

AMENDED AGENDA
Add VI (D), (D1), (F1), (I)

CITY CLERK'S OFFICE

DATE 11-14-11 TIME 1:20 pm

SERVED BY Randall Kipperbrook

RECEIVED BY [Signature]

REGULAR MEETING

**SANTA FE SOLID WASTE MANAGEMENT AGENCY
JOINT POWERS BOARD**

NOVEMBER 17, 2011

12:00 P.M.

**LEGAL CONFERENCE ROOM
SANTA FE COUNTY COURTHOUSE
102 GRANT AVENUE
SANTA FE, NM**

- I. Call to Order**
- II. Roll Call**
- III. Approval of Agenda**
- IV. Approval of Minutes for Regular Meeting - September 15, 2011**
- V. Matters from the Public**
- VI. Matters from the Executive Director**
 - (A) Request for Approval to Purchase a L110G Volvo Wheel Loader from Golden Equipment Company of Albuquerque, NM, Under HGAC Contract No. EM06-11 for the Buckman Road Recycling and Transfer Station in the Amount of \$211,569.92. This is to Replace the L120D Volvo Wheel Loader (Unit 1432).
 - (1) Approval of Budget Increase from 5502.100700 (Equipment Replacement Reserve) to 52504.570500 (Equipment Capital Outlay) in the Amount of \$211,569.92
 - (B) Request for Approval to Purchase a L35B Pro Volvo Compact Wheel Loader from Golden Equipment Company of Albuquerque, NM, Under HGAC Contract No. EM06-11 for the Buckman Road Recycling and Transfer Station in the Amount of \$53,896.96. This is to Replace the L20B Volvo Compact Wheel Loader (Unit 1439).
 - (1) Approval of Budget Increase from 5502.100700 (Equipment Replacement Reserve) to 52504.570500 (Equipment Capital Outlay) in the Amount of \$53,896.96.
 - (C) Request for Approval of Amendment No. 3 to Professional Services Agreement with J. R. Miller & Associates, Inc. of Brea, CA, for the Plan, Design, Construction Management, and Development of an Operations Plan for a Permanent Household Hazardous Waste Collection Facility at the Buckman Road Recycling and Transfer Station in the Amount of \$8,560.00.
 - (1) Approval of Budget Increase from 5500.100700 (Cash) to 52504.572960 (WIP Design) in the Amount of \$8,560.00.
 - (D) Request for Approval of Change Order No. 1 to Bid No. 11/40/B with ESA Construction of Albuquerque, NM, for the Construction of a Household

Hazardous Waste Collection Facility at the Buckman Road Recycling and Transfer Station in the Amount of \$11,121.63.

- (1) Approval of Budget Increase from 5500.100700 (Cash) to be Apportioned Between 52504.570400 (Building and Structures) and 52504.570300 (Improvement to Land Other Than Building) in the Total Amount of \$11,121.63.
- (E) Request for Approval to Terminate the Joint Powers Agreement Between the Santa Fe Solid Waste Management Agency and the New Mexico Corrections Department for Litter Control and Minor Maintenance for the Caja del Rio Landfill and Buckman Road Recycling and Transfer Station.
- (F) Request for Approval of Temporary (Seasonal) Full-Time Workers for Litter Control and Minor Maintenance for the Caja del Rio Landfill and Buckman Road Recycling and Transfer Station.
 - (1) Approval of Budget Adjustment from 52501.510300 (Professional Services) to 52501.500750 (Temporary Full-Time) in the Amount of \$80,000.00.
- (G) Discussion with Possible Action to Amend the Membership of the Solid Waste Advisory Committee.
- (H) Discussion with Possible Action to Approach the City of Santa Fe and Santa Fe County to Develop and Implement Flow Control Ordinances for Solid Waste Generated in Santa Fe County.
- (I) Request for Approval of 2012 Meeting Calendar.

VII. Matters from the Board

VIII. Next Meeting Date

IX. Adjournment

Anyone needing further information or requiring special needs for the disabled should contact Jodie Gonzales at (505) 424-1850, extension 120.

AGENDA

CITY CLERK'S OFFICE

DATE 11/9/11 TIME 5:06pm
BY Randall Kippenbrock

REGULAR MEETING

**SANTA FE SOLID WASTE MANAGEMENT AGENCY
JOINT POWERS BOARD**

NOVEMBER 17, 2011
12:00 P.M.
LEGAL CONFERENCE ROOM
SANTA FE COUNTY COURTHOUSE
102 GRANT AVENUE
SANTA FE, NM

- I. Call to Order**
- II. Roll Call**
- III. Approval of Agenda**
- IV. Approval of Minutes for Regular Meeting - September 15, 2011**
- V. Matters from the Public**
- VI. Matters from the Executive Director**
 - (A) Request for Approval to Purchase a L110G Volvo Wheel Loader from Golden Equipment Company of Albuquerque, NM, Under HGAC Contract No. EM06-11 for the Buckman Road Recycling and Transfer Station in the Amount of \$211,569.92. This is to Replace the L120D Volvo Wheel Loader (Unit 1432).
 - (1) Approval of Budget Increase from 5502.100700 (Equipment Replacement Reserve) to 52504.570500 (Equipment Capital Outlay) in the Amount of \$211,569.92
 - (B) Request for Approval to Purchase a L35B Pro Volvo Compact Wheel Loader from Golden Equipment Company of Albuquerque, NM, Under HGAC Contract No. EM06-11 for the Buckman Road Recycling and Transfer Station in the Amount of \$53,896.96. This is to Replace the L20B Volvo Compact Wheel Loader (Unit 1439).
 - (1) Approval of Budget Increase from 5502.100700 (Equipment Replacement Reserve) to 52504.570500 (Equipment Capital Outlay) in the Amount of \$53,896.96.
 - (C) Request for Approval of Amendment No. 3 to Professional Services Agreement with J. R. Miller & Associates, Inc. of Brea, CA, for the Plan, Design, Construction Management, and Development of an Operations Plan for a Permanent Household Hazardous Waste Collection Facility at the Buckman Road Recycling and Transfer Station in the Amount of \$8,560.00.
 - (1) Approval of Budget Increase from 5500.100700 (Cash) to 52504.572960 (WIP Design) in the Amount of \$8,560.00.
 - (D) Request for Approval of Change Order No. 1 to Bid No. 11/40/B with ESA Construction of Albuquerque, NM, for the Construction of a Household

Hazardous Collection Facility at the Buckman Road Recycling and Transfer Station in the Amount of \$11,121.63.

- (1) Approval of Budget Increase from 5500.100700 (Cash) to 52504.570400 (Building and Structures) in the Amount of \$11,121.63.
- (E) Request for Approval to Terminate the Joint Powers Agreement Between the Santa Fe Solid Waste Management Agency and the New Mexico Corrections Department for Litter Control and Minor Maintenance for the Caja del Rio Landfill and Buckman Road Recycling and Transfer Station.
- (F) Request for Approval of Temporary (Seasonal) Full-Time Workers for Litter Control and Minor Maintenance for the Caja del Rio Landfill and Buckman Road Recycling and Transfer Station.
 - (1) Approval of Budget Adjustment from 52501.510300 (Professional Services) to 52501.750 (Temporary Full-Time) in the Amount of \$80,000.00.
- (G) Discussion with Possible Action to Amend the Membership of the Solid Waste Advisory Committee.
- (H) Discussion with Possible Action to Approach the City of Santa Fe and Santa Fe County to Develop and Implement Flow Control Ordinances for Solid Waste Generated in Santa Fe County.

VII. Matters from the Board

VIII. Next Meeting Date

IX. Adjournment

Anyone needing further information or requiring special needs for the disabled should contact Jodie Gonzales at (505) 424-1850, extension 120.

SUMMARY INDEX
CITY AND COUNTY OF SANTA FE
SOLID WASTE MANAGEMENT AGENCY
REGULAR BOARD MEETING
November 17, 2011

<u>ITEM</u>	<u>ACTION</u>	<u>PAGE</u>
CALL TO ORDER & ROLL CALL	Quorum	1
APPROVAL OF THE AGENDA	Approved	1
APPROVAL OF THE MINUTES – AUGUST 11, 2011	Approved	2
MATTERS FROM THE PUBLIC		2-3
<u>MATTERS FROM THE EXECUTIVE DIRECTOR</u>		
REQUEST FOR APPROVAL TO PURCHASE A L110G VOLVO WHEEL LOADER FROM GOLDEN EQUIPMENT COMPANY OF ALBUQUERQUE, NM, UNDER HGAC CONTRACT NO. EM06-11 FOR THE BUCKMAN ROAD RECYCLING AND TRANSFER STATION IN THE AMOUNT OF \$211,569.92. THIS IS TO REPLACE THE L120D VOLVO WHEEL LOADER (UNIT 1432.)	Approved	3-4
APPROVAL OF BUDGET INCREASE FROM 5502.100700 (EQUIPMENT REPLACEMENT RESERVE) TO 52504.570500 (EQUIPMENT CAPITAL OUTLAY) IN THE AMOUNT OF \$211,569.92	Approved	3-4
REQUEST FOR APPROVAL TO PURCHASE A L35B PRO VOLVO COMPACT WHEEL LOADER FROM GOLDEN EQUIPMENT COMPANY OF ALBUQUERQUE, NM, UNDER HGAC CONTRACT NO. EM06-11 FOR THE BUCKMAN ROAD RECYCLING AND TRANSFER STATION IN THE AMOUNT OF \$53,896.96. THIS IS TO REPLACE THE L20B VOLVO COMPACT WHEEL LOADER (UNIT 1439)	Approved	4-5
APPROVAL OF BUDGET INCREASE FROM 5502-100700 (EQUIPMENT REPLACEMENT RESERVE) TO 52504.5700500 (EQUIPMENT CAPITAL OUTLAY) IN THE AMOUNT OF \$53,896.96	Approved	4-5

<u>ITEM</u>	<u>ACTION</u>	<u>PAGE</u>
REQUEST FOR APPROVAL OF AMENDMENT NO. 3 TO PROFESSIONAL SERVICE AGREEMENT WITH J.R. MILLER & ASSOCIATES, INC., OF BREA, CA, FOR THE PLAN, DESIGN, CONSTRUCTION MANAGEMENT AND DEVELOPMENT OF AN OPERATIONS PLAN FOR A PERMANENT HOUSEHOLD HAZARDOUS WASTE COLLECTION FACILITY AT THE BUCKMAN ROAD RECYCLING AND TRANSFER STATION IN THE AMOUNT OF \$8,560.00	Approved	5-7
APPROVAL OF BUDGET INCREASE FROM 5500.100700 (CASH) TO 52504.572960 (WIP DESIGN) IN THE AMOUNT OF \$8,560.00	Approved	5-7
REQUEST FOR APPROVAL OF CHANGE ORDER NO. 1 TO BID NO. 11/40/B WITH ESA CONSTRUCTION OF ALBUQUERQUE, NM, FOR THE CONSTRUCTION OF A HOUSEHOLD HAZARDOUS WASTE COLLECTION FACILITY AT THE BUCKMAN ROAD RECYCLING AND TRANSFER STATION IN THE AMOUNT OF \$11,121.63	Approved	7-8
APPROVAL OF BUDGET INCREASE FROM 5500.100700 (CASH) TO BE APPORTIONED BETWEEN 52504.570400 (BUILDING AND STRUCTURES) AND 52504.570300 (IMPROVEMENT TO LAND OTHER THAN BUILDINGS) IN THE TOTAL AMOUNT OF \$11,121.63	Approved	7-8
REQUEST FOR APPROVAL TO TERMINATE THE JOINT POWERS AGREEMENT BETWEEN THE SANTA FE SOLID WASTE MANAGEMENT AGENCY AND THE NEW MEXICO CORRECTIONS DEPARTMENT FOR LITTER CONTROL AND MINOR MAINTENANCE FOR THE CAJA DEL RIO LANDFILL AND BUCKMAN ROAD RECYCLING AND TRANSFER STATION	Approved	8
REQUEST FOR APPROVAL OF TEMPORARY (SEASONAL) FULL-TIME WORKERS FOR LITTER CONTROL AND MINOR MAINTENANCE FOR THE CAJA DEL RIO LANDFILL AND BUCKMAN ROAD RECYCLING AND TRANSFER STATION	Approved	9
APPROVAL OF BUDGET ADJUSTMENT FROM 52501.510300 (PROFESSIONAL SERVICES) TO 52501.500750 (TEMPORARY FULL-TIME) IN THE AMOUNT OF \$80,000.00	Approved	9

<u>ITEM</u>	<u>ACTION</u>	<u>PAGE</u>
DISCUSSION WITH POSSIBLE ACTION TO AMEND THE MEMBERSHIP OF THE SOLID WASTE ADVISORY COMMITTEE	Approved [amended]	9-11
DISCUSSION WITH POSSIBLE ACTION TO APPROVE THE CITY OF SANTA FE AND SANTA FE COUNTY TO DEVELOP AND IMPLEMENT FLOW CONTROL ORDINANCES FOR SOLID WASTE GENERATED IN SANTA FE COUNTY	Approved	11-12
REQUEST FOR APPROVAL OF 2012 MEETING CALENDAR	Approved	12
MATTERS FROM THE BOARD	Information/discussion	12-13
NEXT MEETING DATE		13
ADJOURNMENT		13

**SOLID WASTE MANAGEMENT AGENCY
JOINT POWERS BOARD MEETING
Legal Conference Room
Santa Fe County Courthouse
November 17, 2011**

I. CALL TO ORDER

A meeting of the City and County of Santa Fe Solid Waste Management Agency Joint Powers Board (SWMA) was called to order by Councilor Rosemary Romero, Chair, on Thursday, November 17, 2011, at approximately 12:00 noon, in the Legal Conference Room Santa Fe County Courthouse, 102 Grant Avenue, Santa Fe, New Mexico.

II. ROLL CALL

MEMBERS PRESENT:

Councilor Rosemary Romero, Chair
Commissioner Kathy Holian
Commissioner Daniel Mayfield
Councilor Ronald S. Trujillo
Commissioner Virginia Vigil
[Vacancy]

STAFF PRESENT:

Randall Kippenbrock, Executive Director – SWMA
Jodie Garcia, SWMA
Justin Miller, Legal Counsel
Melessia Helberg, Stenographer

There was a quorum of the membership in attendance.

III. APPROVAL OF THE AGENDA

MOTION: Commissioner Vigil moved, seconded by Commissioner Holian, to approve the Agenda as presented.

VOTE: The motion was approved unanimously on a voice vote.

IV. APPROVAL OF THE MINUTES – SEPTEMBER 15, 2011

MOTION: Commissioner Holian moved, seconded by Commissioner Vigil, to approve the minutes of the regular meeting of September 15, 2011, as presented.

VOTE: The motion was approved unanimously on a voice vote. Mayfield absent

V. MATTERS FROM THE PUBLIC

Lisa Merrill, Education and Outreach Coordinator for SWMA, said they just launched the brand new Resource Guide for Recycling for all Santa Fe City and County residents. The new website was launched at the Santa Fe Recycle Fashion Show and Art Fair and is now up and running. She noted they passed out 750 cards with the website address listed:

www.SantaFeRecycling.org.

Ms. Merrill talked briefly about the fashion show, noting she didn't work on that part and there were 60 plus purchases.

Ms. Merrill said 1½ months ago, partnering with the Chamber of Commerce, she sent out a business recycling survey to see what businesses in the Santa Fe area think about recycling – what do they have most of in their bins, do they recycle, are they interested in recycling, what are the obstacles and costs, will it save or cost money to the business. She said approximately 65 businesses responded, many of which said they thought it would cost them more money, although they indicated they didn't know the cost. She said the information from the surveys will help them to know how to approach the businesses. She said one of the things they indicated they would like the most are indoor recycling bins and education.

Ms. Merrill said they are moving forward in working with the schools in terms of recycling. She said she and Lisa Randall went to six schools and found their recycling levels were incorrect on the bills, and looked at ways to fix that as well as to increase recycling efficiency in all of the schools.

Commissioner Holian asked if they also surveyed businesses in the unincorporated area of Santa Fe County.

Ms. Merrill said they used the Chamber of Commerce's address list to which it sends its newsletter, which contains about 3,000 businesses in the City/County. She said Mr. Brackley told her probably only about 20% actually open their emails, and she said this is the reason it was good

to get responses from 65 businesses. She said she has the responses and comments if the Board would like to look at those.

Commissioner Holian asked if Ms. Merrill is involved at all in the reuse center.

Ms. Merrill said yes, noting there was a second study on November 6th, and they had some good tallies of what is coming in. She said a lot of it is construction & demolition material and some of it is furniture and ewaste, commenting that a lot of the material is damaged coming into the site because of the way it is packed in the vehicle for disposal. She said the website is generated around ways to reduce waste as well as for reuse of materials.

Commissioner Mayfield asked if she has spoken with anyone from Pojoaque Public Schools.

Ms. Merrill said no, and she thinks Mia Barela is in charge of that.

Commissioner Mayfield said a teacher from the Pojoaque Schools has approached him and told him the teachers and students would like to institute a recycling program at the schools, noting they are working with the County Manager's office. However, he said he would appreciate it if Ms. Merrill could contact the schools and see what she can do to help.

Ms. Merrill said she has been doing presentations to schools that visit the BuRRT Site, reiterating that Mia Barela at the County is working on this. She said she has been working only with schools and businesses which have approached her, but she definitely will contact Mia Barela and the schools in this regard.

VI. MATTERS FROM THE EXECUTIVE DIRECTOR

- (A) REQUEST FOR APPROVAL TO PURCHASE A L110G VOLVO WHEEL LOADER FROM GOLDEN EQUIPMENT COMPANY OF ALBUQUERQUE, NM, UNDER HGAC CONTRACT NO. EM06-11 FOR THE BUCKMAN ROAD RECYCLING AND TRANSFER STATION IN THE AMOUNT OF \$211,569.92. THIS IS TO REPLACE THE L120D VOLVO WHEEL LOADER (UNIT 1432.)**
 - (1) APPROVAL OF BUDGET INCREASE FROM 5502.100700 (EQUIPMENT REPLACEMENT RESERVE) TO 52504.570500 (EQUIPMENT CAPITAL OUTLAY) IN THE AMOUNT OF \$211,569.92**

Mr. Kippenbrock presented information regarding this matter from his Memorandum of November 14, 2011, with attachments, to the SFSWMA Joint Powers Board, which is incorporated

herewith to these minutes as Exhibit "1." Please see Exhibit "1" for specifics of this presentation.

MOTION: Councilor Trujillo moved, seconded by Commissioner Vigil, to approve the request to purchase an L110G Volvo Wheel Loader as presented.

DISCUSSION: Councilor Trujillo how much SWMA has put into this loader in terms of maintenance.

Mr. Kippenbrock said this loader has had low maintenance in comparison with the Caterpillar loader, commenting we have been very fortunate to have no major breakdowns over the past 6 years.

VOTE: The motion was approved unanimously on a voice vote.

MOTION: Commissioner Holian moved, seconded by Councilor Trujillo, to approve the budget increase as presented in Item VI(A)(1).

VOTE: The motion was approved unanimously on a voice vote.

(B) **REQUEST FOR APPROVAL TO PURCHASE A L35B PRO VOLVO COMPACT WHEEL LOADER FROM GOLDEN EQUIPMENT COMPANY OF ALBUQUERQUE, NM, UNDER HGAC CONTRACT NO. EM06-11 FOR THE BUCKMAN ROAD RECYCLING AND TRANSFER STATION IN THE AMOUNT OF \$53,896.96. THIS IS TO REPLACE THE L20B VOLVO COMPACT WHEEL LOADER (UNIT 1439).**

(1) **APPROVAL OF BUDGET INCREASE FROM 5502-100700 (EQUIPMENT REPLACEMENT RESERVE) TO 52504.5700500 (EQUIPMENT CAPITAL OUTLAY) IN THE AMOUNT OF \$53,896.96**

Randall Kippenbrock, Executive Director, presented information regarding this matter from his Memorandum of November 14, 2011, with attachments, to the SFSWMA Joint Powers Board, is incorporated herewith to these minutes as Exhibit "2." Please see Exhibit "2" for specifics of this presentation.

MOTION: Commissioner Vigil moved, seconded by Commissioner Holian, to approve the request to purchase an L35B Pro Volvo Compact Wheel Loader as presented.

DISCUSSION: Councilor Trujillo said then we still have two years on this warranty, and Mr. Kippenbrock said yes.

Councilor Trujillo asked if we have approached the company on this, and if they have corrected the problem.

Mr. Kippenbrock said yes, and no the problem hasn't been corrected.

Councilor Trujillo said it looks like they sold us a "lemon."

Mr. Kippenbrock said, "You could say that. The key word is lemon." He said there were no issues with the first machine, and doesn't believe it is an issue with the brand, and believes it is that particular machine for whatever reason. He said there has been one problem after another – electrical, overheating. He said the machine is in the shop right now, and they have issued us a loaner. He said they seem to be unable to find out what the problem really is. He said it is down more often than not. He said on page 54 of the packet there is a partial list of the problems we have had over the past 1½ years. He said SWMA normally pays for the transportation, but most of the work is covered under warranty.

VOTE: The motion was approved unanimously on a voice vote.

MOTION: Commissioner Holian moved, seconded by Councilor Trujillo, to approve the budget increase as presented in Item VI(B)(1).

VOTE: The motion was approved unanimously on a voice vote.

(C) **REQUEST FOR APPROVAL OF AMENDMENT NO. 3 TO PROFESSIONAL SERVICE AGREEMENT WITH J.R. MILLER & ASSOCIATES, INC., OF BREA, CA, FOR THE PLAN, DESIGN, CONSTRUCTION MANAGEMENT AND DEVELOPMENT OF AN OPERATIONS PLAN FOR A PERMANENT HOUSEHOLD HAZARDOUS WASTE COLLECTION FACILITY AT THE BUCKMAN ROAD RECYCLING AND TRANSFER STATION IN THE AMOUNT OF \$8,560.00.**

(1) **APPROVAL OF BUDGET INCREASE FROM 5500.100700 (CASH) TO 52504.572960 (WIP DESIGN) IN THE AMOUNT OF \$8,560.00.**

Randall Kippenbrock, Executive Director, presented information regarding this matter from his Memorandum dated November 14, 2011, with attachments, to the SFSWMA Joint Powers

Board, is incorporated herewith to these minutes as Exhibit "3. Please see Exhibit "3" for specifics of this presentation

Commissioner Vigil asked where the new recycling facility is located.

Mr. Kippenbrock said the new recycling drop-off area is just before the pay station on the left hand side, so you avoid having to go into BuRRT. He said where the old recycling center was, after you pass the pay station "after you bend around, at the first bend, that's where the new HHW building will go." He said the reason this site was selected is because many people don't have trash and this will avoid people congesting the Transfer Station itself." He said there will be a person at the HHW building on Fridays and Saturdays where people can be served, noting the customer will not get out, or will be standing next to the trunk or the back of the vehicle. He said it is taken and eventually it is segregated/processed. He said the building is approximately 2,400 sq. ft., and is designed to bulk the material. He said the top two materials are very common – used soil and paint – as well as other materials. They will be rolling out material which can be useful and if the containers are in good condition.

Mr. Kippenbrock said the HHW center is not designed for small businesses at this time, but they have an arrangement with RemChem that people call them on an appointment basis for disposal of quantities of materials. He said we want to "get our foot down," and do this at the household level.

Commissioner Vigil asked if there is some kind of signage indicating the limitation of the HHW facility. She said her fear is that people will think it is a free day to throw, for example, a microwave.

Mr. Kippenbrock said they are getting the message out as they grow closer to opening the facility.

Ms. Merrill said there are a lot of people in the community who don't use the website. However, for those that do, the "website is completely geared for that." She said they have slightly expanded the electronics list as well, which includes anything with a cord and is battery operated, except for televisions. She said they can take CDs as well, reiterating this information is included at the website.

Commissioner Vigil said this is wonderful service, but we need some sort of marketing strategy to get the word out. She said it has to be very definitive in terms of waste which can be accepted and it needs to clearly define the limitations of what we are accepting and not accepting.

Mr. Kippenbrock said the HHW facility will be able to accept just about everything under the term Household Hazardous waste. He said the exceptions are ammunition, sharps and pharmaceuticals.

Commissioner Vigil reiterated that we need to delineate clearly what is "household hazardous waste," which she believes will be very helpful for the public.

MOTION: Commissioner Vigil moved, seconded by Commissioner Mayfield, to approve the request to approve Amendment No. 3 to Professional Services Agreement with J.R. Miller & Associates, Inc., as presented.

VOTE: The motion was approved unanimously on a voice vote.

Commissioner Mayfield asked about disposal of plastic from [inaudible].

Mr. Kippenbrock said he doesn't know, but doesn't believe it comes through our facility. He said this is something EMD has looked into, and it is handled differently, but he is unsure of the proper procedure.

MOTION: Commissioner Holian moved, seconded by Councilor Trujillo, to approve the request for a budget increase as presented in Item VI(C)(1).

VOTE: The motion was approved unanimously on a voice vote.

(D) **REQUEST FOR APPROVAL OF CHANGE ORDER NO. 1 TO BID NO. 11/40/B WITH ESA CONSTRUCTION OF ALBUQUERQUE, NM, FOR THE CONSTRUCTION OF A HOUSEHOLD HAZARDOUS WASTE COLLECTION FACILITY AT THE BUCKMAN ROAD RECYCLING AND TRANSFER STATION IN THE AMOUNT OF \$11,121.63.**

(1) **APPROVAL OF BUDGET INCREASE FROM 5500.100700 (CASH) TO BE APPORTIONED BETWEEN 52504.570400 (BUILDING AND STRUCTURES) AND 52504.570300 (IMPROVEMENT TO LAND OTHER THAN BUILDING) IN THE TOTAL AMOUNT OF \$11,121.63.**

Randall Kippenbrock, Executive Director, presented information regarding this matter from his Memorandum dated November 14, 2011, with attachments, to the SFSWMA Joint Powers Board, is incorporated herewith to these minutes as Exhibit "4." Please see Exhibit "4" for specifics of this presentation

MOTION: Councilor Trujillo moved, seconded by Commissioner Vigil, to approve the request for approval of Change Order No. 1 to Bid No. 11/40/b with ESA Construction of Albuquerque, as presented.

VOTE: The motion was approved unanimously on a voice vote.

MOTION: Commissioner Holian moved, seconded by Commissioner Vigil, to approve the budget increase as presented in Item VI(D)(1).

VOTE: The motion was approved unanimously on a voice vote.

Chair Romero said it is really exciting to get this on line, noting this was started when she first came on this Board. She noted at that time, she was called by a constituent who was storing paint in his garage in anticipation of this facility being built. She said there were questions from City Councilors about just holding an annual event, but this will allow year-round disposal of household hazardous waste and multiple uses throughout the year.

Responding to Commissioner Vigil, Mr. Kippenbrock said he doesn't know the exact date, but it is on track to open sometime in March 2012.

(E) REQUEST FOR APPROVAL TO TERMINATE THE JOINT POWERS AGREEMENT BETWEEN THE SANTA FE SOLID WASTE MANAGEMENT AGENCY AND THE NEW MEXICO CORRECTIONS DEPARTMENT FOR LITTER CONTROL AND MINOR MAINTENANCE FOR THE CAJA DEL RIO LANDFILL AND BUCKMAN ROAD RECYCLING AND TRANSFER STATION.

Randall Kippenbrock, Executive Director, presented information regarding this matter from his Memorandum dated November 14, 2011, with attachments, to the SFSWMA Joint Powers Board, is incorporated herewith to these minutes as Exhibit "5 Please see Exhibit "5 for specifics of this presentation.

MOTION: Councilor Trujillo moved, seconded by Commissioner Holian, to approve the request to terminate the Joint Powers Agreement as presented.

VOTE: The motion was approved unanimously on a voice vote.

(F) REQUEST FOR APPROVAL OF TEMPORARY (SEASONAL) FULL-TIME WORKERS FOR LITTER CONTROL AND MINOR MAINTENANCE FOR THE CAJA DEL RIO LANDFILL AND BUCKMAN ROAD RECYCLING AND TRANSFER STATION.

- (1) APPROVAL OF BUDGET ADJUSTMENT FROM 52501.510300 (PROFESSIONAL SERVICES) TO 52501.500750 (TEMPORARY FULL-TIME) IN THE AMOUNT OF \$80,000.00.**

Randall Kippenbrock, Executive Director, presented information regarding this matter from his Memorandum dated November 14, 2011, with attachments, to the SFSWMA Joint Powers Board, is incorporated herewith to these minutes as Exhibit "6." Please see Exhibit "6" for specifics of this presentation

MOTION: Councilor Trujillo moved, seconded by Commissioner Holian, to approve the request for temporary (seasonal) full-time workers as presented.

VOTE: The motion was approved unanimously on a voice vote.

MOTION: Commissioner Holian moved, seconded by Commissioner Vigil, to approve the budget increase as presented.

VOTE: The motion was approved unanimously on a voice vote.

(G) DISCUSSION WITH POSSIBLE ACTION TO AMEND THE MEMBERSHIP OF THE SOLID WASTE ADVISORY COMMITTEE.

Randall Kippenbrock, Executive Director, presented information regarding this matter from his Memorandum dated November 14, 2011, with attachments, to the SFSWMA Joint Powers Board, is incorporated herewith to these minutes as Exhibit "7." Please see Exhibit "7" for specifics of this presentation.

MOTION: Commissioner Vigil moved, seconded by Commissioner Holian, to approve all of the individuals proposed to be appointed to the vacant positions, and to appoint John Lopez to replace Walter Wait as a County at Large representative.

DISCUSSION: Commissioner Mayfield asked what we can do to allow other people to participate, and asked if individuals can attend and offer comment.

Mr. Kippenbrock said they can attend and offer comment.

Commissioner Mayfield asked about expanding the Board to provide for alternate members. He said Mr. Mayfield had presented an attendance history of individuals, and said he recalls there wasn't always full attendance at the meetings.

Mr. Kippenbrock said there was always a quorum except for one meeting.

Commissioner Mayfield asked if all members were present when there was a quorum.

Mr. Kippenbrock said no.

Commissioner Mayfield said he was contacted by Andrew [inaudible], and reiterated he would like to expand the Committee to provide for 1-2 alternates at-large, on behalf of people who don't attend.

Mr. Kippenbrock said there are two County at-large members and two City at-large members.

Commissioner Vigil said this would require an amendment to the Joint Resolution. She said Andrew came to see her initially before he went to Commissioner Mayfield. She said she explained to Andrew that the residents represent the area, and explained the difficult issues in getting rid of the basalt plant. She said George Collins continues to want to serve, and it would be good for Andrew to talk to George. She said an alternate gets lost on the Committee because they have no voting power. She said Andrew has attended meetings and voiced his opinion and believes he's been heard very well. She saw him last night, and she will talk to him about this. She said perhaps the way he should approach this is to work with George Collins, because that is the appointment that represents the district which is the most impacted by the landfill and the recycling center.

Responding to Commissioner Mayfield, Commissioner Mayfield said George Collins has been a diligent member, and he also has good communications with Andrew, and perhaps Andrew might serve as an alternate.

Commissioner Mayfield suggested perhaps we might want to consider term limits to allow new people to come onto the Board, commenting they bring different ideas.

Mr. Kippenbrock said he will look at the SWAC by-laws and perhaps term limits could be established.

Commissioner Trujillo said he would like to see that.

Chair Romero said perhaps we can review the by-laws at the next meeting.

Mr. Kippenbrock said it is important to keep in mind that SWAC was formed to develop a Solid Waste Plan. Once that was done, it was recommended that SWAC continue to meet to ensure that we are implementing the principles and the goals. He said SWAC likely will meet 2-4 times a year to look at how we are going with implementing the principles and goals.

Commissioner Mayfield asked where SWAC meets, and wants to be sure the public has the opportunity to attend and be heard for the record.

Mr. Kippenbrock said the City posts all of its agendas, and Jodie Garcia is in charge of that for SWMA, and Ms. Garcia if it is published in the newspaper.

Ms. Garcia said no, because the Board attorney at the time said it was unnecessary.

Responding to Commissioner Mayfield, Mr. Kippenbrock said SWAC meets at the Genoveva Chavez Center, noting SWAC has met at BuRRT and the members have done a physical tour of the facilities.

Commissioner Mayfield suggested the Board could meet at SWMA.

VOTE: The motion was approved unanimously on a voice vote.

(H) DISCUSSION WITH POSSIBLE ACTION TO APPROVE THE CITY OF SANTA FE AND SANTA FE COUNTY TO DEVELOP AND IMPLEMENT FLOW CONTROL ORDINANCES FOR SOLID WASTE GENERATED IN SANTA FE COUNTY.

Randall Kippenbrock, Executive Director, presented information regarding this matter from his Memorandum dated November 14, 2011, with attachments, to the SFSWMA Joint Powers Board, is incorporated herewith to these minutes as Exhibit "8." Please see Exhibit "8" for specifics of this presentation.

Mr. Kippenbrock said there has been a decrease in materials to the landfill mostly due to the crease of construction and demolition waste, and would like to approach the City and County about this issue.

MOTION: Commissioner Vigil moved, seconded by Commissioner, to direct staff to approach both the City of Santa Fe and Santa Fe County, to discuss the development and implementation of flow control ordinances for solid waste generated in Santa Fe County.

VOTE: The motion was approved unanimously on a voice vote.

(G) REQUEST FOR APPROVAL OF 2012 MEETING CALENDAR.

Randall Kippenbrock, Executive Director, presented information regarding this matter from his Memorandum dated November 14, 2011, with attachments, to the SFSWMA Joint Powers Board, is incorporated herewith to these minutes as Exhibit "9." Please see Exhibit "9" for specifics of this presentation

MOTION: Commissioner Vigil moved, seconded by Commissioner Holian, to approve the 2012 Meeting Calendar as presented.

DISCUSSION: Chair Romero said we need to set the monthly meeting date and time, but the Board may or may not meet monthly, and there is the possibility the Board might meet every other month.

VOTE: The motion was approved unanimously on a voice vote.

VII. MATTERS FROM THE BOARD

Commissioner Mayfield said only one individual, Mr. Lopez, didn't provide a biography to serve on the SWAC.

Commissioner Vigil said Mr. Lopez currently is out of the country, but he will be back by the next meeting. She said she spoke with Mr. Lopez and he is interested in serving, but didn't provide a biography because he was out of the country. Commissioner Vigil noted that Mr. Lopez is a retired federal employee, and is looking for ways to serve the County.

Commissioner Mayfield said he was contacted by Mr. Leyba, and asked if permits are needed for gravel and mining.

Mr. Kippenbrock said he met with Santa Fe Land Use and the answer is no at this time. He spoke with Steve Ross at the County and Steve Ross said he will handle this at the County level.

Commissioner Holian said there was a suggestion for BuRRT to collect cereal boxes and run them through for mulch.

Mr. Kippenbrock said there are issues with the waxy coating, and doesn't know if it would work.

Responding to a question from the Board, Mr. Kippenbrock said the issue of permits for gravel and mining continue to be brought up by Mr. Leyba, but the question has been answered by legal staff.

Chair Romero said Mr. Leyba is welcome to come here and ask this or any other question of the Board at any meeting.

VIII. NEXT MEETING DATE

The next meeting of the Board will be January 19, 2012.

X. ADJOURNMENT

There was no further business to come before the Board, and the meeting was adjourned at approximately 1:15 p.m.

APPROVED BY:

Rosemary Romero, Chair

ATTESTED TO:

Yolanda Y. Vigil, City Clerk

SUBMITTED BY:



Melessia Helberg, Committee Stenographer