



Agenda

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DATE 7-20-12 TIME 10:04am

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CHILDREN AND YOUTH COMMISSION MEETING

**Tuesday, July 24, 2012
City Councilors' Conference Room
City Hall, 1st floor
200 Lincoln Avenue
6:00-8:00 p.m.**

1. Call to Order
2. Approval of Agenda
3. Approval of Minutes: May 22, 2012
4. New Business:
 - a. New Resolution introduced regarding Public Safety
5. Old Business:
 - a. Information for fall needs assessment
 - b. Update on the Schools data on substance abuse treatment
6. Comments from the Chair and Commissioners
7. Staff Report
 - a. FY 11-12 Balances Remaining
 - b. FY 12-13 Contract Preparation
7. Matters from the Floor
8. Adjournment

TO ACCOMMODATE THOSE WITH SENSITIVITIES, PLEASE REFRAIN FROM WEARING FRAGRANCE.

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**Index Summary of Minutes
Children and Youth Commission
July 24, 2012**

<u>INDEX</u>	<u>ACTION TAKEN</u>	<u>PAGE(S)</u>
Cover Sheet		1
Call to Order	Call to Order by Chair, Sue Ann Hermann at 5:10 pm. Meeting held in the City Councilors' Conference Room.	2
Roll Call	A quorum was declared by roll call.	2
Approval of Agenda	Mr. Bustamante moved to approve the agenda as presented, second by Mr. Multari, motion carried by unanimous voice vote.	2
Approval of Minutes	<i>Mr. Multari moved to approve the minutes of May 22, 2012 as presented, second by Ms. Lefrak, motion carried by unanimous voice vote.</i>	2
New Business 1. New Resolution introduced regarding Public Safety.	Informational, no formal action taken.	2-3
Old Business 1. Information for Fall Needs Assessment 2. Update on the Schools data on substance abuse treatment	Informational August, September and October meeting invitees were identified, staff to follow up with invites.	3-4
Matters from the Chair and Commission	Next Meeting: August 28, 2012	4
Staff Report 1. FY 11-12 Balance Remaining 2. FY 12 – 13 Contract Preparation	Informational	4-5
Matters from the Floor	None	5
Adjourn and Signature Page	Chair called for adjournment at 7:30 pm	5

MINUTES

CHILDREN & YOUTH COMMISSION MEETING

July 24, 2012 -- 6:00 pm – 7:30 pm

CITY COUNCILOR'S CONFERENCE ROOM

A. ROLL CALL

Present:

Sue Anne Hermann

Michael Multari

Thomas Bustamante

Joanne Lefrak

Ernestine Gallegos de Hagman

Absent:

Dolores Fidel

Suzanne Gebhart, MD

Others Present:

Terrie Rodriguez, Director, Youth & Family Services Department

Fran Lucero, Stenographer

A quorum was declared by roll call.

B. APPROVAL OF AGENDA

Mr. Bustamante moved to approve the agenda as presented, second by Mr. Multari, motion carried by unanimous voice vote.

C. APPROVAL OF MINUTES: May 22, 2012

Mr. Multari moved to approve the minutes of May 22, 2012, second by Ms. Lefrak, motion carried by unanimous voice vote.

D. NEW BUSINESS

1. New Resolution introduced regarding Public Safety

Ms. Rodriguez provided background information on the resolution related to property crimes and wanted youth services to be included. The 2nd draft of the Needs Assessment was presented, Ms. Rodriguez works together with Tita Gervers and Shelly Manlove on this project. There is a strong investment in getting youth participation in the programs.

LEAD – Law Enforcement Assisted Diversion Program – Speakers from Seattle came to Santa Fe and met with municipal and county government providing real life experiences and information on services that they provide. There are 7

different foundations that came together to make this program become a reality. It took about 2 years for it to come to fruition and their pilot program will continue until 2014. There were about 65 people in attendance. One of the most compelling speakers was a female law enforcement officer who addressed substance abuse. Drug Policy Alliance worked very hard to bring the LEAD program to Santa Fe and would work with us to be the second pilot. This is an all adult program, not for youth. Page 4 - line 9 does say that youth organizations will be invited to participate.

Ms. Rodriguez and Krishna Picard from the City Attorney's office are assigned to work with the LEAD program.

Next steps will be receipt of a report from the presentation to share with those who could not attend the meeting to discuss interest to proceed with a task force.

The request is to have participation from the Children & Youth Commission members in the "LEAD" task force. The Chair asked Ms. Rodriguez to keep them informed on the progress of this endeavor.

E. OLD BUSINESS

1. Information for Fall Needs Assessment

Staff was asked to invite the Superintendent to our next meeting.

Grant Makers – what are they doing; this will be a big move for us. Dolores Roybal from NM Grant Makers will be invited to our next meeting. It was recommended that Ms. Rodriguez be assured that they have the information on the programs they are supporting. The standard question to ask is if they have data for those they support. In some of their presentations information is more general with the attendees.

SFPS are looking at receiving another 21st Century Grant and we would want to hear from them. Joel Boyd is the new Superintendent of Schools. Ms. Rodriguez said that they checked with SFPS on the cost of the after school program. Information on the 21st Century Grant money would be for all public schools in Santa Fe. It was noted that there are some After School programs that are run by the parents & teachers association.

Areas that we identified last time were; after school care, health, substance abuse, and art.

Next Steps: We should identify the people that we would like to invite to the Needs Assessment in September. Bryan Burns from the Community Foundation would be another good resource to invite for the next meeting. Mr. Bustamante will extend the invitation to Mr. Burns.

The Chair said that we should start with the After School representatives to discuss their needs. It is also a good time to check with the Boys & Girls Club.

The Commission members were encouraged to provide names to Ms. Rodriguez for invitees in August, Sept and/or October. The Chair recommended YMCA, After School

Programs and Boys & Girls Club for the September meeting. Concerns and/or questions to ask the After School Program representatives is where they are with their source of funding and are we using staff adequately, are we meeting the needs in the school, can we meet the demand, what about the parents who can't afford services. We should at this time find out if they received the 21st Century grant.

October: Juvenile Justice, Youth Works, Councilor Dimas and Youth and Family Services.

2. Update on the Schools data on substance abuse treatment
(Covered under the discussion of the proposed resolution.)

F. MATTERS FROM THE CHAIR AND COMMISSION

- Next Meeting: August 28, 2012
- It was noted that Mr. Bustamante and Ms. Gallegos de Hagman would meet with the Board Chair for the Boys and Girls Club.

G. STAFF REPORT

1. FY-11-12 Balances Remaining
Note on #16, Randall Davey Audubon was at \$7,545.37 and their balance now is \$263.00.
#20 SFPS Salazar Afterschool - \$706.21
#21 SFPS – Sweeney Early Intervention – balance - \$6,011.37 and they wanted to know if they could spend on supplies and this is not an allowable expense. Their expenses were related to personnel payments. Their books are closed and if we wanted to allow Sweeney to spend on supplies it would be the City's decision. The city does not have authority to approve this request.
#28 – Youth Shelter Family Services – Bal. \$1.64
2. FY 12-13 Contract Preparation
Contract process was successful. Legal and Finance were exceptional in processing the contracts in a timely manner. Contractors were invited to the Teen Center to sign their contracts and this process was successful. Contracts over \$50,000 had to be taken to the City Council. Next year the standard contract will be provided to the City Council with the memo and recommendations in order to streamline the approval of the funds. Administratively, there is a lag on the processing within the city process. The City verifies the insurance coverage and other pertinent requirements to support the contract.

Additional Updates: Programs are to inform the city of any staff changes. Letters with the changes in staffing were sent to the City.

Santa Fe Children's Museum: Anna Marie Tutera Manriquez, Executive Director and Jeff Dailey, Deputy Director are no longer with the Museum. They are relocating to be with family in other states. Candace Tangerra Mafelic is the interim Executive Director for 6 months.

New Mexico Suicide Intervention Program (MSIP) – Cynthia Gonzales is stepping down as Director.


H. Matters from the Floor
None

I. Adjournment

There being no further business to come before the Children & Youth Commission, the meeting was adjourned at: 7:30 pm

Signature Page:

Sue Anne Hermann, Chair



Fran Lucero, Stenographer