



Agenda

FINANCE COMMITTEE MEETING
CITY COUNCIL CHAMBERS
FEBRUARY 20, 2012 – 5:00 P.M.

1. CALL TO ORDER
2. ROLL CALL
3. APPROVAL OF AGENDA
4. APPROVAL OF CONSENT AGENDA
5. APPROVAL OF MINUTES:

Regular Finance Committee Meeting – January 30, 2012

CONSENT AGENDA

6. Request for Approval of Procurement under State Price Agreements – Four (4) ADA Transportation Vehicles for Senior Division; Don Chalmers Ford. (Robert Rodarte)
7. Request for Approval of Procurement under State Price Agreement – Food Products and Services for various City of Santa Fe Departments; Shamrock Foods, Inc. (Robert Rodarte)
8. Request for Approval of Amendment No. 2 to Professional Services Agreement – On Call Engineering Services; Wilson & Company Engineers and Architects. (Leroy Pacheco)
9. Request for Approval of Budget Adjustment Request for Remaining Funds for Santa Fe University of Art and Design. (John Griego)
10. Request for Approval of Memorandum of Agreement – Air Quality Monitoring at Santa Fe Municipal Airport; New Mexico Environment Department. (Jim Montman)
11. Request for Approval of Lease Agreement – Advertising Display Courtesy Phone Unit Located at Airport Terminal; National Communication System, Inc. (Jim Montman)
12. Request for Approval of Amendment No. 1 to Professional Services Agreement – Security Services for Santa Fe Municipal Airport; ASI of New Mexico, LLC. (Jim Montman)



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13. Request for Approval of Sub-Grant Agreements – 2011 Homeland Security & Emergency Management Performance Grants; New Mexico Department of Homeland Security & Emergency Management. (Sevastian Gurule)
14. Request for Approval of Professional Services Agreement – Gender Specific Program for Juveniles; YouthWorks, Inc. (Richard DeMella)
15. Request for Approval of Memorandum of Understanding – Day Reporting Program for Juveniles; Santa Fe County. (Richard DeMella)
16. Request for Approval of Grant Award and Grant Agreement – Library Materials, Equipment and Supplies for Library Division; State of New Mexico Department of Cultural Affairs, State Library Division. (Patricia Hodapp)
 - A. Request for Approval of Budget Increase – Grant Fund
17. Request for Approval of Buckman Direct Diversion Capital Budget Close-out and Mutual Release. (Brian Snyder)
18. Request for Approval of Exempt Procurement and Professional Services Agreement – Upgrades to Software and Fixed Route Modules for Paratransit System; RouteMatch Software, Inc. (Mike Kelly)
 - A. Request for Approval of Budget Increase – Grant Fund
19. Request for Approval of Amendment No. 1 to Memorandum of Agreement – Expanding Membership of Santa Fe Regional Telecommunications Coalition; Santa Fe Community College, County of Santa Fe, Santa Fe Indian School and Institute of American Indian Arts. (Juan Torres)
20. Request for Approval of A Resolution Supporting the Efforts of the Santa Fe Innovation Park and Santa Fe Community College to Establish a Microgrid Research, Development, Demonstration, and Deployment Laboratory in Santa Fe, New Mexico. (Councilor Calvert) (Juan Torres)

Committee Review:

City Business and Quality of Life (approved)
Council (scheduled)

02/14/12
02/29/12

Fiscal Impact – No



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21. Request for Approval of an Ordinance Amending Section 6-10.3 SFCC 1987 Relating to the Staff Designation for the Children and Youth Commission. (Councilor Trujillo) (Terrie Rodriguez)

Committee Review:

Finance Committee (postponed)	01/30/12
Children & Youth Commission (scheduled)	02/28/12
City Council (request to publish)	02/29/12
City Council (public hearing)	03/28/12

Fiscal Impact – No

22. Request for Approval of A Resolution Directing Staff to Prepare the Required Documents to Amend the Current Agreement between the City of Santa Fe and the Santa Fe Railyard Park Stewards for Continued Services to be Provided at the *Santa Fe Railyard Park and Plaza for an Additional \$100,000 per Year to be Paid Over a Three Year Term.* (Councilor Romero) (Bob Siqueiros)

Committee Review:

Public Works (approved)	01/23/12
Finance Committee (postponed)	01/30/12
City Council (scheduled)	02/29/12

Fiscal Impact – Yes

23. Request for Approval of an Ordinance Approving a Lease between the City of Santa Fe and Paseo Parkers LLC, for Approximately 4,965 Square Feet of City Owned Land, Located within the 700 Block of Paseo De Peralta, known as Lot 33, in Block 43 of the N.L. Kings Official Map, Filed for Record in Plat Book 1, Page 79, Records of Santa Fe County, NM, for a Parking Area and Landscaping. (Councilor Romero) (Edward Vigil)

Committee Review:

Public Works (approved)	02/06/12
City Council (request to publish) (approved)	02/08/12
City Council (public hearing)	02/29/12

Fiscal Impact – Yes



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24. Request for Approval of a Resolution Directing Staff to Investigate Developing an Overlay District as Part of Continuing Work on a Community Development Process for the St. Michael's Drive Area that will Result in a Vibrant Community-Centered Streetscape and Affiliated Enhancements for the Surrounding Area. (Councilors Romero, Wurzburger and Bushee) (Kate Noble)

Committee Review:

Public Works (approved)	02/06/12
Business & Quality of Life (approved)	02/14/12
City Council (public hearing)	02/29/12

Fiscal Impact – No

25. Request for Approval of a Resolution Directing Staff to Prepare Amendments to the City of Santa Fe Procurement Code Relating to the Establishment of a Sweat-Free Procurement Policy. (Councilors Trujillo, Wurzburger and Dominguez) (Robert Rodarte)

Committee Review:

Public Works (approved)	02/06/12
Business & Quality of Life (approved)	02/14/12
City Council (scheduled)	02/29/12

Fiscal Impact – No

26. Request for Approval of An Ordinance Adopting the 2012 Procurement Code Pursuant to Article IX, Section 9.02 of the Santa Fe Municipal Charter and Article 11-13 SFCC 1987. (Councilors Calvert and Romero) (Robert Rodarte)

Committee Review:

Council (request to publish)	02/29/12
Council (public hearing)	03/28/12

Fiscal Impact – No

27. Request for Approval of a Resolution Supporting the "Wyland Mayor's Challenge for Water Conservation". (Mayor Coss) (Dan Ransom)

Committee Review:

Public Utilities (approved)	02/01/12
Water Conservation (approved)	02/14/12
City Council (scheduled)	02/29/12



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Fiscal Impact – Yes

28. Request for Approval of An Ordinance Amending Rule 8 A. of Exhibit of a Chapter 22 SFCC 1987, Sanitary Sewer Rate, Fee and Penalty Schedule, to Change the Monthly Usage Fee for Residential, Multi-Family and Commercial Customers of the City's Sewer System that are not Connected to City Water Based on the Change to the Average Winter Consumption from 6,700 Gallons to 3,600 Gallons. (Councilor Calvert) (Bryan Romero)

Committee Review:

Public Utilities (approved)	02/01/12
City Council (request to publish)	02/29/12
City Council (public hearing)	03/28/12

Fiscal Impact – Yes

29. Request for Approval of A Resolution Directing Staff to Explore the Options for Implementing a *Change for Change* Program that would Include the Placement of Retired Parking Meters on City Property to Collect Donations for Non-Profit Entities. (Councilors Bushee, Dominguez and Wurzbarger) (PJ Griego)

Committee Review:

Mayor's Youth Advisory Board (scheduled)	02/16/12
Public Works (scheduled)	02/27/12
Council (scheduled)	02/29/12

Fiscal Impact – No

30. Request for Approval of A Resolution Amending Rule IV(A) of The *City of Santa Fe Governing Body Procedural Rules* Relating to the Placement of a Proposed Item on a Council Agenda that has gone through the Committee Review Process and has not been Recommended for Approval by any Council Committee. (Councilors Calvert, Romero and Wurzbarger) (Geno Zamora)

Committee Review:

Council (scheduled)	02/29/12
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Fiscal Impact – No

END OF CONSENT AGENDA



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FEBRUARY 20, 2012 – 5:00 P.M.

DISCUSSION

31. Consideration of Proposed Financing of St. Catherine's Industrial Indian School Campus and Status of Proposed Lease Agreement. (Dr. Melville Morgan and Geno Zamora)
32. Request for Approval of Consideration to Fill Vacant Positions. (Robert Romero)
33. OTHER FINANCIAL INFORMATION:
 - A. Update and Progress Report on Civic Center Operations. (Jim Bradbury)
 - B. Staff Presentation on Financial/Staffing Impacts of Proposed Property Tax/Bond Questions. (Robert Romero and Dr. Melville Morgan)
 - C. Status of the City of Santa Fe Investment Portfolio as of December 31, 2011. (Helene Hausman)
 - D. Update of Gross Receipts Tax Report Received in February 2012 (for December 2011 Activity) and Lodgers' Tax Report Received in February 2012 (for January 2012 Activity). (Dr. Melville Morgan)
34. MATTERS FROM THE COMMITTEE
35. ADJOURN

Persons with disabilities in need of accommodations, contact the City Clerk's office at 955-6520 five (5) working days prior to meeting date.