



Agenda



Santa Fe City and County
 Advisory Council on Food Policy
 Thursday, November 17, 2011
 9:00 to 10:00
 Angel Depot Conference Room
 1222 Siler Road, Santa Fe, NM

CITY CLERK'S OFFICE

DATE 11/9/11 TIME 2:00pm

PREPARED BY Katherine Mortimer

APPROVED BY [Signature]

- A. CALL TO ORDER
- B. ROLL CALL
- C. APPROVAL OF AGENDA
- D. APPROVAL OF MINUTES – October 27, 2011
- E. COMMUNICATIONS FROM THE FLOOR
- F. PRESENTATIONS/TRAININGS
- G. STAFF COMMUNICATIONS
 - 1. Note: Next meeting will be the 3rd Thursday due to Christmas
- H. INITIATIVES AND ACTIONS
 - 1. Executive Committee
 - a. Budget Planning
 - b. Presentations and Trainings Criteria and Calendar
 - 2. Governance Committee
 - a. Revised Committee Structure and Process
 - b. Election of Vice Chair
 - 3. Policy Committee
 - a. Assessment
 - b. Food Production and Land Use
 - c. Procurement
 - d. Education and Outreach
 - e. Federal
- I. ITEMS FROM THE CHAIR
- J. ITEMS FROM THE COUNCIL
- K. ADJOURNMENT

Next Meeting: December 15, 2011

NOTE: All meetings of the council are open to the public. Persons with disabilities in need of accommodations, contact the City Clerk's office at 955-6520, five (5) working days prior to meeting day.

SUMMARY OF ACTION
 SANTA FE CITY/COUNTY
 ADVISORY COUNCIL ON FOOD POLICY
 Angel Depot Conference Room
 November 17, 2011

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| BUDGET PLANNING | Information/discussion | 6-7 |
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| <u>GOVERNANCE COMMITTEE</u> REVISED COMMITTEE STRUCTURE AND PROCESS | Information/discussion | 8 |
| ELECTION OF VICE-CHAIR | Sherry Hooper elected | 8-9 |
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**MINUTES OF THE
SANTA FE CITY/COUNTY
ADVISORY COUNCIL ON FOOD POLICY
Angel Depot Conference Room
November 17, 2011**

A. CALL TO ORDER

A regular meeting of the Santa Fe City/County Advisory Council on Food Policy, was called to order by Katherine Mortimer, Chair, on November 17, 2011, at approximately 8:30 a.m., in the Angel Depot Conference Room, 1122 Siler Road, Santa Fe, New Mexico.

B. ROLL CALL

MEMBERS PRESENT:

Katherine Mortimer, Chair
Maria Bustamante-Bernal
Sherry Hooper
Tony McCarty
Susan Perry
Steve Shepherd
Lynn Walters
Bianca Sopoci-Belknap
Mark Winne
Steve Warshawer

MEMBERS EXCUSED:

Sarah Noss [resigned]
Pamela Roy
Duncan Sill

STAFF PRESENT:

Rubina Cohen

OTHERS PRESENT

Melessia Helberg, Stenographer

There a quorum of the membership in attendance at for conducting official business.

C. APPROVAL OF THE AGENDA

MOTION: Sherry Hooper moved, seconded by Tony McCarty, to approve the Agenda, as presented.

VOTE: The motion was approved on a voice vote, with Lynn Walters absent for the vote.

D. APPROVAL OF MINUTES: OCTOBER 27, 2011.

No action.

E. COMMUNICATIONS FROM THE FLOOR

There were no communications from the floor

F. PRESENTATIONS/TRAININGS

No information presented under this Agenda item.

Lynn Walters arrived at the meeting

G. STAFF COMMUNICATIONS

A copy of *Report from Rubina Cohen, Staff Activities, October/November 2011* is incorporated herewith to these minutes as Exhibit "1."

A copy of a letter, with attachments, dated November 15, 2011, to Senator Udall, from Pamela Roy, Director, regarding Farm Bill Priorities, is incorporated herewith to these minutes as Exhibit "2."

Rubina Cohen reviewed the information in Exhibit "1," highlighting information as follows:

MEETING WITH REDI:

Ms. Cohen said she met with REDI and one of the things they want to do is provide a workshop for farmers and food policy councils and such, and are coordinating with Rio Arriba to make this happen. She spoke to Eric Vasquez who is coordinating this and he wants it to have an effect regionally and to be a regional resource to all of the food policy councils. They are working on a process to create a regional procurement, and they will provide resources to make that happen as well. It is a regional collaborative on the procurement work we've been doing, and hope to develop a work plan once we've met with the City and County procurement people to determine any barriers.

A member asked how REDI currently is organized in terms of management of the different clusters.

Ms. Cohen said this is new and he would need to talk with Eric Vasquez, who basically is a manager.

Mr. Warshawer asked her to “dig into” their definition of Value Added Legislature because that’s what they specified in their cluster development, and be sure that Value Added Legislature just doesn’t mean “more salsa makers.”

EMERGENCY PREPAREDNESS FLIER

Ms. Cohen said she is working on this is because we had communicated with the City and County that emergency preparedness would be a priority for us this year. She said when Emergency Preparedness Month was declared “there really wasn’t anything happening in the community and the City and County didn’t really plan that much. She said it was hard to find people to figure out what we should do. She said the few times she met with various pantry leaders this topic arose, and one of the ideas she presented was whether we can reach some of the most vulnerable members through the Pantry and get a flyer prepared on emergency preparedness. She said she got a “yea” response from the Pantry each time.

Ms. Cohen said we are collaborating with the pantry to get a flyer out on emergency preparedness, and preparing a press release around that, and then put it on the website. She currently is creating a flyer, and she wants to get a local printer to print the flyers because thousands of flyers are needed. She will coordinate with the printer to have the various pantries to go and pick up the number they need so they can insert them in their bags and boxes.

Chair Mortimer asked if she would like assistance with the graphics, and Ms. Cohen said it doesn’t need to be a beautiful flyer, but it does need to be translated and we do need a checklist and perhaps an image.

Mr. McCarty said this will be something for the Education and Outreach Committee. He said they don’t need a flyer, but we need a separate insert for this, commenting we are going to do the big poster saying what we do, and then the individual projects whenever we are doing that project. He we can think about a one section two-side handout which would be good.

Ms. Cohen said we should do that as well as targeting that population.

Mr. McCarty said it seems like we’re doing work that has been done before.

Ms. Cohen asked for copies of those flyers so we can direct it to other pantries.

Mr. McCarty said he wants to incorporate this into what they are already doing in Outreach and Education.

Ms. Cohen will put this on the agenda for the November 29th meeting.

Ms. Walters said if they are handing out flyers to vulnerable people, what about the kits of needed items, which she knows is a “way bigger deal.”

Ms. Hooper said it's not so much about the product, noting the people who are helping us on the pantries aren't going to store 72 hours of food while people go hungry. However, it tells them what they need to pull together and be ready when they leave the house.

Ms. Cohen said one of the pantry people said they have links to phone numbers people can call to see if that pantry is going to be distributing food.

Mr. McCarty said this is really good "when it's by the Aging and Long Term Services Department, and this basically is a two-day kit. It's very concise and does everything you're talking about, so this might be a good reference for you."

Ms. Perry asked if we are looking for a printer to donate the flyers.

Ms. Cohen said, now that she knows there are flyers out there, she isn't going to pursue that, and she will look at these flyers and see how those can be used – the ones which are already printed.

Mr. McCarty said he tried to get the flyers donated, but it just didn't happen, because people have done so many versions. He said a better idea would be to make it replicable in black and white, so each of the pantries can print its own, if it is desired that the constituencies have these.

Ms. Hooper said they will be doing more to get a better plan for disaster for the non-profits, and will be doing that in the first six months of 2012.

Ms. Cohen said as we get feedback in terms of priority this year, we will do more next year.

FARM BILL MEETINGS AND WORK

Ms. Cohen said Pam and Sherry have been giving us information in terms of the Farm Bill and how it will affect us locally. She said the New Mexico Food & Agriculture Policy Council, in collaboration with the various food policy councils and various stakeholders, have been working on a set of priorities with which to move forward [Exhibit "2"]. She said this is a copy of a letter to Senator Udall. She said we have had a voice because she's been attending the meetings.

THE SIMON FOUNDATION APPLICATION

Ms. Cohen said the Simon Foundation has sent an application which she will be completing and submitting to the foundation.

COUNTY AND CITY MEMBER RENEWALS

Ms. Cohen said the Governance Committee is working on the member renewals for the City and County. She said when she did the renewals the last time, they needed resumes to be submitted.

Mr. Shepherd said it will be a little more complicated this time, noting they have changed their process. He said he will double-check at the next County Commission meeting. However, we should go ahead and get resumes and letters of interest from everyone, and be sure we're up to date on the conflict of interest disclosures. Responding to Ms. Cohen, Mr. Shepherd said it is necessary to submit and sign a

conflict of interest disclosure every year, and he will check to see if those are up to date. He said the County Commission will be accepting Sarah Noss's resignation at its meeting on December 13th, so we need to work on finding someone to recommend to replace her on the Council.

A member asked if it is mandatory that this position be from the Farmer's Market.

Chair Mortimer said no, but it is recommended. She said we need to update the gap analysis of the current membership to see what is missing, and brainstorm on that. She said this resignation creates a huge hole on the Council. She said we need someone who has that knowledge about the Farmers and the Farmers Market.

Ms. Hooper said she will speak with Sarah for any suggestions, and Mr. Warshawer said he is willing to assist in finding someone to fill that vacancy.

WHITE PAPER ON PRODUCING AND CONSUMING RAW MILK

Ms. Cohen said, regarding the consumption of raw milk, the Food Production and Land Use Committee decided we wanted to write another white paper. She spoke with Ms. Roy about this and she thinks this is a good idea. She said she is starting to do the research. She asked if this is something on which the whole Council needs to weigh-in, and if it should be a white paper from the whole Council. Or, should they develop something and bring it to the table.

Chair Mortimer said people with specific knowledge about this should form a working group and bring back a recommendation to the full Council.

Ms. Cohen said that would be Mr. Warshawer and Ms. Roy at this point.

Chair Mortimer asked if there are others with special knowledge and information on this subject.

Mr. McCarty asked if there are other local producers that supply raw milk, and perhaps we could ask them to come and do a presentation, commenting he is a proponent of raw milk.

Mr. Warshawer said raw milk is legal in the State of New Mexico, and his farm is in the process of becoming a legal, certified, raw cheese producer. He said we need to start more broadly with the right to farm, and then single out instances which are most relevant to us locally and where are in a better position than the rest of the country, commenting we are not in bad shape on raw milk.

Ms. Cohen asked what happens if federal action comes down.

Mr. Warshawer said we need to protect our rights against federal action as a part of our capacity. However, we have to be careful how we approach this, noting raw milk is a touchy issue everywhere in the country for so many different reasons. He said we want to be careful not to lead with raw milk because it is polarizing, so we want to start with the right to farm and all of the things we're bumping against, and certainly include raw milk in the portfolio of situations.

Mr. McCarty said then this seems like it is the way to go, noting right to farm is a policy of the Council.

Mr. Warshawer said it ties in with what we're trying to do at the land use level, where we're saying farming comes first, and agriculture is the first right, not development and super markets. He said we don't want to come at the expense of these other things. We want it to come first to have a mutually supportive commercial environment. He said nobody much says farming come first, so this is another chance to try and articulate it, and be careful not to do it in a polarizing or ideological way. Mr. Warshawer said, with the Council's permission, "we'll take a run it and try to bring information forward for discussion, commenting it isn't something which is going to turn around in 30 days. Mr. Warshawer said this will be 3-4 months work.

Ms. Cohen said the research would be new for her, because it is a new concept, and it could take that long, and Mr. Warshawer believes this is realistic, and we won't be back next month with a final draft.

Chair Mortimer said that is fine, noting this is a longer term issue.

Mr. Warshawer said he can circulate material as it is generated.

Mr. Warshawer asked where on the agenda is the County Food Protection Alliance Task Force and the Southwest Border Food Safety and Defense Coalition.

Ms. Cohen said it not on the agenda, and Chair Mortimer said it can be covered under Items from the Council.

1. NOTE: NEXT MEETING WILL BE THE 3RD THURSDAY DUE TO CHRISTMAS

Chair Mortimer said the next meeting of the Council will be December 15, 2011, the 3rd Thursday, due to the Christmas holiday.

H. INITIATIVES AND ACTIONS

1. EXECUTIVE COMMITTEE

a. BUDGET PLANNING

Chair Mortimer said we need to develop a process for budgeting.

Ms. Cohen said she spoke with Ms. Roy and she can meet with us right after the Governance Committee meeting, and we will have financials and perhaps even a proposed budget. She said the Governance Committee will be meeting on Monday, December 5th 8-10:00 a.m., and we could then meet with the Executive Committee. She said there should be a draft budget for full Council consideration at the next meeting.

Chair Mortimer said we may need to do some emailing because the budget needs to be approved for consideration in January, and she wanted to have a more thoughtful process for this budget.

Ms. Cohen said if we decide it is a good draft in December, we can email it right away to people, and it could be approved at the January meeting if that is necessary.

Chair Mortimer said she would like for it to be done as quickly as possible.

b. PRESENTATIONS AND TRAININGS CRITERIA AND CALENDAR

Chair Mortimer said there is no presentation. She said on the last two pages of the packet there is a Presenter/Trainer Schedule with Topics. She would like people to think about topics on which we want information and seek out presenters that can provide that information, and noted that people could always give a quick piece of information from the floor, but it needs to be topical and relevant.

Chair Mortimer said Susan Perry will be giving a presentation on Ethics in January, which sounds interesting. She said we need to start thinking about and filling in presenters and topics for the year. She said people with ideas can give those to any member of the Executive Committee to get them scheduled after discussion. She said presentations will be limited to 15 minutes.

Chair Mortimer said the last page of the packet is the proposed meeting schedule for 2012, and asked people to let her know any recommended changes to the proposed schedule.

Ms. Cohen said she likes Mr. McCarty's idea about having someone present on the issue of raw milk.

Mr. Warshawer said raw milk is legal in New Mexico if it comes from a legal dairy.

Mr. McCarty said these are the kinds of things we need to know, and information on all of the implications.

Mr. Warshawer asked what the Council would consider to be a raw milk presentation.

Chair Mortimer asked if Mr. Warshawer is offering to do the presentation.

Mr. Warshawer said he wants to know what people want to know before he volunteers to do something like this.

Chair Mortimer said we need to understand the issues, the concerns, where the attack is coming from, is it based in science or fear and such.

Mr. McCarty said he would like to see something which is more policy oriented, such as historical background as to why we went to the kinds of milk that is legal now.

Mr. Warshawer suggested that Alfred Reeb from the New Mexico Dairy Bureau present with him, noting Alf is awesome and a terrific presenter, and is a former farmer and dairy farmer. He said if Alf comes and there is sufficient time he could present with him. He said 30 minutes would be sufficient time.

Ms. Hooper suggested the Council could rearrange the meeting structure of that one meeting to go to 10:30 a.m.

Ms. Cohen said it is important to get the policy information for our presenters. She said the topic may sound great, but we want to the presenters to be thinking about our goals.

Chair Mortimer said that information can then be folded into the white paper.

Mr. Warshawer said he will contact Alfred Reeb about doing the presentation on December 15th and then get back with her.

2. GOVERNANCE COMMITTEE

a. REVISED COMMITTEE STRUCTURE AND PROCESS

Ms. Hooper said there is a copy of the Committee structure in the packet, and said they moved a few responsibilities around, noting they moved the annual budget preparation from Governance to the Executive Committee. She said they are proposing to follow this proposed committee structure.

Ms. Hooper said the meeting structure is also in the packet, and we are doing our best to keep our Policy Council meetings to one hour. She said if you see something big that needs to be discussed, you need to let Ms. Mortimer know early on so we can rearrange a few things so we can accommodate that. However, we are really committed to keeping the meetings to one hour. She said to do this, it means that everyone has to take time before a meeting to be prepared and submit a report. She said when the Committee reports come out, the members should read those, and if there are questions, email those to the Committee Chair so those can be answered prior to the meeting, so we don't spend a lot of time rehashing information which is already in the reports which have gone out to everyone.

Ms. Hooper asked if there are any questions about the new structure proposed for the meetings.

Mr. Warshawer said he would like a matrix of the members of all committees and subcommittees, and Ms. Cohen said has done that, and she will update that and send to the Council and the Committees.

b. ELECTION OF VICE-CHAIR

Ms. Cohen said Sarah Noss first resigned as Vice-Chair, and then from the Council, and we will be filling that vacancy. She said we also need to elect a new Vice-Chair.

MOTION: Chair Mortimer nominated, seconded by Bianca Sopoci-Belknap, Sherry Hooper to serve as Vice-Chair of the Advisory Council.

DISCUSSION: Sherry Hooper agreed to accept the nomination.

VOTE: There being no further nominations, Sherry Hooper was elected by acclamation to serve as Vice-Chair of the Advisory Council.

3. POLICY COMMITTEE

Ms. Rubina Cohen said there is a report in the packet, although Pam isn't in attendance. She said she believes she can answer any questions.

Responding to a question from the Board, Chair Mortimer said the Farm Bill Resolution is being introduced at the City Council on November 30, 2011, and it should be approved in December. She said the Resolution recommends that certain provisions be included in a Farm Bill.

Ms. Cohen said the letter drafted by Ms. Roy contains the priorities, and the Resolution will restate those priorities so our City and County can say they support these priorities for the Council. She said Ms. Roy was asked to draft a Resolution to bring to the City and County.

A member asked if the Council can see the Resolution before it is finalized.

Chair Mortimer said the Resolution has been finalized because it had to be submitted timely to be approved in December.

A member said they thought the Resolution was to be approved by the full Council before it goes to the City and County.

Mr. Warshawer asked how many other counties and cities in New Mexico are writing Farm Bill Resolutions, and Chair Mortimer said, "Probably nobody else."

Ms. Cohen said other Councils probably will use our Resolution as a model.

Mr. Warshawer asked if the State Council is writing these for us and sending them around as boilerplates.

Ms. Cohen said no. She said we've been discussing these priorities for a few months before the State Council ever drafted anything. She said Ms. Roy, as a Food Policy Council member, after getting feedback from a lot of different agencies, decided to draft this priorities list of everything people wanted included in the Farm Bill which is very comprehensive. She said we didn't get any feedback, but we can't just stop the process if we do not get any feedback.

Ms. Hooper said she recalls the conversation about this, and it needed to be timely prepared to get it on the City and County governing body agendas.

Chair Mortimer said it was necessary to get a case caption very early, and very quickly.

Ms. Hooper said she was asking the question as a policy question, and was hoping to see the Resolution before Commissioner Holian and Councilor Romero moved the joint resolution forward for approval.

Ms. Cohen thinks the Executive Committee should at least approve the resolution before it is moved forward. She said the meeting Ms. Hooper missed was where we were deciding changes to the draft.

Chair Mortimer said she can pull the proposed resolution if the Council would like.

Ms. Hooper said that isn't necessary, unless there is a major flaw, commenting she just wants to see that the Council is informed. She said perhaps we could get the resolution via email.

Chair Mortimer said the proposed joint resolution will be sent to everyone for review, comment and approval.

Ms. Helberg pointed out that the proposed joint resolution can't be formally approved via the internet, because that would be a rolling quorum, but it can be approved by consensus. However, if the by-laws allow it, that is another matter. She said State statutes allow telephonic participation and decision making if the meeting has been published as an open meeting.

Chair Mortimer said once comments have been considered, she can sent out a final version of the Resolution to members of the Council via email.

Mr. Shepherd reminded everyone that City and County Legal always has the last word with regard to resolutions and ordinances.

a. ASSESSMENT

Please see the report in the Committee packet.

b. FOOD PRODUCTION AND LAND USE

c. PROCUREMENT

Please see the report in the Committee packet.

d. EDUCATION AND OUTREACH

Please see the report in the Committee packet.

e. FEDERAL

Please see the report in the Committee packet.

I. ITEMS FROM THE CHAIR

There were no items from the Chair

J. ITEMS FROM THE COUNCIL

Mr. Warshawer said he has been participating in a group from Homeland Security, called the Southwest Border Food Safety & Defense Center, on an interesting pilot project funded by the FDA to build collaboration from the local to the federal level around food safety and food defense. He said "it lives in Homeland Safety at NMSU." He said he attended part of the meeting last year, and attended the entire meeting this year and got a better sense of what they are trying to do. He said in the interim, they came up with the idea of healthy food protection alliance task forces. He said FDA has the National Integrated Food Safety Initiative, and most of the food issues live in FDA and not in USDA. He said USDA is supposed to be about farming but FDA is about food.

He said the FDA with the USDA involved, runs the whole show when it comes to things like food safety, food defense, food protection. He said this group is composed mostly of regulators – Department of Health, State and County health officials, the Environment Department. He said FDA and USDA people come in and work with the local operatives, including the FBI. He said it is fascinating to sit in a room of regulators who are trying to figure out how to relate to industry and to the communities. He said this County Food Protection Alliance Task Force is one of their big ideas. He said only two Task Forces have been formed in the State to this point – Raton/Colfax County and Tucumcari/Quay County.

Mr. Warshawer said what they are getting at is all the stuff which goes on the kitchen table, and the system has to span the range of players from the most academic and arcane regulator and professor all the way to the table or it doesn't do the job. Mr. Warshawer said we could look at starting a County Food Protection Alliance Task Force for Santa Fe. He said this is a network of other people solving the same problem county by county, and then the state level, which is the conduit to the feds.

Ms. Hooper asked if anyone has taken the lead in Santa Fe County in this regard, and Mr. Warshawer said not to his knowledge, noting Santa Fe County was not at this meeting.

Chair Mortimer asked if this comes from the County government.

Mr. Warshawer said, "No. It is a task force. This is all voluntary stuff. In other words Colfax County and Quay County are just doing it."

Ms. Walters asked if they report to the County, or does the County have to be interested to participated.

Mr. Warshawer said it might be helpful to create a Task Force to communicate with our local elected officials.

Ms. Hooper asked who would be on the task force.

Chair Mortimer said it would be regulators, and somebody would have to say whether or not they wanted to be involved, from, for example, the Environment Department people who go around and inspect.

Mr. McCarty said it would be the various preparedness divisions of the various State departments which already are tasked with emergency response.

Mr. Warshawer said people seem to be realizing that the government isn't going to continue to keep giving us money, then tell us how to do things and then do it for us. He said these are great attempts to avoid redundancy, involve the private sector and create partnerships. He said food safety protection is a huge issue "that is going to be in our faces for the rest of our lives." He asked if we could consider food security as a part of food defense and food safety, and they said that would be fine.

Ms. Hooper said she would be interested in helping to start something locally.

Mr. McCarty suggested we could have a presentation by the larger entity, and asked if they do that sort of thing.

Mr. Warshawer said he believes they do, but he will check it out and report back to the Council. He said Julie Anderson gave a great presentation on how food banks deal with food safety and the additional challenges of food safety in a donated food environment, and indemnification of donors. He said she talked about many things he hadn't thought about. He said all of these threads running in parallel have a lot in common and we're not developing simplified approaches, but rather creating redundant "stupid, brain dead, time wasting, barrier producing scenarios that don't make food safer and denies people access to food."

Mr. Warshawer said he saw the best presentation he's ever seen on the Food Safety Modernization Action he's ever seen – by an FDA person – it was great, and really good work. He thinks this is a great opportunity for the Council to get help on capacity building and to tie into this emerging network.

Chair Mortimer said perhaps we could have a presentation on December 15th, or January 26th, saying she assumes that Susan is flexible.

Mr. Warshawer said the group is out of Denver.

Chair Mortimer said then it may be necessary to have a special meeting and/or a brown bag which people can attend if they would like. She said Martin Vigil from the County should be invited. She said we need to brainstorm as to whom to invite. She said if the meeting needs to be longer then we adjust the regular meeting or do it at another time.

Mr. Warshawer asked where this presentation lives within our committee structure.

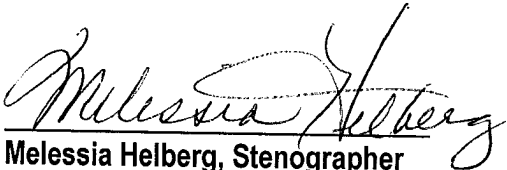
Chair Mortimer said it would be the Policy Committee, but not to worry about that right now, because it is under Presentations/Trainings for the present time. She said once we have the presentation, we can decide what makes sense as to where it belongs within our structure.

Mr. Warshawer said the people doing Homeland Security for New Mexico are really good, positioned well, and he believes they are well funded. He said they are willing to talk to us about things. He said this is a good example of what a policy council should do for its community.

The Board discussed various questions and issues which could be addressed through this effort, including food recalls.

K. ADJOURNMENT

There was no further business to come before the Council, and the meeting was adjourned at approximately 10:15 a.m.


Melessia Helberg, Stenographer

Katherine Mortimer, Chair