



# Agenda

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## Telecommunications Advisory Committee

Thursday, February 16, 2012

10:00 a.m.

City Councilors' Conference Room • City Hall  
200 Lincoln Avenue • Santa Fe • New Mexico

- A. CALL TO ORDER AND ROLL CALL
- B. APPROVAL OF MINUTES – December 15, 2011
- C. REPORTS
  - CIP project update
  - Reading list
  - Public hearing
  - Preliminary report
- D. UNFINISHED BUSINESS
  - None
- E. NEW BUSINESS
  - SFRTC Amendment 1 review
- F. ADJOURNMENT

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Minutes of the  
Telecommunications Advisory Committee  
February 16<sup>th</sup> 2012

A. Call to Order & Roll Call

A Regular Meeting of the Telecommunications Advisory Committee is called to order by Rick Carlisle, Chair, at 10:00 a.m. in the Councilors' Conference Room on the first floor of the City Hall, 200 Lincoln Avenue, Santa Fe, New Mexico. Roll call indicates the presence of a quorum as follows:

Members Present

Rick Carlisle  
Gar Clarke  
Dustin Gentry

Staff Present

Sean Moody  
Jessica Sandoval  
Juan Torres

Public

Bob Sarr  
Richard Lowenberg

Late Arrivals (after roll call)

Dr. Stephen Easley      Nick Schiavo

B. Approval of Minutes

- Chair Carlisle moves to approve December 15<sup>th</sup> Regular Meeting draft minutes (Exhibit 1); Mr. Gentry seconds; committee approves by consent without objections.

[Dr. Easley arrives]

C. Reports

- **CIP project update.** Mr. Moody reports his findings to date. WPI study @ \$5K is underway to investigate existing conditions, supply and demand. Final report due in 2 months. Mr. Moody is concurrently developing project scope, contract etc. Scope may include last-mile infrastructure to the Railyard, St. Michael's corridor and the airport, and a middle-mile link to backhaul providers from Century Link central office. Contract may be design-build-operate open access fiber to the premises stipulating wholesale and/or retail rates.

Dr. Easley questions the viability of the airport. Mr. Moody prefers to analyze each of the three locations before making final recommendations to this committee and City Council.

Mr. Lowenberg notes that Century Link does not offer wholesale use of its fiber, and is deploying fiber-to-the-node which may undermine local providers.

Mr. Clarke inquires about the survey methodology, recommending a GIS-based approach which would record residential or business current & projected usage, pricing, user's demand elasticity, gap in availability etc. along the proposed fiber corridor. Mr. Moody suspects that due to the rarity of usage of over-20 mbps service, that approach would be inefficient at identifying such users, and would presuppose the routing of the fiber corridor. Instead the survey will likely interview target users already identified, in turn soliciting from them the names of additional target users.



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Mr. Clarke recommends coordinating existing and future infrastructure and integrating data into a GIS mapping for use by this project as well as the master plan. Suggests CIP funding be partially rededicated toward master planning via City Council action.

Mr. Lowenberg suggests including hotels among targeted survey subjects.

Mr. Clarke inquires about how the project fits into 1999 General Plan goals. Mr. Moody intends to discuss relative impacts to the General Plan, Sustainable Santa Fe Plan, and Economic Development Plan among others. Mr. Clarke also recommends the project be reviewed in the context of a dig-once approach, infrastructure easements etc.

- **Reading List.** Mr. Moody presents a City-maintained dedicated web page for use by the committee. Members may transmit material to Mr. Moody who will forward to Public Information staff for inclusion.
- **Public Hearing.** Mr. Moody will schedule a public hearing on a weekday evening in late April, after the preliminary report to City Council.
- **Preliminary Report update.** CIP project findings will be integrated, particularly analyzing the economic impacts of broadband. Community goals will also be addressed as expressed in the General Plan 1999, Sustainable Santa Fe, Economic Development Plan for Implementation, Five-Year Housing Plan, Metropolitan Transportation Plan and the County Growth Management Plan. Mr. Moody will transmit a draft to the committee via email next week for comment and mark-up. Per Open Meetings Act on-line discussions are OK but no committee action may be taken outside of open meetings. Next committee meeting is March 15<sup>th</sup>; packet to City Council is due March 19<sup>th</sup>; presentation to City Council is March 28<sup>th</sup>.

D. Unfinished Business

- None

E. New Business

• **SFRTC Amendment 1**

Mr. Torres introduces Amendment 1 to the Memorandum of Agreement formalizing the establishment of the Santa Fe Regional Telecommunications Coalition. Amendment 1 would add to the Coalition's membership the Institute of American Indian Arts and Santa Fe Indian School. Additional members are anticipated in the original Memorandum. Mr. Torres seeks this committee's review prior to City Council consideration.

Mr. Clarke inquires into SFRTC's relationship with Lambda Rail. Mr. Torres explains that SFRTC is a member of Lambda Rail, which will extend to Santa Fe Studios, and that Lambda Rail continues to be a non-profit in spite of its recent commercial acquisition. Mr. Clarke inquires into Lambda Rail's core educational purview, and whether its availability for economic development has changed or might. Mr. Torres is unaware of changes in policy.



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Mr. Clarke inquires about leadership and cooperation among the current membership. Mr. Torres reports that leadership rotates among the members, and that a cooperative spirit prevails.

Mr. Torres notes that IAIA has received federal funding for a new media facility which necessitates access to the high speed internet necessary to all, thus current and new members have incentive to support one another in their individual endeavors.

Dr. Easley moves to recommend approval of Amendment 1; Mr. Gentry seconds; committee approves by consent without objection.

F. Adjournment

- Chair Carlisle adjourns the meeting at 11:31 a.m.

G. Attachments

- 1 Draft minutes December 15<sup>th</sup> 2011
- 2 City webpage reading list
- 3 Memorandum of Agreement formalizing the establishment of the Santa Fe Regional Telecommunications Coalition
- 4 Amendment 1 to the Memorandum of Agreement DRAFT
- 5 Agenda 2-16-12

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Richard Carlisle, Chair