



Agenda

FINANCE COMMITTEE MEETING
CITY COUNCIL CHAMBERS
AUGUST 20, 2012 – 5:00 P.M.

1. CALL TO ORDER
2. ROLL CALL
3. APPROVAL OF AGENDA
4. APPROVAL OF CONSENT AGENDA
5. APPROVAL OF MINUTES:

CITY CLERK'S OFFICE

DATE 8-17-12 TIME 2:00 pm

SERVED BY Yolanda Isidor

RECEIVED BY [Signature]

Regular Finance Committee Meeting – July 30, 2012

CONSENT AGENDA

6. Bid No. 12/28/B – Fire Station #4 Additions and Renovations Agreement between Owner and Contractor; Lockwood Construction Company. (Chip Lilienthal)
7. Bid No. 13/01/B – Uniforms for City of Santa Fe Employees; Neves Uniforms, Capital City Uniforms and Boot Barn. (Robert Romero)
8. Request for Approval of Procurement under State Price Agreement – Two (2) Front-loading and Two (2) Automated Side-loading Compressed Natural Gas (CNG) Solid Waste Collection Vehicles for Environmental Services Division; Rush Truck Center and Bruckners Truck Sales, Inc. (Cindy Padilla)
9. Request for Approval of Sole Source Procurement – Bulk Chem-Hydrated Lime for Fiscal Year 2012/2013 for Wastewater Management Division; DPC Industries, Inc. (Luis Orozco)
10. Request for Approval of Second Agreement for the Supply of Treated Effluent – Irrigation of Landscape at Main Building for New Wildlife Education Center; State of New Mexico Department of Game & Fish. (Kathleen Garcia)
11. Request for Approval of Water Supply Agreement – Emergency Water Services for the City of Las Vegas and San Miguel County; City of Santa Fe, City of Las Vegas and San Miguel County. (Brian Snyder and Marcos Martinez)
12. Request for Approval of Amendment No. 4 to Professional Services Agreement – Administration of City's Adopt-a-River and Adopt-an-Arroyo Programs; Santa Fe Watershed Association. (Brian Drypolcher)



Agenda

**FINANCE COMMITTEE MEETING
CITY COUNCIL CHAMBERS
AUGUST 20, 2012 – 5:00 P.M.**

13. Request for Approval of Procurement under State Price Agreement – 2012 Summer Crack Sealing Program for Streets & Drainage Maintenance Division; IPR, Ltd. (David Catanach)
14. Request for Approval of Grant Award – Support Santa Fe Poet Laureate Program; Witter Bynner Foundation. (Julie Bystrom)
15. Request for Approval of Grant Award – Two (2) Exhibits in the Community Gallery; National Endowment for the Arts. (Julie Bystrom)
 - A. Request for Approval of Budget Increase – Grant Fund
16. Request for Approval of Grant Application – Gallery Programming, Community Workshops and Exhibits at Santa Fe Community Convention Center, Community Gallery; New Mexico Department of Cultural Affairs, New Mexico Arts Division. (Julie Bystrom)
 - A. Request for Approval of Budget Decrease – Grant Fund
17. Request for Approval of Housing and Urban Development (HUD) 2011/2012 Consolidated Annual Performance Evaluation Review (CAPER) for Community Development Block Grant. (Kim Dicome)
18. Request for Approval of Professional Services Agreement – Business Incubation Services (RFP #12/23/P); Santa Fe Business Incubator. (Kate Noble)
19. Request for Approval of Professional Services Agreement – Entrepreneurial Fellowship Program Services (RFP #12/24/P); The MVM Group, LLC. (Kate Noble)
20. Request for Approval of Recommendation for Design-Build Procurement – Construct a Photovoltaic Solar Power System at Buckman Direct Diversion Booster Station 2A using the Design-Build Project Delivery Method. (Dale Lyons)
21. Request for Approval of Amendment No. 2 to Professional Services Agreement – Construction Services at Santa Fe Depot Platform and Railyard Development; Santa Fe Railyard Community Corporation. (Robert Siqueiros)
22. Request for Approval of Settlement Agreement - Election to Receive Distribution to the City of Santa Fe from Fund Created from an Out of Court Settlement Against JP Morgan Chase & Co. (Judith Amer)



Agenda

FINANCE COMMITTEE MEETING
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23. Cerrillos Road Reconstruction Project Phase II B, Cielo Court to Camino Carlos Rey. (Peter Manzanares)
 - A. Request for Approval of Change Order No. 4 – New Items Not Part of Original Bid and Adjusted Items; AUI, Inc.
 - B. Request for Approval of Settlement Agreement; AUI, Inc.
 - C. Request for Approval of Budget Adjustment – Project Fund
24. Request for Approval of a Resolution Designating the Economic Development Division as the Authority for the City of Santa Fe's Economic Development Activities in Accordance with the New Mexico Economic Development Department Certified Communities Initiative. (Councilors Wurzbarger, Rivera, Dominguez and Ives) (Fabian Trujillo)

Committee Review:

City Business & Quality Of Life (approved)
City Council (scheduled)

08/14/12
08/28/12

Fiscal Impact – Yes

25. Request for Approval of a Resolution Relating to a Local Government Road Fund Cooperative Agreement between the City of Santa Fe and the New Mexico Department of Transportation for Improvements to Calle Atajo between Airport Road and Rufina Street; Directing Staff to cause such Cooperative Agreement to be Executed on behalf of the City of Santa Fe. (Councilors Dominguez, Rivera and Dimas) (David Catanach)

Committee Review:

Public Works (approved)
City Council (scheduled)

08/06/12
08/28/12

Fiscal Impact – Yes

26. Request for Approval of a Resolution Relating to the New Mexico Litter Control and Beautification Act of 1985 which Authorizes the use of Public Funds in the Form of Grants for the Purpose of Enhancing Local Litter Control and Beautification Programs; Authorizing Keep Santa Fe Beautiful to Plan, Budget and Apply for a Grant Pursuant to the New Mexico Litter Control and Beautification Act. (Councilors Trujillo, Dominguez and Calvert) (Gilda Montano)



Agenda

FINANCE COMMITTEE MEETING
CITY COUNCIL CHAMBERS
AUGUST 20, 2012 – 5:00 P.M.

- A. Request for Approval of Grant Agreement – Keep Santa Fe Beautiful Litter Control & Beautification Act; State of New Mexico Department of Tourism.

Committee Review:

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|-----------------------------|----------|
| Public Utilities (approved) | 08/01/12 |
| City Council (scheduled) | 08/28/12 |

Fiscal Impact – Yes

27. Request for Approval of an Ordinance Amending Section 25-1.8 SFCC 1987; Reducing the Level of Fluoride in the City Water Supply; Ceasing the Supplementation of Fluoride in the City Water Supply; and Ensuring that the Natural Fluoride Levels in the City Water Supply are below the Current Maximum and Secondary Contaminant Levels Recommended by the United States Environmental Protection Agency. (Councilor Calvert) (Alex Puglisi) (**Bill has been "Withdrawn by Sponsor"**)

Committee Review:

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| City Council (request to publish) (approved) | 07/25/12 |
| Public Utilities (approved) | 08/01/12 |
| City Council (public hearing) | 08/28/12 |

Fiscal Impact – Yes

END OF CONSENT AGENDA

DISCUSSION

28. Request for Approval of Professional Services Agreements – Affordable Housing Trust Fund down Payment Assistance Program. (Kim Dicome)
- A. Santa Community Housing Trust
 - B. Homewise
 - C. Habitat for Humanity
29. Request for Approval of an Ordinance Related to Panhandling on Public Property; Amending Section 20-2.2 SFCC 1987 to Amend the Definition of Panhandling to include Non-Vocal Solicitations; and Amending Section 20-2.3 SFCC 1987 to Amend the Regulations for Panhandling on Public Property. (Councilors Trujillo, Bushee, Dimas and Rivera) (Alfred Walker)



Agenda

FINANCE COMMITTEE MEETING
CITY COUNCIL CHAMBERS
AUGUST 20, 2012 – 5:00 P.M.

Committee Review:

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|--------------------------|----------|
| Public Safety (approved) | 07/17/12 |
| Public Works (approved) | 07/23/12 |
| Finance (postponed) | 07/30/12 |

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|-----------------------------------|----------|
| City Council (request to publish) | 08/28/12 |
| City Council (public hearing) | 09/25/12 |

Fiscal Impact – No

30. Request for Direction and Approval of Del Rio Drive Cul-de-Sac. (John Romero)
31. Request for Direction for Providing Constitutionally Required Public Defender Legal Services at Municipal Court either through 1. A Contract Attorney, or 2. A Full-time City Employee. (Robert Romero)
32. Request for Acceptance and Presentation of the City of Santa Fe Comprehensive Annual Financial Report for Fiscal Year Ending June 30, 2011. (Teresita Garcia, Maurice Lierz and Marty Matheson)
33. Railyard Market Station Condominium (Dr. Melville Morgan, Judith Amer, Robert Romero and Chip Lilienthal)
 - A. Request for Direction Regarding the Financing of the City Office Space Improvements.
 1. Request for Approval of Budget Adjustment – Project Fund
 - B. Request for Approval of Agreement between Owner and Architect – Architectural Design Services for Market Station at Santa Fe Railyard; Autotroph, Inc. (Chip Lilienthal)
34. Request for Approval of Comments, Additions and/or Deletions of Draft 2014-2018 Infrastructure Capital Improvements Plan (ICIP). (Isaac Pino)
35. OTHER FINANCIAL INFORMATION:
 - A. Status of the City's Investment Portfolio as of June 30, 2012. (Helene Hausman)



Agenda

**FINANCE COMMITTEE MEETING
CITY COUNCIL CHAMBERS
AUGUST 20, 2012 – 5:00 P.M.**

- B. Update on Gross Receipts Tax Report Received in August 2012 (for June 2012 Activity) and Lodgers' Tax Report Received in August 2012 (for July 2012 Activity) and Monthly Unemployment Statistics for 2012. (Dr. Melville Morgan)
- C. Lead Program and Update on Full Court Press. (Police Chief Raymond Rael)

36. MATTERS FROM THE COMMITTEE

37. ADJOURN

Persons with disabilities in need of accommodations, contact the City Clerk's office at 955-6520 five (5) working days prior to meeting date.

**SUMMARY OF ACTION
FINANCE COMMITTEE MEETING
Monday, August 20, 2012**

| <u>ITEM</u> | <u>ACTION</u> | <u>PAGE</u> |
|--|----------------------|--------------------|
| CALL TO ORDER AND ROLL CALL | Quorum | 1 |
| APPROVAL OF AGENDA | Approved [amended] | 1 |
| APPROVAL OF CONSENT AGENDA | Approved [amended] | 2 |
| CONSENT AGENDA LISTING | | 2-4 |
| APPROVAL OF MINUTES: REGULAR FINANCE COMMITTEE MEETING – JULY 30, 2012 | Approved | 4 |
| <u>CONSENT CALENDAR DISCUSSION</u> | | |
| BID NO. 13/01/B – UNIFORMS FOR CITY OF SANTA FE EMPLOYEES; NEVES UNIFORMS, CAPITAL CITY UNIFORMS AND BOOT BARN | Approved | 4-5 |
| REQUEST FOR APPROVAL OF SECOND AGREEMENT FOR THE SUPPLY OF TREATED EFFLUENT – IRRIGATION OF LANDSCAPE AT MAIN BUILDING FOR NEW WILDLIFE EDUCATION CENTER; STATE OF NEW MEXICO DEPARTMENT OF GAME & FISH | Approved a/a | 5-6 |
| REQUEST FOR APPROVAL OF WATER SUPPLY AGREEMENT – EMERGENCY WATER SERVICES FOR THE CITY OF LAS VEGAS AND SAN MIGUEL COUNTY; CITY OF SANTA FE, CITY OF LAS VEGAS AND SAN MIGUEL COUNTY | Approved [amended] | 6-7 |
| REQUEST FOR APPROVAL OF AMENDMENT NO. 4 TO PROFESSIONAL SERVICES AGREEMENT – ADMINISTRATION OF CITY'S ADOPT-A-RIVER AND ADOPT-AN-ARROYO PROGRAMS; SANTA FE WATERSHED ASSOCIATION | Approved | 7-9 |

| <u>ITEM</u> | <u>ACTION</u> | <u>PAGE</u> |
|---|----------------------|--------------------|
| REQUEST FOR APPROVAL OF HOUSING AND URBAN DEVELOPMENT (HUD) 2011/2012 CONSOLIDATED ANNUAL PERFORMANCE EVALUATION REVIEW (CAPER) FOR COMMUNITY DEVELOPMENT BLOCK GRANT | Approved | 9-13 |
| REQUEST FOR APPROVAL OF AMENDMENT NO. 2 TO PROFESSIONAL SERVICES AGREEMENT – CONSTRUCTION SERVICES AT SANTA FE DEPOT PLATFORM AND RAILYARD DEVELOPMENT; SANTA FE RAILYARD COMMUNITY CORPORATION | Approved | 13 |
| REQUEST FOR APPROVAL OF A RESOLUTION RELATING TO THE NEW MEXICO LITTER CONTROL AND BEAUTIFICATION ACT OF 1985, WHICH AUTHORIZES THE USE OF PUBLIC FUNDS IN THE FORM OF GRANTS FOR THE PURPOSE OF ENHANCING LOCAL LITTER CONTROL AND BEAUTIFICATION PROGRAMS; AUTHORIZING KEEP SANTA FE BEAUTIFUL TO PLAN, BUDGET AND APPLY FOR A GRANT PURSUANT TO THE NEW MEXICO LITTER CONTROL AND BEAUTIFICATION ACT | Approved | 13-14 |
| REQUEST FOR APPROVAL OF GRANT AGREEMENT – KEEP SANTA FE BEAUTIFUL LITTER CONTROL & BEAUTIFICATION ACT; STATE OF NEW MEXICO DEPARTMENT OF TOURISM | Approved | 13-14 |
| ***** | | |
| END OF CONSENT CALENDAR DISCUSSION | | |
| ***** | | |
| <u>DISCUSSION</u> | | |
| REQUEST FOR APPROVAL OF PROFESSIONAL SERVICES AGREEMENTS – AFFORDABLE HOUSING TRUST FUND DOWN-PAYMENT ASSISTANCE PROGRAM | | |
| SANTA FE COMMUNITY HOUSING TRUST | Approved | 14-16 |
| HOMEWISE | Approved | 14-16 |
| HABITAT FOR HUMANITY | Approved | 14-16 |

| <u>ITEM</u> | <u>ACTION</u> | <u>PAGE</u> |
|--|-----------------------|--------------------|
| REQUEST FOR APPROVAL OF AN ORDINANCE RELATED TO PANHANDLING ON PUBLIC PROPERTY; AMENDING SECTION 20-2.2 SFCC 1987, TO AMEND THE DEFINITION OF PANHANDLING TO INCLUDE NON-VOCAL SOLICITATIONS; AND AMENDING SECTION 20-2.3 SFCC 1987, TO AMEND THE REGULATIONS FOR PANHANDLING ON PUBLIC PROPERTY | Approved [amended] | 16-21 |
| REQUEST FOR DIRECTION AND APPROVAL OF DEL RIO DRIVE CUL-DE-SAC | Withdrawn | 22-24 |
| REQUEST FOR DIRECTION FOR PROVIDING CONSTITUTIONALLY REQUIRED PUBLIC DEFENDER LEGAL SERVICES AT MUNICIPAL COURT, EITHER THROUGH: 1. A CONTRACT ATTORNEY, OR 2. A FULL-TIME CITY EMPLOYEE | Approved | 25-26 |
| REQUEST FOR ACCEPTANCE AND PRESENTATION OF THE CITY OF SANTA FE COMPREHENSIVE ANNUAL FINANCIAL REPORT FOR FISCAL YEAR ENDING JUNE 30, 2011 | Approved | 26-32 |
| RAILYARD MARKET STATION CONDOMINIUM: REQUEST FOR DIRECTION REGARDING THE FINANCING OF THE CITY OFFICE SPACE IMPROVEMENTS | Approved | 32-37 |
| REQUEST FOR APPROVAL OF BUDGET ADJUSTMENT – PROJECT FUND | Approved | 32-37 |
| REQUEST FOR APPROVAL OF AGREEMENT BETWEEN OWNER AND ARCHITECT – ARCHITECTURAL DESIGN SERVICES FOR MARKET STATION AT SANTA FE RAILYARD; AUTOTROPH, INC. | Approved | 32-37 |
| REQUEST FOR APPROVAL OF COMMENTS, ADDITIONS AND/OR DELETIONS OF DRAFT 2014-2018 INFRASTRUCTURE CAPITAL IMPROVEMENTS PLAN (ICIP) | Postponed to 09/04/12 | 37 |

| <u>ITEM</u> | <u>ACTION</u> | <u>PAGE</u> |
|---|-------------------------------|--------------------|
| <u>OTHER FINANCIAL INFORMATION</u> | | |
| LEAD PROGRAM AND UPDATE ON FULL COURT PRESS | Information/discussion | 37-48 |
| STATUS OF THE CITY'S INVESTMENT PORTFOLIO AS OF JUNE 30, 2012 | Information/discussion | 48-50 |
| UPDATE ON GROSS RECEIPTS TAX REPORT RECEIVED IN AUGUST 2012 (FOR JUNE 2012 ACTIVITY) AND LODGERS' TAX REPORT RECEIVED IN AUGUST 2012 (FOR JULY 2012 ACTIVITY) AND MONTHLY UNEMPLOYMENT STATISTICS FOR 2012 | Information/discussion | 50 |
| MATTERS FROM THE COMMITTEE | Information | 51 |
| ADJOURN | | 51 |

**MINUTES OF THE
CITY OF SANTA FE
FINANCE COMMITTEE
Monday, August 20, 2012**

1. CALL TO ORDER

A meeting of the City of Santa Fe Finance Committee was called to order by Chair Carmichael A. Dominguez, at approximately 5:00 p.m., on Monday, August 20, 2012, in the Council Chambers, City Hall, 200 Lincoln Avenue, Santa Fe, New Mexico.

2. ROLL CALL

MEMBERS PRESENT:

Carmichael A. Dominguez, Chair
Councilor Patti J. Bushee
Councilor Christopher Calvert
Councilor Bill Dimas
Councilor Peter N. Ives

OTHERS ATTENDING:

Dr. Melville L. Morgan, Director, Finance Department
Yolanda Green, Finance Division
Melessia Helberg, Stenographer

There was a quorum of the membership in attendance for the conducting of official business.

NOTE: All items in the Committee packets for all agenda items are incorporated herewith by reference. The original Committee packet is on file in the Finance Department.

3. APPROVAL OF AGENDA

Chair Dominguez said Items #8 and #9 are withdrawn.

Dr. Morgan said #7 is incorrectly assigned. It should be "Robert Rodarte," not "Robert Romero."

MOTION: Councilor Calvert moved, seconded by Councilor Bushee, to approve the agenda, as amended.

VOTE: The motion was approved unanimously on a voice vote.

4. APPROVAL OF CONSENT AGENDA

MOTION: Councilor Calvert moved, seconded by Councilor Bushee, to approve the following Consent Agenda as amended.

VOTE: The motion was approved unanimously on a voice vote.

CONSENT AGENDA

- 6. BID NO. 12/28/B – FIRE STATION #4. ADDITIONS AND RENOVATIONS AGREEMENT BETWEEN OWNER AND CONTRACTOR; LOCKWOOD CONSTRUCTION COMPANY. (CHIP LILIENTHAL)**
- 7. *[Removed for discussion by Councilor Dimas]***
- 8. REQUEST FOR APPROVAL OF PROCUREMENT UNDER STATE PRICE AGREEMENT – TWO (2) FRONT-LOADING AND TWO (2) AUTOMATED SIDE-LOADING COMPRESSED NATURAL GAS (CNG) SOLID WASTE COLLECTION VEHICLES FOR ENVIRONMENTAL SERVICES DIVISION; RUSH TRUCK CENTER AND BRUCKNERS TRUCK SALES, INC. (CINDY PADILLA). This item was withdrawn from the Agenda.**
- 9. REQUEST FOR APPROVAL OF SOLE SOURCE PROCUREMENT – BULK CHEM-HYDRATED LIME FOR FISCAL YEAR 2012/2013 FOR WASTEWATER MANAGEMENT DIVISION; DPC INDUSTRIES, INC. (LUIS OROZCO) This item was withdrawn from the Agenda.**
- 10. *[Removed for discussion by Councilor Bushee]***
- 11. *[Removed for discussion by Councilor Bushee]***
- 12.**
- 13. REQUEST FOR APPROVAL OF PROCUREMENT UNDER STATE PRICE AGREEMENT – 2012 SUMMER CRACK SEALING PROGRAM FOR STREETS & DRAINAGE MAINTENANCE DIVISION; IPR, LTD. (DAVID CATANACH)**
- 14. REQUEST FOR APPROVAL OF GRANT AWARD – SUPPORT SANTA FE POET LAUREATE PROGRAM; WITTER BYNNER FOUNDATION. (JULIE BYSTROM)**
- 15. REQUEST FOR APPROVAL OF GRANT AWARD – TWO (2) EXHIBITS IN THE COMMUNITY GALLERY; NATIONAL ENDOWMENT FOR THE ARTS. (JULIE BYSTROM)**
 - A. REQUEST FOR APPROVAL OF BUDGET INCREASE – GRANT FUND.**

16. REQUEST FOR APPROVAL OF GRANT APPLICATION – GALLERY PROGRAMMING, COMMUNITY WORKSHOPS AND EXHIBITS AT SANTA FE COMMUNITY CONVENTION CENTER, COMMUNITY GALLERY; NEW MEXICO DEPARTMENT OF CULTURAL AFFAIRS, NEW MEXICO ARTS DIVISION. (JULIE BYSTROM)
 - A. REQUEST FOR APPROVAL OF BUDGET INCREASE – GRANT FUND.
17. *[Removed for discussion by Councilor Bushee]*
18. REQUEST FOR APPROVAL OF PROFESSIONAL SERVICES AGREEMENT – BUSINESS INCUBATION SERVICES (RFP 12/23/P); SANTA FE BUSINESS INCUBATOR. (KATE NOBLE)
19. REQUEST FOR APPROVAL OF PROFESSIONAL SERVICES AGREEMENT – ENTREPRENEURIAL FELLOWSHIP PROGRAM SERVICES (RFP #12/24/P); THE MVM GROUP, LLC. (KATE NOBLE)
20. REQUEST FOR APPROVAL OF RECOMMENDATION FOR DESIGN-BUILD PROCUREMENT – CONSTRUCT A PHOTOVOLTAIC SOLAR POWER SYSTEM AT BUCKMAN DIRECT DIVERSION BOOSTER STATION 2A USING THE DESIGN-BUILD PROJECT DELIVERY METHOD. (DALE LYONS)
21. *[Removed for discussion by Councilor Bushee]*
22. REQUEST FOR APPROVAL OF SETTLEMENT AGREEMENT – ELECTION TO RECEIVE DISTRIBUTION TO THE CITY OF SANTA FE FROM FUND CREATED FROM AN OUT OF COURT SETTLEMENT AGAINST JP MORGAN CHASE & CO. (JUDITH AMER)
23. CERRILLOS ROAD RECONSTRUCTION PROJECT PHASE II-B, CIELO COURT TO CAMINO CARLOS REY. (PETER MANZANARES)
 - A. REQUEST FOR APPROVAL OF CHANGE ORDER NO. 4 – NEW ITEMS NOT PART OF ORIGINAL BID AND ADJUSTED ITEMS; AUI, INC.
 - B. REQUEST FOR APPROVAL OF SETTLEMENT AGREEMENT; AUI, INC.
 - C. REQUEST FOR APPROVAL OF BUDGET ADJUSTMENT – PROJECT FUND.
24. REQUEST FOR APPROVAL OF A RESOLUTION DESIGNATING THE ECONOMIC DEVELOPMENT DIVISION AS THE AUTHORITY FOR THE CITY OF SANTA FE'S ECONOMIC DEVELOPMENT ACTIVITIES IN ACCORDANCE WITH THE NEW MEXICO ECONOMIC DEVELOPMENT DEPARTMENT CERTIFIED COMMUNITIES INITIATIVE (COUNCILORS WURZBURGER, RIVERA, DOMINGUEZ AND IVES). (FABIAN TRUJILLO) Committee Review: City Business & Quality of Life (Approved) 08/14/12; and City Council (scheduled) 08/28/12. Fiscal Impact – Yes.

25. REQUEST FOR APPROVAL OF A RESOLUTION RELATING TO A LOCAL GOVERNMENT ROAD FUND COOPERATIVE AGREEMENT BETWEEN THE CITY OF SANTA FE AND THE NEW MEXICO DEPARTMENT OF TRANSPORTATION, FOR IMPROVEMENTS TO CALLE ATAJO BETWEEN AIRPORT ROAD AND RUFINA STREET; DIRECTING STAFF TO CAUSE SUCH COOPERATIVE AGREEMENT TO BE EXECUTED ON BEHALF OF THE CITY OF SANTA FE (COUNCILORS DOMINGUEZ, RIVERA AND DIMAS). (DAVID CATANACH) Committee Review: Public Works (Approved) 08/06/12; and City Council (scheduled) 08/28/12. Fiscal Impact – Yes.
26. *[Removed for discussion by Councilor Ives]*
27. REQUEST FOR APPROVAL OF AN ORDINANCE AMENDING SECTION 25-1.8 SFCC 1987; REDUCING THE LEVEL OF FLUORIDE IN THE CITY WATER SUPPLY; CEASING THE SUPPLEMENTATION OF FLUORIDE IN THE CITY WATER SUPPLY; AND ENSURING THAT THE NATURAL FLUORIDE LEVELS IN THE CITY WATER SUPPLY ARE BELOW THE CURRENT MAXIMUM AND SECONDARY CONTAMINANT LEVELS RECOMMENDED BY THE UNITED STATES ENVIRONMENTAL PROTECTION AGENCY (COUNCILOR CALVERT). (ALEX PUGLISI) (Bill has been “Withdrawn by Sponsor”) Committee Review: City Council (request to publish) (approved) 07/25/12; Public Utilities (Approved) 08/01/12; and City Council (public hearing) 08/28/12. Fiscal Impact – Yes.

END OF CONSENT AGENDA

5. APPROVAL OF MINUTES: REGULAR FINANCE COMMITTEE MEETING – JULY 30, 2012.

MOTION: Councilor Bushee moved, seconded by Councilor Dimas, to approve the minutes of the Regular Finance Committee Meeting of July 30, 2012, as presented.

VOTE: The motion was approved unanimously on a voice vote.

CONSENT CALENDAR DISCUSSION

7. BID NO. 13/01/B – UNIFORMS FOR CITY OF SANTA FE EMPLOYEES; NEVES UNIFORMS, CAPITAL CITY UNIFORMS AND BOOT BARN. (~~ROBERT ROMERO~~ RODARTE)

Councilor Dimas said he is pulling this item to recuse himself to avoid the appearance of impropriety. He said Benny Dimas is the owner of Capital City Uniforms, saying he isn't related, but he did contribute money to his campaign, so he won't be involved in any of the discussion or the vote.

MOTION: Councilor Calvert moved, seconded by Councilor Ives, to approve this request.

VOTE: The motion was approved on a voice vote, with Councilor Bushee, Councilor Calvert and Councilor Ives voting in favor of the motion, no one voting against, and Councilor Dimas recused.

**10. REQUEST FOR APPROVAL OF SECOND AGREEMENT FOR THE SUPPLY OF TREATED EFFLUENT – IRRIGATION OF LANDSCAPE AT MAIN BUILDING FOR NEW WILDLIFE EDUCATION CENTER; STATE OF NEW MEXICO DEPARTMENT OF GAME & FISH.
(KATHLEEN GARCIA)**

Councilor Bushee said this is related to Item #11 and #12 in terms of water, effluent and other things. She understands this for only a year and then it goes month-to-month. She asked when we will begin to review the TEMP plan to see how this fits in.

Bryan Romero said Claudia Borchert has been working on discussions about when this will be reviewed. He said in all of the considerations for the options they were looking at existing agreements, and this particular one has an educational component for the New Mexico Game and Fish.

Councilor Bushee said she understands, but it is almost 4 million gallons a year of effluent, and said she is left reeling after the Las Campanas decision and not have effluent available from them. She said she wants to see the big picture before she starts voting for little pieces.

Mr. Romero said he will bring the TEMP back in the next two months.

Councilor Bushee asked if it is urgent that we do this now.

Mr. Romero said he has been having difficulty just getting the agreement in place, and the City has been delivering the water. He wants the agreement to be in place so he and staff have something to follow in the delivery of the water.

Councilor Bushee asked if he would prefer to wait for the TEMP plan to be approved.

Mr. Romero said because of the small quantity and the provision that we can evaluate this at any time, he thinks it would be good to approve it now, and this is his recommendation.

Councilor Calvert said as he discussed with Mr. Romero prior to the meeting, he would like to modify the amount that we are authorizing. He said we have made it up to 11.2 afy, they have never used more than 3.83 afy, and he would like to renew it at 4 or 5 afy which is a better number. He sees no reason to allocate the 11.2, and we are creating demand here if we do that. He wants to ratchet it down to a more reasonable figure.

Mr. Romero said when this was developed the State didn't know its needs, and suggested renewing the contract at 4 or 5 afy.

MOTION: Councilor Calvert moved, seconded by Councilor Ives, to approve this request with a revision to authorize a maximum of 5 afy.

VOTE: The motion was approved on a voice vote, with Councilor Calvert, Councilor Dimas and Councilor Ives voting in favor of the motion, no one voting against, and Councilor Bushee abstaining.

11. REQUEST FOR APPROVAL OF WATER SUPPLY AGREEMENT – EMERGENCY WATER SERVICES FOR THE CITY OF LAS VEGAS AND SAN MIGUEL COUNTY; CITY OF SANTA FE, CITY OF LAS VEGAS AND SAN MIGUEL COUNTY. (BRIAN SNYDER AND MARCOS MARTINEZ)

Councilor Bushee said she understands the plight of San Miguel County and the City of Las Vegas, and asked, "When did the City become so flush with water that we are the emergency source for a community that really has been playing catch up on its infrastructure and is always in serious crisis. Why are we the source for someone else's emergency. We've already had Las Campanas's emergency, and I understand their situation, but I'm unsure why we are the source to the answers."

Mr. Snyder said the City is not flush with water. He said the request was put out from the County and City of Las Vegas, Office of Emergency Management, so if they have an emergency situation, would the City be willing to participate. He said they have approached other water municipalities across the State, but doesn't know if any water has been committed at this time.

Councilor Bushee asked what the City is committing. She asked what happens if there is a fire in Gallina Canyon.

Mr. Snyder said San Miguel County has two 4,000 gallon water tankers and they would drive down to Santa Fe and fill up with potable water for potable water consumption only. We would sell them water at our current water rate in those two 4,000 gallon tankers. He said if the City went into water emergency orange or red, the City would no longer provide the water.

Councilor Bushee asked what this will get them.

Councilor Calvert said the agreement says the City would provide a maximum of 40,000 gallons a month.

Mr. Snyder said they are speaking with communities prior to this becoming an emergency. He said this would only provide for dire emergency for them when they have no potable water.

Councilor Bushee said then we're just responding to a city's outreach.

Mr. Snyder said this is correct at a maxim amount of 40,000 gallons per month, noting the draft agreement is for two years.

MOTION: Councilor Bushee moved, seconded by Councilor Calvert, to approve this request.

DISCUSSION: Councilor Ives noted Section 9 in the draft Agreement, Availability of Supply provides "The City reserves the right to prohibit or limit the sale of water at the potable water fill station as it may deem necessary to protect the City's water supply, and comply with the intent of the provisions of this chapter." He asked what the Chapter references.

Mr. Snyder said Chapter 25 is referenced throughout the agreement in other sections, but he doesn't see it referenced in Section 9, and suggested it should be clarified that it is Chapter 25, regarding the drought stages orange and red.

FRIENDLY AMENDMENT: Councilor Ives proposed to amend the motion that Section 9 be modified to indicate that the Chapter reference is to SFCC Chapter 25. **THE AMENDMENT WAS FRIENDLY TO THE MAKER AND SECOND, AND THERE WERE NO OBJECTIONS BY THE OTHER MEMBERS OF THE COMMITTEE.**

Chair Dominguez said this was heard by the Public Utilities Committee, and the Committee asked staff to bring this back, because there were several questions about what the City of Las Vegas has done to conserve water and to get to a better place. He said we do need to what we can to help our neighboring communities.

VOTE: The motion, as amended, was approved unanimously on a voice vote.

12. REQUEST FOR APPROVAL OF AMENDMENT NO. 4 TO PROFESSIONAL SERVICES AGREEMENT – ADMINISTRATION OF CITY'S ADOPT-A-RIVER AND ADOPT-AN-ARROYO PROGRAMS; SANTA FE WATERSHED ASSOCIATION. (BRIAN DRYPOLCHER)

Councilor Bushee asked how much EarthWorks received for its adopt an arroyo project.

Mr. Drypolcher said he is unsure the total, but believes it was in the neighborhood of \$10,000, and there was about \$4,000 left in the contract when they went out of business.

Councilor Bushee asked how much the City pays to the Watershed Association for all the work minus what we're trying to do in this amendment.

Mr. Drypolcher said he administers the adopt-a-river program and if this goes forward, it would be \$10,000 for the arroyos program and \$18,000 for the adopt-a-river program. He said he doesn't know the contract total for the services they are providing – educational services and other – for the upper watershed.

Councilor Bushee asked if they currently are working with the City on the adopt-a-river program.

Mr. Drypolcher said yes, for a number of years.

Councilor Bushee asked how much the City has paid them.

Mr. Drypolcher said this goes back to the Resolution adopted in 2001, and they were being paid \$13,000 annually, until a year ago when it was increased to \$18,000 per year.

Councilor Bushee asked, on the adopt-a-river stretch, do we use any of the money from the River Fund which is contributed by people through their water bill.

Mr. Drypolcher said the voluntary check off for the River Fund, and by Ordinance the funds are restricted to the acquisition of water rights. He said currently there is a little more than \$200,000 in the fund, and none of the funds have been used. He understands it is a matter now that there are substantial funds, there is a possibility to look at available surface rights which are available for purchase or lease in the Santa Fe basin. However, no notice has been issued that the City is seeking those kinds of water rights.

Councilor Bushee asked if we will be doing this, because she will propose an amendment to the Ordinance.

Mr. Drypolcher said this matter will be before the River Commission tomorrow evening. He said they do preview thinking going into considerations about the River Fund right now, with the target flow, the 1,000 cfs Ordinance, they believe they now have an effective mechanism to get additional wet water into the River. They want to look at the efficacy of the River Fund to do that.

Councilor Bushee asked if the increase to \$18,000 means the program is growing, or because it has become more costly.

Mr. Drypolcher said it has been growing as they've enrolled more stewards in the program, and there are more neighborhoods and volunteer groups organized up and down the River. It has been expanding in the ability to recruit, train and get stewardship groups working on new segments of the River.

Councilor Bushee asked if we got people to adopt the arroyos through EarthWorks.

Mr. Drypolcher said there was one adoption. Sam's Club adopted a segment of Arroyos los Chamiso near Rodeo Road.

Councilor Bushee asked if a greater success rate is anticipated.

Mr. Drypolcher said yes, noting they have also expanded the service, and it is no longer an adoption program with the stewards program, and they will be working with Streets & Drainage and the Stormwater office to assess the different arroyos which are in the G.O. bond package, to prioritize where those funds should be targeted.

MOTION: Councilor Bushee moved, seconded by Councilor Calvert, to approve this request with direction to staff to provide a list of all entities that have adopted stretches of the River before this goes to Council.

VOTE: The motion was approved unanimously on a voice vote.

17. REQUEST FOR APPROVAL OF HOUSING AND URBAN DEVELOPMENT (HUD) 2011/2012 CONSOLIDATED ANNUAL PERFORMANCE EVALUATION REVIEW (CAPER) FOR COMMUNITY DEVELOPMENT BLOCK GRANT. (KIM DICOME)

Councilor Bushee said she doesn't like to keep money in place if it isn't spent.

Councilor Bushee said on page 6, under Homewise Home Improvement, it says the minimum loans required per contract are 8, and the total loans at the end of quarter three were at 7. She noted we didn't meet our target and asked if we plan on doing so.

Ms. Dicome said this year they didn't, because there was a change in the way the loan and reimbursements were done. Previously there was a rehab loan and automatically CDBG would refund that entire loan. The way they are doing it now is that it has to be the actual cost of construction, so that has caused a little bit of delay.

Councilor Bushee asked the reason this was changed.

Ms. Dicome said it was because of discussions with HUD which wants to know actually what CDBG funds are being use, not just \$20,000 for a loan. They want to know the actual amount spent on construction, and this has caused some delay.

Councilor Bushee there is \$74,000 left, and asked what will happen with those funds.

Ms. Dicome said the funds will be carried forward, noting the contract was carried forward.

Councilor Bushee asked Ms. Dicome if she is fine with continuing this piece of the program.

Ms. Dicome said yes, the home improvement funds are very important.

Councilor Bushee asked how long we have been giving these funds to Homewise to do the Home Improvements.

Ms. Dicome is unsure exactly, but it has been done for many years.

Councilor Bushee asked if we have exceeded loans required.

Ms. Dicome said previously yes, but not by a lot, but they met the minimum goal.

Councilor Bushee noted the down-payment assistance is making the minimum loan requirements. She said the City has only so many entities with which to deal, and she wants to be sure that there is an effective use of the funds, noting the market has picked up quite a bit. She asked Ms. Dicome "would you say that that's an okay score card."

Ms. Dicome said yes, the CDBG has not approved down-payment assistance for Homewise for two years, and now they have gotten "their program and come down to zero, when it was previously close to half a million. So now, we can start back up with the Affordable Housing Trust Fund Down-Payment Assistance. She said they weren't funded this year, noting no one was funded for down-payment assistance through CDBG.

Councilor Bushee said the financial institutes have pretty good rates and the market has made some corrections, which has affected them. She said over the past few years, they really haven't made a lot of down-payment loans, and asked if this is something of concern.

Ms. Dicome said no. She said in reference to the next case, they already have been calling her about the PSAs for the Affordable Housing Trust Fund, and how many are in the queue. She said there will be quite a bit of activity in down-payment assistance.

Councilor Bushee asked, regarding the Septic Replacement Pilot Program, if these are homes are in the City and Ms. Dicome said yes.

Councilor Bushee asked if there is sufficient need to have the \$100,000 "just sitting there."

Ms. Dicome said there actually are two projects under construction, but they won't be reimbursed until she knows the actual cost of construction, noting the two projects will use most of the funds because they had to some public/private sewer line and the decommissioning of the septic tank which will cost about \$70,000, and that will leave about \$30,000 in the fund.

Councilor Bushee asked if HUD is happy with those figures.

Ms. Dicome said, "HUD hasn't reviewed this caper, but we wanted to try, I know it's not glamorous, but a pilot program that would help people, and it seemed to be tougher than first thought."

Responding to Councilor Bushee, Ms. Dicome said they are getting them on City sewer. She said there were to be six projects, but it turns out they could get only two people to participate in the program, and to do that, a portion of a public line had to be extended which was a large cost. They won't meet the six projects, but they at least have two.

Councilor Bushee asked if the City was responsible for extending those sections of sewer line – was it on a public or private stretch, saying she wants to get more bang for the buck. She understands the effort is environmental, and doesn't seem to be that cost-effective.

Ms. Dicome agreed this was not the most cost effective program, although she thinks its successful in that there will be, potentially, other connections of private line, and we have an agreement that the owner who has the loan, will not benefit from those connections, and will get no reimbursement, and those will go back to CDBG. So, potentially more private lines could be connected.

Councilor Bushee asked if she is saying the trunk lines, the laterals going to the private homes, are what you had to build, or are these actual trunk lines.

Ms. Dicome said it was the public line.

Councilor Bushee asked if that would be covered elsewhere.

Ms. Dicome said she has had conversations with Mr. Holland at Public Works, and Public Works doesn't extend lines unless it is a new development, then it is done by the developer or if it is in the CIP program projected out.

Councilor Bushee said we want to get people off septs for sure. She asked Ms. Dicome if she wants to continue this again.

Ms. Dicome said they say there is one more person that wouldn't involve a public line, because they denied a connection to industrial zoned property, noting her fear the value of the property would go up. She is keeping her fingers crossed that that happens. Otherwise, the leftover funds will be reallocated next year.

Councilor Bushee would like for her to report back at some point if this doesn't work out so well, and Ms. Dicome said yes.

Councilor Bushee said she thought we switched from United South Broadway to another group for the foreclosure training.

Ms. Dicome said this is a year-end report as of June 30th. She said there is actually only \$6,000 left over. She said Northern New Mexico Consumer Protection Center it is funded for 2012-2013. She said they were audited by HUD and there were discussions about this particular project.

Councilor Bushee asked the reason for the switch, saying she heard good things about the attorney.

Ms. Dicome said they were audited, and had discussions about this project. She said there were problems with the sub-recipient reporting and invoicing. She said they did not apply for funds again, but if they did, she was told they should not be funded because of the monitoring issues.

Ms. Dicome said the first attorney was more effective, and she has \$50,000 through December. She said she is with the Northern New Mexico protection Center now.

Councilor Bushee said the program is needed, and was concerned with the Housing Trust was doing because they had no background and weren't effective in this program, commenting she doesn't like to spend money training people to do this. She asked how the new group will be.

Ms. Dicome reiterated it is the same attorney that was successful with United South Broadway, and she feels very confident with her, noting she has a workshop scheduled for September 8, 2012, and she is very committed.

Councilor Bushee asked the reason there are funds left in Airport Road Study.

Ms. Dicome said Kathryn Mortimer is the principal on that, and there was a contract for \$47,500 and they are now at \$42,000, noting the balance is not committed to a contract, and the contract is good until December 31, 2012. She said if she comes forward with something appropriate for CDBG, they will look at that.

MOTION: Councilor Bushee moved, seconded by Councilor Calvert, to approve this request, with direction to staff to report back on the Septic Replacement Pilot Program.

DISCUSSION: Chair Dominguez said on page 6, the Homewise Home Improvements, there is a note on the bottom that talks about three additional loans committed which closed in the 4th quarter, and Ms. Dicome said this is correct. He asked if that is three on top of the seven, and Ms. Dicome said it is three on top of the seven, noting it is really ten.

Chair Dominguez asked, regarding the Septic Replacement Program, if we have an idea of how many septic lines that are critical or need to be considered.

Ms. Dicome said she doesn't know because Homewise ran this program, but she could find out.

Chair Dominguez wants to make sure that Homewise and the City are working closely together.

Councilor Calvert said several years ago, when Robert Gallegos was with the City, he did an analysis on the number of septic systems in the City. He said with annexation coming up in the near future, this problem will increase, and we will see a lot more of these, depending on what we do with the next phase of annexation.

Chair Dominguez said this is one of the reasons he is asking.

Councilor Calvert said in District 1 in the hills, a lot of people are on septic systems because of terrain features, and there are scattered around the City in pockets.

Chair Dominguez asked if the previous study included the annexation and Councilor Calvert said yes.

Councilor Bushee said would like the contractors here the next time something like this is considered.

Ms. Dicome said she will invite them in the future.

VOTE: The motion was approved unanimously on a voice vote.

21. REQUEST FOR APPROVAL OF AMENDMENT NO. 2 TO PROFESSIONAL SERVICES AGREEMENT – CONSTRUCTION SERVICES AT SANTA FE DEPOT PLATFORM AND RAILYARD DEVELOPMENT; SANTA FE RAILYARD COMMUNITY CORPORATION. (ROBERT SIQUEIROS)

Councilor Ives said he pulled this item because he recusing himself, as it involves the Railyard in an area that is under one of the conservation easements.

Councilor Bushee said both Finance and Public Works turned it down. She asked what was the discussion at Public Works.

Councilor Calvert the discussion was that perhaps we could have a more low tech solution which would operate in other seasons, rather than just winter. He said by low tech, he meant a shade shelter structure which would provide relief from snow in the winter and sun and rain in the summer. He said they have to go through the Historic Design Board for modifications there anyway. He said what he sees here, is that the Railyard Corporation is going to pay for the engineering and not ask for reimbursement.

Councilor Bushee said then you're good with this, and Councilor Calvert said yes.

MOTION: Councilor Bushee moved, seconded by Councilor Calvert, to approve this request.

VOTE: The motion was approved on a voice vote, with Councilor Bushee, Councilor Calvert and Councilor Dimas voting in favor of the motion, no one voting against, and Councilor Ives recused.

26. REQUEST FOR APPROVAL OF A RESOLUTION RELATING TO THE NEW MEXICO LITTER CONTROL AND BEAUTIFICATION ACT OF 1985, WHICH AUTHORIZES THE USE OF PUBLIC FUNDS IN THE FORM OF GRANTS FOR THE PURPOSE OF ENHANCING LOCAL LITTER CONTROL AND BEAUTIFICATION PROGRAMS; AUTHORIZING KEEP SANTA FE BEAUTIFUL TO PLAN, BUDGET AND APPLY FOR A GRANT PURSUANT TO THE NEW MEXICO LITTER CONTROL AND BEAUTIFICATION ACT (COUNCILORS TRUJILLO, DOMINGUEZ AND CALVERT). (GILDA MONTANO)

A. REQUEST FOR APPROVAL OF GRANT AGREEMENT – KEEP SANTA FE BEAUTIFUL LITTER CONTROL & BEAUTIFICATION ACT; STATE OF NEW MEXICO DEPARTMENT OF TOURISM.

Committee Review: Public Utilities (Approved) 08/01/12; and City Council (scheduled) 08/28/12. Fiscal Impact – Yes.

Councilor Bushee said she had a complaint from a lady who seemed to be speaking "for a fair

amount of folks.” She said the overall complaints were about the medians in the City not being kept up. She said she drove around Osage where there is artwork we paid for and then an elm tree and weeds around them. She said the program is to prevent that, but the lady who called her said she was speaking for others to say that things aren’t looking great. She is sure Robert Romero has been in touch with her about this.

Ms. Montano said she has spoken with Mr. Romero. She said if the median is not adopted, she takes the information and gives it to the Parks Division, because there is a median and arterial crews who are in charge of taking care of that. She is working to get medians adopted so the City staff doesn’t maintain them.

Councilor Bushee asked if people take care of them when they adopt them.

Ms. Montano said yes, but there are a few businesses that left and didn’t notify them. She said they have had to pull signs. However, the crews let her know if there is an adopted median that needs attention and she contacts that person. She said part of the problem is that they can’t use pesticides, and they lost the inmate crew for a year, but they are back. Additionally, they are short staffed. They really are working to get those cleaned up.

MOTION: Councilor Bushee moved, seconded by Councilor Ives, to approve this request.

VOTE: The motion was approved unanimously on a voice vote.

END OF CONSENT CALENDAR DISCUSSION

DISCUSSION

- 28. REQUEST FOR APPROVAL OF PROFESSIONAL SERVICES AGREEMENTS – AFFORDABLE HOUSING TRUST FUND DOWN-PAYMENT ASSISTANCE PROGRAM. (KIM DICOME)**
- A. SANTA FE COMMUNITY HOUSING TRUST**
 - B. HOMEWISE**
 - C. HABITAT FOR HUMANITY**

The staff report was presented by Kim Dicome from her Memorandum of August 9, 2012, to the Finance Committee and City Council, which is in the Council packet. She said there are three professional services contracts for approval between three contracts that were approved by the CDC to handle the CIP \$800,000 down-payment assistance funds through the Affordable Housing Trust Fund. Ms. Dicome reviewed the bullets of the important issues within the agreements, noting it is first come, first served, and allows a better process for that – who is ready to put somebody in a house. Please see Ms. Dicome’s Memorandum for specifics of this presentation.

The Committee commented and asked questions as follows:

- Councilor Calvert said he thinks the provision about no specific allocation is excellent and will make for a more efficient allocation of funds. He said we won't have to worry who is doing the best job, because it will become evident by who can get it in use. He commends staff for that recommendation

- Councilor Bushee asked about the program for City employees.

Ms. Dicome said the Housing Trust did get funds in 2009 for down-payment assistance for City residents, although she doesn't know the amount, but they didn't necessarily have to work in the City.

- Councilor Bushee asked if this has been a success story, and we're happy with the way it's set up, noting there are several programs, commenting she is confusing this with another program.
- Chair Dominguez said Item #2 in the Memo talks about the City controlling the payment, reimbursement, deposits, etc. He asked if the City just holds that money in the Affordable Housing Trust Fund, and will there be an opportunity to reallocate those funds.

Ms. Dicome said it will be whoever comes in the next time. She said they didn't want to have a revolving loan fund, so the \$100,000 stays with them in a revolving loan fund. We want it to come back to the City, whatever repayment, then the City has control to say whoever comes in the door that has a real contract to put somebody in a house gets those funds.

- Chair Dominguez asked how long they have to repay that.

Ms. Dicome said it is due on sale, transfer of title.

- Responding to the Chair, Ms. Dicome said there is something in the Ordinance that there is an MFOA lien on the property for 30 years.
- Chair Dominguez asked if there is a windfall provision, for example \$20,000 improvements will increase the equity.

Ms. Dicome said this is not home improvements, it's for down-payment assistance to get people into a home.

- Councilor Bushee said the Chair is speaking of building equity.

Chair Dominguez said this is correct, and you built equity because of the improvements, and asked if that will affect the assistance.

Ms. Dicome said it's the initial paperwork, what comes in the door originally.

- Chair Dominguez said then on a first come, first served basis, this means if one of the companies brings forth requests for the available money they get it all.

Ms. Dicome said in theory yes, but from what she's hearing, it's not going to happen, just from conversations with the contractors.

- Councilor Bushee asked if we have trouble giving away the money, and Ms. Dicome said no, especially because it is more than 2 years.

MOTION: Councilor Calvert moved, seconded by Councilor Dimas, to approve this request.

VOTE: The motion was approved unanimously on a voice vote.

- 29. REQUEST FOR APPROVAL OF AN ORDINANCE RELATED TO PANHANDLING ON PUBLIC PROPERTY; AMENDING SECTION 20-2.2 SFCC 1987, TO AMEND THE DEFINITION OF PANHANDLING TO INCLUDE NON-VOCAL SOLICITATIONS; AND AMENDING SECTION 20-2.3 SFCC 1987, TO AMEND THE REGULATIONS FOR PANHANDLING ON PUBLIC PROPERTY (COUNCILORS TRUJILLO, BUSHEE, DIMAS AND RIVERA). (ALFRED WALKER)**
Committee Review: Public Safety (approved) 07/17/12; Public Works (approved) 07/23/12; Finance (postponed) 07/30/12; City Council (request to publish) 08/28/12; and City Council (public hearing) 09/25/12. Fiscal Impact – No.

Alfred Walker, Assistant City Attorney, presented information from the Legislative Summary for this bill, which is in the Committee packets. Please see the Legislative Summary for the specifics of this presentation.

Mr. Walker said the important issue is the spoken and written panhandling, noting the amendments don't propose to ban panhandling in Santa Fe, and it is permitted under conditions. He said two years ago when the Ordinance was adopted, it was clear to City staff that the Ordinance then in effect which completely banned panhandling probably as unconstitutional. He said two months ago, the New Mexico Court of Appeals ruled that the Portales Ordinance, which was identical to our previous Ordinance, was in fact unconstitutional.

The Committee commented and asked questions as follows:

- Chair Dominguez said these amendments deleted lines 4-6 language on packet page 5, dealing with passively standing or sitting. He said lines 23-24 on packet page 6, were deleted regarding not allowing a person to be in one location for 2 hours.

Mr. Walker said he understands the concern was how that would be enforced. He said the idea was, rather than to try to enforce, it was deleted and hope that it doesn't become a problem.

- Chair Dominguez asked how we deal with someone who is "camping out" and panhandling.

Mr. Walker said another alternative would be to define the location.

- Chair Dominguez said the City primarily is a complaint driven organization, and asked if someone would have to complain about a panhandler.

Mr. Walker said yes. He said it is important to realize that panhandling is a form of free speech, and we have to be very careful how we regulate any form of speech.

- Councilor Calvert said Mr. Walker mentioned that he took a couple of things from the Albuquerque Ordinance, noting he provided a copy of the Albuquerque Ordinance. He said the Albuquerque Ordinance says that panhandling doesn't include passive panhandling. He said we are going counter to that.

Mr. Walker said that is correct, and we are proposing to differ from the Albuquerque Ordinance in that respect.

- Councilor Calvert asked if there is a particular reason Albuquerque did that, and if the process they went through is legal that guided them to that decision.

Mr. Walker said he has no knowledge of the reason. He said he assumes that portion of the Ordinance hasn't been challenged. However, he questions whether you can make a distinction between the written word and the spoken word in panhandling.

- Councilor Calvert said he provided information about how we govern selling newspapers from medians, and references the section. He said the question is one of consistency. He said if we didn't want people passively panhandling on the medians is because they would get entangled with the traffic. However, that same thing happens with the selling of newspapers, and he asked how consistent is our reason.

Mr. Walker said the difference is that we do request waivers of liability from newspaper for its vendors, so if the vendor were hit by a vehicle, the City would have no liability.

- Councilor Calvert part of the reason behind that was to prevent causing vehicular accidents, and asked if we are going to hold the vendor liable, and asked if that is part of the liability.

Mr. Walker said, "I'm a lawyer. I can figure out a theory for going after the vendor or the newspaper for the rear end accident because they set up the situation.

- Councilor Calvert said his question is, if this is the understanding of the parties involved – it's not just the safety of the person as well as the safety of motorists. Councilor Calvert asked if the liability is limited

Mr. Walker said yes.

- Councilor Calvert would like to have that amplified, so that everybody understands that. He said he isn't questioning that, but he would like to hear from the affected parties that they understand that the newspapers and their vendors have agreed to that condition. He asked if they know how far their liability extends.
- Mr. Walker said he has a copy of the waiver which says, *"I, the undersigned, an independent contractor with the Santa Fe New Mexican for the sale of newspapers upon the streets of the City of Santa Fe, do hereby agree to hold the City of Santa Fe, its employees, agents and designees, harmless from all liability, including personal injury, death and damage to any and all property resulting from or associated with the sale of The Santa Fe New Mexican or its products on the streets of the City of Santa Fe."*
- Responding to Councilor Calvert, Mr. Walker said the waiver is signed by the vendor.
- Councilor Calvert asked how many of the vendors would have the "wherewithal to actually reimburse anybody for anything anyway."

Mr. Walker said, "I doubt that anybody would have the wherewithal."

- Councilor Calvert said most of the vendors don't have that capacity, and wonders how worthwhile the waiver is. He said if they don't sign the waiver, they can't sell, and he asked Mr. Walker what are their choices, and how much thought do they really give to that when they sign it. "It's sort of like sign this if you want to do that."

Mr. Walker said he doesn't know how much thought they give to it or if they get legal counsel before they do it.

- Councilor Bushee asked how does this address panhandling in parking lots and such.

Mr. Walker said one of the provisions from the Albuquerque ordinance that we suggest adding to our ordinance is on packet page 6, line 4, which prohibits panhandling "In off-street public parking lots or public parking structures."

- Councilor Bushee asked, "Is it something that we need the permission of the property owner. We just had a recent situation where firearms were discharged after someone was aggressively confronted, I think, I don't know if that's exactly what happened. How do you deal with liability there, and are we allowed to go in.... what we're trying to do is give the Police more tools. I think that's always how these things start. They ask for tools, and so that will segue into the passive piece in a minute, because the two-hour thing, I think, was to help. I know it's kind of hard to be out there with a stopwatch."

Councilor Bushee said, "So back to the other. Exactly how does that work, because a lot of panhandling happens at the entrance of, say, Albertson's, or at Allsup's, or at the gas station putting air in my scooter."

Mr. Walker said we have a separate Ordinance covering panhandling on private property, which says that panhandling is prohibited on private property unless the person has the written permission of the owner.

- Councilor Bushee asked, "Do we want to put anything in here."

Mr. Walker said the reason for removing the language "public property" from our definition is so that we actually can enforce it on private property.

- Councilor Bushee said, "Back to the two hours, again, it seems that we have some folks that do... is part of the reason why people are blocking sidewalks. I guess we have that covered."

Mr. Walker said this is correct, noting they can't block sidewalks, the entrance to a building.

- Councilor Bushee asked, "Is your concern for not adopting Albuquerque's version on the passive panhandling a Constitutional issue."

Mr. Walker said there are two concerns. One is the Constitutional issue. He said, "By this definition you can have someone stand in the median on Cerrillos Road or any other median, with a sign that says 'Please Help,' but that same person cannot talk to people as they pass by and say, 'Would you please help.' And that doesn't make sense to me, as far as making a distinction between the written word and the spoken word. And I think that there is a danger with people in the median making those kinds of appeals, to themselves and to others. And so, it's twofold. It's a Constitutional and a public safety issue."

- Councilor Bushee said, "This is a tough issue for me, because as much as I'm willing to sponsor and move it forward for the moment, because I represent the downtown with Chris, and we have lots of people call us with concerns. I really, unless there is a safety issue, I really, personally, don't believe that people shouldn't be allowed. I think they should be allowed to ask for help. Striking that balance is always the..."

Mr. Walker said this is what they tried to do originally in the Ordinance. He said the original purpose was to make it clear that panhandling is a protected form of speech. You can panhandle in Santa Fe. However, because of public safety and other issues the City has regulations on doing that. He said we hope they are reasonable time, place and manner restrictions, which are: you can't do it aggressively, you can't do it within 20 feet of an ATM, within 20 feet of a bus stop, those types of things, but, other than those few restrictions, and I haven't heard anything to suggest that those restrictions are so onerous that nobody can panhandle anywhere. He said the concern is in doing this in traffic, but not doing that with people who aren't driving a vehicle.

- Responding to Councilor Bushee, Mr. Walker said selling newspapers isn't panhandling, it's vending.

- Councilor Bushee said she is speaking of the safety concerns, noting there are creative people "who wear costumes, move around a lot... they're not always just selling newspapers, but you know... so, that's really from your perspective as the attorney, just because they're signing waivers." She asked, "What about the folks that aren't that are selling things."

Mr. Walker said, "I think another way to look at the issue with the sign is, because of the way we define panhandling, somebody could stand with a sign and not say a word, but could stand with a sign right next to the ATM as people go up, I mean right next to the ATM as people go up to use it. But, but because they're holding a sign and not saying anything, by our definition it's not panhandling. And I think what we're suggesting is making that... having the person with the sign stand 20 feet away from the ATM, as well as the person making the vocal appeal."

- Councilor Bushee said she still has mixed concern, noting it isn't a perfect tool.
- Councilor Dimas said, with regard to "G" on packet page 6, that was completely deleted.

Mr. Walker said this is just a suggestion.

- Councilor Dimas said then a panhandler could sit there for 48 hours.

Mr. Walker said there are after dark restrictions in the Historic District, but, essentially yes.

- Councilor Dimas said the first person to complain about it would be another panhandler.

Mr. Walker said this is true, if there is a particularly good spot.

- Councilor Dimas thinks it's important to keep the 2 hours and to designate a certain range for them to move – 100 yards or something to get them out of the vicinity so we don't have that problem.

Mr. Walker said if you want to keep that language, you make that part of any motion.

MOTION: Councilor Dimas moved, seconded by Councilor Ives for purposes of discussion, to approve this request with an amendment to restore lines 23 and 24 Section G, with an amendment on line 24, to allow them to stay in one location for two years, and after that they must move at least 150 ft. from that location.

DISCUSSION: Councilor Ives said on packet page 20, "The Uniform Traffic Ordinance, Pedestrians Soliciting Rides or Business, there is noting that which prohibits newspaper vendor sales to occupants of vehicles, providing that the following are met, and Subsection (3) says 'The newspaper shall provide a waiver of liability in favor of the city.' He asked if this is the current law.

Mr. Walker said yes.

Councilor Ives said, "So it is the newspapers themselves that are providing those waivers of liability."

Mr. Walker said this what is required by the Ordinance.

Councilor Calvert asked who is signing the waiver.

Mr. Walker said he hasn't seen the waivers, but they are supposed to give them to the City Clerk.

Councilor Ives said, "A request before this comes to Council, let's check on the status of those and if, in fact, we have them signed by... and newspapers could be fairly broadly interpreted here in town, certainly if you walk outside the front of City Hall here and see, or down the hallway by the entrance the rack of a multitude of papers. So, it might be interesting to know which ones does that apply to. Probably those that are sold for charge, so we're probably talking primarily *The Journal* and *The New Mexican*, but if there are others that have signed these waivers, that certainly would be interesting, at City Council when we take that up."

Councilor Ives, referring to packet page 6, said lines 2 and 3 provides, "Within twenty feet of an entrance to a bank during normal business hours." He said he wants to make sure what that means in the context, noting occasionally banks close earlier in the afternoon, and asked if it is 9:00 a.m. to 5:00 p.m., 8:00 a.m. to.."

Mr. Walker suggested deleting the word "normal."

Councilor Ives asked if it makes sense to have a defined period.

Mr. Walker said deleting "normal," or just saying during the times the bank is open, because those hours would be posted on the door of the bank.

FRIENDLY AMENDMENT: Councilor Ives would like to amend the motion to amend 2, packet page 6, as follows: "(7) or within twenty feet (20') of an entrance to a bank ~~during normal business hours~~ at any time that the bank is open for lobby business. **THE AMENDMENT WAS FRIENDLY TO THE MAKER, AND THERE WERE NO OBJECTIONS BY THE OTHER COMMITTEE MEMBERS.**

Councilor Calvert said, following up on Councilor Bushee's comments, he has plenty of complaints downtown. However, most of those have been on the basis of aggressive panhandling. And in terms of priority, he would like Police enforcement of those kinds of cases because those are akin to assault in some cases, if not outright assault. He has some concerns about consistency, and how this applies. However, he would hope, even though this amendment adds passive panhandling "with the rest," which he understands, the emphasis would be on aggressive panhandling and panhandling in restricted areas and not on much of a problem on some of the other passive kinds of panhandling. He said, in these instances, we always are limited in our resources for enforcement. He said, "I would certainly like, to at least put on record, for myself anyway, what I think the priorities are."

VOTE: The motion, as amended, was approved unanimously on a voice vote.

30. REQUEST FOR DIRECTION AND APPROVAL OF DEL RIO DRIVE CUL-DE-SAC. (JOHN ROMERO)

John Romero, City Engineer, Traffic Division, presented information from his Memo of July 25, 2012, to the Public Works Department, regarding the Request to Cul-de-sac Del Rio Drive. Please see this Memorandum in the Committee packet for specifics of this presentation.

The Committee commented and asked questions as follows:

- Responding to Councilor Bushee, Mr. Romero said the 3 burglaries were from January 1, 2012 through June 27, 2012.
- Councilor Bushee said when people contacted her, they said there was general traffic toward the River from homes, and asked if there is a trend that follows the answer.

Mr. Romero said he hasn't worked with them in this regard.

- Councilor Bushee said there is no process for doing a cul-de-sac, noting she doesn't like the response time answers from the Police and Fire. She said more and more people from parts of the Districts have indicated concerns. She doesn't know if a more logical response is available, commenting there are concerns all along the River – homicides, abundant graffiti.
- Councilor Bushee asked, since there isn't a process, if people were polled, and if they are in favor of this as a majority on the street.
- Mr. Romero said he hasn't gotten that far. He said he has looked at it from the perspective of Public Works, Fire and Police. He said the Police Department told him they patrol the area by going along the River and coming up, and by closing it, they would have to patrol Del Rio by driving in, turning around, and pulling back out. The proposed cul-de-sac was for vehicular traffic, not to limit access to the River. He understood the neighborhood felt by closing the road it would reduce crime. However, the Police Department doesn't feel it would reduce crime.
- Councilor Bushee said she feels there should be a process in place, and believes we will see more of these kinds of requests until burglary rates are going down. She wants a procedure developed, and would like to start with a poll of the neighbors. She asked if it is possible to go back to the neighbors and find out how many want this done.

Mr. Romero said he can poll the street if you want. Mr. Romero said it is the City's General Plan to provide neighborhood connectivity, so, if the City was to establish a policy to unconnect streets, then the City may want to reevaluate its General Plan, because this is the way they are developing new streets. He said it has been deemed that cul-de-sac streets are a problem. He said Montano Street has "cul-de-sac, cul-de-sac, cul-de-sac, and we're trying to get it connected."

- Councilor Calvert said, "We're going to look at it."

- Councilor Bushee said she got an opinion right away from Public Works that they didn't want to do this and this is something we shouldn't do. She doesn't want to tell people when they request a cul-de-sac. She feels there should be a procedure to follow such as a traffic calming request. She said, "Along the River is a little different than just connecting neighborhoods. I think that doesn't disconnect a neighborhood... I don't know I'm willing to look at it. I would rather have a more structured approach."

- Chair Dominguez asked if there are traffic calming devices on the road.

Mr. Romero said no, it's a dirt road.

- Chair Dominguez asked if this came up in the CIP allocations, noting there are funds for roads, but nothing specific to this.

Mr. Romero said there are funds for maintenance, traffic safety and vehicular safety, which he doesn't think would pertain to this.

- Councilor Calvert said he understands the emotional response by the residents for relief from crime and burglary. He thinks doing this could work against them as well as for them. If takes police longer to patrol and respond it works against them. He said there also is the cost, and how it's maintained, and it isn't clear who would pay if we made this possible. He said we have to be in looking at the policy in the General Plan for connectivity. He said we do a lot of things to bring people together in this community, and if we start building barriers and making them more isolated, then we are working at cross purposes and not moving forward.

Councilor Calvert said he would suggest to Councilor Bushee that if she wants to pursue a process, that she sponsor a Resolution to go down that path, to see if there is the will on the Governing Body to do that.

MOTION: Councilor Calvert moved, seconded by Councilor Dimas, to deny this request.

DISCUSSION: Chair Dominguez say he wishes this would be approved, because it would open the door to set up a process. He said this seems like a good CIP kind of project.

Chair Dominguez asked if the \$10,000 is just for the turnaround and gate.

Mr. Romero said it is for both. He said they would have to make a turnaround for vehicles so they aren't turning around in peoples' yards. He said they would be able to use a stub of the Santa Fe River Road, which would be closed as one end of the hammer, and there is room to construct the other end.

Chair Dominguez said then it's just a turnaround, and not a cul-de-sac.

Mr. Romero said yes, noting they would prefer a cul-de-sac, but there is not enough right-of-way to do that. He said usually the emergency gates are maintained by the HOA, but doesn't know who would be responsible in this case. He said he is unaware of the City maintaining any gates, other than the "ones that cross Fire Station 7 across Arroyo Chamiso."

Councilor Ives said the turnaround is described as a vehicular turnaround, and asked if fire trucks and other emergency vehicles would need to utilize that turnaround as well.

Mr. Romero said it is his understanding is that with the gate they wouldn't need to, but would, if they could, design it to accommodate fire and police vehicles as well. There would be sufficient ROW for a hammerhead turnaround, per International Fire Code Standards.

Councilor Bushee said the area is perfect for police bicycle patrol.

MOTION: Councilor Bushee moved, seconded by Councilor Dimas, to withdraw this item, with direction to staff to come back to let us know how the neighbors feel about this.

EXPLANATION BY THE CHAIR: Chair Dominguez said the Committee can vote on this motion, and the maker can withdraw his motion.

WITHDRAWAL OF THE MAIN MOTION: Councilor Calvert withdrew his motion.

VOTE: The motion was approved unanimously on a voice vote.

Mr. Romero asked if this means to pull this item and go back to Public Works, Finance and Council, or come back to Finance.

Chair Dominguez said it means it's withdrawn and won't appear on any other agenda. However, Councilor Bushee is asking staff to work on a process to address some of these types of issues.

Councilor Bushee said, "And find out, for starters, for this one, how many people really want it."

Mr. Romero asked, "And present that to whom."

Councilor Bushee said, "For starters, I'd like the answer on how many people want it, and then I'll see if it's worth pursuing."

Chair Dominguez directed Mr. Romero to present it to the City Manager and then let the City Manager decide where to go from there.

Councilor Ives asked, as part of the polling, that the costs be presented to the neighborhood as well, as part and parcel of the polling. He said this usually is maintained by the HOA, which means the affected residents.

31. REQUEST FOR DIRECTION FOR PROVIDING CONSTITUTIONALLY REQUIRED PUBLIC DEFENDER LEGAL SERVICES AT MUNICIPAL COURT, EITHER THROUGH: 1. A CONTRACT ATTORNEY, OR 2. A FULL-TIME CITY EMPLOYEE. (ROBERT ROMERO)

Robert Romero, City Manager, noted his Memorandum of August 20, 2012, to the Finance Committee, Mayor and City Councilors, is in the Committee packet, noting this was discussed at a previous Finance Committee, and he is bringing it forward for direction from the Committee..

Councilor Calvert asked if this is the same position as the one he saw advertised in the email.

Mr. Romero said yes, noting it has been advertised, in the event the Committee and Council move forward, noting the current contract expires at the end of September, so time is of the essence.

Councilor Calvert said he wanted to be sure a decision hadn't been made prior to coming here.

Mr. Romero said if the Committee or the Council chooses not to go forward, the advertisement will be withdrawn.

Councilor Calvert said he did the math, and if we go with a full time employee we would pay \$48 per hours, but under the contract we would pay \$92 per hour. He said for a little more money, we're getting a much better bargain.

MOTION: Councilor Calvert moved, seconded by Councilor Dimas, to approve this request for a full time employee.

DISCUSSION: Chair Dominguez said the \$72,000 is less than what is budgeted.

Mr. Romero said \$72,000 was budgeted for the entire year in contract services, so we would need to figure out how to come up with the additional \$27,000.

Chair Dominguez said then there was only one person who responded to the RFP, and asked how it was advertised.

Mr. Romero said he would have to check with Robert Rodarte. He said he received lots of calls, and was surprised there was only one response.

Chair Dominguez reiterated he would like to find how the RFP was advertised and if it was far-reaching enough, was it clear enough, and if there was a sufficient time for response, and Mr. Romero said he doesn't know, noting he received calls personally about it.

Councilor Dimas said a lot of the problem with the RFP was that had to be a Spanish-speaking person only, and a lot of the reason there was only one applicant. He is in favor of this because it is absolutely necessary in that Court. He asked Dr. Morgan if there are funds available to go forward with this and Dr. Morgan said yes.

Councilor Bushee asked if this will come from the Municipal Court budget.

Dr. Morgan said no, it will be budgeted from cash or from another line item.

Councilor Bushee asked if she is hearing that people want to readvertise.

Chair Dominguez said no. He said he agrees with Councilor Dimas that this something we need. However, because there are special circumstances for a Spanish-speaking person, he wants to know from staff if we cast the net wide enough, and such. He would like that information by the time this goes to the Council.

VOTE: The motion was approved unanimously on a voice vote

Councilor Dimas said, with regard to this item and the Municipal Court, he thinks the City probably, in the very near future, will need to hire a certified interpreter for the Municipal Court. He said currently, they are using employees to interpret, and they aren't certified to his knowledge. He is concerned some of the cases will come back because the person says they didn't understand what was told to him by the Public Defender, the Judge or whoever. There could be very serious problems with cases which have moved forward. He said they had to do this in Magistrate Court, and they had to bring in a certified interpreter on a part time basis. He said this could be sent out to RFP. He asked Robert Romero to look into this, and he can ask Judge Yalman if any of the Court employees who are interpreting are certified interpreters.

32. REQUEST FOR ACCEPTANCE AND PRESENTATION OF THE CITY OF SANTA FE COMPREHENSIVE ANNUAL FINANCIAL REPORT FOR FISCAL YEAR ENDING JUNE 30, 2011. (TERESITA GARCIA, MAURICE LIERZ AND MARTY MATHESON)

A copy of a power point presentation *City of Santa Fe CAFR*, presented by Martin Mathisen and James Hartogensis, Atkinson Company, is incorporated herewith to these minutes as Exhibit "1."

A copy of a letter dated February 13, 2012, regarding the 2011 audit, to the Finance Committee, from Atkinson & Company, Ltd., is incorporated herewith to these minutes as Exhibit "2."

The *Comprehensive Annual Financial Report [CAFR] City of Santa Fe, for the year ended June 30, 2011*, is incorporated herewith to these minutes by reference. Copies are on file in, and can be obtained from, the Office of the Director of Finance at City Hall.

Dr. Morgan complimented Ms. Garcia on a job very well done in producing the audit.

Teresita Garcia, Assistant Finance Director, presented information from her Memorandum of April 11, 2012, to the Finance Committee, noting the request is for approval of the Comprehensive Annual Financial Report [CAFR] for the fiscal year ending June 30, 2011. Please see this Memorandum for specifics of this presentation.

Ms. Garcia noted the Findings are on page 215 of the CAFR, commenting there is nothing which caused a questionable cost, and it is just a little additional administrative work. She said questions on the Findings can be addressed this evening or at a later date.

Copies of the CAFR ending June 30, 2011, were provided to the members of the Committee by Ms. Garcia.

Councilor Bushee said Deborah Moll is no longer on the Committee. She said she is glad the Audit Committee is in place and seems to be doing stellar work. She said the Committee continues to remind us that we are understaffed in the Finance Committee and we have failed to timely submit several audits to the State Auditor for review and approval as mandated by State law. She asked if we have improved on that.

Maurice Lierz, Chair, Audit Committee, said the answer is yes. He said the Committee was appointed 2 years ago, so they are still learning their job to a point. He said they appeared before this Committee one year ago and denoted a problem in timing and completion of the external audit. He said, following that, the Committee worked with the Finance Department and the Director, and established a matrix of what needs to be done and when in terms of monitoring the work of the external auditor. He said the CAFR before the Committee was completed in February, presented to the State Auditor's Office, and they were prepared in early May to present this report to this Committee, but it was pulled from the agenda, because they were in the middle of the budget cycle. He said under the concepts of plan, execute and review, that the audit numbers were agreed upon with the external auditors by February 2012, so staff had valid data with which to work during the budgeting process.

Mr. Lierz said a contract has been signed and approved by the State Auditor, and the promise made to the Committee by your staff of the Finance Department and external auditors to submit the 2011 audit by December 1, 2012, commenting that the two previous auditors were almost a year late. He said the Committee's concern when audit reports are late, is the Committee doesn't have adequate financial information upon which to make financial decisions. He said it also impacts the bond rating agencies.

Councilor Bushee asked if the Committee addressed any of the other kinds of things, such as the BDD concerns.

Mr. Lierz said tonight they are covering only the CAFR, and at the next Finance Committee, they will talk about the other audits that are happening, which would include the BDD.

Councilor Bushee said at some point she would like to have a regular channel of communication between the Finance Committee and the Audit Committee.

Mr. Lierz said the Audit Committee also will be dealing with the issue of the internal auditor.

Councilor Bushee asked about the position of internal auditor.

Mr. Lierz said the Committee has been working for the last year with Dr. Morgan and the Finance Department in how to structure an internal audit program. The Committee has a very elaborate set of research, and has developed a finished document in that regard, reiterating they will be on the Finance Committee agenda in two weeks.

Martin Mathisen, CPA, and James Hartogensis, CPA, both of Atkinson Company, reviewed the information in the power point and the letter of findings. Please see Exhibits "1" and "2" for specifics of this presentation.

The Committee commented and asked questions as follows:

-- Councilor Bushee asked about the Parking Division, and asked if all the concerns have been addressed, noting that wasn't addressed in the letter from the Audit Committee. She said, "You are giving it a thumbs up, so I want to know if you feel like the problems are solved. We weren't even aware there were problems, so we have to rely on folks like you to tell us that systems are in place, controls are in place."

-- Mr. Hartogensis said the audit finding was 09-03, which indicates the finding first occurred in FY 2009, so it was present for two years. He said, "There were problems with the aging of receivables, from what I understand. Now I just started doing the audit in FY 2011, but our firm has done it for several years. There were problems with the aging of the permit receivables, and apparently we weren't able to audit that listing to the extent that we felt comfortable that it wasn't misstated. When I got the list from Teresita for this last audit cycle, it was a great list. We were able to audit, there was aging on it, we could determine that... because the concern about aging from an audit standpoint is, is that collectible. It's on your books as a receivable, is it collectible. So what governments normally do, is they create an allowance or reserve for what they feel is uncollectible, and the aging for the receivables on that list, the older ones are definitely more susceptible to uncollectibility, therefore there will be an allowance for set up."

Mr. Hartogensis continued, "So, all that was given to us by Teresita in auditable form. We felt that it was a good list, we were able to audit it, so it was substantively correct. Does that answer your question."

-- Responding to Councilor Bushee, Mr. Hartogensis said these are parking permits.

Ms. Garcia said, "What the receivable was, were the spaces, the permit spaces, in which the department were not able to reconcile to the aging report due to some software conversions, and I went ahead and corrected that, so currently they're reconciling on a monthly basis."

-- Councilor Bushee asked if this was the only problem they found in Parking.

Mr. Mathisen said, "Lack of an aging that's not reconciled into the ledger is kind of a broad problem, and we kind of roped it all in, in general, that way. That aging is working well as Teresita just said, monthly. So correct accounting will tell you, here's what people owe me and then you

can make a determination here's how much I will collect. And then management has the data to work with. We were satisfied with the overall, in general status of that in this last audit. We've removed the finding and considered it remedied."

- Councilor Bushee asked if this was his only finding in the Parking Department.

Robert Romero said, in 2009-2010, when there was a finding in Parking, he asked the auditor to look at all cash controls, everything in parking, and that's the report you saw before. He said they found lots of things in Parking, and believes everything was addressed.

- Councilor Bushee asked if no criminal activity was discovered.

Mr. Romero said, "There were a couple of issues where some employees were disciplined. There were some issues, but I don't know if it was the result of the audit, but we did find some things during that time."

- Councilor Bushee asked adequate controls are in place now.

Mr. Romero said he can bring this back to the Committee – the things found by the internal auditor and what has been done to address it. He said one of the last things we're doing is putting cameras in all of our cash handling areas.

- Councilor Bushee asked if there were terminations, transfers, etc., of personnel.

Mr. Romero said there was one termination, and that person passed away, and there were several disciplinary actions.

- Councilor Ives noted in the report each finding was raised with the City with a recommendation and the City indicated management response was to develop controls, for example, that this does not happen in the future. He asked if follow-up is done on the implementation those prior to the next year's audit.

Mr. Mathisen said it works on an annual cycle, so they will look directly at that and asked what has been done about it. He said for a finding to go on for several years is not the best thing you want to see, so you do want to see action in concluding the full remedy or implementation of controls in that matter. He said the auditors will look at what was written last year to see what they think it looks like this year.

- Councilor Ives asked Dr. Morgan and Mr. Lierz if they would like to respond as well.

- Dr. Morgan said, "It's very simple. Yes sir."

Mr. Lierz said, "To add to the comments, our Committee and I think it was a charge from you, as part of our charter, that we have asked the Finance Department to take these deficiencies that were noted, and we've asked for a written report. First we want to identify what departments were involved with the deficiency, and then what action is being taken. Our problem is we're handicapped at this point, because we have a set of external auditors but no internal audit program. This would be a typical thing that an internal auditor could follow up between audits. So right now, are we deficient. Yes. Do we have response form your financial administration to how they dealt with those. No. But they have promised us to get us a written response. So, to try to institutionalize this stuff, we're not there yet, and we have a real deficiency on the internal audit side, and we'll address that at the next meeting."

- Councilor Ives asked Dr. Morgan if there is follow-up in terms of the timing of the responses to the Audit Committee and the external auditors.
- Dr. Morgan said there is. He said they have been over the deficiencies, and he and Ms. Garcia have cleared up, or are working on, most of the deficiencies, because they are much broader than just a few words. He said these are getting accomplished. He said one of his handicaps is that "I walked into this, so we have to take it and work on it and we are steadily addressing this."
- Councilor Ives said on page 6 of the presentation, under Other Repeats, they mention budget overages and information technology, and they said this was a circumstance where budget policy was not lining up with how it was actually done. He said this says that this Committee as a policy making entity has a charge either to change the policy to conform to our methodology or to clarify policy to ensure that our methodology catches up with our policy. He asked if there is anything this Committee and the Council should be doing affirmatively by way of policy to make sure those items are addressed, and will look to staff for clarification, with the assistance and counsel of the Audit Committee as these issues are focused on and resolved.
- Councilor Ives said Mr. Lierz mentioned six additional audit documents which will be coming forward in two weeks.

Mr. Lierz said, "Yes. Whether it's six, it's a number. And see, you have the fiscal agency responsibility for SWMA. Then there will be 3 audits dealing with the BDD that's 2010, 2011 and the Operational. As I understood why they've been delayed, is we had policy issues between the County and the City which deferred the completion and closure. And the others... but what I think we'll do for clarity and brevity, we will give you a two-page analysis of all of these audits – what has been completed, what is pending, why is it pending – so you will have a full picture. So we were just not getting into that detail tonight."

Mr. Lierz continued, "I would give you one observation as Chair of your Committee. This document and of all the documents I see involving the City, this is your bible. And why I say that is you spend a lot of time on budgetary matters, but your resource management, our Committee was astonished last Spring or Fall to find out that on the Council, you were surprised to find that you had about \$20 million in waste management. And from our standpoint, when we saw this

document, it tells us somebody wasn't reading it and understanding what is there. Why you have \$200 million in cash and cash investments spread among 600 accounts, is a question for our Committee. So these are things, as we go forward, I think at a point in time, it would probably be good for the Council to have somebody take you through by section of this overall picture. On an overall picture, on a wide view of the City, you are a billion-dollar enterprise. You have about \$400 million budgets. And to take a top cut, what you get each year is fragmented information that is never pulled together. The problem I see, because you don't get this document within a year, you look at it and say, that's history, and it draws dust on the shelf. It is not an integral part of your budget process to know the resources that you have at your command, in addition to trying to do a balanced budget. So I'll leave it there today, but I think, if I understood how we got into the act is originally is that the State Auditor suggested to the City and County of Santa Fe that with your size, it was time to adopt audit committees to help you. And so, that's where we're at. We're trying to learn about the city activities. We're trying to take a top cut view of the City and not get too tied up in minutiae, so as we work with you, we can try to communicate on those levels."

- Councilor Calvert thanked everyone who worked on this to get the CAFR back on schedule and keep it there. He said the Governing Body probably needs to pay more attention to the content.
- Councilor Bushee said she would like to communicate formally with the Audit Committee, and the first thing she wants to address is the internal auditor position, how it was before, and what we need to do differently. She wants to look at the mention of the 600 different funds.

Mr. Lierz said it isn't funds, it's allocated bank accounts from a pooled investment concept.

- Councilor Bushee said she still needs follow-up, and Mr. Romero had offered it, on the whole parking report, which is tied into the internal auditor. She said she sponsored the enabling Resolution for this Committee because she feels we often don't have structures in place. She said we get these big reports saying the budget is balanced, but we're not really looking at the ways the structures and controls might reveal different information to us. She said, "I got stuck on Parking a little bit, because we had a draft report that we didn't even really see, and it somehow was considered incomplete, and yet I've not heard back anything. It's left dangling for me." She asked if the Audit Committee also could look at this. She said we need somebody reporting the bigger picture and really keeping tabs and she is grateful for the work of the volunteers, paid staff and contractors.

Councilor Bushee asked the Chair to arrange a meeting with Dr. Morgan, and she wants to see the internal auditor structure changed. She said it is helpful to have more distance and outside eyes.

- Chair Dominguez said he will email his questions to Dr. Morgan, and asked to get those questions answered by Council. He will work with Dr. Morgan to get a report on the internal auditor on the agenda. He thanked the Audit Committee and staff. He said we need to be independently audited outside of the City so no one has the opportunity to say that the City is "cooking books or processes."

MOTION: Councilor Bushee moved, seconded by Councilor Calvert, to approve this request.

VOTE: The motion was approved unanimously on a voice vote.

Councilor Bushee said she wants staff to go home, noting Mr. Lilienthal is waiting and there is someone here on behalf of Mr. Pino on the ICIP.

Chair Dominguez asked Robert Romero if the ICIP can be postponed to the next meeting.

Mr. Romero it has to be submitted by October 1, 2012, so there is time.

MOTION: Councilor Bushee moved, seconded by Councilor Dimas, to postpone Item #34 to the Finance Committee meeting of September 4, 2012, and to hear Item #35(C) first under Other Financial Information.

VOTE: The motion was approved unanimously on a voice vote.

33. RAILYARD MARKET STATION CONDOMINIUM. (DR. MELVILLE MORGAN, JUDITH AMER, ROBERT ROMERO AND CHIP LILIENTHAL)

A. REQUEST FOR DIRECTION REGARDING THE FINANCING OF THE CITY OFFICE SPACE IMPROVEMENTS.

Items 33(A), 33(A)(1), and 33(B) were combined for purposes of presentation and discussion, but were voted upon separately.

Dr. Morgan reviewed his Memorandum of August 20, 2012, to the Finance Committee, Mayor and City Councilors, with attachments, regarding this matter. A copy of this Memorandum is in the Committee packet. Please see this Memorandum for specifics of this presentation.

Dr. Morgan said staff is requesting direction on financing so we can move forward with the bonding process, for approval of a temporary BAR, and approval of the architectural design, and once approved, the City can act on the contract.

The Committee commented and asked questions as follows:

-- Chair Dominguez said the last we heard, it was important to get the streets done, and there was a sense of urgency and asked which streets those would be.

Mr. Romero said the first round of streets and these are the round of streets that would be paved next summer, but he doesn't know which streets those would be.

- Chair Dominguez wants a list of the streets.

Mr. Romero said he can do that, but this isn't going to impact the paving schedule.

- Chair Dominguez said that could be the case, but we really don't know, noting things have changes, otherwise we wouldn't be getting money from this source.

- Councilor Bushee asked, regarding the temporary BAR, what is the source of the repayment.

Dr. Morgan said if this is approved, the CIP will be repaid from the bond proceeds.

- Councilor Bushee asked about the impairment of an existing condominium agreement mentioned in the last sentence of the BAR.

Judith Amer, Assistant City Attorney, said the City has an existing condominium agreement with the Railyard Corp.

- Councilor Bushee asked how we are impairing the agreement.

Ms. Amer said that agreement might be jeopardize if we had to keep paying and we don't have funds to move into it. That situation could impair the contract.

- Councilor Bushee said she will be voting against this, noting she has been against this project from the start. She said she was worried at the last Council meeting that there were problems with the MFA, and now the City has to look for other options, commenting she never saw the urgency or the need, and is disappointed that we are in this bind.

- Councilor Calvert said this is a fairly significant bump in the road, but it will actually save us some money if we go in the path he is proposing, and Dr. Morgan said yes.

- Council Calvert said we are borrowing this money from CIP for things that won't happen this year. He said we usually avoid bonding for CIP until we need it, and this is in the second cycle and we don't have that money yet, and asked how we will borrow against it.

Dr. Morgan said he bonded the whole \$22 million in March.

- Chair Dominguez said the bonds were sold for projects we had approved, and asked if we need to let our bond counsel let us know we are doing this, and whether this action will compromise any of those sales.

Dr. Morgan said we have to let our bond counsel know, and he will ask Ms. Amer to answer this, because it goes back to the issue of jeopardizing the contract, noting we are just borrowing the money and we will return it before we need it.

Ms. Amer said bond counsel has been involved in this discussion, and we have to repay the initial funds by December 27, 2013, so we will need to issue the bonds, if you choose that solution, by then, so we won't be in the situation of not using those funds for the intended purposes.

- Chair Dominguez said then that date is based on the constraints bond counsel has placed on us for borrowing the money.

Ms. Amer said, "No you originally borrowed money to make the purchase of the condominium, and those funds will have to be repaid by December 27, 2013."

- Chair Dominguez asked about the CIP bonds.

Ms. Amer said the CIP bonds need to be used for the purposes for which they were intended, but they will be, by the next fiscal year.

- Councilor Calvert said this isn't how we planned it, but it may save us some money. He said when we were discussing this the first time, he asked Dr. Morgan what happens if the NMFA funds fall through. At the time, Dr. Morgan assured him that wasn't going to happen. He said he would ask for the future that we have some sort of contingency clause for these kinds of things. It would be contingent on getting the financing. He said we don't have a crystal ball and can't always anticipate what is going to happen, and we need a contingency clause or remedy for these situations.

Dr. Morgan said he had an email from one of the people at NMFA saying there was no problem with the loan.

- Councilor Calvert said he understands, but we need to include protections for the City so we can respond in these kinds of situations, like you do when you buy a house. However, he said we are "sort of stuck here now."
- Responding to Councilor Bushee, Dr. Morgan said December 27, 2013, is when we have to repay the money to cash.
- Councilor Bushee said she is uncomfortable in borrowing \$3.5 million from cash. She asks how this impacts the City's bond rating.

Dr. Morgan said he doesn't believe it will. He has worked with George Wiliford who went through carefully, noting we maintain a very good bond rating, because we are very fiscally conservative. He said Mr. Wiliford doesn't believe it will impact our bond rating, and in fact he worked from an interest rate of 2.55% or 2.56%. He said it doesn't impact us. He said what NMFA finally will do, he doesn't have a crystal ball as Councilor Calvert said. He said he can give his opinion about what will happen, but he doesn't believe his opinion differs from anything swirling around out there now.

- Councilor Bushee said then Dr. Morgan is directing people toward the bond issuance.
Dr. Morgan said, "Yes ma'am."
- Councilor Bushee said then there is no refinancing, this is just a "straight out new bond."
Dr. Morgan said, "Yes ma'am."
- Councilor Ives asked about the bond issue, the timing, what is required, and when we would try to put it on the market and if there are any concerns about moving the bond issue and repaying the CIP funds.

Dr. Morgan said as both he and Ms. Amer have said, they have worked with our bond counsel and our financial advisor. He said we have to move forward, but selling a bond takes time. He said we have to have funds to do the next item which is the contract piece, and we have to have the funds repaid to cash per your documents by December 27, 2013. He said he can all the pieces done to sell the bond by the due date to repay everything.
- Councilor Ives said, "I'm just looking for a statement of confidence level, given all the steps and the temporary BAR, that presumably we're, hopefully, highly confident by getting it accomplished by the December 27, 2013-date."

Dr. Morgan said, "Yes sir. It's not an option, so yes."
- Councilor Calvert asked if there is a ball park estimate of when the bond issuance will happen.

Dr. Morgan said no, he has to work with Mr. Wiliford, bond counsel and Ms. Amer.
- Chair Dominguez asked if there is a contingency clause in the agreement with RYCO.

Ms. Amer said, "You know, in our agreement, we own now a portion of the condo, so it's our obligation to pay for that."
- Chair Dominguez said then there is nothing in the agreement.

Ms. Amer said it's an interest in real property, meaning it's not a straight contract, and it is more like a lease or a mortgage – it's a condominium interest as distinguished from a straight agreement.

Mr. Zamora said, "The purchase has already taken place and is completed, and that occurred in the middle of May. Based upon the approval of the City Council in April, the purchase was to be completed within x number of days, and it took place somewhere around the end of May."

- Chair Dominguez said then there was no change of money, or financial contractual obligations, just a written purchase.

Mr. Zamora said, “No. The City has already purchased the condominium and that occurred in May. What you are currently considering is the reimbursement of the funds that were used to purchase that, so the purchase is complete.”

- Councilor Bushee said it's buying a condo before we even get a loan. She said, “Because the City has all kinds of ways to come up with money, this became a priority. The urgency with which we made this purchase, and the way we're now in this pickle, I'm really glad I continue to vote against it. I find this astonishing, really.”
- Chair Dominguez commented that he would think and hope the administration would do what it could to protect us from these kinds of things, because we never know what could happen. He said there are smart people out there who have ways to protect us from some of these uncertainties.
- Councilor Calvert said he doesn't think we have much of a choice here.

MOTION: Councilor Calvert moved, seconded by Councilor Ives, to approve the Financing Option No. #2, as set out in Dr. Morgan's Memorandum of August 20, 2012.

VOTE: The motion was approved on a voice vote with Councilor Calvert, Councilor Dimas and Councilor Ives voting in favor of the motion and Councilor Bushee voting against.

1. REQUEST FOR APPROVAL OF BUDGET ADJUSTMENT – PROJECT FUND

MOTION: Councilor Calvert moved, seconded by Councilor Ives, for approval of the temporary Budget Adjustment Request [BAR], as presented by staff.

VOTE: The motion was approved on a voice vote with Councilor Calvert, Councilor Dimas and Councilor Ives voting in favor of the motion and Councilor Bushee voting against.

B. REQUEST FOR APPROVAL OF AGREEMENT BETWEEN OWNER AND ARCHITECT – ARCHITECTURAL DESIGN SERVICES FOR MARKET STATION AT SANTA FE RAILYARD; AUTOTROPH, INC. (CHIP LILIENTHAL)

Responding to the Chair, Mr. Lilienthal said he is here to present the agreement between the owner and the architect.

MOTION: Councilor Calvert moved, seconded by Councilor Ives, to approve the architectural design as presented by staff.

VOTE: The motion was approved on a voice vote with Councilor Calvert, Councilor Dimas and Councilor Calvert voting in favor of the motion and Councilor Bushee voting against.

34. REQUEST FOR APPROVAL OF COMMENTS, ADDITIONS AND/OR DELETIONS OF DRAFT 2014-2018 INFRASTRUCTURE CAPITAL IMPROVEMENTS PLAN (ICIP). (ISAAC PINO)

This item is postponed to the meeting of September 4, 2012.

35. OTHER FINANCIAL INFORMATION

C. LEAD PROGRAM AND UPDATE ON FULL COURT PRESS. (POLICE CHIEF RAYMOND RAE)

A copy of *Santa Fe Police Department Operation Full Court Press*, prepared by the Santa Fe Police Department, is incorporated herewith to these minutes as Exhibit "3."

A copy of an organizational chart with attachments, prepared by the Santa Fe Police Department, is incorporated herewith to these minutes as Exhibit "4."

Chair Dominguez said the reason this is on the agenda, as he stated many Finance Committee meetings ago, he was going to be working on making sure we had a Police Department component to the Finance Committee agendas. He said this is a beginning and foundation for the Committee, so we can start to look at the Police Department budget and to ask the right questions during that process.

LEAD Program

Mayor Coss thanked the Committee for this opportunity to talk about LEAD, noting Councilor Dimas has worked closely with them on this. He said this is one of the most important things. He said they are moving toward a comprehensive plan on what to do about drugs and crime in Santa Fe and in Northern New Mexico.

Mayor Coss said his next task is to appoint the task force, and Mayor Lucero and Commissioner Mayfield have said they will be giving him some names. He said he has some other names, but he would like all of the members of the Finance Committee, anyone in law enforcement, criminal justice, health care, sociology, schools, education, etc., commenting this might be a large committee. He said he has the commitment of the Police Officers Association to be on the task force, and Christa St. Vincents expressed an interest. He said he believes they will be within the City Manager's authority. However, as the task force is formed, they will want a facilitator and someone to help them write the report and get the recommendation into final form.

Mayor Coss said he intends to appoint the Task Force at the first Council meeting in September, so he is looking for names, noting he will be getting names from Mayor Lucero, from Santa Fe County, from the Police Department and from others. He wants to have a well-rounded task force.

Mayor Coss said they had an excellent panel from Seattle talking about the Law Enforcement Assisted Diversion Program, and Seattle's experience. He said it was good to see a police officer, a public defender, a prosecutor, social workers all trying to stay on the same page, and we need this in Santa Fe as well. He said the internal team will be Chief Rael and Krishna Picard from the City Attorney's Office, Richard DeMella from Human Services, and a lot of assistance from Emily Kaltenbach with the Drug Policy Alliance.

Chair Dominguez said he doesn't know about LEAD and asked what it is.

Mayor Coss said the Council adopted a Resolution in June to look at the Law Enforcement Assistance Diversion [LEAD], and asking him to appoint a task force with Council approval, which he will do in September. He said there was a presentation on the new program in Seattle, where they are dealing with a similar situation in Seattle – arresting the same person over and over and over again – and how to change it. He said they are doing this by letting law enforcement personnel refer people to drug treatment. He said there are very specific rules for training of the officers, as to when they would arrest them and send them into the criminal justice program, and when they would be sent for treatment. He said one of the keys is that they have private sector funding, which he believes is key for us, so when the officer refers them to treatment they can get treatment and not have to be on a waiting list for beds or services that don't exist.

Chair Dominguez said he remembers the Resolution being adopted, but he had never heard about the LEAD program. He said then this is an acronym that is used nationwide by various departments.

Mayor Coss said it is a new program used in Seattle, although there are various incarnations, and communities are trying different things. He likes the program because it puts at the level of where the police officers are working, instead what will the judge will do or what the district attorney will do.

Councilor Dimas said the program has been existence in Seattle a little over the year, and it's just a pilot program at this point. However, so far they have found that it is working pretty well, commenting Seattle has more resources than we do in terms of treatment programs. He said we're really going to have to work on this to be sure there is a good follow-up program.

Councilor Bushee's question here is inaudible.

Mayor Coss said the purpose of task force is to develop a more strategic plan then just arrest, arrest, arrest, whether it's alcohol or heroin leading to this criminal behavior. He wants to know what others are doing, and what other sources we can bring, and if this LEAD program is an option to a programmatic option.

Councilor Bushee asked how you get the clients to want to submit to treatment voluntarily.

Mayor Coss said there was some discussion of that, and it's not necessarily voluntary. It's either you're going to jail or you're going to treatment, and the officer is with that person making that decision under pre-approved guidelines at the time. He said they used to believe treatment was not effective unless the person voluntarily wanted to be there. However, the research is showing that the effectiveness rate which isn't great to begin with, isn't changed by whether or not it is voluntary, it is follow up services and the social counseling that goes with it. He said the Seattle program has significant private sector funding to help them, which is what we would be looking for as well.

Councilor Bushee asked if it goes through drug court – how would the treatment be mandated

Mayor Coss said, as in Seattle, there would be a lot of work with the District Attorney, the defense attorneys, the judge, law enforcement and the health care and social providers where we would lay out the protocol. He said one of the things they hope will work in LEAD is that you don't get through the District Attorney's office and then to drug court, and see if drug court has the resources. The officer refers them directly to treatment, reiterating that private sector funding will be critical. He said what they are trying to demonstrate is that it's more cost effective to do this than to keep arresting them. However, we can't do this, and Seattle couldn't do it because of lack of resources, but this grant helps them study it, and I'm hopeful Santa Fe could do something like that."

Mayor Coss said he spoke with the District Attorney, and she said, "Mayor, do you want me focusing on property crime, domestic violence or DWI, but I can't do all 3 of them to the level you're asking me to with existing resources." He would like to flush that out in a task force report and recommendations.

Chair Dominguez said he is glad we're doing things outside the box. He wants to have a discussion in the Committee about any financial impacts, once the task force is appointed and starts making its recommendations.

Full Court Press

Chief Rael reviewed the information in Exhibits "3" and "4." Please see Exhibits "3" and "4" for specifics of this presentation.

The Committee commented and asked questions as follows:

- Councilor Bushee asked, of those who dropped out due to no longer having a take home vehicle had been tested, passed the physical, passed written test and the Chief wanted to hire them.

Chief Rael said he doesn't have that information off hand, and would assume they were at various stages.

Deputy Chief John W. Schaerfl, said as indicated the names are in two categories – lateral officers or civilians hired as cadet officers. He said with rare exception, almost every person listed dropped out before they proceeded into more than the first stage which is filling out the application.

He said the Recruiting Division is informing all applicants initially of the 15-mile limit for a take home vehicle. He said there was very little investment.

- Councilor Bushee asked the reason for putting names here.

Deputy Chief Schaerfl said the Recruiting Division has been tasked to track the number of people who withdraw from the process for whatever reason, and falls under the voluntary withdrawal for the reason listed.

- Chair Dominguez asked about the \$13,000 figure on overtime, as if it includes the \$8,000 from the previous year.

Deputy Chief John W. Schaerfl said these records have been tracked since the inception of Full Court Press which was the second week of June, and any funds spent at the inception of the program were out of the last fiscal year's overtime budget.

Chief Rael said on the second page where it shows \$8,959 in red, that is the amount that was spent just in the month of June, and then a blue line indicates where July and the new fiscal year begins. Once July kicks off, two pages later in red there is \$13,671 which was the amount spent in July, and on the last page of that spreadsheet are the grand totals. He said they have added \$9,800 for the month of August to date, and a grand total for July and August is \$23,494 which has been spent this year from this FY overtime budget.

- Responding to the Chair, Chief Leyba said on the organizational chart, red are vacant positions, and they will be providing a list of eligibles so they can conduct interviews. The green is the DA liaison which will be a civilian position, and the person filling that position will be assigned to burglary to handle property crimes..

- Chair Dominguez said then all the position that are green and blue are now civilian positions.

Chief Rael said the green positions are officers that were freed up and moved to law enforcement duties as opposed to administrative duties. The administrative duties are in tan. He said the blue are additional resources that are reallocated to address the property crime problem, the burglary issue – reallocated from one supervisor to the next, from one area to the next.

- Councilor Dominguez, in terms of the idea that we reduce crime versus the amount of money we're paying to reduce that crime, asked Chief Rael how he quantifies that. He asked the net gain as opposed to what we are paying in overtime. He said if we're paying a lot of overtime to reduce crime, but there not a net gain in statistics, we have to be able to quantify that.

Chief Rael said that's a difficult question to answer, because the quantification is itself a reduction in crime, and they often don't know how much impact they have. He said he can say that the burglaries have been decreasing, and we are getting positive feedback from the community who are pleased to see our patrols, the activity and the efforts the Department is expending. He said,

at this point, he can't give a direct correlation for every dollar spent for a crime prevented, commenting he doesn't think such a model exists.

- Chair Dominguez said he would like electronic copies of Exhibits "3" and "4," noting he hasn't had time to study the information. He said when you look at the Full Court Press patrol arrest statistics you can see there is a 100% decrease, although there were only 2 arrests for the sale of synthetic manufactured drugs, for example. He asked if the Chief is concentrating more on any one of the categories.

Chief Rael said they are concentrating on all of the categories and rotating the focus to figure out what is effective, noting what is effective one day, may not be the next.

- Chair Dominguez said theoretically, if you are reducing or increasing arrests in the sale of drugs, doesn't the burglary rate decrease, noting these are the kinds of correlations for which he is searching.

Chief Rael said it impossible to say because there are so many dealers and so many drugs available on the scene, so if we take down one, somebody else takes their place.

- Chair Dominguez said then nobody can really say that anymore, and asked if this theory exists.

Chief Rael said he isn't saying the theory doesn't exist, what he is saying is that it is difficult to quantify the impact. He said taking one individual out creates a vacuum which is very quickly filled by somebody else. He thinks the answer is a combination of the efforts – focusing on the burglaries, the fences, the drug dealers, and the LEAD program which offers opportunities to get off the merry-go-round. He believes that in combination, all of these are effective. He said we are 17% into the new fiscal, and 9% spent on the overtime budget, so they are using the funds judiciously.

- Councilor Dimas said that is confusion. If you have a void when you pick up a drug dealer, and you said somebody automatically comes in and takes over.

Chief Rael said, "I said that's quite a possibility."

Councilor Dimas said when you arrest a burglar, that creates a void.

Chief Leyba said it may, noting there are several groups which are operating. When you take one out, it does stop that individual from committing other crimes, but it doesn't stop the entire burglary problem. We are still targeting to identify and locate other groups that are still out there.

- Councilor Dimas said he is referring to individuals. He said 95% of those doing burglars now are drug related, and asked the Chief if he disagrees.

Chief Rael said he doesn't disagree.

Councilor Dimas said then we should be concentrating more on the drug traffickers and the drug dealers, rather than arresting the same people repeatedly who are committing the burglaries. This is the reason for LEAD – to try to create something which will improve our crime statistics.

Chief Rael said, he thinks we need to concentrate on all the areas, including narcotics and picking up the individuals who are breaking into houses for whatever reason. He said he would agree that on Cerrillos that every aspect, including narcotics needs to be dealt with.

- Councilor Dimas said, “Isn’t the root problem narcotics.”

Chief Rael said, generally speaking, yes.

- Councilor Dimas said then we should concentrate more effort on narcotics.

Chief Rael said, “We are. We’ve allocated two additional people, noting that our Street Crimes and Assault units are working information on drugs that come in. There are two additional detectives just recently assigned to Region 3 have just come off the Field Officer Training and are working active narcotics cases.”

- Councilor Dimas said Detective Lopez of Region was here, and I asked him some specific questions about what was happening in Region 3, and he gave me statistics for Santa Fe County. He said it now says the R-3 City of Santa Fe stats from January to August 3, and you’re showing 118 cases with 18 arrests. He asked are the 18 arrests are in the County or the City.

Chief Rael said as he understands it, these are in the City of Santa Fe. He said these statistics were provided by the Region recently, noting Deputy Chief Johnson met with the Region 3 Commander and this information was provided per our insistence that these agents work in the City.

- Councilor Dimas said Mr. Lopez told him he doesn’t have statistics for the City and he only had those for the County.

Chief Rael said, based on our insistence that the agents work in the City, these stats are for the City.

- Councilor Dimas asked the status of the 18 cases now.

Chief Rael said he doesn’t have this information, but Deputy Chief Johnson who met with Lt. Wagner may be able to provide additional information.

Deputy Chief Johnson said the information provided is from a request he made to Lt. Wagner from the State Police at the beginning of August. He said they didn’t have time to get a more updated version for the weekend. He said when he requested the information he was very specific in that he asked for data within the City limits only, and made it very clear he didn’t want information from

the County or from Rio Arriba or anywhere else. He can't review their data collection, so he has to trust that information provided is accurate.

Deputy Chief Johnson said he doesn't have an update on the current status of the 18 cases, but he will request that information from Lt. Wagner, and get back with that.

- Councilor Dimas asked of the 18 arrests, how many are addicts. This is another question he wants to be answered.

Deputy Chief Johnson said he will make an effort to get that question answered.

- Councilor Dimas asked of the 18, how many are major dealers and not just street dealers selling to feed their habits.

Deputy Chief Johnson said he will try to get this information for him

- Councilor Dimas said, "I'm going to keep saying this until I'm blue in the face. Until we attack the root problem of burglaries in our City in our community, which are drug related, and we start getting the drug traffickers and our drug dealers off the streets, then we're going to run right back into this same problem. How much longer is Full Court Press going to be in action."

Chief Rael said it was initially set up for six months, with adjustments as necessary.

- Councilor Dimas asked once Full Court Press is over, what do we revert back to. We revert back to what we were doing before and our White Collar Crimes go back to White Collar specifically, and all these other people we've transferred out of all these specialized divisions and now they're all doing burglary investigations. What happens at that point.

Chief Rael said they currently are looking at that, and are looking for ways to stabilize the problem, and secondly, how to continue reducing the problem. It's possible they may go back, and it's possible, we may restructure the Department. He said, "Again, I think it's too soon to say until we identify exactly what's going to be effective. Another point I'd like to make. I'd be more than happy to create a specific narcotics unit in our City. However, I need the funding. I need the personnel. I need the individuals. So I may come back to you this next budget year, requesting that funding, those expansions and the training and equipment we need to operate it with."

- Councilor Bushee said she appreciates the presentation and the level of detail, and she appreciates that property crime are trending down. She said it looks like the same officers are receiving the overtime, noting it is a small group. She said we really need to pay our police officers more, and it seems like they should earn more money for this kind of job, commenting she doesn't know if the City is competitive.

Councilor Bushee said, "I could also just say that I thought that perhaps this was how we're going into the future, but if there is another plan, she would certainly like to know about it."

Chief Rael said at this point, he is trying to find out what's effective, address the problem and develop longer term plans. In the short term, there was a problem which obviously was out of control, and we needed to give it our best attempt. He said long term, he's looking at something like the LEAD Program, which hopefully will have additional impact. He's looking at the narcotics agents getting back up to speed and starting to make an impact.

Chief Rael said he is looking at the burglary people trying to get some of the people who are repeated cases incarcerated or other forms of alternative treatment. He said as they move forward and we identify what works, he will start readjusting our resources and plans accordingly.

Chief Rael said to answer the Councilor's question about other crimes, there is no crime area which has been left unaddressed. He said, "They are still staffed, we are still working them, and while we may be able to put additional resources in, while we're working the burglary project. He said by direction of the Council, and the wishes of the citizens, this is the problem that we have to deal with."

- Councilor Bushee said, "Absolutely. I've been pulling my hair out for several years now trying to get the focus and attention on this situation. So the question comes back to sustainability and longevity, as far as... if there is no Full Court Press, what is implied by that terminology is that you are putting all your resources and this is a big burst of energy, at a certain point you have to go back to the bench and cool down. So what happens. I don't want to turn around and have my constituents feeling like they're feeling unsafe again, and it's usually in the summertime that I hear from them that it's not safe to leave my windows up. I'm not feeling comfortable in my own home."

Chief Rael said one of the issues he has identified since he got back, is that the Burglary unit, while operational, was not fully functional, including the development of informants and several other operational skills that they should have. He said since he assigned Sgt. Jerome Sanchez to the unit, and he's working hard on that, and they are developing sources of information across the board, and looking at alternate ideas of providing that training. Full Court Press allows that unit to become much more functional and much more effective – ultimately this is the goal. This is a major portion, but in the meantime they are bolstering resources to continue follow-ups.

Chief Rael said they also are looking at the alternatives, such as ankle monitoring, working with other law enforcement agencies and the DA's office. He said it may need to be extended at the end of six months, but we have started developing the infrastructure which will help to continue this long term without the major push.

- Councilor Bushee said previously, the answer was, "We'll just have more neighborhood watches." She said people started to feel as if they weren't getting answers from the Police Department. She is seeing and feeling a presence, and the calls to her are slowing down. She asked if violent crime is just down on its own.

Chief Rael said it is difficult to predict violent crime, but it looks like the numbers are trending down. But it's impossible to say what is going to happen. If there is an issue with violent crime, there are personnel available which can be reallocated to address to that. He reiterated there are limited resources, and he is trying to make the best use of those resources in the short and long run.

- Councilor Bushee asked if he has the space to house, for example, a drug unit.

Chief Rael said no, and the reason he will be requesting funds, and if necessary, we may have to look at renting a facility. He said, with regard to her question on overtime, the overtime list is advertised and officers volunteer to fill that on a rotating basis. He said the overtime person calls and asks these individuals if they are interested, and some are and some aren't.

- Councilor Bushee said she appreciates that things are moving in the right direction. The long term project for all of this is to stop the "revolving door," and get treatment programs in place. She said she will work with him on the LEAD and any other alternative options to provide incentives to keep police officers here. She wants to get back to people living in neighborhoods and getting to know the neighborhoods. She said there is the need for a drug task force of some kind. She would like to explore houses for the homeless, noting people with real alcohol problems are turned away and they end up in our arroyos and our parks and neighborhoods, and sometimes not behaving in the best way. She is grateful to see that overtime hasn't spiked out of control.

- Councilor Ives thanked the Chief for his presentation, commenting it is good to see some of the summaries of information that let's know what is being accomplished. Referring to the 2012 Regional 3 City of Santa Fe Stats, January 1 to August 3, Councilor Ives asked what those numbers signify – the amount in the middle – are those totals, is that per case.

Chief Rael said that is the amount of the recovery in ounces, the amount held or submitted into evidence, noting the narcotics money wasn't included at that this time.

- Councilor Ives asked if amounts were recovered in all the cases, or is there a disconnect potential there.

Chief Rael said he believes this is a total of everything that is recovered.

- Councilor Ives asked in terms of arrests, Meth and Psycibin are both zero figures, and asked why there wouldn't have been arrests.

Chief Rael said these cases are in various stages of being worked, and he doesn't want to share a whole lot of detail. He said, for example, if an undercover agent makes a buy and looking to an additional buy, there may be one arrest "coming down the road," that hasn't been made yet, depending on how the case develops.

- Councilor Ives noted that 1,300 ounces of Marijuana equates to roughly 83 pounds, and asked if looking at the raw numbers suggests a significant dealer for any of these drugs.

Chief Rael said it may, but he hasn't drilled into the numbers or the information, but it could indicate it. He said there are various levels of dealers – street dealers, the mid-level dealer and the higher level, but it takes times to work these. He said, referencing Councilor Dimas's question earlier, they are just getting started with a City focus and it will take time to develop the cases, information and such which will lead to some of the larger dealers.

- Councilor Ives, referring to the materials which titled Operation Full Court Press, he wants to understand what is being done. He said all of the Councilors get questions about our efforts in terms of law enforcement – reducing burglaries, etc. He asked what is meant by “conducting traffic surveys in the area of suspected and documented burglaries.”

Chief Rael said “conducting traffic surveys” are when they saturate an area for traffic violations. He said they send two on-patrol officers or traffic units to observe for violations of traffic laws in the neighborhoods, pull people over, issue citations. He said they may find property in the auto, and may identify some of the known burglars in an area in which they don't belong.

- Councilor Ives asked about the term “auxiliary” in front of the Motorcycle Officers and Bicycle Officers, and if this is a group which is distinct from the regular patrol groups.

Chief Rael said what we have now units which are designated traffic as its sole function, but we are looking at the possibility of auxiliary units where we can supplement them using patrol officers periodically as the mission or objective calls for.

- Councilor Ives asked how the foot patrols are being worked, and the parameters for putting a foot patrol in a particular area.

Chief Leyba said there are foot patrols which are sent when a hot spot in an area is identified by the stats, and we ask them to get down to walk the arroyo trails or whatever the case may be. It said it may be limited to a small section or expanded into a larger area. He is looking to create notifications cards for the officers on these patrols if they see something which creates a pending target for a burglary – open windows, doors open – they can leave a card checking “please close your windows,” or whatever the case may be. This shows that we're present and that also that they conduct closer checks on the area.

Councilor Bushee departed the meeting

- Councilor Calvert agreed, saying we develop a multipurpose card which would include this as well as false alarm notification cards and such.

- Councilor Dimas asked Chief Rael to dispel or confirm the rumor that is running rampant at the Police Department right now that the Internal Affairs Captain position will become a classified position, and not an exempt position like the other Captain positions, and that you, Chief Rael, will be taking that classified position to protect a position within the Police Department if anything were to happen to you as a Police Chief, and one of the Deputy Chiefs will take your position.

Chief Rael said, "I wish people would apply as much energy to work as they do to conspiracies and speculations. No, I am not changing an Internal Affairs position to a classified position. I have never requested such, and I think I've made it clear in front of this Committee and Council that I look to filling that position with someone that has no connections to the Department, but has the qualifications to come in and do objective, honest, straightforward Internal Affairs investigations."

- Councilor Dimas said, "And that wouldn't be you."

Chief Rael said, "As I indicated sir, I have never requested, I have no intent and it will not be me."

- Councilor Dimas asked if there are applicants for this position which he will be interviewing, or is it just now opening. He asked the current status of this position.

Chief Rael said, "As I indicated earlier, that position was advertised. It is my understanding it closed as of Friday. I have not been in touch with Human Resources to find out how many applicants have submitted, or if any of them make it through screening. So it is in the hands of Human Resources."

- Councilor Dimas asked about the civilian positions which were created, and asked if those have been advertised and filled.

Chief Rael said currently, they are working on the job descriptions, and he can see from the handout those are currently draft, and no positions have been filled to date. He said once the job descriptions are complete, they will be advertised in accordance with HR policy.

- Councilor Dimas thanked Chief Rael for the report.

Chair Dominguez thanked Chief Rael and Police, noting he will continue to have the Police Department on the Finance Committee agenda. He wants to look at the revenues and costs associated with the STOP Program and DWI Forfeiture Program, and continue to have a discussion about the overall Police Department operations and budget. He said he wants to go back to something Councilor Dimas talked about, which he was trying to articulate earlier. Drugs is the problem. He said in looking at arrest statistics, you definitely can see there is an increase in arrests for possession of various things, huge increases. He said, theoretically, someone somebody sold them those drugs. However, you see huge decreases in the arrest for the sales for those kinds of drugs. He said, "It is those kinds of correlations that

I'm looking for, because I agree with Councilor Dimas. Santa Fe is wonderful place to live in. Santa Fe is a wonderful community, but the reality is that there's an ugly side of Santa Fe as well, and drugs has to do a lot with that." He said he has been saying this since he was elected.

Chair Dominguez said it is his opinion that we need to reach out and do more with our juvenile population, not right now, but he would like to see where this is in the organizational chart and how we are establishing relationships with the juvenile population. He isn't talking about just attending the Mayor's Youth Advisory Board meetings and such, he is talking about real outreach to that population. He said many Police Departments are more enforcement oriented, which is after the fact and not progressive prior to that. He thanked Chief Rael for his work, and hopes he will take the challenge to "really take it to the next level." He said the more informed we are, the better educated we are about the operations, the better decisions we'll be able to make. It's not an attempt to play 'Gotcha Politics.' It's education and information and in the spirit of transparency, these questions that we hear, whether they come from rumor mills or anything else are questions we need to be able to ask so that we can, as Councilor Dimas put it, dispel or affirm some of these rumors and get these things on the record." This is part of the reason he will continue to have this item on the Finance Committee Agenda, and will be working with the other Councilors to be sure their concerns are placed on the agenda and we continue to have the discussion."

Chief Rael thanked the Committee, and said he is more than happy to provide any information requested. He said they had only two days to prepare for this, and they kind of scrambled.

Chair Dominguez said it is in his notes to apologize to staff, and he appreciates the information provided on short notice.

A. STATUS OF THE CITY'S INVESTMENT PORTFOLIO AS OF JUNE 30, 2012. (HELENE HAUSMAN)

Helene Houseman presented information from her Memorandum of August 20, 2012, to the Finance Committee, regarding the June Investment Report. Please see this Memorandum for specifics of this presentation.

Ms. Hausman noted the information on page 198 of the CAFR which has gone through the auditors with a fine-toothed comb.

Ms. Hausman noted the SimPro report attached, noting SimPro is the investment software where she records all investments. The only thing not in the SimPro software is the common account because it changes too fast and the new RedFlex camera account.

Ms. Hausman noted that the interest rates "is why the budget for this year has tanked. Roughly \$215 million, and I'm only talking \$958,000 in interest." She doesn't like having to say this, but she wants to be open and honest with the Committee so there are no rude surprises.

Ms. Hausman noted that she has attached information on the New Mexico Local Government Investment Pool loss, noting a significant portion of their assets are in the money market in Lehman Brother's stock which broke the bank, it broke "the buck." The value of the stock in the reserve fell to less than \$1 and they were forced to liquidate. The Local Government Investment Pool had 23% of the State Investment Pool portfolio in the reserve, noting at the time the City had \$45 million in the pool and our share of the loss would have been \$9 million. That amount has shrunk as payouts have been made to the various participants in the Reserve Fund and in the Investment Pool, noting the June statement from the Reserve account at the pool which was set up to account for the loss. They finally pulled \$100,889 out of the account and attributed it to the loss. She is thrilled that the loss isn't \$9 million. She said there is still \$20,000 in that Reserve Account, but she doesn't expect that to be resolved until the Spring, noting an outstanding Securities & Exchange Commission lawsuit against the manager of the reserve and information is also attached.

Ms. Hausman said she doesn't have anywhere near the assets in the LGIP which she did, noting there is only \$600,000 in the regular LGIP account, which came from a transfer from a reserve when we got the money back. The LGIP has radically restructured how and what securities it purchase, and they hold an annual stakeholders meeting, but she couldn't attend this year. The LGIP interest rate is so low, that it's not inviting.

Ms. Hausman spoke about the national and global situations, and the entire world is still looking at the United States as having the most secure bonds to purchase. She said Santa Fe is competing with China, Germany and other companies to purchase U.S. bonds, which drives up demand and price, while dropping the yield. She commented that, although the stock market remains sensitive to national and international bad news, it has been improving over the past 1½ months. This trickles down into our economy in "odd little ways, one of which is how I can buy investments."

Ms. Hausman said last week the U.S. Treasury was going to ramp up how it liquidated its position in Fanny Mae and Freddie Mac, noting the government is trying to take a step back, which means those agencies will be issuing less and the demand and price will go up and yields will go down. It will be tougher to maintain a decent risk management in the City's portfolio. She doesn't see major changes or a light at the end of the tunnel.

Councilor Calvert said the good news is that the bond interest rate for issuing bonds is great for the City at this time.

Councilor Calvert said in terms of budgeting we will have to be most conservative. He said it sounded as if one of the members of the Audit Committee was critical of our investments and how many places we had them, and asked if he misinterpreted this. He asked if this is what he said.

Dr. Morgan said, "That's what he said, but I'm going to need to do some correction work."

Councilor Calvert said he was very sure when he said that, that he thought that was a problem, and "I never heard that before, so I just wanted to make sure I heard him correctly and would be most interested in your response when you are ready to give it."

Councilor Ives said he believes he said that there were more than 600 accounts, but when looks at page 11 here, if there are 600 listed, he is missing something.

Teresita Garcia he was confused at the number of funds that hold cash, versus our pulling of cash, noting the City has only one bank account, with subsidiary accounts. She said she explained to him that the City uses funds as a management tool, but Helene uses the cash balance for cash management, and he was confusing the two issues.

Ms. Hausman said it can be confusing coming from the private to the public sector, because we don't run everything through one checkbook. As Teresita said, we use the funds as management tools to monitor grants, loans to manage bonds, and to manage our daily operating expenses. She said all of this is outlined in the CAFR. She invests the available cash on behalf of the City, reiterating the pooling of cash concept can be very confusing if you're not used to thinking in those terms.

Chair Dominguez thanked Ms. Hausman for her patience and the information.

B. UPDATE ON GROSS RECEIPTS TAX REPORT RECEIVED IN AUGUST 2012 (FOR JUNE 2012 ACTIVITY) AND LODGERS' TAX REPORT RECEIVED IN AUGUST 2012 (FOR JULY 2012 ACTIVITY) AND MONTHLY UNEMPLOYMENT STATISTICS FOR 2012. (DR. MELVILLE MORGAN)

Dr. Morgan said he sent out a detailed report about this issue. He isn't particularly excited or unexcited. The amount down is less than 1%. He said he has been predicting a slowdown for several months and we have. He said the July sales figures are up .8%. He is cautiously optimistic that the September numbers will look better.

Dr. Morgan said if we compare last month to this month, we are up 9.45%, noting Albuquerque, Rio Rancho, Farmington and the County all were up, although Las Cruces was down.

Councilor Calvert asked if this was the result of a correction from the previous month.

Dr. Morgan said no, and month to month it looks like we are increasing slightly each month, and year-to-date we basically are flat – we aren't doing worse, we're just not doing better.

Dr. Morgan said the Lodger's Tax is basically flat again.

Dr. Morgan said the June unemployment statistics indicates "in some cases, things are down and in other cases, things are up." He said Santa Fe is up slightly, but June 11-12 we are down 1%.

Councilor Calvert said, although the trend is down, but it could vary month-to-month.

Dr. Morgan's remarks here are inaudible because his microphone wasn't turned on.

36. MATTERS FROM THE COMMITTEE

Councilor Calvert asked the Chair when the Committee will hear on the collections issues.

Dr. Morgan said there will be a very comprehensive report at the next City Council meeting.

Chair Dominguez would like a preview of that report at the next Finance Committee meeting, if possible.

Chair Dominguez apologized to the Committee and staff for the long agenda and the late hour, commenting every once in a while we have to have a long meeting.

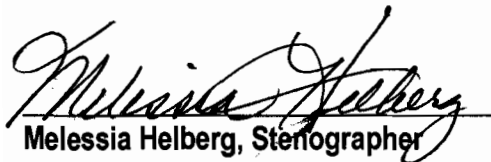
37. ADJOURN

There was no further business to come before the Committee, and the meeting was adjourned at 9:30 p.m.

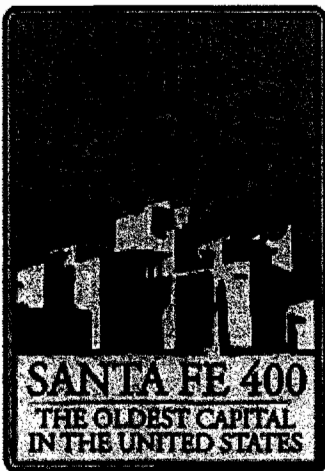
Carmichael A. Dominguez, Chair

Reviewed by:

**Dr. Melville L. Morgan, Director
Department of Finance**



Melessia Helberg, Stereographer



City of Santa Fe

Presented by
Martin Mathisen, CPA, CGFM
James Hartogensis, CPA, CGFM

August 20, 2012

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CERTIFIED PUBLIC ACCOUNTANTS | CONSULTANTS

Exhibit "1"

Accountability – CAFR



Budgetary Accountability

How resources were raised and used in a lawful manner

Process Accountability

That adequate internal controls and processes were used

Financial Accountability

Extensive financial information on the City – Planning, priorities, programs, etc.

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Points On FY 2011 Audit

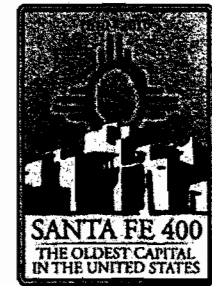


**Audit submitted to State Auditor on
2/21/2012 – 5 months sooner than FY
2010**

- **City prepared the CAFR**
- **SFCHA no longer considered a component unit for financial reporting purposes.**
- **Government Accounting Standards Board (GASB) No. 54 – Fund Balance Reporting was implemented.**

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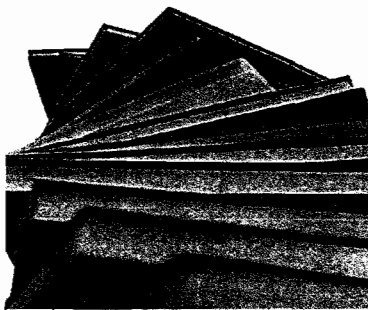
Financial Findings



GAGAS and NMAC 2.2.2 require review of IC systems – Test them according to certain rules

We analyze risks and keep current on news

Design and implementation of key controls

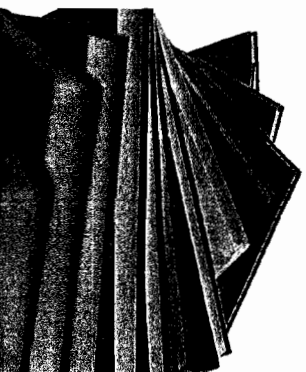


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Advantage Asphalt

Reviewed all FY 2010:

Contracts
Bid files
Invoices
Job sites
Inspection receipts



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Resolved From Prior Year



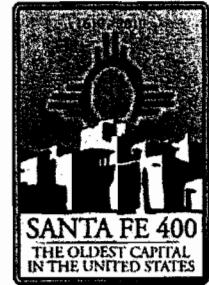
08-02 Data Collection Form

09-03 Parking Permit Receivables



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Significant Deficiencies



Late Audit

Cutoff of Transactions

Other Repeats

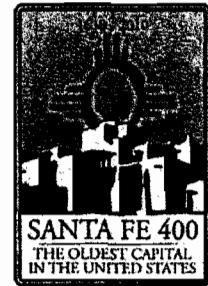
- **Budget Overages**
- **Information Technology**

Other Findings

- **Capital Assets Inventory**

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Federal Findings



Significant Deficiencies

Monitoring
Procurement

Noncompliance

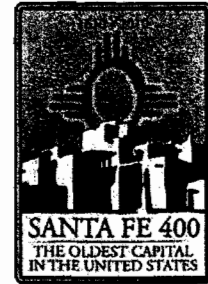
Reporting

Time Certification

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State Audit Discussion

(Findings 06-05)

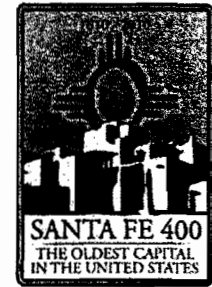


SWAMA was done on time – turned in before Thanksgiving (11/22/11)

- **Turnover in key positions**
- **Reconciliations related to capital assets, accounts receivable**
- **City personnel completed most the CAFR in December 2011. The government-wide statements and reconciliations were received in January 2012. The City assembled final CAFR.**

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Discussion-Continued **(Findings 06-05)**



For FY 2012 Audit

Interim audit procedures

Key personnel additions will help process – Dr. Morgan and Ms. Martinez

Continue improvements in reconciliation process, prioritizing accounts receivable, capital assets, accounts payable, compensated absences, plus payroll and debt.

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Blackman Operations Audits

Being performed for 2 months
ended June 30, 2011

Expected to resume fieldwork
4/16/2012



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Financial Items

Decrease in General Fund expenditures of \$2.9 million (4.1%)

Increase in General Fund GRT of \$780K (1.6%)

Transfers to enterprise funds from governmental funds down over \$3.4 million, only SFCC, GCCC, Transit were up

Loss of \$1.4 versus FY 2010 \$14 million for governmental activities

Less transfers and expenses, more taxes collected

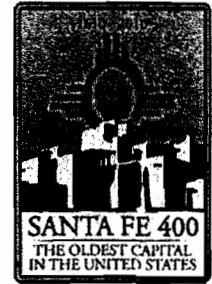
Unrestricted net asset decrease because of classification – corresponding increase in restricted

Investment earnings continue to decrease \$1.8 million to \$1.3



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SAS 114 Letter



No problems performing the audit

GAAP followed

**Few AJE's – None that indicated a problem
- all were posted by City**

No soft estimates

See discussion on Late Audit

**Nothing to bring to Council's attention in
addition to findings**

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Looking Ahead

New cap on sick leave for early
retirement

Cost allocations – approved for FY 2012

Transfers from Enterprise to General
Fund



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Questions???

Thank You!

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ALBUQUERQUE, NM 87125

February 13, 2012

To the Finance Committee
City of Santa Fe

We have audited the financial statements of the governmental activities, the business-type activities, each major fund, and the aggregate remaining fund information of City of Santa Fe for the year ended June 30, 2011. Professional standards require that we provide you with information about our responsibilities under generally accepted auditing standards (*Government Auditing Standards* and OMB Circular A-133), as well as certain information related to the planned scope and timing of our audit. We have communicated such information in our letter to you dated October 3, 2011. Professional standards also require that we communicate to you the following information related to our audit.

Significant Audit Findings

Qualitative Aspects of Accounting Practices

Management is responsible for the selection and use of appropriate accounting policies. The significant accounting policies used by the City of Santa Fe are described in Note I to the financial statements. No new accounting policies were adopted and the application of existing policies was not changed during 2011. We noted no transactions entered into by the governmental unit during the year for which there is a lack of authoritative guidance or consensus. All significant transactions have been recognized in the financial statements in the proper period.

Accounting estimates are an integral part of the financial statements prepared by management and are based on management's knowledge and experience about past and current events and assumptions about future events. Certain accounting estimates are particularly sensitive because of their significance to the financial statements and because of the possibility that future events affecting them may differ significantly from those expected. The most sensitive estimates affecting the financial statements were:

- 1) Management's estimate of the net book value of capital assets is based on useful life.
- 2) Management's estimate of claims incurred but not reported, including medical, general, and workman's compensation claims, is based on actuary estimates.

Exhibit "2"

- 3) Management's estimate of the net realizable value of accounts receivable including ambulance, parking, and utility accounts receivable is based historical cash collection data.

We evaluated the key factors and assumptions used to develop the useful life in determining that it is reasonable in relation to the financial statements taken as a whole.

Certain financial statement disclosures are particularly sensitive because of their significance to financial statement users. The most sensitive disclosure affecting the financial statements was the disclosure of subsequent events in Note V (G):

The disclosure of subsequent events in Note V (G) in the City's Comprehensive Financial Annual Report includes various economic events that have happened since June 30, 2011, including a conduit bond closed on by St. John's College on July 19, 2011, a new loan/grant through the New Mexico Finance Authority for reservoir improvements closed on August 5, 2011, a five-year capital lease was executed on September 30, 2011 for a telephone and voice mail system, an existing loan with the New Mexico Finance Authority for water utility system upgrades, originally in the amount of \$250,000, was increased by \$70,138 to \$320,138. In addition, the note mentions the ongoing recession which continue to adversely affect the City's gross receipts tax, lodger's tax, interest earnings, and other revenue categories during periods subsequent to June 30, 2011.

Difficulties Encountered in Performing the Audit

We encountered no significant difficulties in dealing with management in performing and completing our audit.

Corrected and Uncorrected Misstatements

Professional standards require us to accumulate all known and likely misstatements identified during the audit, other than those that are trivial, and communicate them to the appropriate level of management. Management has corrected all such misstatements. In addition, misstatements detected as a result of audit procedures including valuation adjustments were few in number and corrected by management.

Disagreements with Management

For purposes of this letter, professional standards define a disagreement with management as a financial accounting, reporting, or auditing matter, whether or not resolved to our satisfaction, that could be significant to the financial statements or the auditor's report. We are pleased to report that no such disagreements arose during the course of our audit.

Management Representations

We have requested certain representations from management that are included in the management representation letter dated February 13, 2012.

Management Consultations with Other Independent Accountants

In some cases, management may decide to consult with other accountants about auditing and accounting matters, similar to obtaining a "second opinion" on certain situations. If a consultation involves application of an accounting principle to the governmental unit's financial statements or a determination of the type of auditor's opinion that may be expressed on those statements, our professional standards require the consulting accountant to check with us to determine that the consultant has all the relevant facts. To our knowledge, there were no such consultations with other accountants.

Other Audit Findings or Issues

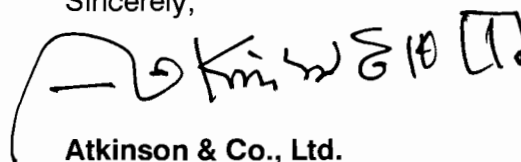
We generally discuss a variety of matters, including the application of accounting principles and auditing standards, with management each year prior to retention as the governmental unit's auditors. However, these discussions occurred in the normal course of our professional relationship and our responses were not a condition to our retention.

Other Information in Documents Containing Audited Financial Statements

Our findings are included in the schedule of findings and questioned cost listed in the Comprehensive Annual Financial Report (CAFR) for fiscal year 2011. Repeat findings and those identified as significant deficiencies are the most important items among the findings.

This information is intended solely for the use of Finance Committee and management of the City of Santa Fe and is not intended to be and should not be used by anyone other than these specified parties.

Sincerely,



Atkinson & Co., Ltd.

**SANTA FE
POLICE
DEPARTMENT**

**OPERATION
FULL COURT PRESS**

Exhibit "3"

OPERATION FULL COURT PRESS

Since the launch of Operation Full Court Press the Santa Fe Police Department has implemented:

- Close Patrols in the areas of suspected and documented burglaries.
- Begun conducting briefings in the areas of suspected and documented burglaries, I/E: Parks, Subdivisions, Business Districts, etc...
- Conducting Roll Call trainings in the areas of suspected and documented burglaries, I/E: Parks, Subdivisions, Business Districts, etc...
- Conducting Traffic Surveys in the areas of suspected and documented burglaries.
- Conducting Saturation Patrols and DWI Check Points in the areas of suspected and documented burglaries.
- Utilize personnel from the Auxiliary Motorcycle Officers in the areas of suspected and documented burglaries.
- Utilize personnel from the Auxiliary Bicycle Officers in the areas of suspected and documented burglaries.
- Implementation of Foot Patrols in the areas of suspected and documented burglaries.
- Utilize Crime Reports during briefings to deploy officers and resources more effectively in the areas of suspected and documented burglaries.
- Document suspicious persons on Field Contact Cards for the Criminal Investigations Division in the areas suspected and documented burglaries.
- *** Discussions about the possible creation of an Auxiliary Burglary Team, similar to that of the Auxiliary Traffic Team. ***

What's been successful?

- Patrol briefing in hot spots high crime areas showing increased officer presence deterring criminal activity.
- Burglary patrols identifying hot spots and placing officers in those specific areas during specific hours and days.
- Burglary patrols initiating contacts through consensual encounters and traffic violations.
- Crime analyst providing information to officers assigned to burglary patrols and patrol supervisors to ensure assignment coverage to those areas.
- Detectives communicating with probations and patrol, detention center and other law enforcement entities to locate and track prolific burglars as well as narcotics violators.
- Strong communication between the District Attorneys office and detectives to ensure incarceration and higher bonds preventing release of career offenders.
- Targeting of burglary rings effecting significant arrests of burglars.
- Viewings of recovered property which resulted in 22 additional cases with suspect identities.
- Burglary detectives spending more time in the field pursuing suspects and following up on property crime offenders like shoplifters.

Ideas:

Phase 2 of full court press:

- Concentration of narcotics and ties to property crimes.
- Using case development to affect narcotic arrests in over 50 established cases.
- Identify trends and utilize personnel to concentrate on trends i.e., gold buyers, prolific burglars, target locations, suspect vehicles, etc...
- Rotation of targeting to include uniform patrol, undercover operations, targeted locations, video surveillance, decoy operations.
- Restructure of white collar detectives to be attached to the property crime unit.
- Use the provided list of current sentenced offenders on GPS monitors and determine the ties to narcotics and burglary offenses.
- Increased communications between all entities regarding Operation Full Court Press, I/E: Patrol Division, Criminal Investigations Division, DA's Office, Probation and Parole, etc...



Santa Fe Police Department

Full Court Press

Patrol - Arrest Statistics

June - July - August 15, 2012



| 2011 | Burglary | Stolen property | Sale Marijuana | Sale Opium, Cocaine, Heroin | Sale Synthetic Manufacture Drugs | Poss. Opium, Cocaine, Heroin | Poss. Marijuana, Hashish, Etc | Poss. Synthetic Manufacture Drugs | Poss. Other Non Narcotic Barbiturate |
|--------|----------|-----------------|----------------|-----------------------------|----------------------------------|------------------------------|-------------------------------|-----------------------------------|--------------------------------------|
| June | 13 | 3 | 1 | 1 | 2 | 6 | 10 | 2 | 0 |
| July | 7 | 4 | 1 | 1 | 0 | 6 | 6 | 5 | 0 |
| August | 3 | 2 | 0 | 0 | 0 | 2 | 3 | 8 | 0 |
| Total | 23 | 9 | 2 | 2 | 2 | 14 | 19 | 15 | 0 |

| 2012 | | | | | | | | | |
|--------|----|----|---|---|---|----|----|----|---|
| June | 9 | 5 | 0 | 0 | 0 | 8 | 15 | 5 | 1 |
| July | 4 | 7 | 0 | 1 | 0 | 11 | 11 | 9 | 0 |
| August | 10 | 1 | 0 | 0 | 0 | 3 | 6 | 7 | 0 |
| Total | 23 | 13 | 0 | 1 | 0 | 22 | 32 | 21 | 1 |

| | | | | | | | | | |
|----------------|---|-----|-------|------|-------|-----|-----|-----|---|
| Percent Change | 0 | 17% | -100% | -50% | -100% | 57% | 68% | 40% | * |
|----------------|---|-----|-------|------|-------|-----|-----|-----|---|

*Calculations cannot be performed when the total from the first date range is zero.



SANTA FE POLICE DEPARTMENT INVESTIGATIONS



Additional:

***Street Crimes Unit has served 80 Warrants and generated 16 cases with Arrests.**

***Burglary Unit has generated 25 property crime arrests (warrants)**

***Ten cases of latent prints with known burglars are being prepared and sent to DA's office.**

***Narcotics Units has generated 51 cases.**

***21 Cases cleared on Property Viewing of Jewelry linked to 10 people who have been arrested (2 burglary rings) and 9 of them are still currently in jail.**

Harrison Road Crew: 9 burglary cases closed

Nathan Gonzales

Josephine Enriquez

Armando Gutierrez

Jeremy Bailey

Kenneth Martinez

Monique Montano

Kathryn Crew: 14 burglary cases closed

Sophia Chavez

Andrew Chavez

Adrian Fierro

Sonya Lobato- not currently in jail

Celina Ronquillo arrested separately. In possession with jewelry with same burglary victims as the Kathryn Crew. Cleared 4 cases with her and tied her with 4 cases with the Kathryn Crew.

**SANTA FE POLICE DEPARTMENT
PCR**

**OPERATION
"FULL COURT PRESS"**

DATE TASK PRESENTED BY DATE COMPLETED

| | | | |
|------------|--|--------|------------|
| 06/12/2012 | Gmail sent to Block Captains in reference to complaint on two burglaries. NW wants frequent patrols. A meeting will be set with PCR. | Butler | 06/12/2012 |
| 06/13/2012 | Flyer of top five burglars distributed at Vista Del Prado Neighborhood Watch meeting | Butler | 06/13/2012 |
| 06/18/2012 | Gmail sent out advising NW personnel to lock doors and windows when away from home. | Butler | 06/18/2012 |
| 06/19/2012 | Gmail sent to Block Captains on new wanted poster | Butler | 06/19/2012 |
| 06/19/2012 | Neighborhood Watch Meeting - Viale Tresana - Informed watch of tips and wanted persons-20 persons | Butler | 06/19/2012 |
| 06/20/2012 | Neighborhood Watch - Las Acequias | Lamb | 06/20/2012 |
| 06/20/2012 | Gmail sent out advising the reporting of crime as it occurs | Butler | 06/20/2012 |
| 06/25/2012 | Sent out the advisement about fingerprints/DNA to 243 neighborhood watch gmail contacts - Also posted on Facebook | Butler | 06/25/2012 |
| 06/25/2012 | NW meeting Solicito Loop - Advised of Burglary Initiative. | Butler | 06/25/2012 |
| 06/26/2012 | Sent out a gmail to 243 neighborhood watch contacts about Operation ID | Butler | 06/26/2012 |
| 06/26/2012 | NW meeting Ferguson Lane - Advised of Burglary Initiative | Butler | 06/26/2012 |
| 06/27/2012 | Gmail sent to Block Captains regarding city-wide meeting on July 9 at alvord | Butler | 06/27/2012 |
| 06/28/2012 | Advisory for Jeremy Bailey sent out to NW | Butler | 06/28/2012 |
| 07/02/2012 | "Wanted Poster IV" of the top 5 most wanted to 243 gmail contacts | Butler | 07/02/2012 |
| 07/05/2012 | Gmail on ID Theft prevention sent to 245 persons | Butler | 07/05/2012 |
| 07/09/2012 | Sent out a Gmail to 245 contacts about: Register for SantaFe 911Emergency Communication Notifications | Butler | 07/09/2012 |

[illegible]

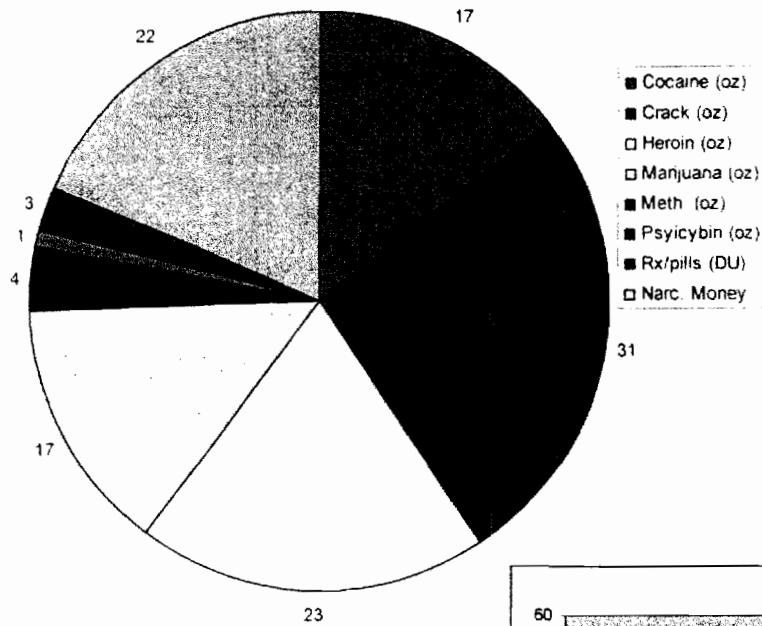
**2012 RIII City of Santa Fe Stats
(Jan 1 - Aug 3)**

| 2012 RIII CASE SUMMARY | | | | | |
|-------------------------------|------------|-------------|----------|-----------|-----------|
| Type | # Cases | Amount (oz) | S/W | Intel | Arrests |
| Cocaine (oz) | 17 | 8.616 | | | 1 |
| Crack (oz) | 31 | 2.1656 | | 1 | 1 |
| Heroin (oz) | 23 | 6.6801 | 1 | 1 | 5 |
| Marijuana (oz) | 17 | 1333.1736 | 1 | | 7 |
| Malt (oz) | 4 | 0.8994 | | | 0 |
| Psyicybin (oz) | 1 | 0.2222 | | | 0 |
| Rx/pills (DU) | 3 | 45 (DU) | | | 2 |
| Narc. Money | 22 | | 2 | 19 | 2 |
| | 118 | | 4 | 21 | 18 |

| 2012 RIII AGENT SUMMARY | | | | |
|--------------------------------|------------|----------|-----------|-----------|
| Agent | # Cases | S/W | Intel | Arrests |
| Agent 1 | 41 | 1 | 3 | 11 |
| Agent 2 | 54 | 3 | 8 | 5 |
| Agent 3 | 11 | | 7 | 0 |
| Agent 4 | 12 | | 3 | 2 |
| | 118 | 4 | 21 | 18 |

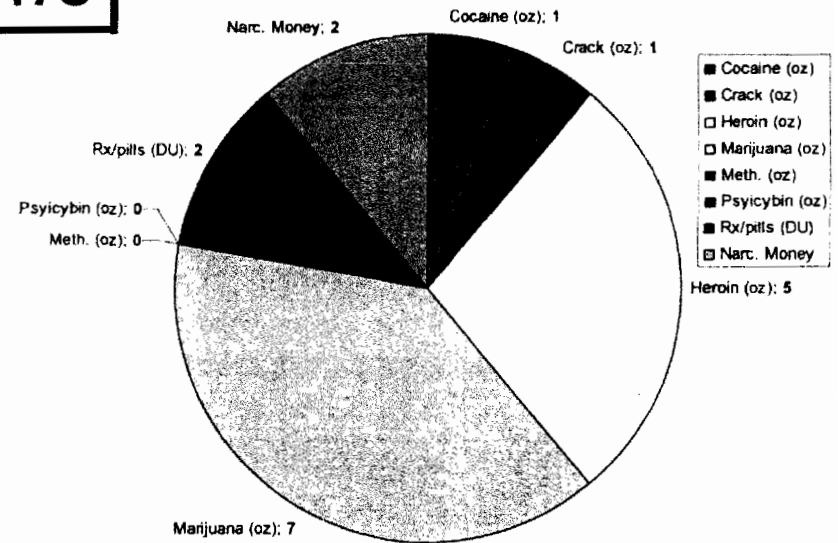
| Agent 3 | |
|---------------------|----------|
| Date assigned | 06/11/12 |
| Date of report | 08/03/12 |
| Date ends FTO | 08/17/12 |
| Days date of report | 53 |
| Days as of today | 70 |
| FTO length | 67 |
| Agent 4 | |
| Date assigned | 06/18/12 |
| Date of report | 08/03/12 |
| Date ends FTO | 08/24/12 |
| Days date of report | 46 |
| Days as of today | 63 |
| FTO length | 67 |

NUMBER OF CASES HANDLED 2012



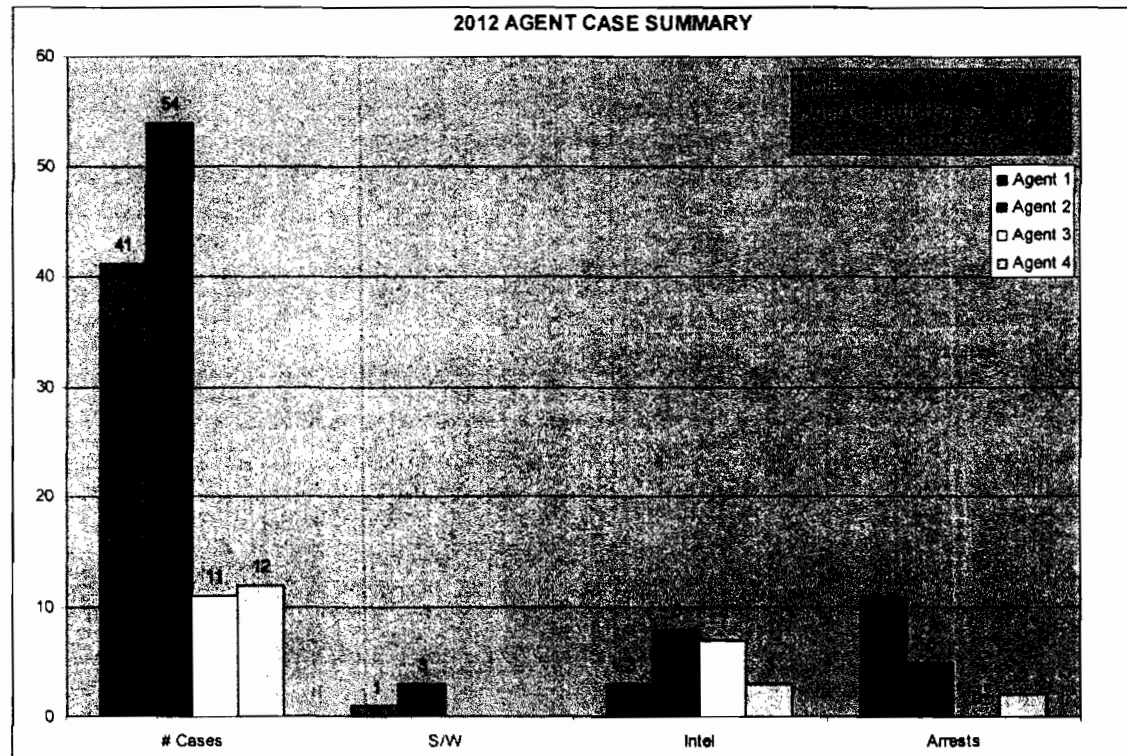
RIII STATS

NARCOTICS ARRESTS 2012



Stats are from
1/1/12 to 8/3/12

2012 AGENT CASE SUMMARY





SANTA FE POLICE DEPARTMENT PROPERTY CRIMES COMPARISONS 2009 - 2010 - 2011 - 2012



Jan - July

| Year | 2009 | 2010 | %chng | 2010 | 2011 | %chng | 2011 | 2012 | %chng |
|---------------------------|-------------|-------------|-----------|-------------|-------------|-------------|-------------|-------------|-----------|
| Burglary (Residential) | 820 | 881 | 7% | 881 | 783 | -11% | 393 | 548 | 39% |
| Burglary (Commercial) | 209 | 258 | 23% | 258 | 231 | -10% | 140 | 97 | -31% |
| Burglary (Auto) | 1064 | 1152 | 8% | 1152 | 857 | -26% | 509 | 441 | -13% |
| Criminal Damage/Vandalism | 907 | 842 | -7% | 842 | 884 | 5% | 500 | 527 | 5% |
| Total | 3000 | 3133 | 4% | 3133 | 2755 | -12% | 1542 | 1613 | 5% |

| 2009 | JAN | FEB | MAR | APR | MAY | JUNE | JULY | AUG | SEPT | OCT | NOV | DEC | Total |
|---------------------------|------------|------------|------------|------------|------------|------------|------------|------------|------------|------------|------------|------------|-------------|
| Burglary (Residential) | 51 | 54 | 66 | 85 | 64 | 78 | 112 | 75 | 77 | 50 | 53 | 55 | 820 |
| Burglary (Commercial) | 27 | 15 | 15 | 16 | 17 | 13 | 15 | 23 | 24 | 20 | 13 | 11 | 209 |
| Burglary (Auto) | 72 | 52 | 75 | 77 | 104 | 111 | 78 | 73 | 82 | 115 | 125 | 100 | 1064 |
| Criminal Damage/Vandalism | 67 | 66 | 83 | 111 | 72 | 82 | 90 | 68 | 55 | 101 | 48 | 64 | 907 |
| Total | 217 | 187 | 239 | 289 | 257 | 284 | 295 | 239 | 238 | 286 | 239 | 230 | 3000 |

| 2010 | JAN | FEB | MAR | APR | MAY | JUNE | JULY | AUG | SEPT | OCT | NOV | DEC | Total |
|---------------------------|------------|------------|------------|------------|------------|------------|------------|------------|------------|------------|------------|------------|-------------|
| Burglary (Residential) | 59 | 41 | 53 | 65 | 69 | 72 | 84 | 107 | 107 | 91 | 70 | 63 | 881 |
| Burglary (Commercial) | 17 | 11 | 19 | 20 | 16 | 13 | 29 | 37 | 26 | 16 | 27 | 27 | 258 |
| Burglary (Auto) | 88 | 96 | 107 | 95 | 118 | 114 | 116 | 78 | 104 | 70 | 79 | 87 | 1152 |
| Criminal Damage/Vandalism | 74 | 83 | 83 | 60 | 72 | 62 | 79 | 68 | 56 | 70 | 72 | 63 | 842 |
| Total | 238 | 231 | 262 | 240 | 275 | 261 | 308 | 290 | 293 | 247 | 248 | 240 | 3133 |

| 2011 | JAN | FEB | MAR | APR | MAY | JUNE | JULY | AUG | SEPT | OCT | NOV | DEC | Total |
|---------------------------|------------|------------|------------|------------|------------|------------|------------|------------|------------|------------|------------|------------|-------------|
| Burglary (Residential) | 61 | 37 | 45 | 44 | 52 | 75 | 79 | 78 | 73 | 95 | 79 | 65 | 783 |
| Burglary (Commercial) | 20 | 9 | 21 | 25 | 29 | 20 | 16 | 24 | 18 | 22 | 16 | 11 | 231 |
| Burglary (Auto) | 71 | 69 | 99 | 85 | 61 | 66 | 58 | 69 | 71 | 82 | 58 | 68 | 857 |
| Criminal Damage/Vandalism | 91 | 47 | 43 | 64 | 84 | 80 | 91 | 59 | 74 | 70 | 115 | 66 | 884 |
| Total | 243 | 162 | 208 | 218 | 226 | 241 | 244 | 230 | 236 | 269 | 268 | 210 | 2755 |

| 2012 | JAN | FEB | MAR | APR | MAY | JUNE | JULY | AUG | SEPT | OCT | NOV | DEC | Total |
|---------------------------|------------|------------|------------|------------|------------|------------|------------|----------|----------|----------|----------|----------|-------------|
| Burglary (Residential) | 85 | 54 | 76 | 71 | 117 | 83 | 62 | | | | | | 548 |
| Burglary (Commercial) | 11 | 7 | 16 | 16 | 14 | 18 | 15 | | | | | | 97 |
| Burglary (Auto) | 58 | 67 | 81 | 70 | 76 | 59 | 30 | | | | | | 441 |
| Criminal Damage/Vandalism | 99 | 58 | 85 | 62 | 79 | 74 | 70 | | | | | | 527 |
| Total | 253 | 186 | 258 | 219 | 286 | 234 | 177 | 0 | 0 | 0 | 0 | 0 | 1613 |

Same time period:

| July | 2010 | 2011 | %chng | 2011 | 2012 | %chng |
|---------------------------|------------|------------|-------------|------------|------------|-------------|
| Burglary (Residential) | 84 | 79 | -6% | 79 | 62 | -22% |
| Burglary (Commercial) | 29 | 16 | 2% | 16 | 15 | -6% |
| Burglary (Auto) | 116 | 58 | -50% | 58 | 30 | -48% |
| Criminal Damage/Vandalism | 79 | 91 | 15% | 91 | 70 | -23% |
| Total | 308 | 244 | -21% | 244 | 177 | -27% |

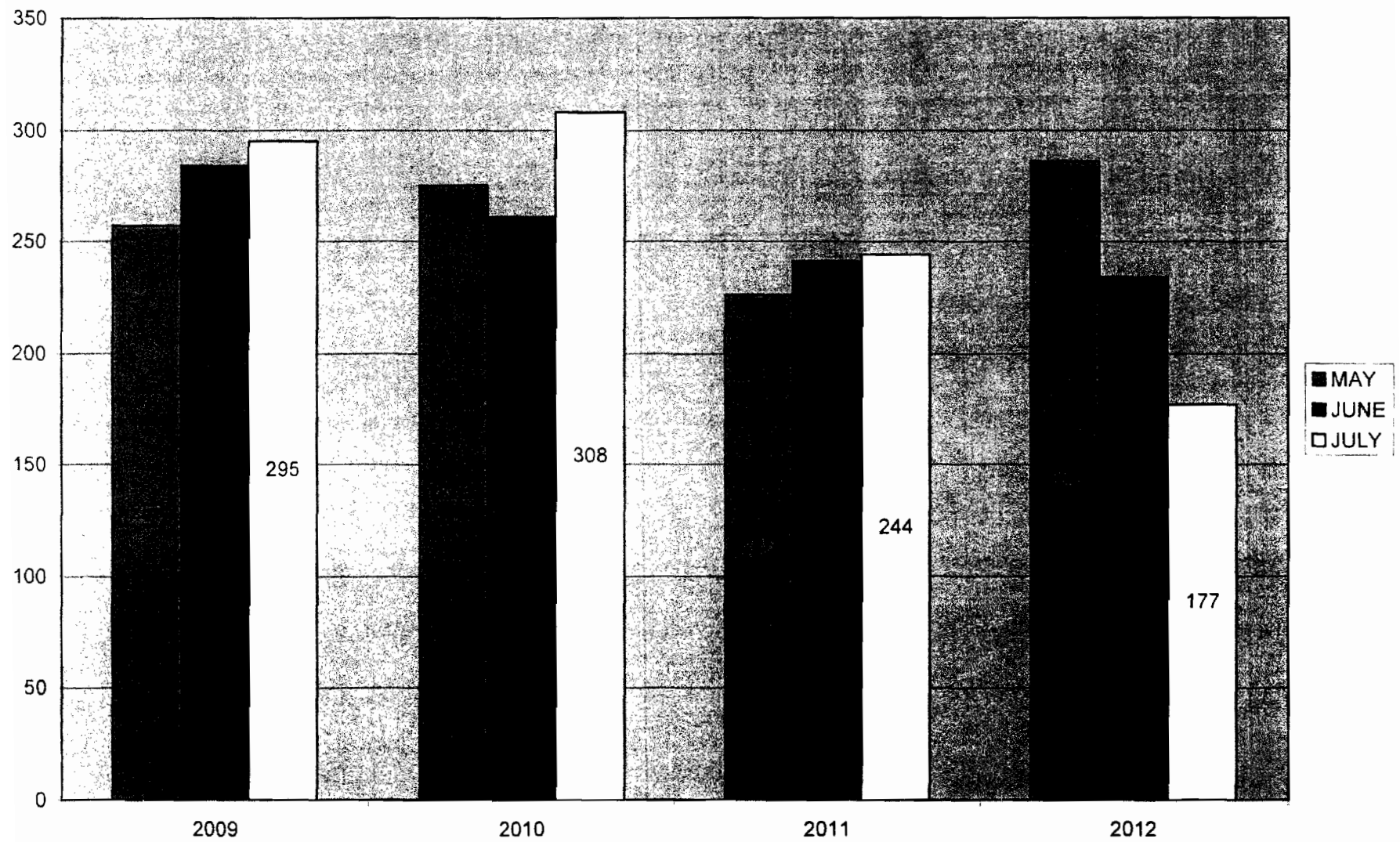
August 1-14

| 2011 | 2012 | %chng |
|-----------|-----------|-------------|
| 38 | 40 | 5% |
| 13 | 5 | -62% |
| 43 | 25 | -42% |
| | | |
| 94 | 70 | -26% |

08/02/12

prepared by M. Gonzales, Crime Analyst

Three Month FCP Comparison



SFPD SWORN STAFFING

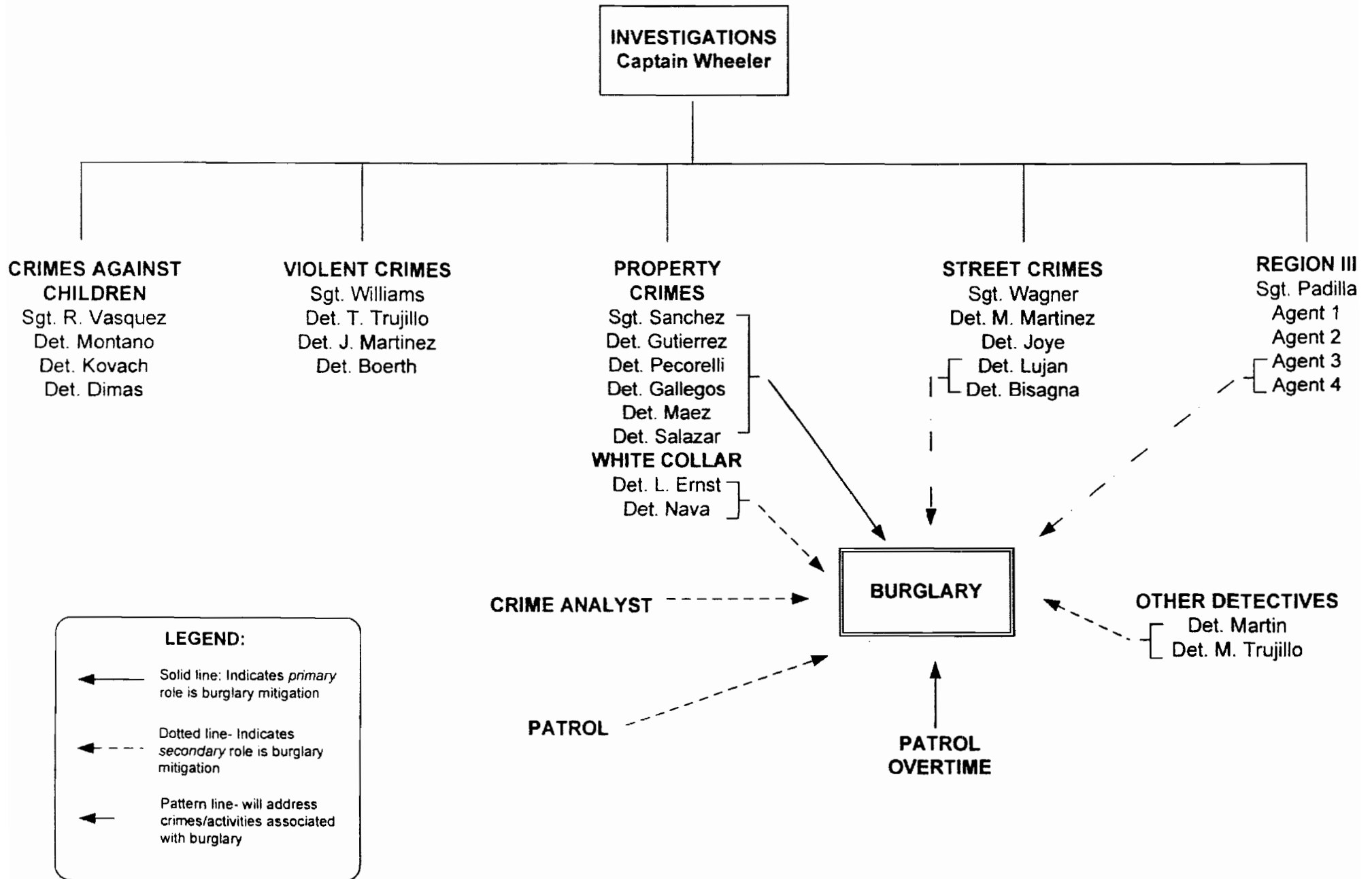
| PATROL | | | | | |
|------------|--------|-----------|----------|------------|----------|
| Captain | Ortiz | | | | |
| Lieutenant | Day | Swing | Mid | Grave | Traffic |
| | Norris | Ryan | Holliday | Mascarenas | Anaya |
| | Gunn | Zuments | Baker | Finney | Grundler |
| Sergeant | Duran | Salbidrez | Neal | Vasquez | |
| | Dobyns | Gallegos | Barnett | Strahon | |
| # Officers | 15 | 18 | 19 | 13 | 9 |

| | |
|--------------------------------------|---------------|
| Patrol Teams Allocated | 93 |
| Patrol Teams Assigned | 74 |
| Patrol Teams Available | 65 |
| Patrol Operational Capability | 69.89% |

| CID | | | | | |
|--------|-----------------------------------|----------------|----------|--------------|---------|
| | Captian | Wheeler | | | |
| | Lieutenant | Carlos | | | |
| Sgt. | CACU | Violent | Property | Street crime | Rill |
| # Det. | Vasquez | Williams | Sanchez | Wagner | Padilla |
| | 3 | 3 | 7 | 4 | 2 |
| | CID Allocated | 23 | | | |
| | CID Assigned | 23 | | | |
| | CID Available | 23 | | | |
| | CID Operational Capability | 100.00% | | | |

| OTHER | | |
|------------|-----------------------------------|----------|
| Lieutenant | Train/Rec | |
| | Lamb | |
| Sgt. | PCR | Training |
| # Ofc. | Pratz | 3 |
| | 3 | |
| | COLOR CHART | |
| | Captains | |
| | Lieutenants | |
| | Sergeants | |
| | Unavailable | |
| | IA | |
| | Lettenberger | |
| | Police Depratment Staffing | |
| | Chiefs | 3 3 |
| | Captains | 3 2 |
| | Lieutenants | 8 8 |
| | Sergeants | 20 19 |
| | Detectives | 23 23 |
| | Officers | 109 80 |
| | Vacancy | 9 |
| | Military/FMLA/OTH | 10 |
| | FTO | 4 |
| | Academy | 7 |
| | Pending Hire | 1 |
| | Totals | 166 166 |

BURGLARY PREVENTION ASSETS



Recruiting Data Capture: August 2012

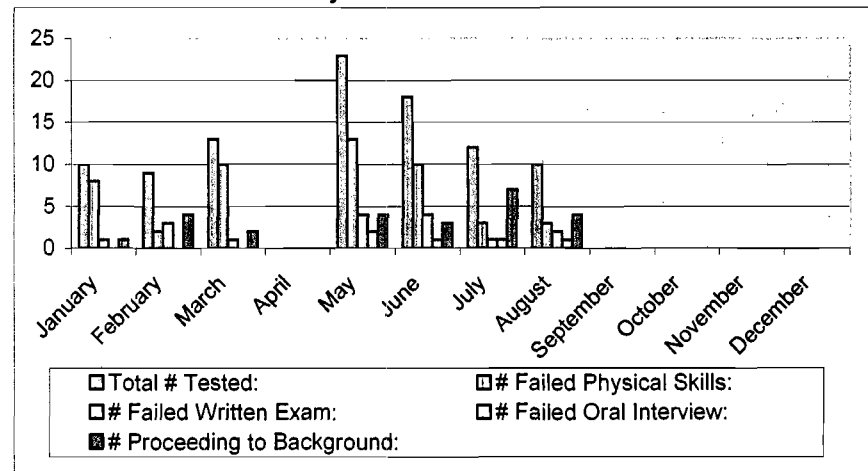
| MONTH: | # Applications Received: | # No Show: | % No Show: | Total # Tested: | # Failed Physical Skills: | # Failed Written Exam: | # Failed Oral Interview: | # Proceeding to Background: |
|----------------|--------------------------|------------|------------|-----------------|---------------------------|------------------------|--------------------------|-----------------------------|
| January | | | | 10 | 8 | 1 | 0 | 1 |
| February | | | | 9 | 2 | 3 | 0 | 4 |
| March | 32 | 21 | 66% | 13 | 10 | 1 | 0 | 2 |
| April | 0 | 0 | 0% | 0 | 0 | 0 | 0 | 0 |
| May | 70 | 47 | 67% | 23 | 13 | 4 | 2 | 4 |
| June | 42 | 28 | 67% | 18 | 10 | 4 | 1 | 3 |
| July | 39 | 27 | 69% | 12 | 3 | 1 | 1 | 7 |
| August | 28 | 18 | 64% | 10 | 3 | 2 | 1 | 4 |
| September | | | | | | | | |
| October | | | | | | | | |
| November | | | | | | | | |
| December | | | | | | | | |
| Totals: | 211 | 141 | | 95 | 49 | 16 | 5 | 25 |

52% Of total tested
33% Of total passing Physical
31% Of total passing Written

| | | | |
|-----------------------------|----|-----|---------------------------|
| # Failed Background: | 14 | 15% | 56% Of # in Background |
| # Failed Chief's Interview: | 0 | 0% | |
| # Accepted: | 11 | 12% | |

Lateral Officers who are no longer interested in SFPD due to 15 mile take home: **14**
 Civilians who are no longer interested in SFPD due to 15 mile take home: **20**

| | |
|--|--|
| Other Recruiting Activity/Job Fairs: | |
| 4/11/12: KAFB - 15 Apps handed out-5 good | |
| 5/12/12: Metro Teen Court Family Day | |
| 5/31/12: Military Job Fair for National Guard-50 applications handed out | |
| 7/7/12: Pancakes on the Plaza | |
| 7/21/12: Public Safety Day | |



Officer's hired after April 1st, 2012

1. Charles Laramie – Hired 04/30/2012
2. Justin Apodaca – Hired 04/30/2012
3. Bryan Martinez – Hired 04/30/2012
4. Joseph Cannon – Hired 06/18/2012
5. Jacob Parrish – Hired 06/18/2012
6. Lisa Vilapando – Hired 06/18/2012
7. Brandon Hurtado – Hired 06/18/2012
8. Anthony Rozema – Hired 06/18/2012
9. Eric Ponce – Hired 06/18/2012
10. Jonathan Strait – Hired 06/18/2012

Lateral Officers who are no longer interested in the Santa Fe Police Department due to the take home policy being changed from 60 miles to 15 miles

1. Mark Torres – Los Lunas Police Department
2. Manny Perez – Daytona Beach Police Department
3. Josh Shores – Bernalillo County Sheriff's Department
4. Aaron Zwicky – Albuquerque Police Department
5. Jennifer Martin – Los Lunas Police Department
6. Heather Killingsworth – Los Lunas Police Department
7. John Valdez – Bosque Police Department
8. James Melton – Spokane Washington Sheriff's Dept.
9. Tim Damm – Franklin Tennessee Police Department
10. Crystal Mckerracher – Albuquerque Police Dept.
11. Mindy Bigham – Texas DPS
12. Phillip Fevang – Wise County Texas Sheriff's Dept.
13. Kenneth Hunt – Fairfax County Police Virginia
14. Aaron Russel – Colorado

Civilians no longer interested in working for the Santa Fe Police Department due to the take home policy being changed from 60 miles to 15 miles

1. Justin Sedillo – Rio Rancho
2. Richard Harbour – St. Louis Missouri
3. Jeremiah Latreille – Vermont
4. Randa McClure – Michigan
5. Travis Cecil – Military (overseas)
6. Emily Irving – Albuquerque
7. Evert Gutierrez – San Antonio TX
8. Dennis Kuritz – Military El Segundo CA
9. Ian Davis – Colorado
10. Wesley Gutweiler – Monitou Springs CO

- 11. Mathew Hopp - Unknown**
- 12. Erika Chavaria – Rio Rancho**
- 13. Ben Irving – Albuquerque**
- 14. Jeremiah Hobbs – Unknown**
- 15. Alex Hubbard – Las Vegas NV**
- 16. David Barnes – Military San Antonio TX**
- 17. Morgan O'Shea – New York**
- 18. Jolene Mcquade – Unknown**
- 19. Danielle Valdez – Albuquerque**
- 20. Jolene Solares – Albuquerque**

Neighborhood Watch

On the Santa Fe Police Neighborhood Watch Gmail account.

Total # of Neighborhood Watch and Business Watch Contacts= 245

Neighborhood Watch #s by patrol Area

| | |
|------------|-------------|
| Area 1= 18 | Area 7= 24 |
| Area 2= 30 | Area 8= 4 |
| Area 3= 41 | Area 9= 17 |
| Area 4= 16 | Area 10= 62 |
| Area 6= 3 | County= 10 |

Business Watch #s= 22

Block Captains and Coordinators

Total #= 83

| | |
|------------|-------------|
| Area 1= 10 | Area 7= 4 |
| Area 2= 19 | Area 8= 3 |
| Area 3= 9 | Area 9= 6 |
| Area 4= 11 | Area 10= 22 |
| Area 6= 2 | |

New Neighborhood Watches Since January 1, 2012= 30

Security Surveys Since January 1, 2012= 45

Leno Total Jan-June 2012

| PCR ANNUAL REPORT 2012 | | | |
|------------------------|---------------------|--------------------------------|-----------------|
| OFFICER: | MONTH: | SUPERVISOR: | |
| Total | MASTER | Sgt Bruce Pratz | |
| ACTIVITIES: | # OF EVENTS: | # OF PERSONS ATTENDING: | # HOURS: |
| City of Santa Fe Watch | 7 | 245 | 43 |
| Neighborhood Watch | 39 | 3830 | 197 |
| Business Watch | 13 | 104 | 111 |
| Citizens Academy | 17 | 67 | 115 |
| Teen Court | 20 | 1420 | 178 |
| Child ID | | | |
| Anti-Bulling Program | 42 | 891 | 160 |
| Community K-9 Program | 62 | 3237 | 189 |
| Mayors Youth Advisory | 7 | 120 | 38 |
| Immigrant Outreach | 6 | 145 | 120 |
| National Night Out | 1 | 8 | 11 |
| Special Olympics | 8 | 490 | 153 |
| Law Enforcement Day | 1 | 2 | 54 |
| Car Shows Fundraiser | 5 | 5775 | 153 |
| Shop w Cop/Holiday | | | 4 |
| Prisoner Transports | 23 | 176 | 127 |
| Radio/TV Promotions | | | |
| Fingerprinting | 14 | 49 | 21 |
| Ops Plan Activities | 10 | 11865 | 370 |
| TOTALS: | 275 | 28424 | 2044 |
| OTHER: | # HOURS: | | |
| Overtime | 237 | Operation Descanos | |
| Training Taken | 74 | South Side Planning Op. | |
| Instruction (LE) Given | 85 | Community Days | |
| Court | 87 | Corrections Family Day | |
| Comp Time Taken | 230 | Community Day on Plaza | |
| Sick/FMLA | 24 | Special Oly. Car Show | |
| Annual/Vacation | 136 | Cruizer on Plaza | |
| TOTALS: | 873 | Family Day | |
| | | National Night Out | |

New 2012 Neighborhood Watch?

| DATE | TIME | OFFICER | SALARY | TIME 1/2 | HRS WK | TOTAL | NOTES |
|------------|-----------|----------------------|-----------|------------|--------|-------------|----------------------------------|
| 06/13/2012 | 1300-1900 | all 4 spots vacant | \$ - | \$ - | 0 | \$ - | Filled on 6/22, 7/8, 7/16 & 7/23 |
| 06/14/2012 | 1200-1800 | | | | | | |
| | 1200-1800 | Sgt. Troy Baker | \$32.4318 | \$ 48.6477 | 6 | \$ 291.8862 | |
| | 1200-1800 | Sgt. Peter Neal | \$32.1110 | \$ 48.1665 | 6 | \$ 288.9990 | |
| | 1200-1800 | Erik Ramirez | \$18.7390 | \$ 28.1085 | 6 | \$ 168.6510 | |
| | 1200-1800 | Heinz De Luca | \$18.7390 | \$ 28.1085 | 6 | \$ 168.6510 | |
| 06/15/2012 | 1600-2200 | | | | | | |
| | 1600-2200 | Aaron Ortiz | \$23.0115 | \$ 34.5173 | 6 | \$ 207.1035 | |
| | 1600-2200 | Sgt. Kyle Zuments | \$32.4318 | \$ 48.6477 | 6 | \$ 291.8862 | |
| | 1600-2200 | Tony Trujillo | \$30.8956 | \$ 46.3434 | 6 | \$ 278.0604 | |
| | 1600-2200 | Julian Martinez | \$27.1468 | \$ 40.7202 | 6 | \$ 244.3212 | |
| 06/20/2012 | 1430-2030 | | | | | | |
| | 1430-2030 | Amanda Esquibel | \$22.5580 | \$ 33.8370 | 6 | \$ 203.0220 | |
| | 1200-1800 | Sgt. Mark Barnett | \$31.6989 | \$ 47.5484 | 6 | \$ 285.2901 | |
| | 1430-2030 | Tony Trujillo | \$30.8956 | \$ 46.3434 | 6 | \$ 278.0604 | |
| | 1430-2030 | Julian Martinez | \$27.1468 | \$ 40.7202 | 6 | \$ 244.3212 | |
| 06/21/2012 | 1400-2000 | | | | | | |
| | 1200-1800 | Sgt. Mark Barnett | \$31.6989 | \$ 47.5484 | 6 | \$ 285.2901 | |
| | 1400-2000 | Mike Lowe | \$28.2491 | \$ 42.3737 | 6 | \$ 254.2419 | |
| | 1600-2200 | Sgt. Troy Baker | \$32.4318 | \$ 48.6477 | 6 | \$ 291.8862 | |
| | 1600-2200 | Bryan Martinez | \$22.3347 | \$ 33.5021 | 6 | \$ 201.0123 | |
| 06/22/2012 | 1430-2030 | | | | | | |
| | 1430-2030 | De Anna Nava | \$29.1050 | \$ 43.6575 | 6 | \$ 261.9450 | |
| | 1200-1800 | Sgt. Mark Barnett | \$31.6989 | \$ 47.5484 | 6 | \$ 285.2901 | |
| | 1430-2030 | Amanda Esquibel | \$22.5580 | \$ 33.8370 | 6 | \$ 203.0220 | |
| | 1430-2030 | Tony Trujillo | \$30.8956 | \$ 46.3434 | 6 | \$ 278.0604 | |
| | 1430-2030 | David Rael | \$27.6294 | \$ 41.4441 | 6 | \$ 248.6646 | fills vacancy from 6/13/12 |
| 06/25/2012 | 0600-1200 | | | | | | |
| | 0600-1200 | Sgt Adam Gallegos | \$26.6119 | \$ 39.9179 | 6 | \$ 239.5071 | |
| | 0600-1200 | Sgt. Mario Salbidrez | \$29.6537 | \$ 44.4806 | 6 | \$ 266.8833 | |
| | 0600-1200 | Jeff Worth | \$27.9694 | \$ 41.9541 | 6 | \$ 251.7246 | |
| | 0600-1200 | Justin Anaya | \$26.6119 | \$ 39.9179 | 6 | \$ 239.5071 | |
| | 1230-1830 | David Webb | \$22.7840 | \$ 34.1760 | 6 | \$ 205.0560 | |
| | 1230-1830 | Erik Ramirez | \$18.7390 | \$ 28.1085 | 6 | \$ 168.6510 | |
| | 1230-1830 | Mike Lowe | \$28.2491 | \$ 42.3737 | 6 | \$ 254.2419 | |
| | 1230-1830 | Heinz De Luca | \$18.7390 | \$ 28.1085 | 6 | \$ 168.6510 | |

| | | | | | | | |
|------------------------------------|------------------|--------------------------------|-----------|------------|---|----------------------|----------------------------|
| 06/27/2012 | 1200-1800 | | | | | | |
| | 1200-1800 | Sgt. Peter Neal | \$32.1110 | \$ 48.1665 | 6 | \$ 288.9990 | |
| | 1200-1800 | Sgt. Troy Baker | \$32.4318 | \$ 48.6477 | 6 | \$ 291.8862 | |
| | 1200-1800 | Sgt. Mark Barnett | \$31.6989 | \$ 47.5484 | 6 | \$ 285.2901 | |
| | 1200-1800 | Justin Anaya | \$26.6119 | \$ 39.9179 | 6 | \$ 239.5071 | |
| 06/30/2012 | 1300-1900 | | | | | | |
| | 1200-1800 | Sgt. Peter Neal | \$32.1110 | \$ 48.1665 | 6 | \$ 288.9990 | |
| | 1300-1900 | Sgt. Thomas Grundler | \$29.0694 | \$ 43.6041 | 6 | \$ 261.6246 | |
| | 1300-1900 | David Rael | \$27.6924 | \$ 41.5386 | 6 | \$ 249.2316 | |
| | | VACANT | \$ - | \$ - | 6 | \$ - | Filled on 8/2/12 |
| SUB TOTAL FOR MONTH OF JUNE | | | | | | \$ 8,959.4244 | |
| | 1300-1900 | Mike Lowe | \$28.2491 | \$ 42.3737 | 6 | \$ 254.2419 | |
| | 1300-1900 | Jeff Worth | \$27.9694 | \$ 41.9541 | 6 | \$ 251.7246 | |
| | 1300-1900 | Sgt. Thomas Grundler | \$29.0694 | \$ 43.6041 | 6 | \$ 261.6246 | |
| | 1200-1800 | Justin Anaya | \$26.6119 | \$ 39.9179 | 6 | \$ 239.5071 | |
| 07/06/2012 | 0900-1500 | | | | | | |
| | 0900-1500 | Sgt. Troy Baker | \$32.4318 | \$ 48.6477 | 6 | \$ 291.8862 | |
| | 0900-1500 | Ben Chavarria | \$27.6924 | \$ 41.5386 | 6 | \$ 249.2316 | |
| | 0630-1230 | Sgt. Adam Gallegos | \$26.6119 | \$ 39.9179 | 6 | \$ 239.5071 | |
| | 0630-1230 | Sue Brunk | \$26.8780 | \$ 40.3170 | 6 | \$ 241.9020 | |
| 07/08/2012 | 1300-1900 | 3% INCREASE IMPLEMENTED | | | | | |
| | 1300-1900 | Tony Trujillo | \$31.5140 | \$ 47.2710 | 6 | \$ 283.6260 | |
| | 1300-1900 | Julian Martinez | \$27.9670 | \$ 41.9505 | 6 | \$ 251.7030 | |
| | 1300-1900 | De Anna Nava | \$29.9840 | \$ 44.9760 | 6 | \$ 269.8560 | |
| | 1300-1900 | Sgt. Thomas Grundler | \$29.9470 | \$ 44.9205 | 6 | \$ 269.5230 | |
| | 1300-1900 | Justin Anaya | \$30.1570 | \$ 45.2355 | 6 | \$ 271.4130 | Fills Vacancy from 6/13/12 |
| 07/09/2012 | 1300-1900 | | | | | | |
| | 1500-2100 | Paul Ytuarte | \$27.4150 | \$ 41.1225 | 6 | \$ 246.7350 | |
| | 1500-2100 | Roger Jimenez | \$24.6460 | \$ 36.9690 | 6 | \$ 221.8140 | |
| | 1300-1900 | Mike Lowe | \$30.5570 | \$ 45.8355 | 6 | \$ 275.0130 | |
| | 1300-1900 | Ben Chavarria | \$28.5280 | \$ 42.7920 | 6 | \$ 256.7520 | |
| 07/10/2012 | 1300-1900 | | | | | | |
| | 1300-1900 | Maria Tena | \$19.3050 | \$ 28.9575 | 6 | \$ 173.7450 | |
| | 1430-2030 | Amanda Esquibel | \$23.2390 | \$ 34.8585 | 6 | \$ 209.1510 | |
| | 1200-1800 | Andrew Gonzales | \$25.3110 | \$ 37.9665 | 6 | \$ 227.7990 | |
| | | VACANT | \$ - | \$ - | 0 | \$ - | Filled on 8/9/12 |

| | | | | | | | |
|-------------------|------------------|--------------------|-----------|------------|---|-------------|----------------------------|
| 07/12/2012 | 1100-1700 | | | | | | |
| | 1200-1800 | Erik Ramirez | \$21.2360 | \$ 31.8540 | 6 | \$ 191.1240 | |
| | 1430-2030 | Amanda Esquibel | \$23.2390 | \$ 34.8585 | 6 | \$ 209.1510 | |
| | 1430-2030 | Patrick Sanchez | \$23.4720 | \$ 35.2080 | 6 | \$ 211.2480 | |
| | 1430-2030 | Joseph Nieto | \$27.9670 | \$ 41.9505 | 6 | \$ 251.7030 | |
| 07/16/2012 | 1000-1600 | | | | | | |
| | 1000-1600 | Sgt. Troy Baker | \$36.7530 | \$ 55.1295 | 6 | \$ 330.7770 | |
| | 1400-2000 | Aaron Ortiz | \$26.0780 | \$ 39.1170 | 6 | \$ 234.7020 | |
| | 1430-2030 | Sgt. Andrea Dobyys | \$30.2460 | \$ 45.3690 | 6 | \$ 272.2140 | |
| | 0630-1230 | Sue Brunk | \$29.0750 | \$ 43.6125 | 6 | \$ 261.6750 | |
| | 1200-1800 | Jose Gonzales | \$26.0780 | \$ 39.1170 | 6 | \$ 234.7020 | Fills Vacancy from 6/13/12 |
| 07/19/2012 | 1300-1900 | | | | | | |
| | 1430-2030 | Maria Tena | \$19.3050 | \$ 28.9575 | 6 | \$ 173.7450 | |
| | 0600-1200 | Joseph Baca | \$24.1610 | \$ 36.2415 | 6 | \$ 217.4490 | |
| | 1300-1900 | Bryan Martinez | \$25.0600 | \$ 37.5900 | 6 | \$ 225.5400 | |
| | 1300-1900 | Sgt. Adam Gallegos | \$31.6650 | \$ 47.4975 | 6 | \$ 284.9850 | |
| 07/22/2012 | 1200-1800 | | | | | | |
| | 1200-1800 | David Rael | \$31.3810 | \$ 47.0715 | 6 | \$ 282.4290 | |
| | 1200-1800 | Bryan Martinez | \$25.0600 | \$ 37.5900 | 6 | \$ 225.5400 | |
| | 1200-1800 | Donna Beck | \$29.3940 | \$ 44.0910 | 6 | \$ 264.5460 | |
| | | VACANT | \$ - | \$ - | 0 | \$ - | Filled on 8/13/12 |
| 07/23/2012 | 1300-1900 | | | | | | |
| | 1430-2030 | Sgt. Russell Gunn | \$35.1160 | \$ 52.6740 | 6 | \$ 316.0440 | |
| | 1300-1900 | Mike Lowe | \$30.5570 | \$ 45.8355 | 6 | \$ 275.0130 | |
| | 1430-2030 | Maria Tena | \$19.3050 | \$ 28.9575 | 6 | \$ 173.7450 | |
| | 1300-1900 | John DeBaca | \$20.2700 | \$ 30.4050 | 6 | \$ 182.4300 | |
| | 1200-1800 | Bryan Martinez | \$25.0600 | \$ 37.5900 | 6 | \$ 225.5400 | Fills vacancy from 6/13/12 |
| 07/25/2012 | 1300-1900 | | | | | | |
| | 1300-1900 | Maria Tena | \$19.3050 | \$ 28.9575 | 6 | \$ 173.7450 | |
| | 1430-2030 | Amanda Esquibel | \$23.2390 | \$ 34.8585 | 6 | \$ 209.1510 | |
| | 1200-1800 | Sgt. Mark Barnett | \$35.9220 | \$ 53.8830 | 6 | \$ 323.2980 | |
| | 1200-1800 | Jose Gonzales | \$26.0780 | \$ 39.1170 | 6 | \$ 234.7020 | |
| 07/26/2012 | 0900-1500 | | | | | | |
| | 1430-2030 | Sgt. Russell Gunn | \$35.1160 | \$ 52.6740 | 6 | \$ 316.0440 | |
| | 1430-2030 | Amanda Esquibel | \$23.2390 | \$ 34.8585 | 6 | \$ 209.1510 | |
| | 1430-2030 | Robert Telles | \$22.7820 | \$ 34.1730 | 6 | \$ 205.0380 | |
| | 0900-1500 | Heinz De Luca | \$21.2360 | \$ 31.8540 | 6 | \$ 191.1240 | |

| | | | | | | | |
|------------------------------------|------------------|----------------------|-----------|------------|---|-----------------------|----------------------------|
| 07/30/2012 | 1000-1600 | | | | | | |
| | 1000-1600 | Amanda Esquibel | \$23.2390 | \$ 34.8585 | 6 | \$ 209.1510 | |
| | 1200-1800 | Erik Ramirez | \$21.2360 | \$ 31.8540 | 6 | \$ 191.1240 | |
| | 1000-1600 | Sgt. Peter Neal | \$36.3890 | \$ 54.5835 | 6 | \$ 327.5010 | |
| | 1000-1600 | Jose Gonzales | \$26.0780 | \$ 39.1170 | 6 | \$ 234.7020 | |
| | 1300-1900 | | | | | | |
| | 0630-1230 | Joseph Baca | \$24.1610 | \$ 36.2415 | 6 | \$ 217.4490 | |
| | 0630-1230 | Mike Lowe | \$30.5570 | \$ 45.8355 | 6 | \$ 275.0130 | |
| | 1200-1800 | Sgt. Mark Barnett | \$35.9220 | \$ 53.8830 | 6 | \$ 323.2980 | |
| | | VACANT | \$ - | \$ - | 0 | \$ - | filled on 8/20/12 |
| SUB TOTAL FOR MONTH OF JULY | | | | | | \$ 13,671.5481 | |
| 08/02/2012 | 1300-1900 | | | | | | |
| | 1200-1800 | Sgt. Troy Baker | \$36.7530 | \$ 55.1295 | 6 | \$ 330.7770 | |
| | 1200-1800 | Sgt. Mark Barnett | \$35.9220 | \$ 53.8830 | 6 | \$ 323.2980 | |
| | 0630-1230 | Mike Lowe | \$30.5570 | \$ 45.8355 | 6 | \$ 275.0130 | |
| | 0630-1230 | Sgt. Mario Salbidrez | \$32.0760 | \$ 48.1140 | 6 | \$ 288.6840 | |
| | 0630-1230 | Patrick Trujillo | \$24.4010 | \$ 36.6015 | 6 | \$ 219.6090 | Fill Vacancy from 6/30/12 |
| 08/04/2012 | 1200-1800 | | | | | | |
| | 0800-1400 | Sgt. Adam Gallegos | \$31.6650 | \$ 47.4975 | 6 | \$ 284.9850 | |
| | 0630-1230 | Mike Lowe | \$30.5570 | \$ 45.8355 | 6 | \$ 275.0130 | |
| | 1430-2030 | Jesse Bransford | \$30.5870 | \$ 45.8805 | 6 | \$ 275.2830 | |
| | | VACANT | \$ - | \$ - | 0 | \$ - | |
| 08/07/2012 | 0800-1400 | | | | | | |
| | 0630-1230 | Patrick Trujillo | \$24.4010 | \$ 36.6015 | 6 | \$ 219.6090 | |
| | 1630-2230 | De Anna Nava | \$29.9840 | \$ 44.9760 | 6 | \$ 269.8560 | |
| | 0630-1230 | Sgt. Adam Gallegos | \$31.6650 | \$ 47.4975 | 6 | \$ 284.9850 | |
| | | VACANT | \$ - | \$ - | 0 | \$ - | |
| 08/09/2012 | 1100-1500 | | | | | | |
| | 0630-1230 | Patrick Trujillo | \$24.4010 | \$ 36.6015 | 6 | \$ 219.6090 | |
| | 0630-1230 | Sgt. Adam Gallegos | \$31.6650 | \$ 47.4975 | 6 | \$ 284.9850 | |
| | 1430-2030 | Amanda Esquibel | \$23.2390 | \$ 34.8585 | 6 | \$ 209.1510 | |
| | 1500-2100 | De Anna Nava | \$29.9840 | \$ 44.9760 | 6 | \$ 269.8560 | |
| | 1600-2200 | Charles Lujan | \$27.4150 | \$ 41.1225 | 6 | \$ 246.7350 | Fills Vacancy from 7/10/12 |
| 08/13/2012 | 1300-1900 | | | | | | |
| | 1300-1900 | Amanda Esquibel | \$23.2390 | \$ 34.8585 | 6 | \$ 209.1510 | |
| | 1300-1900 | Sue Brunk | \$29.0750 | \$ 43.6125 | 6 | \$ 261.6750 | |
| | 1300-1900 | Erik Ramirez | \$21.2360 | \$ 31.8540 | 6 | \$ 191.1240 | |

| | | | | | | | |
|-------------------|------------------|--------------------|-----------|------------|---|-------------|----------------------------|
| | 1300-1900 | Ben Chavarria | \$28.5280 | \$ 42.7920 | 6 | \$ 256.7520 | |
| | 1300-1900 | Justin Anaya | \$30.1570 | \$ 45.2355 | 6 | \$ 271.4130 | Fills Vacancy from 7/22/12 |
| 08/14/2012 | 0800-1400 | | | | | | |
| | 1200-1800 | Sgt. Mark Barnett | \$35.9220 | \$ 53.8830 | 6 | \$ 323.2980 | |
| | 0630-1230 | Sgt. Adam Gallegos | \$31.6650 | \$ 47.4975 | 6 | \$ 284.9850 | |
| | 1200-1800 | Sgt. Peter Neal | \$36.3890 | \$ 54.5835 | 6 | \$ 327.5010 | |
| | | VACANT | \$ - | \$ - | 0 | \$ - | |
| 08/15/2012 | 1400-2000 | | | | | | |
| | 1430-2030 | Mike McCluskey | \$23.4720 | \$ 35.2080 | 6 | \$ 211.2480 | |
| | 1400-2000 | Amanda Esquibel | \$23.2390 | \$ 34.8585 | 6 | \$ 209.1510 | |
| | 1400-2000 | Sgt. Kyle Zuments | \$35.0830 | \$ 52.6245 | 6 | \$ 315.7470 | |
| | 1430-2030 | Sgt. Andrea Dobyns | \$30.2460 | \$ 45.3690 | 6 | \$ 272.2140 | |
| 08/16/2012 | 0800-1700 | | | | | | |
| | 0630-1230 | Lawrence Weinrick | \$24.8920 | \$ 37.3380 | 6 | \$ 224.0280 | |
| | 1200-1800 | Erik Ramirez | \$21.2360 | \$ 31.8540 | 6 | \$ 191.1240 | |
| | 1430-2030 | Amanda Esquibel | \$23.2390 | \$ 34.8585 | 6 | \$ 209.1510 | |
| | 1200-1800 | Sgt. Mark Barnett | \$35.9220 | \$ 53.8830 | 6 | \$ 323.2980 | |
| 08/20/2012 | 1100-1700 | | | | | | |
| | 1500-2100 | Ben Chavarria | \$28.5280 | \$ 42.7920 | 6 | \$ 256.7520 | |
| | 1200-1800 | Justin Anaya | \$30.1570 | \$ 45.2355 | 6 | \$ 271.4130 | |
| | 1200-1800 | Sgt. Mark Barnett | \$35.9220 | \$ 53.8830 | 6 | \$ 323.2980 | |
| | 0630-1230 | Sgt. Adam Gallegos | \$31.6650 | \$ 47.4975 | 6 | \$ 284.9850 | |
| | 1200-1800 | Sgt. Peter Neal | \$36.3890 | \$ 54.5835 | 6 | \$ 327.5010 | fills vacancy from 7/30/12 |
| 08/23/2012 | 1000-1600 | | | | | | |
| | | | | | | \$ - | |
| | | | | | | \$ - | |
| | | | | | | \$ - | |
| | | | | | | \$ - | |
| 08/24/2012 | 1000-1600 | | | | | | |
| | | | | | | \$ - | |
| | | | | | | \$ - | |
| | | | | | | \$ - | |
| | | | | | | \$ - | |
| 08/27/2012 | 1000-1600 | | | | | | |
| | | | | | | \$ - | |
| | | | | | | \$ - | |
| | | | | | | \$ - | |

| | | | | | | | |
|-------------------------------|--|--|--|--|--|----|------------|
| | | | | | | \$ | |
| SUB TOTAL FOR MONTH OF AUGUST | | | | | | \$ | 9,823.2570 |

| | | |
|--|----|-------------|
| TOTAL FOR JULY AND PART OF AUGUST FY 2012/2013 | \$ | 23,494.8051 |
|--|----|-------------|

**CITY OF SANTA FE - POLICE DEPARTMENT
BUDGET STATUS**

| OPERATING: | | | as of 8-20-12 | |
|-------------------|------------------------|------------------|----------------------|------------------|
| Bus Unit | Account Name | % Into FY | SPENT | REMAINING |
| 12057 | Police Admin | 17% | 18% | 82% |
| 12187 | Admin Support | 17% | 6% | 94% |
| 12059 | Patrol | 17% | 10% | 90% |
| 12188 | Patrol Support | 17% | 24% | 76% |
| 12062 | Investigations | 17% | 11% | 89% |
| 12189 | Investigations Support | 17% | 11% | 89% |
| 12129 | Domestic Violence | 17% | 30% | 70% |
| 22209 | LEPF | 17% | 19% | 81% |
| 22210 | GRT | 17% | 11% | 89% |
| 22252 | Propery Tax | 17% | 9% | 91% |
| 22772 | DUI Forfeiture | 17% | 28% | 72% |
| 22792 | Red Light Prog Stop | 17% | 20% | 80% |

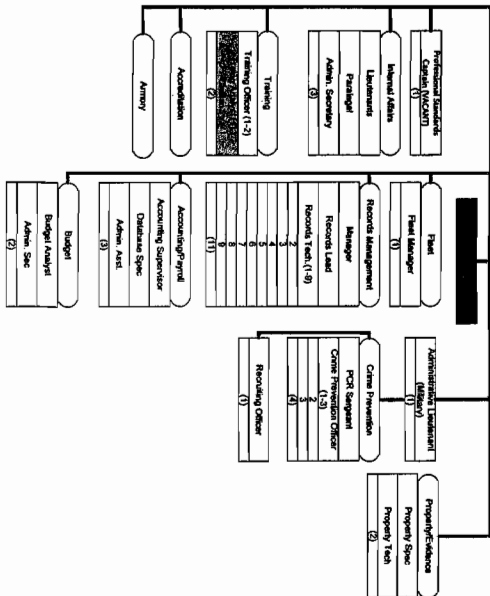
| OT | | BUDGETED | as of 8-20-12 SPENT | REMAINING |
|-----------|------------------------|-----------------|--------------------------------|---------------------|
| 12057 | Police Admin | | | |
| 12187 | Admin Support | 142,000.00 | 7% 9,940.00 | 93% |
| 12059 | Patrol | 620,000.00 | 9% 55,800.00 | 91% |
| 12188 | Patrol Support | 71,000.00 | 2% 1,420.00 | 98% |
| 12062 | Investigations | 316,000.00 | 11% 34,760.00 | 89% |
| 12189 | Investigations Support | 16,000.00 | 2% 320.00 | 98% |
| | | 1,165,000.00 | 102,240.00 9% | 1,062,760.00 91% |



Police Department
Police Chief
(1)

Office Management
Office Manager
Admin. Assistant
Admin. Sec.
(3)

Administration
Deputy Chief
(1)



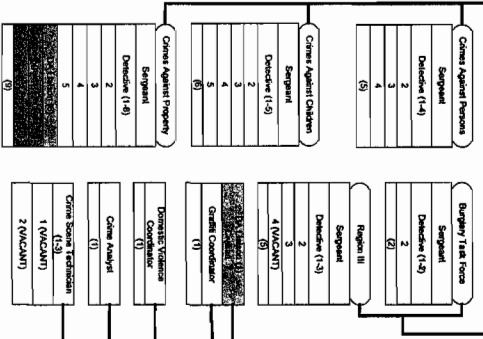
Property/Evidence
Property Spec
Property Tech
(2)

Administrative Assistant
Admin. Asst. (1-7)
Crime Prevention
PCR Sergeant
Crime Prevention Officer
(3)
Recruiting Officer
(1)

Finance
Finance Manager
Records Management
Manager
Records Lead
Records Tech (1-9)
(2)
(3)
(4)
(5)
(6)
(7)
(8)
(9)
(10)
(11)

Accounting/Finance
Accounting Supervisor
Debit/Asset Spec
Admin. Asst.
(3)
Budget
Budget Analyst
Admin. Sec.
(2)

Investigations Captain
Lieutenant
(2)



Operations
Deputy Chief
(1)

Patrol
Captain
(1)

Auxiliary Functions
SOT
CBO
HONOR GUARD
Auxiliary Data Systems
Auxiliary ATV
Captain
(1)

| Day Shift | Evening Shift | Night Shift | Gateway Shift | Support Operations | Animal Services |
|----------------|----------------|----------------|----------------|--------------------|---------------------|
| Lieutenant | Lieutenant | Lieutenant | Lieutenant | Lieutenant | Manager |
| Sergeant (1-3) | Sergeant (1-3) | Sergeant (1-3) | Sergeant (1-3) | Sergeant (1) | Admin. Secretary |
| 2 | 2 | 2 | 2 | 2 | Admin. Sec. Officer |
| 3 | 3 | 3 | 3 | 2 | Admin. Sec. Officer |
| Officer (1-2) | Officer (1-2) | Officer (1-2) | Officer (1-2) | Officer (1-2) | Admin. Sec. Officer |
| 2 | 2 | 2 | 2 | 2 | Admin. Sec. Officer |
| 3 | 3 | 3 | 3 | 2 | Admin. Sec. Officer |
| 4 | 4 | 4 | 4 | 2 | Admin. Sec. Officer |
| 5 | 5 | 5 | 5 | 2 | Admin. Sec. Officer |
| 6 | 6 | 6 | 6 | 2 | Admin. Sec. Officer |
| 7 | 7 | 7 | 7 | 2 | Admin. Sec. Officer |
| 8 | 8 | 8 | 8 | 2 | Admin. Sec. Officer |
| 9 | 9 | 9 | 9 | 2 | Admin. Sec. Officer |
| 10 | 10 | 10 | 10 | 2 | Admin. Sec. Officer |
| 11 | 11 | 11 | 11 | 2 | Admin. Sec. Officer |
| 12 | 12 | 12 | 12 | 2 | Admin. Sec. Officer |
| 13 | 13 | 13 | 13 | 2 | Admin. Sec. Officer |
| 14 | 14 | 14 | 14 | 2 | Admin. Sec. Officer |
| 15 | 15 | 15 | 15 | 2 | Admin. Sec. Officer |
| 16 | 16 | 16 | 16 | 2 | Admin. Sec. Officer |
| 17 | 17 | 17 | 17 | 2 | Admin. Sec. Officer |
| 18 | 18 | 18 | 18 | 2 | Admin. Sec. Officer |
| 19 | 19 | 19 | 19 | 2 | Admin. Sec. Officer |
| 20 | 20 | 20 | 20 | 2 | Admin. Sec. Officer |
| 21 | 21 | 21 | 21 | 2 | Admin. Sec. Officer |
| 22 | 22 | 22 | 22 | 2 | Admin. Sec. Officer |
| 23 | 23 | 23 | 23 | 2 | Admin. Sec. Officer |
| 24 | 24 | 24 | 24 | 2 | Admin. Sec. Officer |
| 25 | 25 | 25 | 25 | 2 | Admin. Sec. Officer |
| 26 | 26 | 26 | 26 | 2 | Admin. Sec. Officer |
| 27 | 27 | 27 | 27 | 2 | Admin. Sec. Officer |
| 28 | 28 | 28 | 28 | 2 | Admin. Sec. Officer |
| 29 | 29 | 29 | 29 | 2 | Admin. Sec. Officer |
| 30 | 30 | 30 | 30 | 2 | Admin. Sec. Officer |

City of Santa Fe, New Mexico

Classification Description



Classification Title: Police Program Administrator
Department: Police
Union Status: Nonunion

Grade: L
FLSA Status: Exempt
Date: DRAFT 8/16/12

GENERAL DESCRIPTION

The Police Program Coordinator performs high level tasks in the development, oversight and administration of the City's Photo Speed Enforcement (STOP) and DWI Forfeiture programs to ensure that goals and objectives specified for the program(s) are accomplished in accordance with established priorities, time limitations, funding limitations and other specifications.

SUPERVISION RECEIVED

Receives general supervision from the assigned supervisor.

SUPERVISION EXERCISED

Provides close to general supervision to assigned staff.

NATURE OF WORK

Essential Functions: *The list of essential functions, as outlined herein, is intended to be representative of the tasks performed within this classification. It is not necessarily descriptive of any one position in the class. The omission of an essential function does not preclude management from assigning duties not listed herein if such functions are a logical assignment to the position.*

- Plans, organizes and directs the work and supervises assigned Photo Speed Enforcement (STOP) and DWI Forfeiture program staff.
- Serves as point of contact concerning citations, default fees, collections and provides proper direction on how to resolve problems and payments.
- Confers with and advises staff and others to provide technical advice, problem-solving assistance, answers to questions and program goals and policy interpretation; refers to appropriate department person when unable to respond.
- Develops and recommends new or revised program goals and objectives.
- Develops and schedules program work plan in accordance with specifications and funding limitations; oversees daily operations and coordinates activities of program; determines priorities.
- Monitors and approves program expenditures ensuring that budget allocations are not overspent.
- Coordinates activities of program with inter-related activities of other programs, departments or staff to ensure optimum efficiency and compliance with appropriate policies, procedures and specifications.

- Prepares periodic reports, financial statements and records on program activities, progress, status or other special reports for management or outside agencies.
- Receives and coordinates hearing requests. Creates hearing schedule; coordinates hearings with hearing officer, City Attorney, defense attorneys and clients; schedules hearing room; creates court pack with all necessary paperwork; sends out hearing notices and subpoenas as necessary; attends hearings and assists City Attorney as needed; and assists with hearing disposition including payments and/or providing information on community service.
- Accesses Redflex program for citation look-up, to add notes to citations and input hearing request; closes out citations when payment is secure, inputs community services completion to close out citations, and produces statistical reports.
- Attends hearings as necessary and assists with the disposition of hearing, either for payment or providing information for community service.

Minimum Qualifications

Education and Experience

Bachelor's Degree in Business Administration, Public Administration, Accounting, Criminal Justice or related field; four (4) years of progressive administrative and/or program coordinator experience; and two (2) years of supervisory experience.

Additional Requirements

Must possess a valid driver's license upon hire and obtain a City of Santa Fe driving permit within three months of hire.

Must be willing to submit to and pass a background check for NCIC and DPS access.

Knowledge, Skills, and Abilities

Knowledge of supervisory/management techniques; principles and processes for providing customer and personal service including needs assessment, meeting quality standards and evaluation of customer satisfaction; structure and content of the English language including the spelling of words, rules of composition and grammar; accounting principles and practices, including the keeping of financial accounts, records and the preparation of reports/presentations; computer software, including word-processing, spreadsheets, excel, and of modern office practices and procedures and equipment.

Skill in effective communication and interpersonal relationships; motivating, developing and directing staff; bringing others together and trying to reconcile differences; monitoring and assessing performance of self and other individuals to make improvements or take corrective action; interacting with staff, management, regulatory agency personnel and the public; the application of supervisory principles and practices; effective verbal and written communication; establishing and maintaining effective working relationships with State, Federal, and other local officials, elected officials, and City residents; and the use of standard office equipment such as multi-line telephone, facsimile, photo copier, personal computer/printer.

Ability to exercise considerable independent judgment and initiative in carrying out assignments; work independently; direct daily assignments, activities and problem solving; oversee and observe the work of staff;

gather and analyze data, draw conclusions, and make and implement recommendations; identify operational problems and determine the appropriate course of action; prepare written correspondence and reports; maintain records; establish and maintain effective working relationships with others; effectively use standard and specialized computer software applications; maintain confidentiality; multi-task; develop and maintain a record management system; procure and maintain supplies and purchases; analyze and interpret various records and reports; resolve routine administrative problems and make standard adjustments; to produce or compose formal documents, reports and records; work under stress caused by deadlines and severe time constraints. Ability to read and interpret traffic law, impound and towing paperwork, court documents and vehicle documents.

Physical Demands/Work Environment

Work is performed primarily in an office setting or classroom environment. Tasks require a variety of physical activities such as sitting for long periods of time, walking, standing, bending, twisting, stooping, reaching, and lifting which may involve moderate physical demands and ability to lift and carry up to 25 pounds. Job functions normally require talking, hearing and seeing. Common eye, hand, finger dexterity required for most essential functions. Mental application utilizes memory for details, verbal instructions, emotional stability, discriminating thinking and creative problem solving. Requires close exposure to VDTs, CRTs and UV rays. Irregular hours may be required. There are some situations in which the employee may be exposed to unpleasant, hostile, or violent situations that arise when dealing with individuals involved in heated/emotional situations. The employee must be able to regularly interact positively with co-workers and the public and meet multiple demands from several people.

ADA/EEO Compliance

The City of Santa Fe is an Equal Opportunity Employer. In compliance with the American's with Disabilities Act, the City will provide reasonable accommodations to qualified individuals with disabilities and encourages both prospective employees and incumbents to discuss potential accommodations with the employer.

Incumbent _____

_____ Date

Supervisor _____

_____ Date

History:

Dev. 8/16/12

HR Dev: _____ DEPT Rev: _____ HR Appr: _____

Rev

Revision Review: HR Dev: _____ DEPT Rev: _____ HR Appr: _____

City of Santa Fe, New Mexico

Classification Description



Classification Title: Police Program Coordinator
Department: Police
Union Status: Nonunion

Grade: K
FLSA Status: Nonexempt
Date: DRAFT 8/17/12

GENERAL DESCRIPTION

The Police Program Coordinator is responsible for assisting in the administrative aspects of the Photo Speed Enforcement (STOP) and/or DWI vehicle forfeiture programs.

SUPERVISION RECEIVED

Enter supervision received starting on this line

SUPERVISION EXERCISED

None

NATURE OF WORK

Essential Functions: *The list of essential functions, as outlined herein, is intended to be representative of the tasks performed within this classification. It is not necessarily descriptive of any one position in the class. The omission of an essential function does not preclude management from assigning duties not listed herein if such functions are a logical assignment to the position.*

- Prepares memorandum and other paperwork necessary when a vehicle is brought into impound lot such as identifying and verifying the make, model, color, vehicle identification number, and other details of a vehicle.
- Handles complaints related to towing and storage of vehicles; prepares and processes documents for vehicles to be sold at auction; performs audits and balancing of the department's collected impound fees; prepares and maintains reports on a monthly basis; develops and maintains accurate record keeping systems; assists in the development of operating procedures regarding impound vehicles.
- Monitors the impoundment, release, and disposal of vehicles in compliance with City, local, and State laws and regulations; maintains accurate vehicle impound inventory database; ensures timely notification of impoundment to registered vehicle owners; processes ownership verifications through the State Department of Motor Vehicles; assists in handling complaints related to towing and storage of vehicles; and performs additional duties as assigned.
- Handles all citizen inquiries related to mandatory impounds/tows, photo red light and speed enforcement; serves as a liaison between the Police Department and Courts; creates and maintains positive customer and community relations in order to support the City's goals and the Departments vision, mission and values.

- Obtains information on violators from a variety of motor vehicle and criminal databases.
- Prepares monthly reports detailing the number of vehicles speeding, impounded or violating a red light, average speed, number of actual violations, types of violations, number of citations issues, number of hearings and their findings, fees collected, etc.
- May work at the front reception answering phone calls, collecting money for payments, helping write incident reports, taking complaints, signing people up for DWI school, working with the AS400 system for cases, etc.
- Receives and coordinates hearing requests. Creates hearing schedule; coordinates hearings with hearing officer, City Attorney, defense attorneys and clients; schedules hearing room; creates court pack with all necessary paperwork; sends out hearing notices and subpoenas as necessary; attends hearings and assists City Attorney as needed; and assists with hearing disposition including payments and/or providing information on community service.
- Accesses Redflex program for citation look-up, to add notes to citations and input hearing request; closes out citations when payment is secure, inputs community services completion to close out citations, and produces statistical reports.
- Attends hearings as necessary and assists with the disposition of hearing, either for payment or providing information for community service.

Minimum Qualifications

Education and Experience

Bachelor's Degree in Business Administration, Public Administration, Accounting, Criminal Justice or related field; and two (2) years of progressive administrative and/or program coordinator experience; or an equivalent combination of education and experience

Additional Requirements

Must possess a valid driver's license upon hire and obtain a City of Santa Fe driving permit within three months of hire.

Must be willing to submit to and pass a background check for NCIC and DPS access.

Knowledge, Skills, and Abilities

Knowledge of principles and processes for providing customer and personal meeting quality standards and evaluation of customer satisfaction; the structure and content of the English language including the spelling of words, rules of composition and grammar; accounting principles and practices, including the keeping of financial accounts, records and the preparation of reports/presentations; computer software, including word-processing, spreadsheets, excel, and of modern office practices and procedures and equipment.

Skill In effective communication both orally and in writing; bringing others together and trying to reconcile differences; interacting with staff, management, regulatory agency personnel and the public; effective verbal and written communication; establishing and maintaining effective working relationships with State, Federal, and other local officials, elected officials, and City residents; and the use of standard office

equipment such as multi-line telephone, facsimile, photo copier, personal computer/printer.

Ability to exercise considerable independent judgment and initiative in carrying out assignments; work independently; gather and analyze data, draw conclusions, and make and implement recommendations; Identify operational problems and determine the appropriate course of action; prepare written correspondence and reports; maintain records; establish and maintain effective working relationships with others; effectively use standard and specialized computer software applications; maintain confidentiality; multi-task; develop and maintain a record management system; procure and maintain supplies and purchases; analyze and interpret various records and reports; resolve routine administrative problems and make standard adjustments; to produce or compose formal documents, reports and records; work under stress caused by deadlines and severe time constraints. Ability to read and interpret traffic law, impound and towing paperwork, court documents and vehicle documents.

Physical Demands/Work Environment

Work is performed primarily in an office setting. Tasks require a variety of physical activities such as sitting for long periods of time, walking, standing, bending, twisting, stooping, reaching, and lifting which may involve moderate physical demands and ability to lift and carry up to 25 pounds. Job functions normally require talking, hearing and seeing. Common eye, hand, finger dexterity required for most essential functions. Mental application utilizes memory for details, verbal instructions, emotional stability, discriminating thinking and creative problem solving. Requires close exposure to VDTs, CRTs and UV rays. Irregular hours may be required. There are some situations in which the employee may be exposed to unpleasant, hostile, or violent situations that arise when dealing with individuals involved in heated/emotional situations. The employee must be able to regularly interact positively with co-workers and the public and meet multiple demands from several people.

ADA/EEO Compliance

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Incumbent

Date

Supervisor

Date

History:

Dev. HR Dev: _____ DEPT Rev: _____ HR Appr: _____

Rev Revision Review: HR Dev: _____ DEPT Rev: _____ HR Appr: _____

YTD Detail by Dept/Div - Police Department

| Div | Fund | BU | BU Title | Line Item | Description | YTD Budget FY 12/13 | YTD Actual FY 12/13 | YTD Encmb FY 12/13 | Remaining FY 12/13 | % Rem FY 12/13 |
|-------------------------------|----------------------|-------|-------------------------------|-----------|-----------------------------|------------------------|------------------------|-----------------------|-----------------------|-------------------|
| CID - Criminal Investigations | 01001 - General Fund | 12062 | Exp-Criminal Investigations | 500200 | Exempt Full-Time | 79,419 | - | - | 79,419 | 100.00% |
| CID - Criminal Investigations | 01001 - General Fund | 12062 | Exp-Criminal Investigations | 500350 | Classified Full-Time | 1,537,326 | 142,975 | - | 1,394,351 | 90.70% |
| CID - Criminal Investigations | 01001 - General Fund | 12062 | Exp-Criminal Investigations | 501400 | Overtime | 316,000 | 35,315 | - | 280,685 | 88.82% |
| CID - Criminal Investigations | 01001 - General Fund | 12062 | Exp-Criminal Investigations | 501510 | Worked Holiday @ 1.5 | - | 182 | - | (182) | n/a |
| CID - Criminal Investigations | 01001 - General Fund | 12062 | Exp-Criminal Investigations | 501512 | Worked Holiday @ 2.5 | - | 76 | - | (76) | n/a |
| CID - Criminal Investigations | 01001 - General Fund | 12062 | Exp-Criminal Investigations | 501900 | Shift Differential | 7,000 | - | - | 7,000 | 100.00% |
| CID - Criminal Investigations | 01001 - General Fund | 12062 | Exp-Criminal Investigations | 501910 | On-call Shift(875) | - | 1,150 | - | (1,150) | n/a |
| CID - Criminal Investigations | 01001 - General Fund | 12062 | Exp-Criminal Investigations | 502000 | Annual Leave | - | 12,255 | - | (12,255) | n/a |
| CID - Criminal Investigations | 01001 - General Fund | 12062 | Exp-Criminal Investigations | 502050 | Comp-time | - | 3,863 | - | (3,863) | n/a |
| CID - Criminal Investigations | 01001 - General Fund | 12062 | Exp-Criminal Investigations | 502100 | Sick Leave | - | 8,576 | - | (8,576) | n/a |
| CID - Criminal Investigations | 01001 - General Fund | 12062 | Exp-Criminal Investigations | 502115 | Union Business | - | 31 | - | (31) | n/a |
| CID - Criminal Investigations | 01001 - General Fund | 12062 | Exp-Criminal Investigations | 502200 | Incentives | 88,950 | 3,923 | - | 85,027 | 95.59% |
| CID - Criminal Investigations | 01001 - General Fund | 12062 | Exp-Criminal Investigations | 503100 | FICA | 42,508 | 2,768 | - | 39,740 | 93.49% |
| CID - Criminal Investigations | 01001 - General Fund | 12062 | Exp-Criminal Investigations | 503150 | Retirement (PERA) | 473,547 | 45,674 | - | 427,873 | 90.35% |
| CID - Criminal Investigations | 01001 - General Fund | 12062 | Exp-Criminal Investigations | 503200 | Employee Health Insurance | 307,827 | 36,322 | - | 271,505 | 88.20% |
| CID - Criminal Investigations | 01001 - General Fund | 12062 | Exp-Criminal Investigations | 503250 | Retiree Health Care | 43,820 | 4,215 | - | 39,605 | 90.38% |
| CID - Criminal Investigations | 01001 - General Fund | 12062 | Exp-Criminal Investigations | 503350 | Workers' Comp | 84,530 | - | - | 84,530 | 100.00% |
| CID - Criminal Investigations | 01001 - General Fund | 12062 | Exp-Criminal Investigations | 503400 | City Share Dental Insurance | 14,777 | 1,553 | - | 13,224 | 89.49% |
| CID - Criminal Investigations | 01001 - General Fund | 12062 | Exp-Criminal Investigations | 510300 | Professional Contracts | 6,000 | 287 | 930 | 4,783 | 79.72% |
| CID - Criminal Investigations | 01001 - General Fund | 12062 | Exp-Criminal Investigations | 510400 | Grants and Services | 10,000 | - | - | 10,000 | 100.00% |
| CID - Criminal Investigations | 01001 - General Fund | 12062 | Exp-Criminal Investigations | 520500 | Rep & Maint Vehicles | 4,000 | - | 693 | 3,307 | 82.67% |
| CID - Criminal Investigations | 01001 - General Fund | 12062 | Exp-Criminal Investigations | 530100 | Office Supplies | 3,500 | - | 2,475 | 1,025 | 29.27% |
| CID - Criminal Investigations | 01001 - General Fund | 12062 | Exp-Criminal Investigations | 530200 | Operating Supplies | 4,000 | 769 | 200 | 3,031 | 75.77% |
| CID - Criminal Investigations | 01001 - General Fund | 12062 | Exp-Criminal Investigations | 530500 | Uniform, Clothing, Linen | 25,500 | 4,500 | 4,227 | 16,773 | 65.78% |
| CID - Criminal Investigations | 01001 - General Fund | 12062 | Exp-Criminal Investigations | 530850 | Auto Parts | 2,000 | 585 | 87 | 1,328 | 66.39% |
| CID - Criminal Investigations | 01001 - General Fund | 12062 | Exp-Criminal Investigations | 530900 | Tires | 2,000 | - | - | 2,000 | 100.00% |
| CID - Criminal Investigations | 01001 - General Fund | 12062 | Exp-Criminal Investigations | 531000 | Gasoline | 84,333 | - | 17,000 | 67,333 | 79.84% |
| CID - Criminal Investigations | 01001 - General Fund | 12062 | Exp-Criminal Investigations | 561800 | Print/Publish | 2,000 | - | - | 2,000 | 100.00% |
| Total | | | | | | 7,139,100 | 1,052,474 | 24,700 | 6,061,926 | 85.05% |
| CID - Criminal Investigations | 01001 - General Fund | 12064 | Exp-Crime Scene Techs | 500350 | Classified Full-Time | - | 872 | - | (872) | n/a |
| CID - Criminal Investigations | 01001 - General Fund | 12064 | Exp-Crime Scene Techs | 501910 | On-call Shift(875) | - | 50 | - | (50) | n/a |
| CID - Criminal Investigations | 01001 - General Fund | 12064 | Exp-Crime Scene Techs | 502000 | Annual Leave | - | (40) | - | 40 | n/a |
| CID - Criminal Investigations | 01001 - General Fund | 12064 | Exp-Crime Scene Techs | 502050 | Comp-time | - | 225 | - | (225) | n/a |
| CID - Criminal Investigations | 01001 - General Fund | 12064 | Exp-Crime Scene Techs | 502200 | Incentives | - | 46 | - | (46) | n/a |
| CID - Criminal Investigations | 01001 - General Fund | 12064 | Exp-Crime Scene Techs | 503100 | FICA | - | 85 | - | (85) | n/a |
| CID - Criminal Investigations | 01001 - General Fund | 12064 | Exp-Crime Scene Techs | 503150 | Retirement (PERA) | - | 219 | - | (219) | n/a |
| CID - Criminal Investigations | 01001 - General Fund | 12064 | Exp-Crime Scene Techs | 503200 | Employee Health Insurance | - | 223 | - | (223) | n/a |
| CID - Criminal Investigations | 01001 - General Fund | 12064 | Exp-Crime Scene Techs | 503250 | Retiree Health Care | - | 21 | - | (21) | n/a |
| CID - Criminal Investigations | 01001 - General Fund | 12064 | Exp-Crime Scene Techs | 503400 | City Share Dental Insurance | - | 9 | - | (9) | n/a |
| CID - Criminal Investigations | 01001 - General Fund | 12064 | Exp-Crime Scene Techs | 561800 | Print/Publish | 1,000 | - | - | 1,000 | 100.00% |
| Total | | | | | | 1,000 | 1,405 | 0 | 1,405 | 140.50% |
| CID - Criminal Investigations | 01001 - General Fund | 12129 | Exp-Domestic Violence Program | 500350 | Classified Full-Time | 69,106 | 1,103 | - | 68,003 | 98.40% |
| CID - Criminal Investigations | 01001 - General Fund | 12129 | Exp-Domestic Violence Program | 502000 | Annual Leave | - | 130 | - | (130) | n/a |
| CID - Criminal Investigations | 01001 - General Fund | 12129 | Exp-Domestic Violence Program | 502100 | Sick Leave | - | 65 | - | (65) | n/a |
| CID - Criminal Investigations | 01001 - General Fund | 12129 | Exp-Domestic Violence Program | 503100 | FICA | 5,325 | 94 | - | 5,231 | 98.24% |
| CID - Criminal Investigations | 01001 - General Fund | 12129 | Exp-Domestic Violence Program | 503150 | Retirement (PERA) | 18,550 | 247 | - | 18,303 | 98.67% |
| CID - Criminal Investigations | 01001 - General Fund | 12129 | Exp-Domestic Violence Program | 503200 | Employee Health Insurance | 12,212 | 457 | - | 11,755 | 96.26% |
| CID - Criminal Investigations | 01001 - General Fund | 12129 | Exp-Domestic Violence Program | 503250 | Retiree Health Care | 1,277 | 24 | - | 1,253 | 98.14% |
| CID - Criminal Investigations | 01001 - General Fund | 12129 | Exp-Domestic Violence Program | 503350 | Workers' Comp | 1,861 | - | - | 1,861 | 100.00% |

| Div | Fund | BU | BU Title | Line Item | Description | YTD Budget FY 12/13 | YTD Actual FY 12/13 | YTD Encmb FY 12/13 | Remaining FY 12/13 | % Rem FY 12/13 |
|-------------------------------------|----------------------|-------|-------------------------------|-----------|-----------------------------|------------------------|------------------------|-----------------------|-----------------------|-------------------|
| CID - Criminal Investigations | 01001 - General Fund | 12129 | Exp-Domestic Violence Program | 503400 | City Share Dental Insurance | 483 | 17 | - | 466 | 96.49% |
| CID - Criminal Investigations | 01001 - General Fund | 12129 | Exp-Domestic Violence Program | 510400 | Grants and Services | - | - | 30,000 | (30,000) | n/a |
| CID - Criminal Investigations | 01001 - General Fund | 12189 | Exp-Criminal Invest Support | 500350 | Classified Full-Time | 313,924 | 14,211 | - | 299,713 | 95.47% |
| CID - Criminal Investigations | 01001 - General Fund | 12189 | Exp-Criminal Invest Support | 501400 | Overtime | 16,000 | 240 | - | 15,760 | 98.50% |
| CID - Criminal Investigations | 01001 - General Fund | 12189 | Exp-Criminal Invest Support | 502000 | Annual Leave | - | 1,336 | - | (1,336) | n/a |
| CID - Criminal Investigations | 01001 - General Fund | 12189 | Exp-Criminal Invest Support | 502050 | Comp-time | - | 423 | - | (423) | n/a |
| CID - Criminal Investigations | 01001 - General Fund | 12189 | Exp-Criminal Invest Support | 502100 | Sick Leave | - | 866 | - | (866) | n/a |
| CID - Criminal Investigations | 01001 - General Fund | 12189 | Exp-Criminal Invest Support | 502200 | Incentives | 13,800 | 185 | - | 13,615 | 98.66% |
| CID - Criminal Investigations | 01001 - General Fund | 12189 | Exp-Criminal Invest Support | 503100 | FICA | 11,445 | 1,230 | - | 10,215 | 89.25% |
| CID - Criminal Investigations | 01001 - General Fund | 12189 | Exp-Criminal Invest Support | 503150 | Retirement (PERA) | 64,577 | 3,131 | - | 61,446 | 95.15% |
| CID - Criminal Investigations | 01001 - General Fund | 12189 | Exp-Criminal Invest Support | 503200 | Employee Health Insurance | 65,775 | 2,847 | - | 62,928 | 95.67% |
| CID - Criminal Investigations | 01001 - General Fund | 12189 | Exp-Criminal Invest Support | 503250 | Retiree Health Care | 6,010 | 329 | - | 5,681 | 94.52% |
| CID - Criminal Investigations | 01001 - General Fund | 12189 | Exp-Criminal Invest Support | 503350 | Workers' Comp | 6,078 | - | - | 6,078 | 100.00% |
| CID - Criminal Investigations | 01001 - General Fund | 12189 | Exp-Criminal Invest Support | 503400 | City Share Dental Insurance | 2,940 | 115 | - | 2,825 | 96.07% |
| CID - Criminal Investigations | 01001 - General Fund | 12189 | Exp-Criminal Invest Support | 510300 | Professional Contracts | 30,000 | - | 30,000 | - | 0.00% |
| CID - Criminal Investigations | 01001 - General Fund | 12189 | Exp-Criminal Invest Support | 510400 | Grants and Services | 5,000 | - | 5,000 | - | 0.00% |
| CID - Criminal Investigations | 01001 - General Fund | 12189 | Exp-Criminal Invest Support | 530100 | Office Supplies | 500 | - | - | 500 | 100.00% |
| CID - Criminal Investigations | 01001 - General Fund | 12189 | Exp-Criminal Invest Support | 530200 | Operating Supplies | 5,300 | - | 2,298 | 3,003 | 56.65% |
| CID - Criminal Investigations | 01001 - General Fund | 12189 | Exp-Criminal Invest Support | 530400 | Food | 1,600 | - | - | 1,600 | 100.00% |
| CID - Criminal Investigations | 01001 - General Fund | 12189 | Exp-Criminal Invest Support | 530500 | Uniform, Clothing, Linen | 3,549 | 497 | - | 3,052 | 86.00% |
| CID - Criminal Investigations | 01001 - General Fund | 12189 | Exp-Criminal Invest Support | 530850 | Auto Parts | 1,800 | - | - | 1,800 | 100.00% |
| CID - Criminal Investigations | 01001 - General Fund | 12189 | Exp-Criminal Invest Support | 530900 | Tires | 600 | - | - | 600 | 100.00% |
| CID - Criminal Investigations | 01001 - General Fund | 12189 | Exp-Criminal Invest Support | 531000 | Gasoline | 1,553 | - | - | 1,553 | 100.00% |
| Total 01001 - General Fund | | | | | | 3,799,302 | 334,277 | 92,911 | 3,372,115 | 88.76% |
| Total CID - Criminal Investigations | | | | | | 3,799,302 | 334,277 | 92,911 | 3,372,115 | 88.76% |
| PAD - Police Administration | 01001 - General Fund | 12057 | Exp-Police Administration | 500200 | Exempt Full-Time | 303,020 | - | - | 303,020 | 100.00% |
| PAD - Police Administration | 01001 - General Fund | 12057 | Exp-Police Administration | 500350 | Classified Full-Time | 296,088 | 39,376 | - | 256,712 | 86.70% |
| PAD - Police Administration | 01001 - General Fund | 12057 | Exp-Police Administration | 501400 | Overtime | 2,000 | 2,010 | - | (10) | -0.50% |
| PAD - Police Administration | 01001 - General Fund | 12057 | Exp-Police Administration | 502000 | Annual Leave | - | 8,239 | - | (8,239) | n/a |
| PAD - Police Administration | 01001 - General Fund | 12057 | Exp-Police Administration | 502050 | Comp-time | - | 1,780 | - | (1,780) | n/a |
| PAD - Police Administration | 01001 - General Fund | 12057 | Exp-Police Administration | 502100 | Sick Leave | - | 3,028 | - | (3,028) | n/a |
| PAD - Police Administration | 01001 - General Fund | 12057 | Exp-Police Administration | 502200 | Incentives | 4,550 | 115 | - | 4,435 | 97.46% |
| PAD - Police Administration | 01001 - General Fund | 12057 | Exp-Police Administration | 503100 | FICA | 48,717 | 3,412 | - | 45,305 | 93.00% |
| PAD - Police Administration | 01001 - General Fund | 12057 | Exp-Police Administration | 503150 | Retirement (PERA) | 169,180 | 10,667 | - | 158,513 | 93.69% |
| PAD - Police Administration | 01001 - General Fund | 12057 | Exp-Police Administration | 503200 | Employee Health Insurance | 100,847 | 8,985 | - | 91,862 | 91.09% |
| PAD - Police Administration | 01001 - General Fund | 12057 | Exp-Police Administration | 503250 | Retiree Health Care | 15,916 | 1,077 | - | 14,839 | 93.23% |
| PAD - Police Administration | 01001 - General Fund | 12057 | Exp-Police Administration | 503300 | Unemployment Insurance | 16,163 | - | - | 16,163 | 100.00% |
| PAD - Police Administration | 01001 - General Fund | 12057 | Exp-Police Administration | 503350 | Workers' Comp | 10,174 | - | - | 10,174 | 100.00% |
| PAD - Police Administration | 01001 - General Fund | 12057 | Exp-Police Administration | 503400 | City Share Dental Insurance | 4,887 | 468 | - | 4,419 | 90.42% |
| PAD - Police Administration | 01001 - General Fund | 12057 | Exp-Police Administration | 510300 | Professional Contracts | 214,100 | - | - | 214,100 | 100.00% |
| PAD - Police Administration | 01001 - General Fund | 12057 | Exp-Police Administration | 510410 | Detention Center | 550,000 | 56,030 | 493,970 | - | 0.00% |
| PAD - Police Administration | 01001 - General Fund | 12057 | Exp-Police Administration | 513950 | Gas | 11,000 | - | 10,492 | 508 | 4.61% |
| PAD - Police Administration | 01001 - General Fund | 12057 | Exp-Police Administration | 514000 | Water | 14,000 | - | - | 14,000 | 100.00% |
| PAD - Police Administration | 01001 - General Fund | 12057 | Exp-Police Administration | 514050 | Electric | 40,000 | - | 39,949 | 51 | 0.13% |
| PAD - Police Administration | 01001 - General Fund | 12057 | Exp-Police Administration | 514100 | Communication | 60,000 | - | 60,000 | - | 0.00% |
| PAD - Police Administration | 01001 - General Fund | 12057 | Exp-Police Administration | 520100 | Rep and Maint Build/Struct | 17,500 | 74 | 3,500 | 13,926 | 79.57% |
| PAD - Police Administration | 01001 - General Fund | 12057 | Exp-Police Administration | 520300 | Rep & Maint Furn/Fix/Equip | 20,000 | 272 | 2,672 | 17,056 | 85.28% |
| PAD - Police Administration | 01001 - General Fund | 12057 | Exp-Police Administration | 520500 | Rep & Maint Vehicles | 1,000 | - | - | 1,000 | 100.00% |

| Div | Fund | BU | BU Title | Line Item | Description | YTD Budget FY 12/13 | YTD Actual FY 12/13 | YTD Encmb FY 12/13 | Remaining FY 12/13 | % Rem FY 12/13 |
|-----------------------------|----------------------|-------|---------------------------|-----------|------------------------------|------------------------|------------------------|-----------------------|-----------------------|-------------------|
| PAD - Police Administration | 01001 - General Fund | 12057 | Exp-Police Administration | 530100 | Office Supplies | 20,000 | 1,121 | 1,471 | 17,407 | 87.04% |
| PAD - Police Administration | 01001 - General Fund | 12057 | Exp-Police Administration | 530200 | Operating Supplies | 23,340 | 488 | 2,528 | 20,323 | 87.08% |
| PAD - Police Administration | 01001 - General Fund | 12057 | Exp-Police Administration | 530400 | Food | 600 | - | - | 600 | 100.00% |
| PAD - Police Administration | 01001 - General Fund | 12057 | Exp-Police Administration | 530500 | Uniform, Clothing, Linen | 10,000 | 352 | 1,015 | 8,633 | 86.33% |
| PAD - Police Administration | 01001 - General Fund | 12057 | Exp-Police Administration | 530600 | Software-Purchased | 1,000 | - | - | 1,000 | 100.00% |
| PAD - Police Administration | 01001 - General Fund | 12057 | Exp-Police Administration | 530700 | Books/Subscripts/Periodicals | 6,500 | 300 | 1,500 | 4,700 | 72.31% |
| PAD - Police Administration | 01001 - General Fund | 12057 | Exp-Police Administration | 530750 | Book Aquisition | 750 | - | - | 750 | 100.00% |
| PAD - Police Administration | 01001 - General Fund | 12057 | Exp-Police Administration | 530850 | Auto Parts | 5,000 | - | - | 5,000 | 100.00% |
| PAD - Police Administration | 01001 - General Fund | 12057 | Exp-Police Administration | 530900 | Tires | 1,000 | - | - | 1,000 | 100.00% |
| PAD - Police Administration | 01001 - General Fund | 12057 | Exp-Police Administration | 531000 | Gasoline | 2,500 | - | - | 2,500 | 100.00% |
| PAD - Police Administration | 01001 - General Fund | 12057 | Exp-Police Administration | 555250 | Gen Liab Dept Assessment | 588,765 | - | - | 588,765 | 100.00% |
| PAD - Police Administration | 01001 - General Fund | 12057 | Exp-Police Administration | 555260 | Benefits Dept. Assessments | 42,484 | - | - | 42,484 | 100.00% |
| PAD - Police Administration | 01001 - General Fund | 12057 | Exp-Police Administration | 555450 | Police Prop Liability | 385,000 | - | - | 385,000 | 100.00% |
| PAD - Police Administration | 01001 - General Fund | 12057 | Exp-Police Administration | 560200 | Out of State | 2,000 | - | - | 2,000 | 100.00% |
| PAD - Police Administration | 01001 - General Fund | 12057 | Exp-Police Administration | 560250 | In State | 600 | - | - | 600 | 100.00% |
| PAD - Police Administration | 01001 - General Fund | 12057 | Exp-Police Administration | 560500 | Out of State | 2,500 | - | - | 2,500 | 100.00% |
| PAD - Police Administration | 01001 - General Fund | 12057 | Exp-Police Administration | 560550 | In State | 650 | - | - | 650 | 100.00% |
| PAD - Police Administration | 01001 - General Fund | 12057 | Exp-Police Administration | 560700 | Registration | 1,250 | - | - | 1,250 | 100.00% |
| PAD - Police Administration | 01001 - General Fund | 12057 | Exp-Police Administration | 561800 | Print/Publish | 3,000 | 1,164 | - | 1,836 | 61.20% |
| PAD - Police Administration | 01001 - General Fund | 12057 | Exp-Police Administration | 561900 | Dues | 2,200 | 250 | 250 | 1,700 | 77.27% |
| PAD - Police Administration | 01001 - General Fund | 12057 | Exp-Police Administration | 562550 | Land/Building | 12,860 | - | - | 12,860 | 100.00% |
| PAD - Police Administration | 01001 - General Fund | 12057 | Exp-Police Administration | 700100 | Operating Transfers Out | 1,119,910 | - | - | 1,119,910 | 100.00% |
| | | | | | | | | | | |
| PAD - Police Administration | 01001 - General Fund | 12067 | Exp-Records Units | 500350 | Classified Full-Time | - | 5,479 | - | (5,479) | n/a |
| PAD - Police Administration | 01001 - General Fund | 12067 | Exp-Records Units | 502000 | Annual Leave | - | 822 | - | (822) | n/a |
| PAD - Police Administration | 01001 - General Fund | 12067 | Exp-Records Units | 502100 | Sick Leave | - | 22 | - | (22) | n/a |
| PAD - Police Administration | 01001 - General Fund | 12067 | Exp-Records Units | 503100 | FICA | - | 453 | - | (453) | n/a |
| PAD - Police Administration | 01001 - General Fund | 12067 | Exp-Records Units | 503150 | Retirement (PERA) | - | 1,202 | - | (1,202) | n/a |
| PAD - Police Administration | 01001 - General Fund | 12067 | Exp-Records Units | 503200 | Employee Health Insurance | - | 2,424 | - | (2,424) | n/a |
| PAD - Police Administration | 01001 - General Fund | 12067 | Exp-Records Units | 503250 | Retiree Health Care | - | 116 | - | (116) | n/a |
| PAD - Police Administration | 01001 - General Fund | 12067 | Exp-Records Units | 503400 | City Share Dental Insurance | - | 101 | - | (101) | n/a |
| | | | | | | | | | | |
| PAD - Police Administration | 01001 - General Fund | 12068 | Exp-Planning/Training | 500350 | Classified Full-Time | - | 3,037 | - | (3,037) | n/a |
| PAD - Police Administration | 01001 - General Fund | 12068 | Exp-Planning/Training | 501400 | Overtime | - | 514 | - | (514) | n/a |
| PAD - Police Administration | 01001 - General Fund | 12068 | Exp-Planning/Training | 501510 | Worked Holiday @ 1.5 | - | 506 | - | (506) | n/a |
| PAD - Police Administration | 01001 - General Fund | 12068 | Exp-Planning/Training | 502000 | Annual Leave | - | 337 | - | (337) | n/a |
| PAD - Police Administration | 01001 - General Fund | 12068 | Exp-Planning/Training | 502200 | Incentives | - | 113 | - | (113) | n/a |
| PAD - Police Administration | 01001 - General Fund | 12068 | Exp-Planning/Training | 503100 | FICA | - | 62 | - | (62) | n/a |
| PAD - Police Administration | 01001 - General Fund | 12068 | Exp-Planning/Training | 503150 | Retirement (PERA) | - | 924 | - | (924) | n/a |
| PAD - Police Administration | 01001 - General Fund | 12068 | Exp-Planning/Training | 503200 | Employee Health Insurance | - | 1,494 | - | (1,494) | n/a |
| PAD - Police Administration | 01001 - General Fund | 12068 | Exp-Planning/Training | 503250 | Retiree Health Care | - | 79 | - | (79) | n/a |
| PAD - Police Administration | 01001 - General Fund | 12068 | Exp-Planning/Training | 503400 | City Share Dental Insurance | - | 57 | - | (57) | n/a |
| PAD - Police Administration | 01001 - General Fund | 12068 | Exp-Planning/Training | 530200 | Operating Supplies | - | - | 15,423 | (15,423) | n/a |
| PAD - Police Administration | 01001 - General Fund | 12068 | Exp-Planning/Training | 530500 | Uniform, Clothing, Linen | - | - | 117 | (117) | n/a |
| | | | | | | | | | | |
| PAD - Police Administration | 01001 - General Fund | 12069 | Exp-Police-Community Rel. | 500350 | Classified Full-Time | - | 3,897 | - | (3,897) | n/a |
| PAD - Police Administration | 01001 - General Fund | 12069 | Exp-Police-Community Rel. | 501400 | Overtime | - | 574 | - | (574) | n/a |
| PAD - Police Administration | 01001 - General Fund | 12069 | Exp-Police-Community Rel. | 501510 | Worked Holiday @ 1.5 | - | 352 | - | (352) | n/a |
| PAD - Police Administration | 01001 - General Fund | 12069 | Exp-Police-Community Rel. | 502000 | Annual Leave | - | 453 | - | (453) | n/a |
| PAD - Police Administration | 01001 - General Fund | 12069 | Exp-Police-Community Rel. | 502050 | Comp-time | - | 222 | - | (222) | n/a |

| Div | Fund | BU | BU Title | Line Item | Description | YTD Budget FY 12/13 | YTD Actual FY 12/13 | YTD Encmb FY 12/13 | Remaining FY 12/13 | % Rem FY 12/13 |
|-----------------------------|----------------------|-------|--------------------------------|-----------|-----------------------------|------------------------|------------------------|-----------------------|-----------------------|-------------------|
| PAD - Police Administration | 01001 - General Fund | 12069 | Exp-Police-Community Rel. | 502200 | Incentives | - | 100 | - | (100) | n/a |
| PAD - Police Administration | 01001 - General Fund | 12069 | Exp-Police-Community Rel. | 503100 | FICA | - | 77 | - | (77) | n/a |
| PAD - Police Administration | 01001 - General Fund | 12069 | Exp-Police-Community Rel. | 503150 | Retirement (PERA) | - | 1,242 | - | (1,242) | n/a |
| PAD - Police Administration | 01001 - General Fund | 12069 | Exp-Police-Community Rel. | 503200 | Employee Health Insurance | - | 1,634 | - | (1,634) | n/a |
| PAD - Police Administration | 01001 - General Fund | 12069 | Exp-Police-Community Rel. | 503250 | Retiree Health Care | - | 107 | - | (107) | n/a |
| PAD - Police Administration | 01001 - General Fund | 12069 | Exp-Police-Community Rel. | 503400 | City Share Dental Insurance | - | 64 | - | (64) | n/a |
| PAD - Police Administration | 01001 - General Fund | 12069 | Exp-Police-Community Rel. | 530200 | Operating Supplies | - | 173 | - | (173) | n/a |
| PAD - Police Administration | 01001 - General Fund | 12070 | Exp-Technical Services | 500350 | Classified Full-Time | - | 2,148 | - | (2,148) | n/a |
| PAD - Police Administration | 01001 - General Fund | 12070 | Exp-Technical Services | 501400 | Overtime | - | 180 | - | (180) | n/a |
| PAD - Police Administration | 01001 - General Fund | 12070 | Exp-Technical Services | 502000 | Annual Leave | - | 452 | - | (452) | n/a |
| PAD - Police Administration | 01001 - General Fund | 12070 | Exp-Technical Services | 502200 | Incentives | - | 41 | - | (41) | n/a |
| PAD - Police Administration | 01001 - General Fund | 12070 | Exp-Technical Services | 503100 | FICA | - | 203 | - | (203) | n/a |
| PAD - Police Administration | 01001 - General Fund | 12070 | Exp-Technical Services | 503150 | Retirement (PERA) | - | 500 | - | (500) | n/a |
| PAD - Police Administration | 01001 - General Fund | 12070 | Exp-Technical Services | 503200 | Employee Health Insurance | - | 974 | - | (974) | n/a |
| PAD - Police Administration | 01001 - General Fund | 12070 | Exp-Technical Services | 503250 | Retiree Health Care | - | 48 | - | (48) | n/a |
| PAD - Police Administration | 01001 - General Fund | 12070 | Exp-Technical Services | 503400 | City Share Dental Insurance | - | 40 | - | (40) | n/a |
| PAD - Police Administration | 01001 - General Fund | 12071 | Exp-Prof Stnds/Int'l Affrs Div | 500350 | Classified Full-Time | - | 2,024 | - | (2,024) | n/a |
| PAD - Police Administration | 01001 - General Fund | 12071 | Exp-Prof Stnds/Int'l Affrs Div | 501400 | Overtime | - | 97 | - | (97) | n/a |
| PAD - Police Administration | 01001 - General Fund | 12071 | Exp-Prof Stnds/Int'l Affrs Div | 502000 | Annual Leave | - | 507 | - | (507) | n/a |
| PAD - Police Administration | 01001 - General Fund | 12071 | Exp-Prof Stnds/Int'l Affrs Div | 502100 | Sick Leave | - | 33 | - | (33) | n/a |
| PAD - Police Administration | 01001 - General Fund | 12071 | Exp-Prof Stnds/Int'l Affrs Div | 503100 | FICA | - | 195 | - | (195) | n/a |
| PAD - Police Administration | 01001 - General Fund | 12071 | Exp-Prof Stnds/Int'l Affrs Div | 503150 | Retirement (PERA) | - | 487 | - | (487) | n/a |
| PAD - Police Administration | 01001 - General Fund | 12071 | Exp-Prof Stnds/Int'l Affrs Div | 503200 | Employee Health Insurance | - | 1,281 | - | (1,281) | n/a |
| PAD - Police Administration | 01001 - General Fund | 12071 | Exp-Prof Stnds/Int'l Affrs Div | 503250 | Retiree Health Care | - | 47 | - | (47) | n/a |
| PAD - Police Administration | 01001 - General Fund | 12071 | Exp-Prof Stnds/Int'l Affrs Div | 503400 | City Share Dental Insurance | - | 55 | - | (55) | n/a |
| PAD - Police Administration | 01001 - General Fund | 12187 | Exp-Police Admin Support | 500350 | Classified Full-Time | 1,238,299 | 66,018 | - | 1,172,281 | 94.67% |
| PAD - Police Administration | 01001 - General Fund | 12187 | Exp-Police Admin Support | 501400 | Overtime | 142,000 | 9,283 | - | 132,717 | 93.46% |
| PAD - Police Administration | 01001 - General Fund | 12187 | Exp-Police Admin Support | 501900 | Shift Differential | 9,000 | - | - | 9,000 | 100.00% |
| PAD - Police Administration | 01001 - General Fund | 12187 | Exp-Police Admin Support | 502000 | Annual Leave | - | 15,378 | - | (15,378) | n/a |
| PAD - Police Administration | 01001 - General Fund | 12187 | Exp-Police Admin Support | 502050 | Comp-time | - | 1,236 | - | (1,236) | n/a |
| PAD - Police Administration | 01001 - General Fund | 12187 | Exp-Police Admin Support | 502100 | Sick Leave | - | 370 | - | (370) | n/a |
| PAD - Police Administration | 01001 - General Fund | 12187 | Exp-Police Admin Support | 502200 | Incentives | 27,950 | 1,259 | - | 26,691 | 95.50% |
| PAD - Police Administration | 01001 - General Fund | 12187 | Exp-Police Admin Support | 503100 | FICA | 52,462 | 3,875 | - | 48,587 | 92.61% |
| PAD - Police Administration | 01001 - General Fund | 12187 | Exp-Police Admin Support | 503150 | Retirement (PERA) | 326,793 | 18,747 | - | 308,046 | 94.26% |
| PAD - Police Administration | 01001 - General Fund | 12187 | Exp-Police Admin Support | 503200 | Employee Health Insurance | 261,028 | 16,254 | - | 244,774 | 93.77% |
| PAD - Police Administration | 01001 - General Fund | 12187 | Exp-Police Admin Support | 503250 | Retiree Health Care | 30,835 | 1,851 | - | 28,984 | 94.00% |
| PAD - Police Administration | 01001 - General Fund | 12187 | Exp-Police Admin Support | 503350 | Workers' Comp | 38,542 | - | - | 38,542 | 100.00% |
| PAD - Police Administration | 01001 - General Fund | 12187 | Exp-Police Admin Support | 503400 | City Share Dental Insurance | 11,428 | 659 | - | 10,769 | 94.23% |
| PAD - Police Administration | 01001 - General Fund | 12187 | Exp-Police Admin Support | 520100 | Rep and Maint Build/Struct | 500 | - | - | 500 | 100.00% |
| PAD - Police Administration | 01001 - General Fund | 12187 | Exp-Police Admin Support | 520500 | Rep & Maint Vehicles | 2,000 | - | - | 2,000 | 100.00% |
| PAD - Police Administration | 01001 - General Fund | 12187 | Exp-Police Admin Support | 530100 | Office Supplies | 4,100 | - | 132 | 3,968 | 96.78% |
| PAD - Police Administration | 01001 - General Fund | 12187 | Exp-Police Admin Support | 530200 | Operating Supplies | 38,000 | - | 480 | 37,520 | 98.74% |
| PAD - Police Administration | 01001 - General Fund | 12187 | Exp-Police Admin Support | 530500 | Uniform, Clothing, Linen | 7,723 | 1,737 | 1,516 | 4,470 | 57.88% |
| PAD - Police Administration | 01001 - General Fund | 12187 | Exp-Police Admin Support | 530750 | Book Aquisition | 1,000 | - | - | 1,000 | 100.00% |
| PAD - Police Administration | 01001 - General Fund | 12187 | Exp-Police Admin Support | 530850 | Auto Parts | 1,000 | - | - | 1,000 | 100.00% |
| PAD - Police Administration | 01001 - General Fund | 12187 | Exp-Police Admin Support | 530900 | Tires | 3,570 | - | - | 3,570 | 100.00% |
| PAD - Police Administration | 01001 - General Fund | 12187 | Exp-Police Admin Support | 531000 | Gasoline | 14,869 | - | - | 14,869 | 100.00% |

| Div | Fund | BU | BU Title | Line Item | Description | YTD Budget FY 12/13 | YTD Actual FY 12/13 | YTD Encmb FY 12/13 | Remaining FY 12/13 | % Rem FY 12/13 |
|---|-----------------------------------|-------|----------------------------|-----------|-----------------------------|------------------------|------------------------|-----------------------|-----------------------|-------------------|
| PAD - Police Administration | 01001 - General Fund | 12187 | Exp-Police Admin Support | 561800 | Print/Publish | 1,300 | - | - | 1,300 | 100.00% |
| PAD - Police Administration | 01001 - General Fund | 12187 | Exp-Police Admin Support | 561850 | Advertising | 2,000 | - | - | 2,000 | 100.00% |
| PAD - Police Administration | 01001 - General Fund | 12187 | Exp-Police Admin Support | 572400 | Inventory Exempt | - | - | 2,063 | (2,063) | n/a |
| Total 01001 - General Fund | | | | | | 6,346,450 | 311,822 | 637,079 | 5,996,550 | 85.05% |
| PAD - Police Administration | 02201 - Corrections Fee Fund | 21201 | Rev-Corrections Fee | 432130 | Home Detention Fees | (13,049) | (1,711) | - | (11,338) | 86.89% |
| PAD - Police Administration | 02201 - Corrections Fee Fund | 21201 | Rev-Corrections Fee | 432300 | Correction Fees- Police | (222,000) | (31,150) | - | (190,850) | 85.97% |
| PAD - Police Administration | 02201 - Corrections Fee Fund | 21201 | Rev-Corrections Fee | 432310 | Court Administrative Fee | (88,846) | (10,650) | - | (78,196) | 88.01% |
| Total 02201 - Corrections Fee Fund | | | | | | (323,895) | (42,511) | - | (281,384) | 86.86% |
| PAD - Police Administration | 02201 - Corrections Fee Fund | 22201 | Exp-Corrections Fee | 510300 | Professional Contracts | 22,000 | 947 | 10,053 | 11,000 | 50.00% |
| PAD - Police Administration | 02201 - Corrections Fee Fund | 22201 | Exp-Corrections Fee | 510410 | Detention Center | 220,000 | - | 220,000 | - | 0.00% |
| Total 02201 - Corrections Fee Fund | | | | | | (81,895) | (42,564) | 230,053 | (269,384) | 328.94% |
| PAD - Police Administration | 02205 - DWI School | 21205 | Rev-DWI School | 471400 | Miscellaneous Revenue | (80,000) | (9,775) | - | (70,225) | 87.78% |
| PAD - Police Administration | 02205 - DWI School | 21205 | Rev-DWI School | 480020 | Interest on Investments | (541) | - | - | (541) | 100.00% |
| Total 02205 - DWI School | | | | | | (80,541) | (9,775) | - | (70,766) | 87.86% |
| PAD - Police Administration | 02205 - DWI School | 22205 | Exp-DWI School | 510300 | Professional Contracts | 30,000 | 2,500 | 27,500 | - | 0.00% |
| PAD - Police Administration | 02205 - DWI School | 22205 | Exp-DWI School | 510400 | Grants and Services | 42,600 | - | 30,000 | 12,600 | 29.58% |
| PAD - Police Administration | 02205 - DWI School | 22205 | Exp-DWI School | 514100 | Communication | 27,400 | - | 27,400 | - | 0.00% |
| PAD - Police Administration | 02205 - DWI School | 22205 | Exp-DWI School | 520300 | Rep & Maint Furn/Fix/Equip | 500 | - | - | 500 | 100.00% |
| PAD - Police Administration | 02205 - DWI School | 22205 | Exp-DWI School | 530100 | Office Supplies | 1,350 | - | - | 1,350 | 100.00% |
| PAD - Police Administration | 02205 - DWI School | 22205 | Exp-DWI School | 530700 | Books/Subscpts/Periodicals | 200 | - | - | 200 | 100.00% |
| PAD - Police Administration | 02205 - DWI School | 22205 | Exp-DWI School | 555300 | Gen Liab-Third Party Admin | 3,500 | - | - | 3,500 | 100.00% |
| PAD - Police Administration | 02205 - DWI School | 22205 | Exp-DWI School | 561000 | Postage and Mail Service | 500 | - | - | 500 | 100.00% |
| PAD - Police Administration | 02205 - DWI School | 22205 | Exp-DWI School | 561800 | Print/Publish | 1,800 | - | - | 1,800 | 100.00% |
| PAD - Police Administration | 02205 - DWI School | 22205 | Exp-DWI School | 561900 | Dues | 300 | - | - | 300 | 100.00% |
| PAD - Police Administration | 02205 - DWI School | 22205 | Exp-DWI School | 562550 | Land/Building | 4,500 | - | 4,125 | 375 | 8.33% |
| PAD - Police Administration | 02205 - DWI School | 22205 | Exp-DWI School | 572400 | Inventory Exempt | 5,000 | - | - | 5,000 | 100.00% |
| Total 02205 - DWI School | | | | | | 37,109 | (7,275) | 89,025 | (44,841) | -120.30% |
| PAD - Police Administration | 02211 - Law Enforc. Protect Grant | 21211 | Rev-Law Enforce Prot | 490210 | NM Dept of Fin and Admin | (118,800) | (119,400) | - | 600 | -0.51% |
| Total 02211 - Law Enforc. Protect Grant | | | | | | (118,800) | (119,400) | - | 600 | -0.51% |
| PAD - Police Administration | 02211 - Law Enforc. Protect Grant | 22209 | Exp-Law Enforc Prot | 510300 | Professional Contracts | 16,500 | - | - | 16,500 | 100.00% |
| PAD - Police Administration | 02211 - Law Enforc. Protect Grant | 22209 | Exp-Law Enforc Prot | 530500 | Uniform, Clothing, Linen | 15,958 | - | 15,957 | 1 | 0.00% |
| PAD - Police Administration | 02211 - Law Enforc. Protect Grant | 22209 | Exp-Law Enforc Prot | 560200 | Out of State | 14,000 | 46 | - | 13,954 | 99.67% |
| PAD - Police Administration | 02211 - Law Enforc. Protect Grant | 22209 | Exp-Law Enforc Prot | 560250 | In State | 2,400 | - | - | 2,400 | 100.00% |
| PAD - Police Administration | 02211 - Law Enforc. Protect Grant | 22209 | Exp-Law Enforc Prot | 560500 | Out of State | 8,000 | 318 | - | 7,682 | 96.02% |
| PAD - Police Administration | 02211 - Law Enforc. Protect Grant | 22209 | Exp-Law Enforc Prot | 560550 | In State | 1,800 | - | - | 1,800 | 100.00% |
| PAD - Police Administration | 02211 - Law Enforc. Protect Grant | 22209 | Exp-Law Enforc Prot | 560700 | Registration | 37,400 | 540 | 5,615 | 31,245 | 83.54% |
| PAD - Police Administration | 02211 - Law Enforc. Protect Grant | 22209 | Exp-Law Enforc Prot | 561200 | Employee Training/Tuition | 3,200 | - | - | 3,200 | 100.00% |
| PAD - Police Administration | 02211 - Law Enforc. Protect Grant | 22209 | Exp-Law Enforc Prot | 572400 | Inventory Exempt | 19,542 | - | - | 19,542 | 100.00% |
| Total 02211 - Law Enforc. Protect Grant | | | | | | (118,496) | (118,496) | 21,572 | 96,924 | n/a |
| PAD - Police Administration | 02227 - DWI Forfeiture Program | 21227 | Rev-DWI Forfeiture Program | 450900 | Violation -DUI Forfeiture | (145,000) | (20,153) | - | (124,847) | 86.10% |
| PAD - Police Administration | 02227 - DWI Forfeiture Program | 21227 | Rev-DWI Forfeiture Program | 470900 | Gain on Sale - Fixed Assets | (35,000) | - | - | (35,000) | 100.00% |
| PAD - Police Administration | 02227 - DWI Forfeiture Program | 21227 | Rev-DWI Forfeiture Program | 480020 | Interest on Investments | (635) | - | - | (635) | 100.00% |
| PAD - Police Administration | 02227 - DWI Forfeiture Program | 21227 | Rev-DWI Forfeiture Program | 490150 | NM Dept of Transportation | (92,737) | (9,545) | - | (83,192) | 89.71% |
| Total 02227 - DWI Forfeiture Program | | | | | | (273,372) | (29,698) | - | (243,674) | 89.16% |
| PAD - Police Administration | 02227 - DWI Forfeiture Program | 22772 | Exp-DWI Forfeiture Program | 500350 | Classified Full-Time | 27,664 | 949 | - | 26,715 | 96.57% |
| PAD - Police Administration | 02227 - DWI Forfeiture Program | 22772 | Exp-DWI Forfeiture Program | 502000 | Annual Leave | - | 209 | - | (209) | n/a |

| Div | Fund | BU | BU Title | Line Item | Description | YTD Budget FY 12/13 | YTD Actual FY 12/13 | YTD Encmb FY 12/13 | Remaining FY 12/13 | % Rem FY 12/13 |
|---|--------------------------------|-------|----------------------------|-----------|-----------------------------|------------------------|------------------------|-----------------------|-----------------------|-------------------|
| PAD - Police Administration | 02227 - DWI Forfeiture Program | 22772 | Exp-DWI Forfeiture Program | 503100 | FICA | 2,116 | 83 | - | 2,033 | 96.07% |
| PAD - Police Administration | 02227 - DWI Forfeiture Program | 22772 | Exp-DWI Forfeiture Program | 503150 | Retirement (PERA) | 7,372 | 220 | - | 7,152 | 97.01% |
| PAD - Police Administration | 02227 - DWI Forfeiture Program | 22772 | Exp-DWI Forfeiture Program | 503200 | Employee Health Insurance | 4,140 | 194 | - | 3,946 | 95.32% |
| PAD - Police Administration | 02227 - DWI Forfeiture Program | 22772 | Exp-DWI Forfeiture Program | 503250 | Retiree Health Care | 692 | 23 | - | 669 | 96.70% |
| PAD - Police Administration | 02227 - DWI Forfeiture Program | 22772 | Exp-DWI Forfeiture Program | 503350 | Workers' Comp | 92 | - | - | 92 | 100.00% |
| PAD - Police Administration | 02227 - DWI Forfeiture Program | 22772 | Exp-DWI Forfeiture Program | 503400 | City Share Dental Insurance | - | 8 | - | (8) | n/a |
| PAD - Police Administration | 02227 - DWI Forfeiture Program | 22772 | Exp-DWI Forfeiture Program | 510200 | Legal Service Contracts | 50,000 | - | - | 50,000 | 100.00% |
| PAD - Police Administration | 02227 - DWI Forfeiture Program | 22772 | Exp-DWI Forfeiture Program | 510300 | Professional Contracts | 100,000 | 3,511 | 61,364 | 35,126 | 35.13% |
| PAD - Police Administration | 02227 - DWI Forfeiture Program | 22772 | Exp-DWI Forfeiture Program | 520300 | Rep & Maint Furn/Fix/Equip | 1,000 | - | - | 1,000 | 100.00% |
| PAD - Police Administration | 02227 - DWI Forfeiture Program | 22772 | Exp-DWI Forfeiture Program | 530100 | Office Supplies | 2,000 | - | - | 2,000 | 100.00% |
| PAD - Police Administration | 02227 - DWI Forfeiture Program | 22772 | Exp-DWI Forfeiture Program | 530200 | Operating Supplies | 2,000 | - | - | 2,000 | 100.00% |
| PAD - Police Administration | 02227 - DWI Forfeiture Program | 22772 | Exp-DWI Forfeiture Program | 560250 | In State | 500 | - | - | 500 | 100.00% |
| PAD - Police Administration | 02227 - DWI Forfeiture Program | 22772 | Exp-DWI Forfeiture Program | 560550 | In State | 1,500 | - | - | 1,500 | 100.00% |
| PAD - Police Administration | 02227 - DWI Forfeiture Program | 22772 | Exp-DWI Forfeiture Program | 561000 | Postage and Mail Service | 4,000 | - | - | 4,000 | 100.00% |
| PAD - Police Administration | 02227 - DWI Forfeiture Program | 22772 | Exp-DWI Forfeiture Program | 561800 | Print/Publish | 4,000 | - | - | 4,000 | 100.00% |
| PAD - Police Administration | 02227 - DWI Forfeiture Program | 22772 | Exp-DWI Forfeiture Program | 561850 | Advertising | 3,000 | 183 | 1,676 | 1,141 | 38.04% |
| PAD - Police Administration | 02227 - DWI Forfeiture Program | 22772 | Exp-DWI Forfeiture Program | 570500 | Equipment & Machinery | 30,000 | - | - | 30,000 | 100.00% |
| PAD - Police Administration | 02227 - DWI Forfeiture Program | 22772 | Exp-DWI Forfeiture Program | 572400 | Inventory Exempt | 4,000 | - | - | 4,000 | 100.00% |
| Total 02227 - DWI Forfeiture Program | | | | | | (29,296) | (24,318) | 63,039 | (68,017) | 232.17% |
| PAD - Police Administration | 02229 - Police Grants | 22229 | Exp Police Grants | 510300 | Professional Contracts | - | - | 4,956 | (4,956) | n/a |
| PAD - Police Administration | 02229 - Police Grants | 22229 | Exp Police Grants | 514100 | Communication | - | - | 4,950 | (4,950) | n/a |
| Total 02229 - Police Grants | | | | | | | | 9,906 | (9,906) | n/a |
| PAD - Police Administration | 02252 - Police Property Tax | 21252 | Rev Police Property Tax | 403100 | Current-Property Tax | (1,330,182) | (29,870) | - | (1,300,312) | 97.75% |
| PAD - Police Administration | 02252 - Police Property Tax | 21252 | Rev Police Property Tax | 470400 | Reimbursements/Refunds | (7,910) | (7,910) | - | - | 0.00% |
| PAD - Police Administration | 02252 - Police Property Tax | 21252 | Rev Police Property Tax | 480020 | Interest on Investments | (5,589) | - | - | (5,589) | 100.00% |
| PAD - Police Administration | 02252 - Police Property Tax | 21252 | Rev Police Property Tax | 600100 | Operating Transfers In | (1,119,910) | - | - | (1,119,910) | 100.00% |
| PAD - Police Administration | 02252 - Police Property Tax | 22252 | Exp Police Property Tax | 500350 | Classified Full-Time | 36,421 | 2,901 | - | 33,520 | 92.03% |
| PAD - Police Administration | 02252 - Police Property Tax | 22252 | Exp Police Property Tax | 501400 | Overtime | - | 59 | - | (59) | n/a |
| PAD - Police Administration | 02252 - Police Property Tax | 22252 | Exp Police Property Tax | 502000 | Annual Leave | - | 442 | - | (442) | n/a |
| PAD - Police Administration | 02252 - Police Property Tax | 22252 | Exp Police Property Tax | 502100 | Sick Leave | - | 214 | - | (214) | n/a |
| PAD - Police Administration | 02252 - Police Property Tax | 22252 | Exp Police Property Tax | 502200 | Incentives | 5,000 | - | - | 5,000 | 100.00% |
| PAD - Police Administration | 02252 - Police Property Tax | 22252 | Exp Police Property Tax | 503100 | FICA | 2,859 | 224 | - | 2,635 | 92.17% |
| PAD - Police Administration | 02252 - Police Property Tax | 22252 | Exp Police Property Tax | 503150 | Retirement (PERA) | 9,706 | 676 | - | 9,030 | 93.03% |
| PAD - Police Administration | 02252 - Police Property Tax | 22252 | Exp Police Property Tax | 503200 | Employee Health Insurance | 13,803 | 1,560 | - | 12,243 | 88.70% |
| PAD - Police Administration | 02252 - Police Property Tax | 22252 | Exp Police Property Tax | 503250 | Retiree Health Care | 911 | 70 | - | 841 | 92.32% |
| PAD - Police Administration | 02252 - Police Property Tax | 22252 | Exp Police Property Tax | 503350 | Workers' Comp | 118 | - | - | 118 | 100.00% |
| PAD - Police Administration | 02252 - Police Property Tax | 22252 | Exp Police Property Tax | 503400 | City Share Dental Insurance | 649 | 68 | - | 581 | 89.45% |
| PAD - Police Administration | 02252 - Police Property Tax | 22252 | Exp Police Property Tax | 510300 | Professional Contracts | 94,000 | 81 | 23,975 | 69,944 | 74.41% |
| PAD - Police Administration | 02252 - Police Property Tax | 22252 | Exp Police Property Tax | 510400 | Grants and Services | - | - | (5) | 5 | n/a |
| PAD - Police Administration | 02252 - Police Property Tax | 22252 | Exp Police Property Tax | 514100 | Communication | 50,000 | - | 50,000 | - | 0.00% |
| PAD - Police Administration | 02252 - Police Property Tax | 22252 | Exp Police Property Tax | 530100 | Office Supplies | 20,000 | - | - | 20,000 | 100.00% |
| PAD - Police Administration | 02252 - Police Property Tax | 22252 | Exp Police Property Tax | 530200 | Operating Supplies | 27,910 | 5,540 | 21,329 | 1,041 | 3.73% |
| PAD - Police Administration | 02252 - Police Property Tax | 22252 | Exp Police Property Tax | 530400 | Food | 3,000 | - | - | 3,000 | 100.00% |
| PAD - Police Administration | 02252 - Police Property Tax | 22252 | Exp Police Property Tax | 530500 | Uniform, Clothing, Linen | 20,000 | 1,767 | 635 | 17,598 | 87.99% |
| PAD - Police Administration | 02252 - Police Property Tax | 22252 | Exp Police Property Tax | 530850 | Auto Parts | - | 629 | 23 | (652) | n/a |
| PAD - Police Administration | 02252 - Police Property Tax | 22252 | Exp Police Property Tax | 560200 | Out of State | 5,000 | - | - | 5,000 | 100.00% |
| PAD - Police Administration | 02252 - Police Property Tax | 22252 | Exp Police Property Tax | 560250 | In State | 1,500 | - | - | 1,500 | 100.00% |

| Div | Fund | BU | BU Title | Line Item | Description | YTD Budget FY 12/13 | YTD Actual FY 12/13 | YTD Encmb FY 12/13 | Remaining FY 12/13 | % Rem FY 12/13 |
|---------------------------------------|---------------------------------|-------|-----------------------------|-----------|-----------------------------|------------------------|------------------------|-----------------------|-----------------------|-------------------|
| PAD - Police Administration | 02252 - Police Property Tax | 22252 | Exp Police Property Tax | 560500 | Out of State | 5,000 | - | - | 5,000 | 100.00% |
| PAD - Police Administration | 02252 - Police Property Tax | 22252 | Exp Police Property Tax | 560550 | In State | 1,500 | - | - | 1,500 | 100.00% |
| PAD - Police Administration | 02252 - Police Property Tax | 22252 | Exp Police Property Tax | 560700 | Registration | 3,000 | - | - | 3,000 | 100.00% |
| PAD - Police Administration | 02252 - Police Property Tax | 22252 | Exp Police Property Tax | 561800 | Print/Publish | 20,000 | - | - | 20,000 | 100.00% |
| PAD - Police Administration | 02252 - Police Property Tax | 22252 | Exp Police Property Tax | 561850 | Advertising | 15,000 | (1,000) | 1,000 | 15,000 | 100.00% |
| PAD - Police Administration | 02252 - Police Property Tax | 22252 | Exp Police Property Tax | 562550 | Land/Building | 14,360 | 2,393 | 11,967 | - | 0.00% |
| PAD - Police Administration | 02252 - Police Property Tax | 22252 | Exp Police Property Tax | 570500 | Equipment & Machinery | 132,950 | - | 74,421 | 58,529 | 44.02% |
| PAD - Police Administration | 02252 - Police Property Tax | 22252 | Exp Police Property Tax | 570800 | Data Processing | - | - | 624 | (624) | n/a |
| PAD - Police Administration | 02252 - Police Property Tax | 22252 | Exp Police Property Tax | 570850 | Software | - | - | 3,706 | (3,706) | n/a |
| PAD - Police Administration | 02252 - Police Property Tax | 22252 | Exp Police Property Tax | 570950 | Vehicles < 1.5 | 1,082,447 | - | - | 1,082,447 | 100.00% |
| PAD - Police Administration | 02252 - Police Property Tax | 22252 | Exp Police Property Tax | 572400 | Inventory Exempt | 498,503 | 47,041 | 19,360 | 432,101 | 86.68% |
| PAD - Police Administration | 02252 - Police Property Tax | 22252 | Exp Police Property Tax | 700100 | Operating Transfers Out | 842,630 | - | - | 842,630 | 100.00% |
| Total 02252 - Police Property Tax | | | | | | 442,676 | 24,888 | 207,035 | 210,743 | 47.61% |
| PAD - Police Administration | 02710 - Cops Hiring Program | 21710 | Cops Hiring Program | 490555 | US Dept of Justice | (490,000) | (119,657) | - | (370,343) | 75.58% |
| Total 02710 - Cops Hiring Program | | | | | | (490,000) | (119,657) | - | (370,343) | 75.58% |
| PAD - Police Administration | 02710 - Cops Hiring Program | 22767 | Exp-Cops Hiring Program | 500350 | Classified Full-Time | - | 21,950 | - | (21,950) | n/a |
| PAD - Police Administration | 02710 - Cops Hiring Program | 22767 | Exp-Cops Hiring Program | 501100 | Grant Funded | 320,222 | - | - | 320,222 | 100.00% |
| PAD - Police Administration | 02710 - Cops Hiring Program | 22767 | Exp-Cops Hiring Program | 501400 | Overtime | 25,000 | 3,325 | - | 21,675 | 86.70% |
| PAD - Police Administration | 02710 - Cops Hiring Program | 22767 | Exp-Cops Hiring Program | 501510 | Worked Holiday @ 1.5 | - | 749 | - | (749) | n/a |
| PAD - Police Administration | 02710 - Cops Hiring Program | 22767 | Exp-Cops Hiring Program | 501900 | Shift Differential | 15,000 | - | - | 15,000 | 100.00% |
| PAD - Police Administration | 02710 - Cops Hiring Program | 22767 | Exp-Cops Hiring Program | 502000 | Annual Leave | - | 1,687 | - | (1,687) | n/a |
| PAD - Police Administration | 02710 - Cops Hiring Program | 22767 | Exp-Cops Hiring Program | 502050 | Comp-time | - | 382 | - | (382) | n/a |
| PAD - Police Administration | 02710 - Cops Hiring Program | 22767 | Exp-Cops Hiring Program | 502100 | Sick Leave | - | 1,179 | - | (1,179) | n/a |
| PAD - Police Administration | 02710 - Cops Hiring Program | 22767 | Exp-Cops Hiring Program | 502200 | Incentives | 4,200 | 450 | - | 3,750 | 89.29% |
| PAD - Police Administration | 02710 - Cops Hiring Program | 22767 | Exp-Cops Hiring Program | 503100 | FICA | 7,717 | 406 | - | 7,311 | 94.74% |
| PAD - Police Administration | 02710 - Cops Hiring Program | 22767 | Exp-Cops Hiring Program | 503150 | Retirement (PERA) | 76,930 | 6,802 | - | 70,128 | 91.16% |
| PAD - Police Administration | 02710 - Cops Hiring Program | 22767 | Exp-Cops Hiring Program | 503200 | Employee Health Insurance | 85,091 | 6,158 | - | 78,933 | 92.76% |
| PAD - Police Administration | 02710 - Cops Hiring Program | 22767 | Exp-Cops Hiring Program | 503250 | Retiree Health Care | 7,144 | 628 | - | 6,516 | 91.21% |
| PAD - Police Administration | 02710 - Cops Hiring Program | 22767 | Exp-Cops Hiring Program | 503350 | Workers' Comp | 13,778 | - | - | 13,778 | 100.00% |
| PAD - Police Administration | 02710 - Cops Hiring Program | 22767 | Exp-Cops Hiring Program | 503400 | City Share Dental Insurance | 4,238 | 328 | - | 3,910 | 92.27% |
| Total 02710 - Cops Hiring Program | | | | | | 69,320 | (75,614) | - | 144,934 | 209.08% |
| PAD - Police Administration | 02722 - Impact Fee Fund-Police | 21722 | Rev Impact Fee Fund-Police | 430945 | Police Fees | - | (521) | - | 521 | n/a |
| PAD - Police Administration | 02722 - Impact Fee Fund-Police | 21722 | Rev Impact Fee Fund-Police | 480020 | Interest on Investments | (110) | - | - | (110) | 100.00% |
| Total 02722 - Impact Fee Fund-Police | | | | | | (110) | (521) | - | 411 | 373.64% |
| PAD - Police Administration | 02724 - Camera Nuisance Program | 21724 | Rev Camera Nuisance Program | 450900 | Violations-traffic | (300,000) | (30,687) | - | (269,313) | 89.77% |
| PAD - Police Administration | 02724 - Camera Nuisance Program | 21724 | Rev Camera Nuisance Program | 480020 | Interest on Investments | (1,142) | - | - | (1,142) | 100.00% |
| Total 02724 - Camera Nuisance Program | | | | | | (301,142) | (30,687) | - | (270,455) | 89.81% |
| PAD - Police Administration | 02724 - Camera Nuisance Program | 22792 | Exp Camera Nuisance Program | 500350 | Classified Full-Time | - | 2,215 | - | (2,215) | n/a |
| PAD - Police Administration | 02724 - Camera Nuisance Program | 22792 | Exp Camera Nuisance Program | 501100 | Grant Funded | 11,856 | - | - | 11,856 | 100.00% |
| PAD - Police Administration | 02724 - Camera Nuisance Program | 22792 | Exp Camera Nuisance Program | 502000 | Annual Leave | - | 487 | - | (487) | n/a |
| PAD - Police Administration | 02724 - Camera Nuisance Program | 22792 | Exp Camera Nuisance Program | 503100 | FICA | 907 | 194 | - | 713 | 78.59% |
| PAD - Police Administration | 02724 - Camera Nuisance Program | 22792 | Exp Camera Nuisance Program | 503150 | Retirement (PERA) | 3,160 | 514 | - | 2,646 | 83.74% |
| PAD - Police Administration | 02724 - Camera Nuisance Program | 22792 | Exp Camera Nuisance Program | 503200 | Employee Health Insurance | 1,774 | 452 | - | 1,322 | 74.51% |
| PAD - Police Administration | 02724 - Camera Nuisance Program | 22792 | Exp Camera Nuisance Program | 503250 | Retiree Health Care | 296 | 53 | - | 243 | 82.04% |
| PAD - Police Administration | 02724 - Camera Nuisance Program | 22792 | Exp Camera Nuisance Program | 503350 | Workers' Comp | 45 | - | - | 45 | 100.00% |
| PAD - Police Administration | 02724 - Camera Nuisance Program | 22792 | Exp Camera Nuisance Program | 503400 | City Share Dental Insurance | 77 | 19 | - | 58 | 75.45% |
| PAD - Police Administration | 02724 - Camera Nuisance Program | 22792 | Exp Camera Nuisance Program | 510200 | Legal Contract | 50,000 | - | - | 50,000 | 100.00% |

| Div | Fund | BU | BU Title | Line Item | Description | YTD Budget FY 12/13 | YTD Actual FY 12/13 | YTD Encmb FY 12/13 | Remaining FY 12/13 | % Rem FY 12/13 |
|---------------------------------------|---------------------------------|-------|-----------------------------|-----------|-----------------------------|------------------------|------------------------|-----------------------|-----------------------|-------------------|
| PAD - Police Administration | 02724 - Camera Nuisance Program | 22792 | Exp Camera Nuisance Program | 510300 | Professional Contracts | 250,000 | - | 48,697 | 201,303 | 80.52% |
| PAD - Police Administration | 02724 - Camera Nuisance Program | 22792 | Exp Camera Nuisance Program | 510400 | Grants and Services | 130,000 | 44,361 | - | 85,639 | 65.88% |
| PAD - Police Administration | 02724 - Camera Nuisance Program | 22792 | Exp Camera Nuisance Program | 530100 | Office Supplies | 10,000 | - | - | 10,000 | 100.00% |
| PAD - Police Administration | 02724 - Camera Nuisance Program | 22792 | Exp Camera Nuisance Program | 530200 | Operating Supplies | 5,000 | - | 48 | 4,952 | 99.04% |
| PAD - Police Administration | 02724 - Camera Nuisance Program | 22792 | Exp Camera Nuisance Program | 560250 | In State | 1,200 | - | - | 1,200 | 100.00% |
| PAD - Police Administration | 02724 - Camera Nuisance Program | 22792 | Exp Camera Nuisance Program | 561000 | Postage and Mail Service | 4,000 | - | - | 4,000 | 100.00% |
| PAD - Police Administration | 02724 - Camera Nuisance Program | 22792 | Exp Camera Nuisance Program | 561700 | Credit Card Fees | 1,200 | - | 1,055 | 145 | 12.09% |
| PAD - Police Administration | 02724 - Camera Nuisance Program | 22792 | Exp Camera Nuisance Program | 561750 | Bank Charges & Fees | 2,000 | - | - | 2,000 | 100.00% |
| PAD - Police Administration | 02724 - Camera Nuisance Program | 22792 | Exp Camera Nuisance Program | 561800 | Print/Publish | 8,000 | - | - | 8,000 | 100.00% |
| Total 02724 - Camera Nuisance Program | | | | | | 178,373 | 17,609 | 49,800 | 110,965 | 62.21% |
| Total PAD - Police Administration | | | | | | 6,961,627 | 85,530 | 1,307,509 | 5,568,889 | 79.99% |
| PAT - Patrol | 01001 - General Fund | 12058 | Exp-Patrol Division | 500200 | Exempt Full-Time | 77,563 | - | - | 77,563 | 100.00% |
| PAT - Patrol | 01001 - General Fund | 12058 | Exp-Patrol Division | 500350 | Classified Full-Time | - | 14,605 | - | (14,605) | n/a |
| PAT - Patrol | 01001 - General Fund | 12058 | Exp-Patrol Division | 502000 | Annual Leave | - | 2,177 | - | (2,177) | n/a |
| PAT - Patrol | 01001 - General Fund | 12058 | Exp-Patrol Division | 502015 | Miscellaneous Leave | - | 433 | - | (433) | n/a |
| PAT - Patrol | 01001 - General Fund | 12058 | Exp-Patrol Division | 502050 | Comp-time | - | 622 | - | (622) | n/a |
| PAT - Patrol | 01001 - General Fund | 12058 | Exp-Patrol Division | 502100 | Sick Leave | - | 317 | - | (317) | n/a |
| PAT - Patrol | 01001 - General Fund | 12058 | Exp-Patrol Division | 502200 | Incentives | 1,350 | 58 | - | 1,292 | 95.73% |
| PAT - Patrol | 01001 - General Fund | 12058 | Exp-Patrol Division | 503100 | FICA | 7,207 | 260 | - | 6,947 | 96.40% |
| PAT - Patrol | 01001 - General Fund | 12058 | Exp-Patrol Division | 503150 | Retirement (PERA) | 23,692 | 4,853 | - | 18,839 | 79.52% |
| PAT - Patrol | 01001 - General Fund | 12058 | Exp-Patrol Division | 503200 | Employee Health Insurance | 12,261 | 3,707 | - | 8,554 | 69.77% |
| PAT - Patrol | 01001 - General Fund | 12058 | Exp-Patrol Division | 503250 | Retiree Health Care | 2,155 | 445 | - | 1,710 | 79.33% |
| PAT - Patrol | 01001 - General Fund | 12058 | Exp-Patrol Division | 503350 | Workers' Comp | 3,860 | - | - | 3,860 | 100.00% |
| PAT - Patrol | 01001 - General Fund | 12058 | Exp-Patrol Division | 503400 | City Share Dental Insurance | 483 | 160 | - | 323 | 66.93% |
| Total 01001 - General Fund | | | | | | 105,125 | 22,762 | - | 82,363 | 78.35% |
| PAT - Patrol | 01001 - General Fund | 12059 | Exp-Patrol Unit Teams | 500350 | Classified Full-Time | 4,744,388 | 390,930 | - | 4,353,458 | 91.76% |
| PAT - Patrol | 01001 - General Fund | 12059 | Exp-Patrol Unit Teams | 501400 | Overtime | 620,000 | 56,374 | - | 563,626 | 90.91% |
| PAT - Patrol | 01001 - General Fund | 12059 | Exp-Patrol Unit Teams | 501510 | Worked Holiday @ 1.5 | - | 7,240 | - | (7,240) | n/a |
| PAT - Patrol | 01001 - General Fund | 12059 | Exp-Patrol Unit Teams | 501512 | Worked Holiday @ 2.5 | - | 480 | - | (480) | n/a |
| PAT - Patrol | 01001 - General Fund | 12059 | Exp-Patrol Unit Teams | 501900 | Shift Differential | 189,000 | - | - | 189,000 | 100.00% |
| PAT - Patrol | 01001 - General Fund | 12059 | Exp-Patrol Unit Teams | 501910 | On-call Shift(875) | - | 1,400 | - | (1,400) | n/a |
| PAT - Patrol | 01001 - General Fund | 12059 | Exp-Patrol Unit Teams | 502000 | Annual Leave | - | 49,859 | - | (49,859) | n/a |
| PAT - Patrol | 01001 - General Fund | 12059 | Exp-Patrol Unit Teams | 502015 | Miscellaneous Leave | - | 1,575 | - | (1,575) | n/a |
| PAT - Patrol | 01001 - General Fund | 12059 | Exp-Patrol Unit Teams | 502050 | Comp-time | - | 12,735 | - | (12,735) | n/a |
| PAT - Patrol | 01001 - General Fund | 12059 | Exp-Patrol Unit Teams | 502100 | Sick Leave | - | 23,715 | - | (23,715) | n/a |
| PAT - Patrol | 01001 - General Fund | 12059 | Exp-Patrol Unit Teams | 502115 | Union Business | - | 260 | - | (260) | n/a |
| PAT - Patrol | 01001 - General Fund | 12059 | Exp-Patrol Unit Teams | 502200 | Incentives | 103,950 | 8,096 | - | 95,854 | 92.21% |
| PAT - Patrol | 01001 - General Fund | 12059 | Exp-Patrol Unit Teams | 503100 | FICA | 96,551 | 7,631 | - | 88,920 | 92.10% |
| PAT - Patrol | 01001 - General Fund | 12059 | Exp-Patrol Unit Teams | 503150 | Retirement (PERA) | 1,408,558 | 130,042 | - | 1,278,516 | 90.77% |
| PAT - Patrol | 01001 - General Fund | 12059 | Exp-Patrol Unit Teams | 503200 | Employee Health Insurance | 1,039,012 | 101,836 | - | 937,176 | 90.20% |
| PAT - Patrol | 01001 - General Fund | 12059 | Exp-Patrol Unit Teams | 503250 | Retiree Health Care | 130,385 | 12,005 | - | 118,380 | 90.79% |
| PAT - Patrol | 01001 - General Fund | 12059 | Exp-Patrol Unit Teams | 503350 | Workers' Comp | 249,764 | - | - | 249,764 | 100.00% |
| PAT - Patrol | 01001 - General Fund | 12059 | Exp-Patrol Unit Teams | 503400 | City Share Dental Insurance | 44,935 | 4,073 | - | 40,862 | 90.94% |
| PAT - Patrol | 01001 - General Fund | 12059 | Exp-Patrol Unit Teams | 520500 | Rep & Maint Vehicles | 35,000 | 4,528 | 7,425 | 23,047 | 65.85% |
| PAT - Patrol | 01001 - General Fund | 12059 | Exp-Patrol Unit Teams | 530100 | Office Supplies | 12,000 | - | 8,362 | 3,638 | 30.32% |
| PAT - Patrol | 01001 - General Fund | 12059 | Exp-Patrol Unit Teams | 530200 | Operating Supplies | 45,800 | - | 3,568 | 42,232 | 92.21% |
| PAT - Patrol | 01001 - General Fund | 12059 | Exp-Patrol Unit Teams | 530400 | Food | 5,000 | - | - | 5,000 | 100.00% |
| PAT - Patrol | 01001 - General Fund | 12059 | Exp-Patrol Unit Teams | 530500 | Uniform, Clothing, Linen | 65,411 | 13,257 | 10,909 | 41,245 | 63.06% |
| PAT - Patrol | 01001 - General Fund | 12059 | Exp-Patrol Unit Teams | 530850 | Auto Parts | 45,000 | 3,065 | 3,967 | 37,967 | 84.37% |

| Div | Fund | BU | BU Title | Line Item | Description | YTD Budget FY 12/13 | YTD Actual FY 12/13 | YTD Encmb FY 12/13 | Remaining FY 12/13 | % Rem FY 12/13 |
|--------------|----------------------|-------|---------------------------|-----------|-----------------------------|------------------------|------------------------|-----------------------|-----------------------|-------------------|
| PAT - Patrol | 01001 - General Fund | 12059 | Exp-Patrol Unit Teams | 530900 | Tires | 15,000 | - | - | 15,000 | 100.00% |
| PAT - Patrol | 01001 - General Fund | 12059 | Exp-Patrol Unit Teams | 531000 | Gasoline | 310,845 | 1,472 | 17,000 | 292,373 | 94.06% |
| PAT - Patrol | 01001 - General Fund | 12059 | Exp-Patrol Unit Teams | 531050 | Diesel | 295 | - | - | 295 | 100.00% |
| PAT - Patrol | 01001 - General Fund | 12059 | Exp-Patrol Unit Teams | 561800 | Print/Publish | 12,000 | - | - | 12,000 | 100.00% |
| PAT - Patrol | 01001 - General Fund | 12060 | Exp-PSA | 500350 | Classified Full-Time | - | 2,151 | - | (2,151) | n/a |
| PAT - Patrol | 01001 - General Fund | 12060 | Exp-PSA | 501400 | Overtime | - | 132 | - | (132) | n/a |
| PAT - Patrol | 01001 - General Fund | 12060 | Exp-PSA | 501510 | Worked Holiday @ 1.5 | - | 374 | - | (374) | n/a |
| PAT - Patrol | 01001 - General Fund | 12060 | Exp-PSA | 502000 | Annual Leave | - | 250 | - | (250) | n/a |
| PAT - Patrol | 01001 - General Fund | 12060 | Exp-PSA | 502050 | Comp-time | - | 96 | - | (96) | n/a |
| PAT - Patrol | 01001 - General Fund | 12060 | Exp-PSA | 502200 | Incentives | - | 23 | - | (23) | n/a |
| PAT - Patrol | 01001 - General Fund | 12060 | Exp-PSA | 503100 | FICA | - | 222 | - | (222) | n/a |
| PAT - Patrol | 01001 - General Fund | 12060 | Exp-PSA | 503150 | Retirement (PERA) | - | 479 | - | (479) | n/a |
| PAT - Patrol | 01001 - General Fund | 12060 | Exp-PSA | 503200 | Employee Health Insurance | - | 741 | - | (741) | n/a |
| PAT - Patrol | 01001 - General Fund | 12060 | Exp-PSA | 503250 | Retiree Health Care | - | 46 | - | (46) | n/a |
| PAT - Patrol | 01001 - General Fund | 12060 | Exp-PSA | 503400 | City Share Dental Insurance | - | 32 | - | (32) | n/a |
| PAT - Patrol | 01001 - General Fund | 12065 | Exp-Animal Control | 500350 | Classified Full-Time | - | 4,009 | - | (4,009) | n/a |
| PAT - Patrol | 01001 - General Fund | 12065 | Exp-Animal Control | 501400 | Overtime | - | 118 | - | (118) | n/a |
| PAT - Patrol | 01001 - General Fund | 12065 | Exp-Animal Control | 501510 | Worked Holiday @ 1.5 | - | 418 | - | (418) | n/a |
| PAT - Patrol | 01001 - General Fund | 12065 | Exp-Animal Control | 501910 | On-call Shift(875) | - | 100 | - | (100) | n/a |
| PAT - Patrol | 01001 - General Fund | 12065 | Exp-Animal Control | 502000 | Annual Leave | - | 462 | - | (462) | n/a |
| PAT - Patrol | 01001 - General Fund | 12065 | Exp-Animal Control | 502050 | Comp-time | - | 117 | - | (117) | n/a |
| PAT - Patrol | 01001 - General Fund | 12065 | Exp-Animal Control | 502100 | Sick Leave | - | 36 | - | (36) | n/a |
| PAT - Patrol | 01001 - General Fund | 12065 | Exp-Animal Control | 502200 | Incentives | - | 56 | - | (56) | n/a |
| PAT - Patrol | 01001 - General Fund | 12065 | Exp-Animal Control | 503100 | FICA | - | 387 | - | (387) | n/a |
| PAT - Patrol | 01001 - General Fund | 12065 | Exp-Animal Control | 503150 | Retirement (PERA) | - | 908 | - | (908) | n/a |
| PAT - Patrol | 01001 - General Fund | 12065 | Exp-Animal Control | 503200 | Employee Health Insurance | - | 2,552 | - | (2,552) | n/a |
| PAT - Patrol | 01001 - General Fund | 12065 | Exp-Animal Control | 503250 | Retiree Health Care | - | 88 | - | (88) | n/a |
| PAT - Patrol | 01001 - General Fund | 12065 | Exp-Animal Control | 503400 | City Share Dental Insurance | - | 95 | - | (95) | n/a |
| PAT - Patrol | 01001 - General Fund | 12188 | Exp-Police Patrol Support | 500350 | Classified Full-Time | 374,688 | 24,571 | - | 350,117 | 93.44% |
| PAT - Patrol | 01001 - General Fund | 12188 | Exp-Police Patrol Support | 501400 | Overtime | 71,000 | 1,716 | - | 69,284 | 97.58% |
| PAT - Patrol | 01001 - General Fund | 12188 | Exp-Police Patrol Support | 501900 | Shift Differential | 10,700 | - | - | 10,700 | 100.00% |
| PAT - Patrol | 01001 - General Fund | 12188 | Exp-Police Patrol Support | 501910 | On-call Shift(875) | - | 400 | - | (400) | n/a |
| PAT - Patrol | 01001 - General Fund | 12188 | Exp-Police Patrol Support | 502000 | Annual Leave | - | 3,900 | - | (3,900) | n/a |
| PAT - Patrol | 01001 - General Fund | 12188 | Exp-Police Patrol Support | 502015 | Miscellaneous Leave | - | 229 | - | (229) | n/a |
| PAT - Patrol | 01001 - General Fund | 12188 | Exp-Police Patrol Support | 502050 | Comp-time | - | 368 | - | (368) | n/a |
| PAT - Patrol | 01001 - General Fund | 12188 | Exp-Police Patrol Support | 502100 | Sick Leave | - | 199 | - | (199) | n/a |
| PAT - Patrol | 01001 - General Fund | 12188 | Exp-Police Patrol Support | 502200 | Incentives | 6,200 | 322 | - | 5,878 | 94.80% |
| PAT - Patrol | 01001 - General Fund | 12188 | Exp-Police Patrol Support | 503100 | FICA | 12,973 | 2,308 | - | 10,665 | 82.21% |
| PAT - Patrol | 01001 - General Fund | 12188 | Exp-Police Patrol Support | 503150 | Retirement (PERA) | 109,288 | 5,698 | - | 103,590 | 94.79% |
| PAT - Patrol | 01001 - General Fund | 12188 | Exp-Police Patrol Support | 503200 | Employee Health Insurance | 103,469 | 6,585 | - | 96,884 | 93.64% |
| PAT - Patrol | 01001 - General Fund | 12188 | Exp-Police Patrol Support | 503250 | Retiree Health Care | 10,179 | 599 | - | 9,580 | 94.11% |
| PAT - Patrol | 01001 - General Fund | 12188 | Exp-Police Patrol Support | 503350 | Workers' Comp | 10,624 | - | - | 10,624 | 100.00% |
| PAT - Patrol | 01001 - General Fund | 12188 | Exp-Police Patrol Support | 503400 | City Share Dental Insurance | 4,134 | 253 | - | 3,881 | 93.88% |
| PAT - Patrol | 01001 - General Fund | 12188 | Exp-Police Patrol Support | 510300 | Professional Contracts | 165,000 | - | 160,478 | 4,522 | 2.74% |
| PAT - Patrol | 01001 - General Fund | 12188 | Exp-Police Patrol Support | 520500 | Rep & Maint Vehicles | 2,000 | - | 60 | 1,940 | 97.00% |
| PAT - Patrol | 01001 - General Fund | 12188 | Exp-Police Patrol Support | 530500 | Uniform, Clothing, Linen | 8,019 | 3,461 | 875 | 3,683 | 45.93% |
| PAT - Patrol | 01001 - General Fund | 12188 | Exp-Police Patrol Support | 530850 | Auto Parts | - | - | 85 | (85) | n/a |

| Div | Fund | BU | BU Title | Line Item | Description | YTD Budget FY 12/13 | YTD Actual FY 12/13 | YTD Encmb FY 12/13 | Remaining FY 12/13 | % Rem FY 12/13 |
|-----------------------------------|------------------------------|-------|---------------------------|-----------|-----------------------------|------------------------|------------------------|-----------------------|-----------------------|-------------------|
| PAT - Patrol | 01001 - General Fund | 12188 | Exp-Police Patrol Support | 530900 | Tires | 1,500 | - | 192 | 1,308 | 87.22% |
| PAT - Patrol | 01001 - General Fund | 12188 | Exp-Police Patrol Support | 531000 | Gasoline | 37,255 | - | - | 37,255 | 100.00% |
| PAT - Patrol | 01001 - General Fund | 12188 | Exp-Police Patrol Support | 531050 | Diesel | 665 | - | - | 665 | 100.00% |
| PAT - Patrol | 01001 - General Fund | 12188 | Exp-Police Patrol Support | 562550 | Land/Building | 21,000 | - | 19,200 | 1,800 | 8.57% |
| Total 01001 - General Fund | | | | | | 10,250,159 | 922,708 | 232,120 | 9,095,330 | 88.73% |
| PAT - Patrol | 02204 - Fed Forfeit Sharing | 22204 | Exp-Fed Forfeit Shrg | 514100 | Communication | 3,560 | - | 3,560 | - | 0.00% |
| PAT - Patrol | 02204 - Fed Forfeit Sharing | 22204 | Exp-Fed Forfeit Shrg | 570950 | Vehicles < 1.5 | - | 28,748 | - | (28,748) | n/a |
| PAT - Patrol | 02204 - Fed Forfeit Sharing | 22204 | Exp-Fed Forfeit Shrg | 572400 | Inventory Exempt | (3,560) | - | - | (3,560) | 100.00% |
| Total 02204 - Fed Forfeit Sharing | | | | | | - | 28,748 | 3,560 | (32,308) | n/a |
| PAT - Patrol | 02210 - Municipal GRT-Police | 21210 | Rev-Municipal GRT-Police | 401200 | Infrastructure | (1,795,647) | (315,366) | - | (1,480,281) | 82.44% |
| PAT - Patrol | 02210 - Municipal GRT-Police | 21210 | Rev-Municipal GRT-Police | 480020 | Interest on Investments | (2,559) | - | - | (2,559) | 100.00% |
| PAT - Patrol | 02210 - Municipal GRT-Police | 22210 | Exp-Municipal GRT-Police | 500350 | Classified Full-Time | 797,805 | 58,678 | - | 739,127 | 92.65% |
| PAT - Patrol | 02210 - Municipal GRT-Police | 22210 | Exp-Municipal GRT-Police | 501400 | Overtime | 175,000 | 10,504 | - | 164,496 | 94.00% |
| PAT - Patrol | 02210 - Municipal GRT-Police | 22210 | Exp-Municipal GRT-Police | 501510 | Worked Holiday @ 1.5 | - | 1,562 | - | (1,562) | n/a |
| PAT - Patrol | 02210 - Municipal GRT-Police | 22210 | Exp-Municipal GRT-Police | 501900 | Shift Differential | 45,000 | - | - | 45,000 | 100.00% |
| PAT - Patrol | 02210 - Municipal GRT-Police | 22210 | Exp-Municipal GRT-Police | 501910 | On-call Shift(875) | - | 150 | - | (150) | n/a |
| PAT - Patrol | 02210 - Municipal GRT-Police | 22210 | Exp-Municipal GRT-Police | 502000 | Annual Leave | - | 8,607 | - | (8,607) | n/a |
| PAT - Patrol | 02210 - Municipal GRT-Police | 22210 | Exp-Municipal GRT-Police | 502010 | Personal Day | - | 271 | - | (271) | n/a |
| PAT - Patrol | 02210 - Municipal GRT-Police | 22210 | Exp-Municipal GRT-Police | 502015 | Miscellaneous Leave | - | 271 | - | (271) | n/a |
| PAT - Patrol | 02210 - Municipal GRT-Police | 22210 | Exp-Municipal GRT-Police | 502050 | Comp-time | - | 1,188 | - | (1,188) | n/a |
| PAT - Patrol | 02210 - Municipal GRT-Police | 22210 | Exp-Municipal GRT-Police | 502100 | Sick Leave | - | 11,683 | - | (11,683) | n/a |
| PAT - Patrol | 02210 - Municipal GRT-Police | 22210 | Exp-Municipal GRT-Police | 502200 | Incentives | 13,950 | 1,580 | - | 12,370 | 88.67% |
| PAT - Patrol | 02210 - Municipal GRT-Police | 22210 | Exp-Municipal GRT-Police | 503100 | FICA | 24,521 | 1,324 | - | 23,197 | 94.60% |
| PAT - Patrol | 02210 - Municipal GRT-Police | 22210 | Exp-Municipal GRT-Police | 503150 | Retirement (PERA) | 229,008 | 21,923 | - | 207,085 | 90.43% |
| PAT - Patrol | 02210 - Municipal GRT-Police | 22210 | Exp-Municipal GRT-Police | 503200 | Employee Health Insurance | 129,885 | 15,258 | - | 114,627 | 88.25% |
| PAT - Patrol | 02210 - Municipal GRT-Police | 22210 | Exp-Municipal GRT-Police | 503250 | Retiree Health Care | 20,943 | 2,025 | - | 18,918 | 90.33% |
| PAT - Patrol | 02210 - Municipal GRT-Police | 22210 | Exp-Municipal GRT-Police | 503300 | Unemployment Insurance | 1,290 | - | - | 1,290 | 100.00% |
| PAT - Patrol | 02210 - Municipal GRT-Police | 22210 | Exp-Municipal GRT-Police | 503350 | Workers' Comp | 39,925 | - | - | 39,925 | 100.00% |
| PAT - Patrol | 02210 - Municipal GRT-Police | 22210 | Exp-Municipal GRT-Police | 503400 | City Share Dental Insurance | 5,768 | 640 | - | 5,128 | 88.90% |
| PAT - Patrol | 02210 - Municipal GRT-Police | 22210 | Exp-Municipal GRT-Police | 510300 | Professional Contracts | 30,000 | 2,410 | 3,516 | 24,074 | 80.25% |
| PAT - Patrol | 02210 - Municipal GRT-Police | 22210 | Exp-Municipal GRT-Police | 520300 | Rep & Maint Furn/Fix/Equip | 3,000 | - | - | 3,000 | 100.00% |
| PAT - Patrol | 02210 - Municipal GRT-Police | 22210 | Exp-Municipal GRT-Police | 520500 | Rep & Maint Vehicles | 5,000 | - | 1,579 | 3,421 | 68.41% |
| PAT - Patrol | 02210 - Municipal GRT-Police | 22210 | Exp-Municipal GRT-Police | 530100 | Office Supplies | 15,000 | - | 1,290 | 13,710 | 91.40% |
| PAT - Patrol | 02210 - Municipal GRT-Police | 22210 | Exp-Municipal GRT-Police | 530200 | Operating Supplies | 35,000 | 98 | 1,563 | 33,339 | 95.25% |
| PAT - Patrol | 02210 - Municipal GRT-Police | 22210 | Exp-Municipal GRT-Police | 530500 | Uniform, Clothing, Linen | 14,028 | 2,223 | 856 | 10,949 | 78.05% |
| PAT - Patrol | 02210 - Municipal GRT-Police | 22210 | Exp-Municipal GRT-Police | 530750 | Book Aquisition | 500 | - | - | 500 | 100.00% |
| PAT - Patrol | 02210 - Municipal GRT-Police | 22210 | Exp-Municipal GRT-Police | 530850 | Auto Parts | 5,000 | 622 | 45 | 4,334 | 86.67% |
| PAT - Patrol | 02210 - Municipal GRT-Police | 22210 | Exp-Municipal GRT-Police | 530900 | Tires | 5,000 | - | - | 5,000 | 100.00% |
| PAT - Patrol | 02210 - Municipal GRT-Police | 22210 | Exp-Municipal GRT-Police | 531000 | Gasoline | 18,084 | - | - | 18,084 | 100.00% |
| PAT - Patrol | 02210 - Municipal GRT-Police | 22210 | Exp-Municipal GRT-Police | 531060 | Alternative Fuel | 2,000 | - | - | 2,000 | 100.00% |
| PAT - Patrol | 02210 - Municipal GRT-Police | 22210 | Exp-Municipal GRT-Police | 555250 | Gen Liab Dept Assessment | 33,748 | - | - | 33,748 | 100.00% |
| PAT - Patrol | 02210 - Municipal GRT-Police | 22210 | Exp-Municipal GRT-Police | 555260 | Benefits Dept. Assessments | 6,669 | - | - | 6,669 | 100.00% |
| PAT - Patrol | 02210 - Municipal GRT-Police | 22210 | Exp-Municipal GRT-Police | 561800 | Print/Publish | 4,000 | - | - | 4,000 | 100.00% |
| PAT - Patrol | 02210 - Municipal GRT-Police | 22210 | Exp-Municipal GRT-Police | 570500 | Equipment & Machinery | 25,512 | 538 | - | 24,974 | 97.89% |
| PAT - Patrol | 02210 - Municipal GRT-Police | 22210 | Exp-Municipal GRT-Police | 570950 | Vehicles < 1.5 | 344,058 | - | 37,974 | 306,084 | 88.96% |
| PAT - Patrol | 02210 - Municipal GRT-Police | 22210 | Exp-Municipal GRT-Police | 572400 | Inventory Exempt | 50,000 | 824 | 42,486 | 6,690 | 13.38% |

| Div | Fund | BU | BU Title | Line Item | Description | YTD Budget FY 12/13 | YTD Actual FY 12/13 | YTD Encmb FY 12/13 | Remaining FY 12/13 | % Rem FY 12/13 |
|--|--|-------|--------------------------------|-----------|-----------------------------|------------------------|------------------------|-----------------------|-----------------------|-------------------|
| PAT - Patrol | 02226 - Domestic Violence Grant | 21226 | Rev-Domestic Violence Grant | 490555 | US Dept of Justice | (400,000) | - | - | (400,000) | 100.00% |
| PAT - Patrol | 02226 - Domestic Violence Grant | 22769 | Exp- Domestic Violence Grant | 500350 | Classified Full-Time | - | 12,030 | - | (12,030) | n/a |
| PAT - Patrol | 02226 - Domestic Violence Grant | 22769 | Exp- Domestic Violence Grant | 502000 | Annual Leave | - | 2,857 | - | (2,857) | n/a |
| PAT - Patrol | 02226 - Domestic Violence Grant | 22769 | Exp- Domestic Violence Grant | 502100 | Sick Leave | - | 91 | - | (91) | n/a |
| PAT - Patrol | 02226 - Domestic Violence Grant | 22769 | Exp- Domestic Violence Grant | 503100 | FICA | - | 1,071 | - | (1,071) | n/a |
| PAT - Patrol | 02226 - Domestic Violence Grant | 22769 | Exp- Domestic Violence Grant | 503150 | Retirement (PERA) | - | 2,848 | - | (2,848) | n/a |
| PAT - Patrol | 02226 - Domestic Violence Grant | 22769 | Exp- Domestic Violence Grant | 503200 | Employee Health Insurance | - | 3,434 | - | (3,434) | n/a |
| PAT - Patrol | 02226 - Domestic Violence Grant | 22769 | Exp- Domestic Violence Grant | 503250 | Retiree Health Care | - | 295 | - | (295) | n/a |
| PAT - Patrol | 02226 - Domestic Violence Grant | 22769 | Exp- Domestic Violence Grant | 503400 | City Share Dental Insurance | - | 146 | - | (146) | n/a |
| PAT - Patrol | 02226 - Domestic Violence Grant | 22769 | Exp- Domestic Violence Grant | 510300 | Professional Contracts | - | - | 1,917 | (1,917) | n/a |
| Total 02226 - Domestic Violence Grant | | | | | | (400,000) | 22,771 | 1,917 | (424,689) | 106.17% |
| PAT - Patrol | 02230 - Animal Spay/Neuter Program | 21230 | Rev Animal Spay/Nueter Program | 420100 | Animal Licenses | - | (75) | - | 75 | n/a |
| Total 02230 - Animal Spay/Neuter Program | | | | | | - | (75) | - | 75 | n/a |
| PAT - Patrol | 02231 - Animal Control Training/Educat | 21231 | Rev Animal Control Training/Ed | 420105 | Animal Permit Fees | (6,500) | - | - | (6,500) | 100.00% |
| PAT - Patrol | 02231 - Animal Control Training/Educat | 21231 | Rev Animal Control Training/Ed | 450100 | Penalties | (20,000) | (1,030) | - | (18,970) | 94.85% |
| PAT - Patrol | 02231 - Animal Control Training/Educat | 21231 | Rev Animal Control Training/Ed | 480020 | Interest on Investments | (371) | - | - | (371) | 100.00% |
| Total 02231 - Animal Control Training/Educat | | | | | | (26,871) | (1,030) | - | (28,901) | 107.29% |
| PAT - Patrol | 02231 - Animal Control Training/Educat | 22231 | Exp Animal Control Training/Ed | 530100 | Office Supplies | 2,000 | - | - | 2,000 | 100.00% |
| PAT - Patrol | 02231 - Animal Control Training/Educat | 22231 | Exp Animal Control Training/Ed | 530200 | Operating Supplies | 2,000 | - | - | 2,000 | 100.00% |
| PAT - Patrol | 02231 - Animal Control Training/Educat | 22231 | Exp Animal Control Training/Ed | 560200 | Out of State | 1,000 | - | - | 1,000 | 100.00% |
| PAT - Patrol | 02231 - Animal Control Training/Educat | 22231 | Exp Animal Control Training/Ed | 560500 | Out of State | 1,000 | - | - | 1,000 | 100.00% |
| PAT - Patrol | 02231 - Animal Control Training/Educat | 22231 | Exp Animal Control Training/Ed | 560550 | In State | 1,000 | - | - | 1,000 | 100.00% |
| PAT - Patrol | 02231 - Animal Control Training/Educat | 22231 | Exp Animal Control Training/Ed | 560700 | Registration | 2,000 | - | - | 2,000 | 100.00% |
| PAT - Patrol | 02231 - Animal Control Training/Educat | 22231 | Exp Animal Control Training/Ed | 561800 | Print/Publish | 1,000 | - | - | 1,000 | 100.00% |
| PAT - Patrol | 02231 - Animal Control Training/Educat | 22231 | Exp Animal Control Training/Ed | 570950 | Vehicles < 1.5 | 28,000 | - | - | 28,000 | 100.00% |
| PAT - Patrol | 02231 - Animal Control Training/Educat | 22231 | Exp Animal Control Training/Ed | 572400 | Inventory Exempt | 3,000 | - | - | 3,000 | 100.00% |
| Total 02231 - Animal Control Training/Educat | | | | | | 34,000 | (1,030) | - | 32,970 | 97.00% |
| Total PAT - Patrol | | | | | | 10,145,776 | 800,134 | 328,906 | 9,018,735 | 88.89% |
| GRAND TOTAL | | | | | | 20,906,705 | 1,219,941 | 1,727,326 | 17,959,438 | 85.90% |