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**CITY OF SANTA FE, NEW MEXICO**

**RESOLUTION NO. 2008 - 1**

**INTRODUCED BY:**

*David Coss*

**A RESOLUTION**

**REPEALING RESOLUTION NO. 2007-1 RELATING TO THE OPEN MEETINGS ACT;  
ADOPTING THE STATE OF NEW MEXICO OPEN MEETINGS ACT BY REFERENCE;  
AND ADOPTING NOTICE REQUIREMENTS.**

**WHEREAS**, the City of Santa Fe desires to repeal Resolution No. 2007-1 relating to the Open Meetings Act; and

**WHEREAS**, the City of Santa Fe desires to adopt the New Mexico Open Meetings Act, Sections 10-15-1 through 10-15-4 NMSA 1978, for purposes of compliance with state law; and

**WHEREAS**, the City of Santa Fe desires to adopt notice requirements for the City of Santa Fe's governing body and its agencies, commissions, committees or other policy-making bodies; and

**WHEREAS**, the City of Santa Fe is hereby giving its annual notice to the public of its determination, pursuant to §10-15-1 (D) NMSA 1978 that seventy two hours notice prior to meetings and the meetings of its agencies, commissions, or other policy-making bodies is deemed by the City to be reasonable notice.

**NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNING BODY OF THE**

1 **CITY OF SANTA FE** that:

2       Section 1.       Resolution No. 2007-1 is hereby repealed.

3       Section 2.       The New Mexico Open Meetings Act, Sections 10-15-1 through 10-15-4  
4 NMSA 1978 is hereby adopted by reference and incorporated fully as if set out herein.

5       Section 3.       The notice requirements set forth below are hereby adopted.

6               A.       A minimum of 72 hours notice of all regular meetings of the governing  
7 body and its subordinate bodies shall be given in advance of such regular meetings. The date, time  
8 and place shall appear on an agenda and shall be made available to the public and news media. The  
9 agenda shall be filed, recorded and posted with the office of the city clerk.

10              B.       Regular meetings of the governing body shall be held on the second and  
11 last Wednesday of each month in two sessions: the afternoon session, which will begin promptly at  
12 5:00 p.m. for purposes of presentations, committee hearings, and approval of consent calendar items  
13 and the evening session, which will begin promptly at 7:00 p.m. for the purposes of hearing  
14 petitions from the floor, public hearings or matters of public importance. Regular meetings are  
15 normally scheduled to be held at the city council chambers of the municipal building of the city,  
16 located at Lincoln and Marcy streets, Santa Fe. In the event a study session is called, notice shall  
17 follow the same requirements of a special meeting as specified in Subparagraph C.

18              C.       A minimum of 72 hours notice of all special meetings of the governing  
19 body and its subordinate bodies shall be given in advance of such special meeting.

20              D.       Special meetings are normally held at the same place specified in  
21 Subparagraph B of this resolution. The date, time and place of the special meeting shall appear on  
22 the agenda made available to the public and news media, and the agenda shall be filed, recorded and  
23 posted with the office of the city clerk.

24              E.       The governing body of the city hereby requires that every quasi-judicial  
25 committee, board or commission, including but not limited to the planning commission, historic

1 design review board and board of adjustment, shall follow the same notice requirements as the  
2 governing body, and as provided in this resolution and the New Mexico Open Meetings Act.

3 F. The governing body of the city hereby requires that all other boards,  
4 commissions, committees or other policy-making bodies shall follow the same notice requirements  
5 as provided by the New Mexico Open Meetings Act.

6 G. The mayor or city council of the city may call, with, if possible, up to 24  
7 hours notice, a meeting of the governing body, or any board, commission, committee or other  
8 policy-making body of the municipality to consider any matter that needs emergency treatment  
9 because of a clear and present danger to the health, welfare or safety of the people of the city.  
10 When possible, 24 hour telephonic notice will be given to all media who normally cover city  
11 meetings before the emergency meeting commences.

12 PASSED, APPROVED and ADOPTED this 9<sup>th</sup> day of January, 2008.

13  
14 David Coss

15 DAVID COSS, MAYOR

16 ATTEST:

17  
18 Yolanda Y. Vigil  
19 YOLANDA Y. VIGIL, CITY CLERK

20  
21 APPROVED AS TO FORM:

22 Frank D. Katz  
23  
24 FRANK D. KATZ, CITY ATTORNEY

25 *mdh/ resolutions 2008/Open Meetings Act*