



# Agenda

CITY CLERK'S OFFICE

DATE 5/31/12 TIME 9:00 AM  
SERVED BY Centa Medina  
RECEIVED BY [Signature]

**PUBLIC WORKS/CIP & LAND USE  
COMMITTEE MEETING  
CITY COUNCIL CHAMBERS  
MONDAY, MAY 07, 2012  
4:45 P.M.**

1. CALL TO ORDER
2. ROLL CALL
3. APPROVAL OF AGENDA
4. APPROVAL OF CONSENT AGENDA
5. APPROVAL OF MINUTES FROM APRIL 23, 2012 PUBLIC WORKS COMMITTEE MEETING

**INFORMATIONAL AGENDA (30 minutes)**

6. ROADWAY AND TRAILS ENGINEERING DIVISION STAFF INTRODUCTION  
(ERIC MARTINEZ)
7. PARKS DIVISION PRESENTATION (FABIAN CHAVEZ)

**CONSENT AGENDA (5 minutes)**

8. REQUEST FOR APPROVAL OF A RESOLUTION AMENDING RESOLUTION NO. 2008-111 SO THAT BEGINNING THIS YEAR AND EVERY YEAR THEREAFTER, THE DATE OF THE ANNUAL RIVER FESTIVAL AND FISHING DERBY MAY BE CHANGED FROM THE FIRST SATURDAY IN JUNE TO ANOTHER DATE TO BE DETERMINED BY ANTICIPATED WATERSHED YIELD OR FOR OTHER CLIMATIC OR HYDROLOGIC REASONS  
(COUNCILOR TRUJILLO) (BRIAN DRYPOLCHER)

**Committee Review:**

Finance Committee (Approved)  
Council (Scheduled)

04/30/12  
05/09/12

14. MATTERS FROM STAFF (5 minutes)
15. MATTERS FROM THE COMMITTEE (5 minutes)
16. MATTERS FROM THE CHAIR (5 minutes)
17. MEETING: **TUESDAY, MAY 29, 2012**
18. ADJOURN

Persons with disabilities in need of accommodations, contact the City Clerk's office at 955-6520 five (5) working days prior to meeting date

**SUMMARY INDEX FOR  
PUBLIC WORKS/CIP & LAND USE COMMITTEE  
May 7, 2012**

<b>ITEM</b>	<b>ACTION</b>	<b>PAGE</b>
1. Call to Order	Convened at 4:45 p.m.	1
2. Roll Call	Quorum Present	1
3. Approval of Agenda	Approved as presented	1
4. Approval of Consent Agenda	Approved as amended	2
5. Approval of Minutes April 23, 2012	Approved as presented	2
Information Agenda		
6. Roadway & Trails Engineering Division	Information presented	2
7. Parks Division Presentation	Information presented	2-5
CONSENT AGENDA LISTING	Listed	5
14. Matters from Staff	None	6
15. Matters from the Committee	Discussion	6
16. Matters from the Chair	Discussion	6
17. Next Meeting	Set for May 29, 2012	6
18. Adjournment	Adjourned at 5:46 p.m.	6

**MINUTES OF THE**  
**CITY OF SANTA FÉ**  
**PUBLIC WORKS/CIP & LAND USE COMMITTEE**

**MONDAY, MAY 7, 2012**

**1. CALL TO ORDER**

A regular meeting of the Public Works/CIP & Land Use Committee was called to order on the above date by Chair Rebecca Wurzbarger at approximately 4:45 p.m. in City Council Chambers, City Hall, 200 Lincoln, Santa Fé, New Mexico.

**2. ROLL CALL**

Roll Call indicated the presence of a quorum as follows:

**MEMBERS PRESENT:**

Councilor Rebecca Wurzbarger, Chair  
Councilor Christopher Calvert  
Councilor Peter Ives  
Councilor Christopher Rivera  
Councilor Ronald S. Trujillo

**MEMBERS ABSENT:**

**STAFF PRESENT:**

Mr. Isaac Pino, Public Works Director

**NOTE: All items in the Committee packet for all agenda items were incorporated herewith by reference. The original Committee packet is on file in the Public Works Department.**

**3. APPROVAL OF AGENDA**

Councilor Calvert moved to approve the agenda as presented. Councilor Trujillo seconded the motion and it passed by unanimous voice vote.

**4. APPROVAL OF CONSENT AGENDA**

**Councilor Calvert moved to approve the Consent Agenda. Councilor Ives seconded the motion and it passed by unanimous voice vote.**

## **5. APPROVAL OF MINUTES FROM APRIL 23, 2012 PUBLIC WORKS COMMITTEE MEETING**

**Councilor Calvert moved to approve the minutes from April 23, 2012 as presented. Councilor Trujillo seconded the motion and it passed by unanimous voice vote.**

## **INFORMATIONAL AGENDA**

### **6. ROADWAY AND TRAILS ENGINEERING DIVISION INTRODUCTION**

Mr. Eric Martínez introduced the staff in his division to the Committee and described their responsibilities.

Chair Wurzburger said his Division was critically important for one of the City's objectives - how to use the bond money for local construction. She asked what policies they needed Council to look at to make things more affordable.

Councilor Trujillo thanked them for all they did. It was what they really needed done. It was wonderful to see the projects done because he knew they were done right.

Councilor Ives added his thanks.

### **7. PARKS DIVISION PRESENTATION**

Mr. Fabian Chávez thanked the Committee for asking the Parks Division to make this presentation. He had some key people here whom he introduced and had over 100 people in the Division, most of whom were out in the field. He noted that Ms. Betty Booth, Chair of the Parks and Open Spaces Advisory Commission was present as well as Superintendent Chris Ortiz and Bob Wood, IPM Coordinator. Mr. Wood helped with the graphics of the report.

Mr. Chávez handed out their report and reviewed it with the Committee.

Page 3 had their mission statement and one of their primary goals when he was offered the job as Parks Director. Page 4 reviewed the budget of \$5.5 million and the \$30 million parks bond from 2008. This year they also managed \$1 million from CIP that provided all of their supplies.

The Division oversaw 554 acres of developed park plus a lot more undeveloped and over 100 miles of

trails. This division did a remarkable amount of things for a city this size.

Chair Wurzburger asked what percentage of the budget was in professional service contracts.

Mr. Chávez said it was about 165,000 and took care of porta potties, fireworks, prairie dogs, arborists, etc.

Chair Wurzburger asked how much of the \$30 million in bonds remained not contracted for.

Mr. Chávez said it was all allocated but not all contracted yet. He didn't have the exact amount but agreed to provide it to her

Page 5 listed the long range documents that guided the Division. There was lots of coordination involved including with individuals, groups, etc.

Page 6 listed the special projects of the Division.

Page 7 listed the parks projects in substantial completion and then the parks in progress (bonds projects).

Page 8 listed the major accomplishments for FY 2011/12.

Page 9 showed the effective practices and challenges.

Page 10 showed the workforce development (training).

He shared how they made most efficient use of resources like sharing a welding truck among divisions. He described how they maintained prompt responses.

Councilor Trujillo asked what they were paying to relocate a prairie dog.

Mr. Chávez said it was \$89 last year for each one. He explained that they had to have a biologist in the field and with the new site they had to do a cultural survey.

Councilor Trujillo said not using any herbicides was more expensive for the city and there were some that were probably safe.

Mr. Chávez said no chemical, even if organic, was completely safe and our IPM policy didn't allow much. They tried some pilot programs on Siringo and Camino Carlos Rey and were tracking the cost difference with mechanical means vs. chemically.

They did trap gophers and used carbon monoxide in the burrows. They were removed from all playing fields they keep trying to move back in.

Councilor Calvert thought re-establishing a barrier in some locations would help.

Mr. Chávez said they did put the weed barriers down correctly but found that dust filled in the crusher fines and served as a flower pot for the weeds falling on top of them and germinating there.

He read page 11 which summarized their work.

Chair Wurzburger thanked him for the report. She asked if they needed to do something around a strategic initiative.

Mr. Chávez said they had complete support from the Public Works Director and City Manager. He said promotions and changes of title should be tied to what the staff knew and had skills for.

He clarified that their budget was flat and they didn't have training funds in it but used Quality of Life money for it. He also called manufacturers to come and train the staff without cost. They have been great to do it.

Chair Wurzburger commended him in looking at a career path for staff and good results in a succession plan.

Mr. Chávez noted when he started at Parks, people were leaving for other divisions so he first stopped the bleeding and in the last 4 years people had not left for other divisions.

Councilor Calvert thanked Mr. Chávez for all his work and his blueprint for his successor.

Councilor Ives echoed those remarks. He asked about the Sun Mountain Trail Head.

Mr. Chávez said it was a great group in meeting with those people. It wasn't identified in the parks bond but they were working with the neighbors. They got materials ordered and laid out the fence line yesterday so it would all be done in the next 3 weeks.

Councilor Ives noted on page 5 he mentioned working with SFPS. That was Councilor Ives' interest too. He asked who among his staff worked on those initiatives where he could find out more.

Mr. Chávez said he and Robert Wood worked with the Superintendent to solve problems with fields and irrigation. Art Chávez worked with them. In most cases, the schools would buy the supplies. It was hard to schedule the fields when they were not being used. They also included students in environmental studies to apply for work with their division.

Councilor Ives asked if any single person coordinated the interaction with the schools.

Mr. Chávez said it was Chris Ortíz.

Councilor Rivera said he too was sad to hear Mr. Chávez was leaving and was impressed with his skills. He thanked Mr. Chávez for his service to the city and bringing in good people to work with the city.

He asked about a pump track in Tierra Contenta similar to the one at Alto Park.

Mr. Chávez said Henry Lamon designed the first one and he had a group of volunteers working on the second. He was in town and agreed to train students from Santa Fé Prep to do it. Jim Liam from Zona del Sol asked what was needed so he ran down the list of things needed. Parks provided the manpower for the things the kids couldn't do. It could be built in one week for \$2500 to \$3500. So that was in the works. Mr. Liam has found a location for it and was working with volunteers and they would move forward with it. It could probably be completed with donations and not tap CIP funds.

Councilor Calvert asked if there was a benefactor at Alto.

Mr. Chávez agreed. A local bike shop wrote a check for it.

Councilor Rivera asked about getting the park fee structure in place before next summer.

Mr. Chávez said the old ordinance was cumbersome and confusing so under Ike Pino staff met with league people and worked on it. This past Tuesday they met with Tom Agar and Martin Luján and dealt with the problems with the old ordinance. They hashed it out in a two-hour meeting. So we got it all hammered out and would bring a resolution soon.

Councilor Trujillo hoped he would have all the detail on the ordinance in 2006 that was not implemented. He wanted it answered. The law was on the books and yet it wasn't implemented. He too was sorry to see Mr. Chávez leave. Under his leadership he had gotten the whole parks division growing.

Chair Wurzburger asked Mr. Chávez to put names on the organization chart of the FT people. Mr. Chávez agreed.

Councilor Trujillo asked if the ordinance requiring all leagues to show their books had been followed. Mr. Pino agreed to follow up and report.

## **CONSENT AGENDA LISTING**

- 8. REQUEST FOR APPROVAL OF A RESOLUTION AMENDING RESOLUTION NO. 2008-111 SO THAT BEGINNING THIS YEAR AND EVERY YEAR THEREAFTER, THE DATE OF THE ANNUAL RIVER FEST AND FISHING DERBY MAY BE CHANGED FROM THE FIRST SATURDAY IN JUNE TO ANOTHER DATE TO BE DETERMINED BY ANTICIPATED WATERSHED YIELD OR FOR OTHER CLIMATIC OR HYDROLOGIC REASONS (COUNCILOR TRUJILLO) (BRIAN DRYPOLCHER)**

**Committee Review:**

Finance Committee (Approved)

04/30/12

Council (Scheduled)

05/09/12

**14. MATTERS FROM STAFF**

There were no matters from Staff.

**15. MATTERS FROM THE COMMITTEE**

There were no matters from the Committee.

**16. MATTERS FROM THE CHAIR**

Chair Wurzburger asked that the CIP bond and Parks bond be on the next agenda.

**17. NEXT MEETING: MONDAY, MAY 29, 2012**

Ms. Booth said she would invite members of Public Works by email to their next meeting.

**18. ADJOURNMENT**

The meeting was adjourned at 5:46 p.m.

Approved by:

---

Rebecca Wurzburger, Chair

Submitted by:

  
\_\_\_\_\_  
Carl Boaz, Stenographer