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**CITY OF SANTA FE, NEW MEXICO**

**RESOLUTION NO. 2012-27**

**INTRODUCED BY:**

Councilor Calvert  
Councilor Romero  
Councilor Wurzbarger

**A RESOLUTION**

**AMENDING RULE IV(A) OF THE *CITY OF SANTA FE GOVERNING BODY*  
*PROCEDURAL RULES RELATING TO THE PLACEMENT OF A PROPOSED ITEM*  
*ON A COUNCIL AGENDA THAT HAS GONE THROUGH THE COMMITTEE*  
*REVIEW PROCESS AND HAS NOT BEEN RECOMMENDED FOR APPROVAL BY*  
*ANY COUNCIL COMMITTEE.***

**WHEREAS**, Section 3-12-3, NMSA, 1978, provides that the Governing Body shall determine rules of its own proceedings; and

**WHEREAS**, the Governing Body must have rules to promote the orderly and businesslike consideration of the questions which come before it for determination; and

**WHEREAS**, rules determine the priority and manner of consideration of questions and provide an orderly and methodical plan so that business may receive proper consideration; and

**WHEREAS**, Rule IV(A) designates the items that shall be placed on the Council agenda by the City Manager; and

**WHEREAS**, occasionally a proposed ordinance that has not been recommended for

1 approval by any Council committee is placed on the Council agenda; and

2           **WHEREAS**, in the interest of municipal legislative economy, any proposed ordinance  
3 that has not been recommended for approved by any Council committee should not be placed on  
4 a Council agenda.

5           **NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNING BODY OF THE**  
6 **CITY OF SANTA FE** that Rule IV(A) of the *Governing Body Procedural Rules* is amended to  
7 read:

8           “A.    Agenda preparation: The City Manager or his or her designee, through the City  
9 Clerk, shall prepare an agenda for all council meetings.

10           (1)    The agenda shall include items that require council action, presentations  
11                   and informational items. On action items, the City Manager shall provide  
12                   all facts necessary for proper study and decision-making by the Governing  
13                   Body. When appropriate, the City Manager, working with staff, shall give  
14                   his or her recommendation for action on issues under consideration.  
15                   Additionally, the City Manager may place on an agenda any matter so  
16                   requested by a majority vote of all members of the Board of County  
17                   Commissioners of Santa Fe County or a majority vote of all members of  
18                   any city committee.

19           (2)    The agenda shall not include any item that has gone through the committee  
20                   review process and has not been recommended for approval by any Council  
21                   committee.

22           (3)    In extraordinary circumstances, because of necessity and/or for emergency  
23                   purposes, an item may by-pass the committee review process and be placed  
24                   directly on the Council meeting agenda without being considered by any  
25                   committee. The staff person responsible for the item shall communicate the

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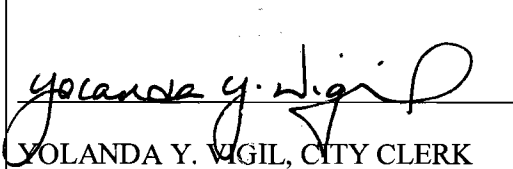
basis for such extraordinary circumstances to the committee chairpersons of  
the committee(s) the item would have gone through had the extraordinary  
circumstances not occurred.”

PASSED, APPROVED and ADOPTED this 29<sup>th</sup> day of February, 2012.



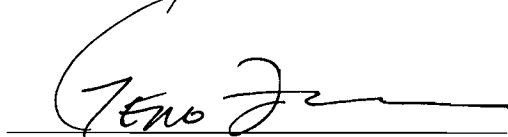
DAVID COSS, MAYOR

ATTEST:



YOLANDA Y. VIGIL, CITY CLERK

APPROVED AS TO FORM:



GENO ZAMORA, CITY ATTORNEY