN LOS ALAMOS
COUNTY, THE NORTH CENTRAL
REGIONAL TRANSIT DISTRICT, AND
THE REGIONAL DEVELOPMENT
CORPORATION FOR THE DISTRIBUTION
OF \$1.5 MILLION OF NEW GROSS
RECEIPTS TX RECEIVED BY LOS ALAMOS
COUNTY**

Approved

9

**REQUEST FOR APPROVAL OF FISCAL
YEAR 2006/2007 MID-YEAR BUDGET
REVIEW, INCREASES AND ADJUSTMENTS**

**REVIEW OF CITY MANAGER'S
OFFICE**

Information/discussion

9-12

**REVIEW OF GROSS RECEIPTS TAX
REPORT TO DATE**

Information/discussion

12-15

**REVIEW OF LODGERS' TAX REPORT
TO DATE**

Information/discussion

15

**REQUEST FOR APPROVAL OF A
RESOLUTION RELATING TO A
REQUEST FOR APPROVAL OF
SECOND QUARTER (MID-YEAR)
BUDGET ADJUSTMENTS FOR
FISCAL YEAR 2006;/2007**

Postponed to next meeting

17-18

**REQUEST FOR APPROVAL OF BUDGET
INCREASES FOR SALARY ADJUSTMENTS
FOR AFSCME, POLICE OFFICERS'
ASSOCIATION AND NON-UNION EMPLOYEES**

To Council/negative rec.

16-17

**REQUEST FOR APPROVAL OF
2006 CIP BOND FUNDS FOR
TECHNOLOGY PROJECTS FOR ITT
DIVISION**

Approved

18-21

ITEM**ACTION****PAGE**

**REQUEST FOR APPROVAL OF A
RESOLUTION RATIFYING THE
GOVERNING BODY'S INTENT TO
TERMINATE THE EXTRATERRITORIAL
JURISDICTION JOINT POWERS
AGREEMENT BY PROVIDING THE
REQUIRED NINETY-DAY WRITTEN
NOTIFICATION TO THE BOARD OF
COUNTY COMMISSIONERS OF SANTA
FE COUNTY**

Postponed to next meeting 21-24

**REQUEST FOR APPROVAL TO PUBLISH
NOTICE OF PUBLIC HEARING ON
FEBRUARY 28, 2007, OF AN ORDINANCE
AMENDING SECTIONS 18-10.1, 18-10.3, 18-10.4
AND 18-10.5 SFCC 1987, REGARDING
MUNICIPAL LOCAL OPTION GROSS
RECEIPTS TAX; CLARIFYING THE
IMPOSITION AND DEDICATION OF
MUNICIPAL LOCAL OPTION GROSS
RECEIPTS TAX; IN COMPLIANCE WITH
STATE LAW**

Approved 24-25

**DISCUSSION AND REQUEST FOR
CONCEPT APPROVAL OF POTENTIAL
DATES FOR A SPECIAL ELECTION AND
POTENTIAL ELECTION QUESTIONS**

Postponed 2nd Mtg. in Feb. 25

OTHER FINANCIAL INFORMATION

26

MATTERS FROM THE COMMITTEE

26

ADJOURNMENT

26

**MINUTES OF THE
CITY OF SANTA FE
FINANCE COMMITTEE
Monday, January 22, 2007**

1. CALL TO ORDER

A meeting of the Finance Committee was called to order by Chair Karen Heldmeyer, at 5:15 p.m., on Monday, January 22, 2007, in the Council Chambers, City Hall, 200 Lincoln Avenue, Santa Fe, New Mexico.

2. ROLL CALL

MEMBERS PRESENT:

Councilor Karen Heldmeyer, Chair
Councilor Christopher Calvert
Councilor Carmichael Dominguez
Councilor Matthew Ortiz
Councilor Rebecca Wurzbarger

OTHER COUNCILORS PRESENT:

Councilor Ronald S. Trujillo
Councilor Miguel Chavez, Mayor Pro-Tem

OTHERS ATTENDING:

Kathryn Raveling, Finance Director
Yolanda Green, Finance Division
Melessia Helberg, Stenographer.

There was a quorum of the membership in attendance for the conducting of official business.

NOTE: All items in the Committee packets for all agenda items are incorporated herewith by reference. The original Committee packet is on file in the Finance Department.

3. APPROVAL OF AGENDA

Councilor Ortiz proposed, with regard to Items #33, #30 and #34, that we look for acceptable dates if we don't get to all of these this evening, saying he has to attend a 7:00 p.m. meeting of a neighborhood association. He has a series of questions for the City Manager on #33A. He suggested as alternative dates Wednesday or Thursday to continue the discussion on these items, or to continue discussion to the next Finance Committee meeting. He asked Ms. Raveling the deadline on the mid-year adjustments.

Ms. Raveling said there is no deadline on the mid-year budget adjustments, but there is a time deadline on Item #34, in that these are set to be effective by the first pay period in February.

Councilor Wurzbarger suggested amending the agenda to hear Items #33 and #34 first on the agenda tonight.

Chair Heldmeyer said Items #31-32 are on the agenda because these are going to the Legislature, so there is a time limit on these two.

Councilor Chavez said Item #31 might be on the Legislative Agenda, and Item #32 is a separate agreement with Los Alamos County and the North Central RTD, and is not time sensitive, but it holds back staff from doing work in the event it is approved.

MOTION: Councilor Wurzbarger moved, seconded by Councilor Dominguez, to hear Items #31-#34 prior to the Consent agenda discussion.

DISCUSSION: Councilor Calvert asked how many items we want to pull from consent.

Councilor Dominguez said he would like to pull consent Item #26.

SUBSTITUTE MOTION: Councilor Wurzbarger moved, seconded by Councilor Dominguez, to hear Items #31-34 immediately following the Consent Agenda discussion, and to approve the agenda as amended.

VOTE: The motion was approved unanimously on a voice vote.

4. APPROVAL OF CONSENT AGENDA

MOTION: Councilor Wurzbarger moved, seconded by Councilor Dominguez, to approve the Consent Agenda as amended.

VOTE: The motion was approved unanimously on a voice vote.

CONSENT AGENDA

6. BID OPENINGS:

A. BID NO. 07/26/B – RODEO ROAD MEDIAN SAFETY IMPROVEMENTS CONSTRUCTION AGREEMENT; STAR PAVING COMPANY. (ERIC MARTINEZ)

1) REQUEST FOR APPROVAL OF BUDGET ADJUSTMENT – PROJECT FUND.

- B. BID NO. 07/27/B – SANTA FE TRAIL PROJECT SIRINGO ROAD TO ST. MICHAEL'S DRIVE CONSTRUCTION AGREEMENT; A.S. HORNER, INC. (ERIC MARTINEZ)**
 - 1) REQUEST FOR APPROVAL OF BUDGET ADJUSTMENT – PROJECT FUND.**
 - C. BID NO. 07/29/B – CURBSIDE RECYCLING CONTAINERS FOR SOLID WASTE MANAGEMENT DIVISION; AMERI-KART CORPORATION (VIVIAN MARTINEZ AND WILLIAM DEGRANDE)**
 - D. BID NO. 07/31/B – BICENTENNIAL SWIMMING POOL-PLASTER; LEE-SURE POOLS, INC. (CHIP LILIENTHAL)**
 - E. BID NO. 07/35/B – CHEMICALS FOR WATER DIVISION; F-2 INDUSTRIES, LLC. (MICHAEL GONZALES)**
- 7. REQUEST FOR APPROVAL OF BUDGET ADJUSTMENT IN PROJECT FUND – SANTA FE YOUTH AND FAMILY CONSORTIUM (ZONA DEL SOL, INC.). (CHIP LILIENTHAL)**
- 8. REQUEST FOR APPROVAL OF GRANT AGREEMENT – 2004 NEW MEXICO LEGISLATIVE APPROPRIATIONS FOR SOUTHSIDE LIBRARY; STATE OF NEW MEXICO SPECIAL APPROPRIATIONS PROJECT. (CHIP LILIENTHAL AND FRANK ARCHULETA)**
 - A. REQUEST FOR APPROVAL OF BUDGET INCREASE – PROJECT FUND.**
- 9. REQUEST FOR APPROVAL OF CONSTRUCTION AGREEMENT – RODEO ROAD/RICHARDS AVENUE TRAFFIC SIGNAL IMPROVEMENTS PROJECT; A.S. HORNER, INC. (LEROY PACHECO)**
 - A. REQUEST FOR APPROVAL OF BUDGET INCREASE – PROJECT FUND.**
- 10. REQUEST FOR APPROVAL OF GRANT APPLICATION AND AWARD – SANTA FE MUNICIPAL AIRPORT CONSTRUCTION AND DESIGN PROJECTS; NEW MEXICO DEPARTMENT OF TRANSPORTATION AVIATION DIVISION. (JIM MONTMAN)**
- 11. REQUEST FOR APPROVAL OF A RESOLUTION IN SUPPORT OF A CAPITAL COOPERATIVE AGREEMENT WITH THE NEW MEXICO DEPARTMENT OF TRANSPORTATION FOR 2006 LEGISLATIVE APPROPRIATIONS FOR KACHINA RIDGE ROAD IN THE CITY OF SANTA FE. (ERIC MARTINEZ)**

- A. REQUEST FOR APPROVAL OF CAPITAL COOPERATIVE AGREEMENT – 2006 LEGISLATIVE APPROPRIATIONS FOR ROAD IMPROVEMENTS TO KACHINA RIDGE ROAD; NEW MEXICO DEPARTMENT OF TRANSPORTATION. (ERIC MARTINEZ)**
 - B. REQUEST FOR APPROVAL OF BUDGET INCREASE FROM GRANT REVENUES – PROJECT FUND.**
- 12. REQUEST FOR APPROVAL OF PROFESSIONAL SERVICES AGREEMENT – DESIGN AND CONSTRUCTION OF LA TIERRA TRAILS (RFP #07/15/P); PECOS BALDY ENTERPRISES. (ANNE MCLAUGHLIN)**
- 13. REQUEST FOR APPROVAL OF PROFESSIONAL SERVICES AGREEMENT – ON-CALL PLANNING AND ENGINEERING DESIGN SERVICES FOR NON-MOTORIZED TRAILS (REP #07/26/P); GANNETT FLEMING WEST, INC., AND PARSONS BRINCKERHOFF (ANNE MCLAUGHLIN)**
- 14. REQUEST FOR APPROVAL OF AMENDMENT NO. 2 TO PROFESSIONAL SERVICES AGREEMENT – HOT EMULSION SYSTEM FOR STREETS AND DRAINAGE MAINTENANCE DIVISION; PLUMBTECH PLUMBING & MECHANICAL, INC. (MARY MACDONALD)**
- 15. REQUEST FOR APPROVAL OF PROFESSIONAL SERVICES AGREEMENT – ENVIRONMENTAL REMEDIATION AT SANTA FE RAILYARD PARK; INTERA, INC. (FRANK ROMERO)**
- 16. REQUEST FOR APPROVAL OF INITIAL FUNDING GOALS FOR INVESTMENT LOAN FUND FOR AFFORDABLE HOUSING. (MELISA COLLETT)**
- 17. REQUEST FOR APPROVAL OF SOLE SOURCE PROCUREMENT TO PROFESSIONAL SERVICES AGREEMENT – WATER RIGHTS AND RESOURCE MANAGEMENT FOR WATER DIVISION; NORMAN GAUME, P.C. (KYLE HARWOOD).**
- 18. REQUEST FOR APPROVAL OF PROFESSIONAL SERVICES AGREEMENT – PROVIDE TEEN ACTIVITIES AND EVENTS FOR TEEN NIGHTS PROGRAM (RFP #07/19/P); YOUTHWORKS. (RICK ANAYA)**
- 19. REQUEST FOR APPROVAL OF LEGAL SERVICES AGREEMENT – APPOINTMENT AS PRO-TEM MUNICIPAL JUDGE; RUTH L. KOVNAT (JUDGE ANN YALMAN)**

20. **REQUEST FOR APPROVAL OF SOLE SOURCE PROCUREMENT TO AMENDMENT NO. 2 TO PROFESSIONAL SERVICES AGREEMENT – SPECIFIC ENGINEERING SERVICES FOR PLANNING AND LAND USE DIVISION; JOE BARELA, P.E. (WENDY BLACKWELL)**
21. **REQUEST FOR APPROVAL OF SOLE PROCUREMENT – BASEBALL IN-FIELD SOIL MATERIAL FOR PARKS DIVISION; BUILDODOLOGY. (BEN GURULE)**
22. **REQUEST FOR APPROVAL OF PROCUREMENT UNDER FEDERAL PRICE AGREEMENT – WATER TANKER TRUCK FOR STREETS AND DRAINAGE DIVISION; RUSH TRUCK CENTER. (ROBERT RODARTE)**
23. **REQUEST FOR APPROVAL OF A RESOLUTION DIRECTING STAFF TO PLAY A CELEBRATION OF THE FIFTIETH ANNIVERSARY OF THE PASSAGE OF THE FIRST HISTORIC PRESERVATION ORDINANCE IN SANTA FE (COUNCILORS HELDMEYER AND CHAVEZ). (DAVID RASCH)**
24. **REQUEST FOR APPROVAL TO PUBLISH NOTICE OF PUBLIC HEARING ON FEBRUARY 28, 2007, OF AN ORDINANCE AMENDING SECTION 24-2.6 SFCC 1987, TO RESTRICT TRUCK, TRUCK TRAILER AND OTHER LARGE VEHICLE TRAFFIC ON JAY STREET; NAVAJO DRIVE; QUAPAW STREET; AND VIA ANTIGUA (COUNCILOR HELDMEYER). (RICK DIVINE)**
25. **REQUEST FOR APPROVAL OF PROJECT AGREEMENT – SELECTIVE TRAFFIC ENFORCEMENT PROGRAM (S.T.E.P); NEW MEXICO DEPARTMENT OF TRANSPORTATION SAFETY BUREAU (CHIEF ERIC JOHNSON).**
 - A. **REQUEST FOR APPROVAL OF BUDGET INCREASE – GENERAL FUND.**
26. *[Removed for discussion by Councilor Dominguez]*
27. **REQUEST FOR APPROVAL OF A RESOLUTION AUTHORIZING AND APPROVING SUBMISSION OF AN EXECUTED AGREEMENT FOR FINANCIAL ASSISTANCE TO THE NEW MEXICO ENVIRONMENT DEPARTMENT, CONSTRUCTION PROGRAMS BUREAU, TO PLAN, DESIGN AND CONSTRUCT AN EFFLUENT WATER LINE FROM THE SANTA FE WASTEWATER TREATMENT PLANT TO THE TIERRA CONTENTA SUBDIVISION AREA (COUNCILORS CHAVEZ, DOMINGUEZ AND TRUJILLO). (NICK SCHIAVO)**
 - A. **REQUEST FOR APPROVAL OF BUDGET INCREASE – PROJECT FUND.**

28. REQUEST FOR APPROVAL OF A STUDY SESSION TO CONSIDER RECOMMENDATIONS FROM GROUP INSURANCE BENEFITS ADVISORY COMMITTEE REGARDING THE CITY OF SANTA FE'S GROUP INSURANCE BENEFITS. (MIGUEL LUCERO)

5. APPROVAL OF MINUTES:

JANUARY 3, 2007

MOTION: Councilor Wurzbarger moved, seconded by Councilor Dominguez, to approve the minutes of the meeting of January 3, 2007, as submitted.

VOTE: The motion was approved unanimously on a voice vote.

INFORMATIONAL AGENDA

There were no items on the Informational Agenda.

CONSENT CALENDAR DISCUSSION

26. REQUEST FOR APPROVAL OF A RESOLUTION ENDORSING AND SUPPORTING GOVERNOR RICHARDSON'S INVESTMENT PARTNERSHIP 2 ("GRIP2") (COUNCILOR DOMINGUEZ). (ROBERT ROMERO)

Councilor Dominguez asked, for the record, what projects are included in Group 1 and in Group 2.

Mr. Romero said Group 1 contains the projects the State did in a lot of rural areas, and there are no City projects. He said Group 2, contains the next phase of Cerrillos Road. The document indicates that the State will contribute \$4 million, and the City will provide a \$2 million match. He said in Group 1, the DOT paid for the entire project. In Group 2, there are a lot of municipal projects, and they are asking for a significant match.

MOTION: Councilor Dominguez moved, seconded by Councilor Calvert to approve this request.

DISCUSSION: Councilor Calvert said in the WHEREAS, it says Group 2 does provide funding for both Siler Road and Cerrillos Road extensions, and asked if we know this for a fact.

Mr. Romero said he spoke to DOT today, and the only project they mentioned was Cerrillos Road, so he will have to find out how much funding is included for Siler Road.

Responding to Councilor Trujillo, Mr. Romero said the next phase of improvements to Cerrillos Road is from Richards to Camino Carlos Rey. He said because the previous project was very long and had a huge impact on businesses, and there were a lot of complaints, the City is trying to keep the projects short enough that they can be built in nine months, and won't have such an impact on businesses.

Councilor Trujillo asked if some of these funds can be used to repair the outside lanes on Cerrillos Road, if we aren't able to redesign this year.

Mr. Romero said this funding won't be available until 2009-2010. He spoke with DOT, and the DOT will be doing the outside lanes this summer.

Chair Heldmeyer asked if that includes dealing with the drainage. Mr. Romero said no.

VOTE: The motion was approved unanimously on a voice vote.

DISCUSSION AGENDA

31. REQUEST FOR APPROVAL OF A RESOLUTION INVESTING IN NORTHERN NEW MEXICO'S FUTURE; REGARDING GROSS RECEIPTS TAX REVENUE RESULTING FROM THE NEW LAB MANAGEMENT CONTRACT AT LOS ALAMOS NATIONAL LABORATORY (COUNCILOR CHAVEZ AND MAYOR COSS). (LYNETTE MONTOYA)

A copy of proposed amendments to the Resolution is incorporated herewith to these minutes as Exhibit "1."

Councilor Chavez presented information regarding this matter to the Committee. He said for the record, in discussions with Mayor Maestas and some of the other parties, he did take the initiative to put the material and recovery facility at the regional landfill for consideration as a possible project to be funded. He would like to see this funded in the first cycle if funding is obtained. He said it seemed to dovetail with the discussions Mayor Maestas had with some of the northern counties, and is in keeping with the mission of SWMA. He said we already are receiving some solid waste from out of the county, noting Española is interested in implementing a curbside recycling program. He thinks we can look at some of the funding to expand our curbside recycling and perhaps commercial recycling as well.

Councilor Wurzbarger said she is proposing three amendments [Exhibit "1"]. She is supportive of reinvesting these funds in Northern New Mexico. She wants to expand the definition of "economic development," to be consistent with the City's economic development plan which goes beyond infrastructure projects. She said she spoke with staff from Economic Development and community leaders, and they were supportive of the concept, but wanted to know what we will spend on infrastructure and other programs which would enhance economic

development. She reviewed the proposed amendments [Exhibit "1"].

MOTION: Councilor Wurzbarger moved, seconded by Councilor Calvert for purposes of discussion, to approve this request with the inclusion of her proposed amendments.

Friendly amendment: Councilor Calvert suggested amending Amendment #2 as follows: "...Economic Development Strategy' ~~in the regional impact areas of workforce development, entrepreneurship and community development.~~ He said this covers everything and doesn't leave anything out.

Discussion on the friendly amendment. Councilor Wurzbarger said the discussion was that we didn't want to eliminate "workforce development, entrepreneurship and community development." For example, with regard to the recycling center, the group with which she spoke, felt that having programs in place which could promote entrepreneurship related to the recycling would be necessary to ensure its success as an economic development activity. She said if it is understood we aren't looking at only two projects, then she would be comfortable with the friendly amendment. However, she wants this to be on the record and have greater clarity than we had the other day.

Friendly amendment to the friendly amendment: Chair Heldmeyer suggested amending it as follows: "...Economic Development Strategy' in regional impact areas such as workforce development, entrepreneurship and community development." **The friendly amendment to the friendly amendment was friendly to the maker and the second.**

DISCUSSION ON MAIN MOTION: Councilor Chavez said he would reinforce and support the amendments. With regard to entrepreneurship, the downsizing of LANL will impact the contractors and subcontractors more than the employees.

Councilor Chavez said the initiative also includes a Tri-County Economic Development Plan, and our efforts would have to interface with that larger tri-county area. He asked if this is a given.

Councilor Wurzbarger said the main focus right now is to get the money, but we have to be active as a Council with regard to how it is implemented and how we spend the money. She said her advisors asked how it is equitable when Santa Fe gets \$2 million.

Chair Heldmeyer would like to see a list of those advisors, including staff.

Councilor Wurzbarger asked if the list is going forward or not.

Councilor Chavez said the list isn't "etched in stone," but Mayor Maestas wanted to have a rough sketch of a plan in requesting the \$20 million in the event we are asked how we plan to spend the funds. He said the recycling project was presented to SWMA which approved keeping it on the top list of priorities.

Chair Heldmeyer said if the list goes forward as "written in stone," it might not be funded from a different list because people would think it is being funded here, and the regional group looked at it and assigned other priorities. She said the list is not in the packet, nor part of what is being proposed tonight, and asked whether the list will be available when it goes to Council.

Friendly amendment: Chair Heldmeyer would like in the second amendment which proposes to delete "but not limited to," to reinsert that language. She said this is a regional project, and different subsets of the region may have different needs which may not fall in those particular three. If we reinsert that language, we aren't foreclosing any possibilities, and it is essentially what Councilor Wurzbarger accepted in terms of the 3rd amendment. **The amendment was friendly to the maker and second.**

Councilor Wurzbarger said her concern is that this doesn't become just an infrastructure subsidy, and we end up with no economic development money and no economic development progress, which has happened in previous programs.

Councilor Chavez reiterated the list of projects isn't "etched in stone," but this is the presentation with which Mayor Maestas has been moving forward. He hopes the Committee would not be offended if this booklet showed up at the Legislature.

Councilor Wurzbarger pointed out that the "rubber meets the road" after we get the money, and we work with this group to decide who gets what money for what.

VOTE: The motion, as amended was approved unanimously on a voice vote.

32. REQUEST FOR APPROVAL OF A RESOLUTION SUPPORTING AND ADOPTING A COOPERATIVE AGREEMENT BETWEEN LOS ALAMOS COUNTY, THE NORTH CENTRAL REGIONAL TRANSIT DISTRICT, AND THE REGIONAL DEVELOPMENT CORPORATION FOR THE DISTRIBUTION OF \$1.5 MILLION OF NEW GROSS RECEIPTS TAX RECEIVED BY LOS ALAMOS COUNTY (COUNCILOR CHAVEZ AND MAYOR COSS). (JON BULTHUIS)

MOTION: Councilor Wurzbarger moved, seconded by Councilor Calvert, to approve this request.

VOTE: The motion was approved unanimously on a voice vote.

33. REQUEST FOR APPROVAL OF FISCAL YEAR 2006/2007 MID-YEAR BUDGET REVIEW, INCREASES AND ADJUSTMENTS. (KATHRYN RAVELING)

A. REVIEW OF CITY MANAGER'S OFFICE. (GALEN BULLER)

Galen Buller, Interim City Manager, said in his position as Interim City Manager, that it doesn't make lot of sense to think about reorganization. He inherited an organization, and he is trying to work with that organization, and believes a new City Manager would want a reorganization, although he would like to make some adjustments to it. He is prepared to discuss what has been done by the Deputy City Manager, Constituency Services, Jeanne, Melissa, Joe and Maria, if the Committee would like. It is more a report on day-to-day basis.

Chair Heldmeyer suggested a specific delineation of the duties of the Deputy City Manager. She said there was a reorganization, and the Former City Manager was in the process of dismantling part of that reorganization. She would like to know whatever happened to what was briefly called Administrative Services.

Mr. Buller said currently the Deputy City Manager has been the lead person in the office in working on strategic planning, mainly in working with the departments to ensure that the strategic plan is formatted and the same kinds of information are coming from the departments. He has also been the lead in all of the emergency planning into the future. He has been working with him on the mid-year budget.

Mr. Buller said, although Constituency Services reports to him on a day-to-day basis, when he isn't available, the Deputy City Manager works with Mr. Gurule on constituency services. The Deputy City Manager has been working on legislative initiatives, and is working in coordination with staff initiatives on legislation, as well as assisting on union matters and union negotiations. He works with personnel and ASD functions. He said the Deputy City Manager is the Acting Planning & Land Use Director in addition to everything else he is doing, which takes a huge amount of his time.

Mr. Buller said with regard to the ASD position, the organizational chart he has been given seems to match what's happening "in real life."

Mr. Buller said the Internal Auditor, Risk Management and Safety, Property Control and IT are reporting directly to the Deputy City Manager. He said the Deputy City Manager reports to the City Manager as to Constituency Services, Human Resources, Finance, Public Utilities, Public Works, Police, Fire, Community Services, Economic Development and Affordable Housing. He commented that this is not necessarily the organizational chart he would want if he were in this position on a permanent basis.

Councilor Ortiz said he has questions about the efficiency of the particular people who would be in this budget expansion which happened, as well as whether this money could be spent better in other departments. He said it would be unfair to ask the Interim Manager to make this assessment given his limited tenure in the position. The larger question still remains: Is \$1 million for what is essentially outreach of one form or another, a valuable and acceptable tool for the Governing Body to continue to fund, given some of the other problems we have experienced and which have been raised to the Council in this intervening time frame. He said the weight of some of the individuals filling some of these positions has been justified, noting there are some

very hard workers at the City Hall. There are very hard workers in the City Manager's Office, which he didn't expect to be saying. He isn't questioning the work of those particular employees, but the function and the role of what the City Managers's Office should be.

Councilor Ortiz spoke about the Mayor's TV program, and asked how this has translated in getting the word out with regard to what we do here at the City. How does it serve the constituents, answering questions which come into the City.

Councilor Heldmeyer said when this first came up, mid-year was two things. It is the time we adjust the budget and see what works and what doesn't. She said the Council made a decision previously on what wasn't working. She believes there is still room for discussion. She said when the new City Manager is hired this needs to be discussed. She said what was seen over a six-month period are more and more positions being added to the purview of the City Manager. These positions are the ones this Committee wants a closer grained analysis of, and this probably isn't the right time for this. However, if we get to the point of discussing individual capabilities of individual people, that more appropriately occurs in executive session.

Mr. Buller said, as the "new kid on this block," it has been great having all that help because of the steep learning curve, noting the whole staff has been very helpful to him.

Councilor Wurzbarger said her concern is the big picture question. She said there has been lots of publicity and we are communicating with the public. She is concerned about the \$1 million in the City Manager's office, and the priorities. She wants to look at this office in light of allocating resources to this office, what we are taking from somewhere else. She said it was the commitment of the City Manager's Office, through the Mayor, that the number one priority was to work on implementing planning and land use changes. She knows Mr. Hiatt and others have tried and tried, but eight months later, we are no better off than we were when we were all elected. She doesn't feel good about this, nor does anyone else.

Councilor Wurzbarger said her concern is an issue of perhaps reallocating the resources going to the City Manager's Office. She sees things we established months ago as priorities, without minimizing what has been accomplished, and these are tradeoffs. She defers to the idea of waiting until there is a new City Manager to have this discussion.

Chair Heldmeyer said if there are things we see now which we think need to be changed, she doesn't believe we necessarily need to wait for a new City Manager. She said Councilor Ortiz said it isn't fair to ask Mr. Buller to defend a structure which wasn't of his creation. However, if something in this structure isn't working, or shouldn't be there because it is superfluous, then now is the time to do something.

Councilor Wurzbarger said we need to have a conversation about whether an assistant needs an assistant.

Councilor Ortiz said it becomes an easier exercise to say what we need in the City as

opposed to what is being provided by the City Manager's Office, but he is unsure about doing it in this interim period. He said he was leery about these positions anyway. The reality is that the people who were in these positions were at the time unproven. He said because of the work done by some of the positions, he can't say that three more dump trucks is better than the \$1 million we are spending here. He said it isn't an assessment for an Interim City Manager to be making, and this needs to be done at budget. He doesn't want to get into the particulars of individual employees. He said there was a person whom he liked and functioned well in the Deputy City Manager's position who has now gone, but it is still a hard sell for a Deputy City Manager position when we have other needs.

Councilor Ortiz said because of these circumstances, this Interim City Manager is doing work which no one would have anticipated. He's running two departments besides dealing with the Mayor and Council. The circumstances make it hard to do the kind of analysis which he thought we were going to do.

Councilor Dominguez said presumably the more efficient the City becomes, the fewer resources we need, and that was part of the goal in some of the discussions we had months ago. He said the assessment which has been made is quite fair.

Chair Heldmeyer said this is still an evolving issue and there are organizational problems which surfaced, especially the week of the big snow when Mr. Gurule wasn't here. She said he has some good ideas about what to do if this happens again.

Mr. Buller said Mr. Gurule has information on the number of calls, and how staff responded, and this information is available to Councilors.

B. REVIEW OF GROSS RECEIPTS TAX REPORT TO DATE. (KATHRYN RAVELING)

Ms. Raveling reported that the January GRT check is essentially flat. Until this point, the City has been at more than 7% increase. One flat month brings it down significantly, noting that two more would take us to 4% which is what is budgeted. She said even though we are at 6% over last year, she is making no recommendation to increase revenue from GRTs, other than to bring all increments to 4%.

Ms. Raveling reviewed the information on page 4 of the packet. She noted the \$273,000 is what is proposed to be used for the 1.5% salary increase.

Chair Heldmeyer said the blip in February each year is due to Christmas sales.

Councilor Calvert said it would be reassuring to get the dollar amount of the February check before making any drastic changes.

Chair Heldmeyer said that check won't come until the middle of February.

Chair Heldmeyer said there are two salary levels, one is what is promised in the union contracts to the unions, and what is done with all the other salaries which doesn't have a timeline.

Ms. Raveling said to reach the projected 4% increase, we need at least a plus 1% for the next four months, and is cautiously optimistic that this will happen.

Chair Heldmeyer asked Ms. Raveling, if the worst case happens, what her recommendation would be for adjusting the budget.

Ms. Raveling said the bulk of the General Fund, 75%, is for personnel, and we would just slow down in filling vacant positions. She noted Planning & Land Use has filled a lot of positions, and we are telling Departments right now to go ahead and fill vacancies. She said the balance of the budget costs are not discretionary.

Mayor Coss said he is confident we will meet the 4% projection. If not, we will do what we have to do, and agrees with Ms. Raveling in terms of vacancy savings. He said we also reserved \$500,000 last year, in the event we went on the "gross receipts roller coaster" again. However, if that happens, we have this cushion which is in excess of the normal reserves.

Councilor Chavez asked if this would mean we wouldn't be depending on vacancy savings to balance the budget.

Mayor said it could be an alternative to vacancy savings. He doesn't want to re-create the problem we had in Planning and Land Use, but it will depend on how far it would go.

Ms. Raveling pointed out that the City will never have 100% of its positions filled, because when people leave, it takes time to fill a position. She said a small percentage of vacancy credit is acceptable, but a hiring freeze goes a little further. She doesn't believe we are at this point. She clarified that the mid-year budget as presented, continues to reserve the additional \$500,000.

Responding to Councilor Dominguez, Ms. Raveling said Affordable Housing expenditures are at 75%, but there is a purchase order out on a sizable contract which is encumbered which makes that misleading.

Responding to Councilor Dominguez, Mayor Coss said because the check last January was at 15% when we started making up revenues, it is unlikely we would exceed that giant check because it was a make-up check.

Ms. Raveling said we are going against some very high months for GRT revenues, and that should have been spread out. She said 3-4% is a normal growth.

Councilor Wurzbarger asked why we continue to make a mid-year budget decision a week or so before we know how much money we are going to have, and that decision ties our hands for six months with respect to salaries. She asked if we can change by a week or two the timing, so we aren't put in the same position. She asked why we can't wait those additional two weeks – is it legislative, City rule, precedent, tradition or what.

Ms. Raveling said the time frame which affects us for this mid-year budget, is that under the union contract we have to make a decision by the first period in February.

Ms. Raveling said we could negotiate raises once a year, saying the mid-year raises are extremely difficult for Finance, Payroll and H.R., and said this is something to consider, and then the Council wouldn't be facing this situation at mid-year.

Councilor Wurzbarger said then it's in the contract and this is the reason we have to do it.

Chair Heldmeyer clarified that the Council has to consider it.

Ms. Raveling said it is difficult to do retroactive pay raises because of the significant changes in PERA which would require redoing everybody's pay.

Councilor Ortiz noted the City began doing mid-year budget adjustments for salary increases as the result of union negotiations with former City Manager Jim Romero, to get the equivalent of 4% which would be broken into two phases to ease the City's financial situation at that time. Councilor Ortiz said he disagreed with it then and disagreed with it through each of the iterations. He said we have to consider the raises, but it doesn't mean we have to adopt them.

Councilor Ortiz asked the status of negotiations at this time.

Mr. Buller said the Fire and Police are completing the non-economic portion, and this is definitely where AFSCME is at this time. All are waiting on the economic portion until the City has better numbers from the Finance Department as to what could be negotiated.

Councilor Ortiz said in the next go-around of negotiations, we need to consider timelines so that there are contracts before the Council before it makes a decision. His concern has always been that the union contracts come to us one week after we have approved the budget and, a week before we have to approve the budget and send it to DFA. This is unacceptable. He said the union agreed to this strategy of the then management, which is if GRTs are above a certain percentage, the City will share that with the unions. They agreed to go with management, and we are now stuck in this circular situation. He is uncomfortable with Item #34, given the information that this month's GRT check was flat, and we only have a \$500,000 cushion, while Item #34 proposes a \$436,000 increase.

Councilor Dominguez asked how this justification works with the raises we just approved for the Firefighters.

Councilor Ortiz said the language in the Fire contract is better than that in the Police and AFSCME, and the relative impact of that raise is much less than for the other unions. He said he recommended against the lump sum payments as well as the split raises. It doesn't work for employees because it ultimately results in less money in the employee's check. He doesn't like having to agree to smaller raise increases when we don't have the full financial figures, and this needs to be seriously questioned.

Chair Heldmeyer said some people in management thought the wording in all three union contracts was identical and it is not. She said in negotiating contracts, it is important that the language is clear and says what everyone thinks it says to avoid problems six months later. She said it isn't our job to judge the pluses and minuses for them, but it is our job to discuss how this fits into an overall budgeting strategy and picture.

Councilor Chavez said we have all had questions about how the union contracts are tied to the mid-year budget, and whether there is adequate GRTs to honor that. The concept of approving a budget by depending on either a hiring freeze or vacancy credits, doesn't seem to make sense to him. We aren't giving staff the tools they need to do their job. He said we are "robbing Peter to pay Paul," to balance a budget and then we go off "without our headlights on." This is a dilemma, so much so, that he voted against approving the last budget because of some of the points and concerns being brought up now. He said we have a choice as to whether to approve the mid-year budget and the salary increases, pointing out that we live with the consequences of those choices. He said we are trying to do this in the best way possible which benefits the City as well as the employees. He said one thing which was not part of the last discussion were salary increases for non-union employees which he believes is an equity issue. He still sees the employees as almost the same even though the union has worked to get these benefits.

C. REVIEW OF LODGERS' TAX REPORT TO DATE. (KATHRYN RAVELING)

Ms. Raveling reviewed the information in the Committee packets with regard to Lodgers' Tax revenues, noting that the revenues are holding steady.

MOTION: Councilor Ortiz moved, seconded by Councilor Wurzbarger, to hear Item #34 at this time.

VOTE: The motion was approved unanimously on a voice vote.

34. REQUEST FOR APPROVAL OF BUDGET INCREASES FOR SALARY ADJUSTMENTS FOR AFSCME, POLICE OFFICERS' ASSOCIATION AND NON-UNION EMPLOYEES. (KATHRYN RAVELING)

Councilor Ortiz asked, as it relates to the Police Union, if this is an additional increment over and above that which was authorized in August 2006. Mr. Buller said it is in addition to that, noting those raises ranged between 2-10% depending on rank.

Councilor Ortiz said then this would be in addition to any increment the unions currently are negotiating now for the next fiscal year. Mr. Buller said this is correct.

Councilor Ortiz said then we have already approved the \$31,000 for the Firefighters Association. Mr. Buller said this is correct, although he is unsure of the exact amount. Ms. Raveling said that information is in the Memorandum and it is \$31,700.

Councilor Ortiz reiterated that his position has been that until the final contracts are presented to the Council containing the actual rate of increase, he is unwilling to consider any of the mid-year adjustments for any number of reasons, mostly because he wants to do a different process. He said these have to be considered now for the first pay period in February, but he is not prepared to approve these given that the budget situation is less certain, and the Council gave Police raises not more than four months ago. He believes that we need to be quicker in negotiations both from the union and management perspective.

He said both he and Councilor Chavez voted the same way on last year's budget, for different reasons – Councilor Chavez voted against because there wasn't enough given to the non-union, and he voted against because he does not believe that non-union employees should get the same as union employees. He said this is because the unions do all of the hard work in negotiations, and then management gets the same percentage, but they didn't go to the meetings nor negotiate.

Councilor Ortiz said he is prepared to consider any mid-year adjustments which come out of full negotiations from the unions, but he is unwilling to grant any of them at this time. He would not like to approve this particular increase at this time.

MOTION: Councilor Ortiz moved, seconded by Councilor Wurzbarger, that this be sent to the City Council with a negative recommendation on the proposal.

DISCUSSION: Councilor Wurzbarger would like the recommendation to include the language that we aren't going to do this until we have the information.

Clarification on the negative recommendation: Councilor Ortiz doesn't want to make that recommendation. Councilor Ortiz said his negative recommendation is that if the unions come back with a full contract and have negotiated in good faith with management on the full contract, and part of that negotiation includes these, he is willing to reconsider for the unions, when and if

they come with a full contract. He would hope they come up with a full contract first.

Councilor Wurzbarger said then if they come up with a full contract tomorrow, even though we wouldn't know the financial implication, we would be willing to make a decision.

Councilor Ortiz said he would be willing to make a decision on this. He wants to see a full contract before he votes on any more raises.

Councilor Wurzbarger wants to see how much money we have, so she will support the motion for a different reason, but the conclusion is the same with respect to what we do at this point in terms of passing it on to the Council.

VOTE: The motion was approved unanimously on a voice vote.

Councilor Calvert quoted from Paragraph 3 on page 2 of the Memorandum, "The remaining other funds will be able to absorb the increase through vacancies and cash balances." He said the problem is that you are using these funds to do things to contract to make up for the fact that we have that vacancy, or to invest in some technology that will help us make up for the lack of manpower. He doesn't agree with this statement as a fallback, because he believes we are in the process of using these funds. He noted the staff is far down in Planning & Land Use, but we are issuing contracts to improve technology, and we are using cash balance and vacancy savings to do this. He said we have to be careful how much we fall back on that money.

33. REQUEST FOR APPROVAL OF FISCAL YEAR 2006/2007 MID-YEAR BUDGET REVIEW, INCREASES AND ADJUSTMENTS. (KATHRYN RAVELING)

D. REQUEST FOR APPROVAL OF A RESOLUTION RELATING TO A REQUEST FOR APPROVAL OF SECOND QUARTER (MID-YEAR) BUDGET ADJUSTMENTS FOR FISCAL YEAR 2006/2007. (KATHRYN RAVELING)

Councilor Ortiz asked Ms. Raveling if she assumed, when she prepared the Resolution that all of the increases which would have passed on #34 were built into this Resolution. He said on some of the notes on special funds, there were indications "as per AFSCME" contract, but those were small amounts, and he didn't see the total from Item #34. Ms. Raveling said the 1.5% isn't included in the Resolution, noting most of the salary adjustments were lump sums, and there were some equity adjustments.

Councilor Ortiz said on page 9, there is a proposed increase in the City Manager's Office of \$83,000, and ½ of this is an encumbrance or carry-over of BBER living wage study which wasn't done, and asked what the other \$40,000 is for. Ms. Raveling said ½ was a carry-over and the other half was for a budget increase. She noted the total cost for the BBER study was \$98,000.

Councilor Ortiz understood that the first phase was \$65,000, and asked why we would pay more for the second phase. Ms. Raveling said there isn't a definitive number, but this was the number she was given.

Councilor Ortiz asked what is the new position proposed for the City Attorney's Office for \$88,000, noting there is an increase of \$50,000 for legal contracts. Ms. Raveling said the increase for legal contracts is because all of the funding for the contracts was expended, and they are requesting additional funds.

Councilor Ortiz would like to know the total spent for legal contracts. Mr. Buller said he will ask Mr. Katz to provide this information.

Councilor Wurzburger said she also has to leave, but she still has questions, and would like to continue this discussion to the next meeting as the first item after consent, saying she understands there is no time issue. Ms. Raveling said this is correct.

MOTION: Councilor Wurzburger moved, seconded by Councilor Ortiz, to postpone this item to the next Committee meeting, and hear this as the first item on the agenda immediately after Consent.

DISCUSSION: Councilor Dominguez said on page 11, a \$150,000 increase is indicated for employees training, and asked if that is just training for human resources or for all employees.

Ms. Raveling said the training funds are in the H.R. budget, but people from any department can apply for this funding, and they evaluate the training and do a purchase order.

Chair Heldmeyer said Councilors with questions should email them to Ms. Raveling with a copy to everyone on the Committee or the Governing Body, so we'll all know the answers and we won't have to spend time going through this item by item.

VOTE: The motion was approved unanimously on a voice vote.

Councilors Ortiz and Wurzburger left the meeting at this time

There was a short break at this time.

29. REQUEST FOR APPROVAL OF 2006 CIP BOND FUNDS FOR TECHNOLOGY PROJECTS FOR ITT DIVISION. (THOMAS WILLIAMS AND JACK HIATT)

Jack Hiatt, Deputy City Manager, presented information regarding this matter to the Committee, and requested approval of this request.

Councilor Calvert said a good use of these funds would be for imaging of records in

Planning & Land Use, which he believes is sorely needed and long overdue.

Mr. Hiatt said he will find the funds for this purpose and will get this done. He said 50 new computers are needed for the 57 employees, because the software isn't compatible with these machines. He said the machines are still good and will be used somewhere else.

Ms. Raveling this is just a start, and won't solve all the problems. She said this is just the first step. She said significant funding will be needed in the future for systems and computers.

Responding to Councilor Calvert, Mr. Hiatt said this started several months ago before we had the audit. He said imaging and the Moss Adams Report and upgrades in terms of those issues will come into play. He doesn't know how much will be needed to implement the Moss Adams recommendations. He said some can be done now, but others will need additional software in the future. He said imaging is in Phase 2.

Councilor Dominguez asked if there will be upgrades to the existing infrastructure and if this is needed, and asked if this is part of the problems in Planning & Land Use. Mr. Williams said, with respect to the infrastructure, he set aside \$100,000 exclusively for infrastructure needs, noting the infrastructure is in fairly decent shape. He said the original thought about this \$1 million was to invest money in the fiberoptic network which is long term, and that will provide the needed infrastructure for true broadband throughout the City. He said there is no money set aside for the fiber project at this point. He said the \$100,000 is set aside for routers and switches to maintain what we have now.

Councilor Calvert noted the mid-year budget had training for \$150,000. He asked if this is for Planning & Land Use. He said with technology comes training needs, and he wants to know if this matches with that.

Mr. Hiatt said in the Moss Adams analysis it was noted there were training responsibilities which had to be done, but he doesn't know how long that will take, and where to be specific. He said there are other training needs in Planning & Land Use, including training on what we have now, what is to be installed and it will be necessary to do training for everybody because of the high turnover in Planning & Land Use. He said the training schedule will take months to complete.

Ms. Raveling said it wasn't done with Planning & Land Use in mind. When a new system is done, training is necessary for the implementation and the training costs need to be specific to the system. She reiterated that these funds go to Human Resources and anyone can apply to use these funds. She said the training for this system isn't included.

Mr. Hiatt believes the Planning & Land Use training can be done with the existing funds.

Councilor Calvert said hopefully at some point there will be someone in-house qualified to do the in-house training. Ms. Raveling said it is for both training and monitoring the system.

Chair Heldmeyer said what she doesn't see here are the hand-held computers for use in the field so there will be no more handwritten reports, especially for the inspectors as well as for Public Works. She said we need to be using technology to provide better service with the same or even fewer people. She noted the list includes automatic time sheets and other H.R. items. Currently there is a payroll person in each department because we don't do automatic time sheets. The cost will be \$200,000, and asked the estimated savings.

Mr. Williams said no savings analysis was done. Mr. Williams said we first need to get the infrastructure in place for these kinds of things before we can deploy that technology, reiterating that this is just the first step in getting some of these important systems in place.

Chair Heldmeyer said her concern is that \$1 million was taken from CIP to pay for this, with the idea of purchasing hardware. What we're doing with these funds, which Ms. Raveling said we shouldn't do, is purchasing software and funding training from bonded dollars being repaid over time. Responding to the Chair, Ms. Raveling said the interest is about 5%. Ms. Raveling said this is being done by default because there are no dollars in the General fund for technology. She said we really can't afford to fall further behind in technology.

Chair Heldmeyer agrees, but it is iffy even to purchase items such as computers out of CIP bond funds. We are purchasing changing technology using money on which the City is paying interest. She hopes this will be taken into consideration for the next budget by looking at personnel savings through having machines doing things and freeing people to do other things which can't be done by machines.

Chair Heldmeyer asked why the computers in Planning and Land Use won't use this new software, and asked if it because of the change in the Microsoft operating system. Mr. Williams the Microsoft operating system has nothing to do with it, and the City won't be doing that until we know how that will go. He said it doesn't meet the technical specifications for applications which it will run. Specifically, Mr. Williams said the problem is the speed of the processor, which is important for graphics, calculations, email and such.

Councilor Heldmeyer said this is a chunk of money. In the past, we have seen people getting the latest technology in relation to their place in the hierarchy, as opposed to what is needed to do their jobs. She said if we switch out the computers in Planning & Land Use, will that be useful for two years. Mr. Williams said when a new computer is purchased for a current need, it should be good for about three years on the average.

Councilor Chavez asked what we do with the computers which are replaced. Mr. Williams said those are used within the system. He said it cascades down until there is equipment which isn't usable, and those are sent to the central warehouse for auction.

Councilor Calvert asked about the website redesign. Mr. Williams said they have not officially picked anyone to do this, and are working to piggyback on the City of Rio Rancho procurement. They are looking at a company called CivicPlus, which specializes in municipal

websites, which isn't overly expensive, and we can hit the ground running with some very important things, such as online applications, permit tracking, citizen blogs, and other things which will benefit the City quickly.

MOTION: Councilor Calvert moved, seconded by Councilor Dominguez to approve this request.

VOTE: The motion was approved unanimously on a voice vote.

30. REQUEST FOR APPROVAL OF A RESOLUTION RATIFYING THE GOVERNING BODY'S INTENT TO TERMINATE THE EXTRATERRITORIAL JURISDICTION JOINT POWERS AGREEMENT BY PROVIDING THE REQUIRED NINETY-DAY WRITTEN NOTIFICATION TO THE BOARD OF COUNTY COMMISSIONERS OF SANTA FE COUNTY (COUNCILOR CHAVEZ)

Councilor Chavez presented information regarding this matter to the Committee.

Chair Heldmeyer said the County is going to the Legislature with proposed legislation to change the way the EZA is set up so that if the City were to pull out of it, the City wouldn't have the options which have been presented to us in the past as exist now.

Councilor Chavez said it would give Santa Fe the same status as Bernalillo County and Albuquerque, and Santa Fe County would have all veto power over the City's interest in annexation.

Chair Heldmeyer said that is different legislation. She said currently if we dissolve the EZA the City retains some authority within the two-miles. The County is proposing to change this so the power of the City no longer would exist. The other bill deals with annexation, noting Bernalillo County is the only county with veto power over an annexation by the City of Albuquerque.

Chair Heldmeyer noted the amendment provides, "... on September 11, 2006, the regional planning authority, a joint city/county body agreed to develop an annexation strategy within a four-month period," and said this has "gone by the Board."

Councilor Dominguez said given some of the things which have happened in the past week, he understands why this Resolution would be appealing, noting it is to him. However, the one thing missing is that we haven't heard from the RPA.

Chair Heldmeyer said if the RPA were to report to anyone, it should report to the Public Works & Land Use Committee, and suggested he ask the Chair to put something on the agenda in this regard.

Councilor Dominguez said he is under the assumption that there isn't much progress happening at the RPA, but his colleagues report some progress and feel they are closer than they were four months ago. He asked if the City can eliminate the EZA once the RPA has the annexation plan implemented.

Councilor Chavez said no, because the EZC and the EZA could still serve a function outside the area we're considering for annexation. The RPA agreed to develop an annexation strategy within a four-month period, but hasn't done so in seven years. It agreed to develop a land use plan for the five-mile area in two years, but it took almost five years. The second charge was to develop a recommended annexation plan and strategy, noting the RPA has no jurisdiction to prescribe land use.

Responding to Councilor Dominguez, Councilor Heldmeyer said the Resolution will go to the Council next.

Councilor Chavez said the land use plan for the five-mile area reviewed both the City and the County General Plan, identifying future growth areas and these should be done through annexation. Three years later we're debating whether to do annexation, and the County is arguing that the City can't annex because there is a question of ownership of two roads within the annexation area.

Councilor Dominguez said as a resident of the area, he understands annexing Airport Road would be expensive, but we are living in an area that is absent of a landlord which impacts peoples' quality of life. He apologized to Councilor Chavez for the process over the past seven years. He is very close to supporting this Resolution, but he wants to hear from the City delegation on the RPA.

Chair Heldmeyer said this can be placed on the next agenda.

Councilor Dominguez said he would like that.

Chair Heldmeyer said the County Commission doesn't care if we annex Airport Road, noting three Commissioners have begged the City to annex it because it is a "problem child" for them, and would like the City to assume the expense of the needed services. The County Commission doesn't want the City to annex open land where there would be development, and the City could recoup some of the costs of annexation. She said even with the "donut holes," at least one Commissioner gave people the impression that the County Commission would allow them to be annexed, but they didn't want that, the County Commission wouldn't support it, which would give the City more "donut holes." She said the draft annexation plan, which is now five years old, used good planning tools. However, since then the County Commission has approved fairly high levels of density and urbanization in areas they don't want annexed on the other side of I-25, and had discussed carving out other pieces of land which they don't want annexed. The question of the EZA is separate and apart from annexation.

Councilor Dominguez understands, and asked if the annexation strategy comes to fruition if we can change the 1991 document and reestablish boundaries.

Councilor Chavez said we can, but some of the action taken by the EZC and EZA has rendered the work of the RPA a moot point. He said at the last RPA meeting he asked two questions. One was whether the RPA was going to support the Motion to Dismiss for the Boundary Commission and they said yes. The second was whether they had intentions to introduce legislation which would give them the Class A status such as Bernalillo County has, and they said yes. He said we find out after the fact that the County is taking this legislative action, and there is no communication or consideration for the City's position.

Councilor Dominguez said he is on the path of supporting this Resolution, but he wants to be sure he has all the information he needs and wants to hear from the RPA.

MOTION: Commissioner Dominguez moved, seconded by Councilor Calvert for purposes of discussion, to postpone this item to the next Committee meeting, and at that meeting we get a status report on the RPA with regard to the annexation strategy.

DISCUSSION: Chair Heldmeyer said if this motion is approved, Councilor Dominguez needs to work with the City Manager with regard to what specific information he wants presented at the next Finance Committee meeting.

Councilor Chavez said at the last EZA meeting he had to ask for the administrative appeal which was granted to the EZA members asking the County to stop action and discussion on Los Soleras until the City finished with the RPA plan. The EZA ignored and rejected the administrative appeal, and has granted the appeal for Los Soleras. At the Boundary Commission, we heard Los Soleras is already building. If the County Commission doesn't want us to annex Los Soleras, Airport Road is next.

Councilor Dominguez said he understands the arguments, but the County isn't here to tell us that.

Councilor Chavez said we can have this debate now, or in private one-on-one or have it when it goes to the full Council, saying, "I'm just trying to do my job."

Councilor Dominguez said he wants more information before we have that debate.

Councilor Calvert asked Councilor Dominguez who he wants to hear from.

Councilor Dominguez said he wants to hear from the City's representatives on the RPA.

Councilor Calvert said the representatives may have different opinions.

Councilor Dominguez wants to hear those opinions.

Chair Heldmeyer said this can be placed on the next agenda, and invite Councilor Chavez and Mayor Coss to be in attendance to express their opinions.

Councilor Dominguez would like to see the minutes from the RPA.

Responding to Councilor Calvert, Chair Heldmeyer said we have to give the RPA a 90-day notice, and we will know about the legislation before that time has elapsed.

VOTE: The motion was approved on a voice vote [Absent: Councilors Ortiz and Wurzbarger].

Councilor Chavez said this is the last time this will be postponed, and if it doesn't go anywhere after this, he will pull it and put it in "never never land."

Chair Heldmeyer said Councilor Chavez also could demand it be called before the Council.

35. REQUEST FOR APPROVAL TO PUBLISH NOTICE OF PUBLIC HEARING ON FEBRUARY 28, 2007, OF AN ORDINANCE AMENDING SECTIONS 18-10.1, 18-10.3, 18-10.4 AND 18-10.5 SFCC 1987, REGARDING MUNICIPAL LOCAL OPTION GROSS RECEIPTS TAX; CLARIFYING THE IMPOSITION AND DEDICATION OF MUNICIPAL LOCAL OPTION GROSS RECEIPTS TAX; IN COMPLIANCE WITH STATE LAW. (KATHRYN RAVELING)

Kathryn Raveling, Finance Director, presented information regarding this matter to the Committee.

Chair Heldmeyer asked if the City were to adopt the Quality of Life increment recently adopted by the Legislature, it that would be over and above, and in addition to any of these. Ms. Raveling said this would be a new increment with new revenues.

Chair Heldmeyer said we would have to follow the statutory provision for forming a committee with certain representation from certain groups and such.

Councilor Calvert said page 2 of the Memorandum discusses splitting this, and asked if this is mandated, or how it was decided. Ms. Raveling said this is her recommendation and is not mandated. The only thing which would be mandated would be the purposes.

Councilor Calvert understands the rationale, but some of this begs the question of the strategic planning process. He asked by approving this if we are approving her recommendation for the allocation.

Chair Heldmeyer said they can be separated. She said a lot of things predate the strategic planning process, and at the time the budget was approved for this fiscal year, staff was directed

to come forward with a plan for equipment replacement for public safety, which was amended by Councilor Chavez to include other departments.

Responding to Councilor Calvert, Chair Heldmeyer said if you look at the mid-year budget adjustments, there were other adjustments for equipment for fire and police which aren't coming out of these funds. Staff was directed to figure out where we could get equipment needs, and staff is saying for these people, the money is coming from here.

Councilor Calvert said he doesn't have a problem with this, but he doesn't know how it fits with strategic planning.

Chair Heldmeyer said there can be a motion approving the request to publish, with direction to staff that you want more detail on where these funds will be spent.

MOTION: Councilor Calvert moved, seconded by Councilor Dominguez, to approve this request to publish, and that he would like, especially on the second two, more detail as to how this will be applied.

VOTE: The motion was approved unanimously on a voice vote.

36. DISCUSSION AND REQUEST FOR CONCEPT APPROVAL OF POTENTIAL DATES FOR A SPECIAL ELECTION AND POTENTIAL ELECTION QUESTIONS. (Kathryn Raveling).

Kathryn Raveling, Finance Director, presented the information in her Memorandum to the Committee.

Chair Heldmeyer asked if we have a list of potential dates which won't interfere with other elections.

Yolanda Vigil, City Clerk said the only thing scheduled for 2007 is the School Board Election in February, and the Community College Election.

Councilor Calvert asked, for an election in August, what is the "drop dead" date to make a decision.

Ms. Vigil said she looked at August 7 and August 14, noting there is a three-month process, so for August 7th the Mayor would need to distribute the Resolution on May 9, 2007, and for August 14th, by May 30, 2007. She said everything would have to be finalized at that point, including the ballot questions.

Ms. Raveling said the City Clerk's timeline is more restrictive.

Responding to the Chair, Ms. Vigil said the normal cost of an election is \$55,000 to \$62,000, and she would like to hire temporary staff in the office for the special election and the upcoming Regular Election in March 2008, which would increase the cost somewhat.

Chair Heldmeyer said the Charter Commission is finishing its work, and that will need to go to an election by the voters. There are pluses and minuses to combining elections. She said some people would rather have the parks by itself in a single election because they feel other controversial issues might affect who would come out and vote. From the cost standpoint, wear and tear on the City Clerk's Office, and getting people out to the polls, one election with several issues would be better.

Responding to Councilor Calvert, Chair Heldmeyer said the first meeting in February also will have some strategic planning information on it because they couldn't find another place to put it.

MOTION: Councilor Calvert moved, seconded by Commissioner Dominguez to postpone this item to the 2nd Finance Committee meeting in February.

VOTE: The motion was approved on a voice vote [Absent: Councilors Ortiz and Wurzbarger].

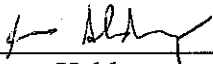
Chair Heldmeyer said this item will be first on the discussion agenda at that meeting.

37. OTHER FINANCIAL INFORMATION

38. MATTERS FROM THE COMMITTEE

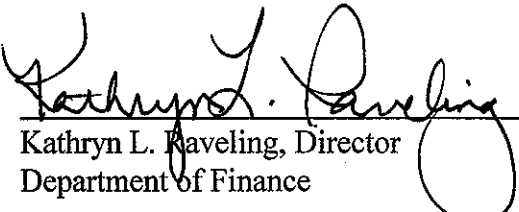
39. ADJOURNMENT

There being no further business to come before the Committee, and the Committee having completed its Agenda, the meeting was adjourned at 8:11 p.m.

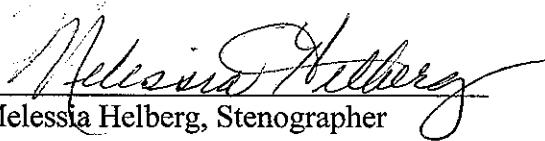


Karen Heldmeyer, Chair

Reviewed by:



Kathryn L. Kaveling, Director
Department of Finance


Melessia Helberg, Stenographer