

1 **CITY OF SANTA FE, NEW MEXICO**

2 **RESOLUTION NO. 2012-3**

3 **INTRODUCED BY:**

4
5 Mayor Coss

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10 **A RESOLUTION**

11 **REPEALING THE CURRENT HUMAN SERVICES COMMITTEE MEMBERSHIP**
12 **CRITERIA AND CREATING NEW MEMBERSHIP CRITERIA FOR THE CITY OF SANTA**
13 **FE HUMAN SERVICES COMMITTEE.**

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15 **WHEREAS**, human services funding provides and maintains a "safety net" of services to
16 meet the essential health and human service needs of the residents of Santa Fe; and

17 **WHEREAS**, the City of Santa Fe desires to ensure that such essential services, which
18 include primary health care, access to basic material goods and services like food and shelter, mental
19 health counseling and related crisis services are available to our residents; and

20 **WHEREAS**, on an annual basis, the City accepts applications from human services providers
21 as part of the process of preparing the annual City budget; and

22 **WHEREAS**, the role of the Human Services Committee is to: assess and advocate for human
23 service needs, coordinate resources to maximize cost-effectiveness, evaluate local human services
24 programs, provide technical assistance to programs; and

25 **WHEREAS**, the Human Services Committee also reviews all applications submitted to the

1 City, hold hearings with proponents that have requested funding and support from City resources,
2 monitors compliance with City Contracts; and

3 **WHEREAS**, ultimately, the Human Services Committee makes funding recommendations to
4 the Governing Body.

5 **NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNING BODY OF THE**
6 **CITY OF SANTA FE** that the current criteria for the Human Services Committee is hereby repealed
7 and the following new criteria is established for the Human Services Committee:

8 Section 1. **NAME:** The advisory committee shall be called the Human Services
9 Committee (“Committee”).

10 Section 2. **PURPOSE:** The purpose of the Committee is to understand the community
11 needs and support services that meet the essential health and human services needs of the citizens of
12 Santa Fe.

13 Section 3. **DUTIES AND RESPONSIBILITIES:** The Committee shall:

- 14 (a) Oversee the Human Services Fund;
- 15 (b) Review applications and make recommendations to the Governing Body;
- 16 (c) Oversee contractors to ensure access to services for all persons including low income
17 persons;
- 18 (d) Keep current on health and human service needs of our community.

19 Section 4. **MEMBERSHIP:** The Committee shall consist of seven (7) members who
20 shall be residents of Santa Fe County. Members shall be appointed by the Mayor with the approval of
21 the City Council.

22 Section 5. **TERMS:** Beginning with the adoption of this resolution, four of the
23 members shall be appointed for two year terms and three shall be appointed for three year terms.
24 Subsequent terms shall be for two years to maintain staggering of terms. There is no limitation to
25 reappointment. The members shall serve at the pleasure of the Governing Body and may be removed

1 at any time with or without cause.

2 Section 6. VACANCIES: Vacancies shall be filled in the same manner as initial
3 appointments and shall be for the remainder of the term.

4 Section 7. MEETINGS: A quorum shall be at least four members. The Committee
5 shall also conduct all meetings in accordance with adopted City policies and procedures and shall use
6 *Robert's Rules of Order* in conducting its meetings. The Committee shall meet at least four times per
7 year and may include the hearings of respondents as one of the required meetings.

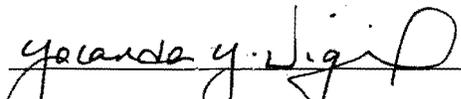
8 Section 8. STAFF. The Youth and Family Services Division shall serve as the
9 primary liaison to the Committee. Depending upon the issue, other city staff may also be required to
10 assist the Committee.

11 PASSED, APPROVED, and ADOPTED this 11th day of January, 2012.

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14 DAVID COSS, MAYOR

15 ATTEST:

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18 YOLANDA Y. VIGIL, CITY CLERK

19 APPROVED AS TO FORM:

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21 
22 GENO ZAMORA, CITY ATTORNEY

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25 *M/melissa/Resolutions 2012/2012-3 human services committee*