



Agenda

DATE 11/10/11 TIME 8:46am
SERVED BY Richard DeMella
RECEIVED BY SSC

SANTA FE REGIONAL JUVENILE JUSTICE BOARD

November 17, 2011
5:00-7:30 P.M.
CYFD OFFICES
1920 FIFTH STREET

- I. Call to Order
- II. Roll Call
- III. Approval of Agenda
- IV. Introductions of Board Members and Guests
- V. Approval of minutes of October 20th, 2011
- VI. Financial Report – Richard De Mella
 - A. Budget – Detailed Budget and Financial Report
 - B. JJAC and CYFD Requirements- Jack Ortega
- VII. New Business
 - A. FYRA Committee Deacon Trujillo
 - B. Outside In David Lescht
- VIII. Announcement from the Board
- IX. Next Meeting December 22nd, 2011
- X. Adjournment

Persons with disabilities in need of accommodations, contact the City Clerk's office
at 955-6520, five (5) working days prior to meeting date.

INDEX SUMMARY OF MINUTES
SANTA FE REGIONAL JUVENILE JUSTICE BOARD
November 17, 2011

<u>INDEX</u>	<u>ACTION TAKEN</u>	<u>PAGE(S)</u>
Cover Page		1
Call to Order	Call to Order by Chair, Judge Michael Vigil at 5:45 pm at CYFD Office, 1920 Fifth Street, Santa Fe, NM	2
Roll Call	A quorum was declared by verbal roll call, 4 absences.	2
Review and Approval of Agenda	<i>Mr. Armijo moved to approve the agenda as presented, second by Ms. Gonzales, motion carried by unanimous voice vote.</i>	2
Approval of Minutes, October 20, 2011	<i>Mr. Armijo moved to approve the minutes of October 20, 2011 as presented, second by Mr. Caldwell, motion carried by unanimous voice vote.</i>	3
Introduction of Board Member and Guests	<i>Informational</i>	3
Financial Reports a. Budget b. JJAC and CYFD Requirements	<p><i>Staff Follow Up: To provide a two year budget recap by month report at next meeting.</i></p> <p>Mary Ellen Gonzales will Chair the sub-committee. Members: Mr. Sam Jackson, Tommy Rodriguez and Deacon Trujillo. Ms. Gonzales will set a meeting in the next few weeks, allowing the board to first review the by-laws.</p> <p>Topics of Discussion for RFP: Updated MOU Updated By-Laws Updated Needs Assessment Updated Strategic Plan</p>	3-4
New Business a. FYRA Committee – Deacon Trujillo	<i>Informational:</i>	4-6

**INDEX SUMMARY OF MINUTES
SANTA FE REGIONAL JUVENILE JUSTICE BOARD
November 17, 2011**

b. Outside In – David Lescht	<i>Staff Follow Up: Tommy to report on meeting with Principal of School at next scheduled meeting.</i>	
Announcements from the Board	None	6
Adjournment	<i>There being no further business to come before the Santa Fe Regional Juvenile Justice Board, the meeting adjourned at 7:00 pm</i>	6
Note: Next month's meeting suspended by motion. Next Meeting: January 19, 2012		
Signature Page		6

SANTA FE REGIONAL JUVENILE JUSTICE BOARD

MINUTES

November 17, 2011

5:30-7:00 P.M.

CYFD OFFICES - 1920 5th St., Santa Fe, New Mexico

I. Call to Order

A meeting of the Santa Fe Regional Juvenile Justice Board was called to order by Judge Vigil, Chair, on the above date at approximately 5:45 pm in the Pojoaque Room at CYFD, Santa Fe, New Mexico.

II. Roll Call

Members Present

Deacon Anthony Trujillo, Vice Chair
Judge Michael Vigil, Chair
Bonifacio Armijo
Mary Ellen Gonzales
Mark Caldwell

Members Absent

Kit Ayala
Jim Bianca
Patti Montes Burke
Tommy Rodriguez, Excused

Others Present

Richard Lindahl, CYFD
Sam Jackson, Day Reporting
Jennifer Romero, Teen Court
Alice Sealey, Teen Court
Mark Dixon, Public Defender (Prospective Member)
Mary Louise Romero
Sarah Pelch, Children's Court, District Attorney's Office (Prospective Member)
David Lescht, Outside In
Julia Bergen, Fine Arts for Children and Teens

Staff Present:

Richard De Mella
Jack Ortega

III. Approval of Agenda

Mr. Armijo moved to approve the agenda as presented, second by Ms. Gonzales, motion carried by unanimous voice vote.

IV. Introduction of Board Members and Guests

The Chair conducted a round table introduction of board members and guests for the November 17th meeting. Guests are listed under others present.

V. Approval of minutes of October 20th, 2011

Mr. Armijo moved to approve the minutes of October 20, 2011 as presented, second by Mr. Caldwell, motion carried by unanimous voice vote.

VI. Financial Report – Richard De Mella

A. Budget – Detailed Budget and Financial Report

Mr. DeMella provided the Board with the Expenditure Report (Exhibit A). Mr. DeMella's additions to report were \$2,500 in expenses for Tutoring and \$11,500 in expenses for ICM. Additions to next report: T-CAP (Target Community Action Plan - \$6,800 balance, initial approved budget \$10,000.

The Board asked Mr. DeMella to provide two-year reconciliation to CYFD dollars received and spent. Deacon Trujillo further requested that the reconciliation reflect the expenses by month and year.

B. JJAC and CYFD Requirements- Jack Ortega

Mr. Ortega reported that Mr. DeMella received a letter from CYFD announcing that they will be auditing DMC on December 6, 2011. Mr. Caldwell asked for advance information in order to prepare for this visit. Mr. Ortega suggested preparation of a 1-page briefing of the program which would be helpful to CYFD and could be used as talking points for staff. Statistical information will be invaluable to provide CYFD. Mr. Ortega did advise that updated statistical information needs to be maintained for all programs and staff will be working with all managers to assure that the numbers are available for the board. The same statistical information will be needed for the RFP and also for the full JJAC committee when named by the Governor.

Mr. Ortega asked the Chair to consider appointing a sub-committee to work on the up-coming RFP. Mr. DeMella said that he could provide information on the MOU and the By-laws. It was the consensus that the full board be able to participate and review all documents before submitted. Mr. Caldwell asked if he could have a copy of the by-laws and Mr. DeMella agreed to send the by-laws to all members of the board.

Mary Ellen Gonzales will Chair the sub-committee. Members: Mr. Sam Jackson, Tommy Rodriguez and Deacon Trujillo. Ms. Gonzales will set a meeting in the next few weeks, allowing the board to first review the by-laws.

Topics of Discussion for RFP:
Updated MOU
Updated By-Laws
Updated Needs Assessment
Updated Strategic Plan

Mr. Lindahl provided updated information on the JJAC. In speaking about the legislative advocates; Mr. Lindahl named the legislators for the board members and said that we are fortunate to have 4 strong legislative allies on the legislative finance committee. It was stated that they would like to see more continuum members but it is the Governor's choices. It was asked if any of the continuum members had applied to the JJAC. Mr. Lindahl stated that the individuals have to send their request to the Governor's Office. Applications can also be sent to Bobbie Tafoya at CYFD who is in communication with the Boards and Commission team in the Governor's office.

VII. New Business

A. FYRA (Family Youth Resource Advocate) Committee Deacon Trujillo

Deacon Trujillo stated that this is a new program and as any new program they are struggling with the amount of kids participating and working with school administration. One loss was the services of the tutor. Deacon Trujillo did say that Hilda is doing a great job.

Mr. DeMella said that they did hire a new tutor and she should start by the end of this month. They are also working with Cesar Chavez School; there are about 30 kids who want to participate in this program.

Mr. Armijo asked staff why Hilda is not attending the meetings; it is important to have her attend and speak directly about the program.

Mr. Armijo asked for a brief description of the selected tutor's credentials. Mr. DeMella and Ms. Gonzales both elaborated on her educational background and the history of her program involvement in other countries.

Mr. Armijo expressed his concern on why we lost the tutor and why we haven't had more support from the principal's at the schools. The comments were to assure that we treat our staff with respect and that we try to maintain these high quality individuals. Mr. Armijo again asked that more direct one-on-one contact be made with the principal and if administratively the barriers cannot be broken then it will be time to go on to another school.

Mary Louise Romero expressed her thanks for support from Mr. Armijo for championing her program and Mr. Armijo said thank you to Ms. Romero for her dedication.

Mr. DeMella explained that the FYRA is not strictly a tutoring program; the program also includes working with the families. Deacon Trujillo also elaborated on the work that Hilda does when she works with the complete family and talked of the success of touching the lives of other family members.

As the program stands now the principal makes the referrals and it is important to get the principal on board. Individual teachers are expressing the need but the principal of the school makes the decisions. It was reiterated that this is a new program and it is best to meet with the principal and assure her of the challenges and successes; we need to work through any difficult situations. The FYRA committee also meets at the school.

Ms. Jennifer Romero spoke of the high need for this program; there are students who are in truancy. It would be helpful to have the counselor in attendance to support the student and the program.

Ms. Gonzales reported that she went to Australia over the summer and went to many schools. She provided information on the struggles of working with refugee children and the need was very evident that you had to work with the families. Resources information is available on this experience.

The Chair asked that Tommy report at the next meeting.

B. Outside In David Lescht

Youth Promise Program – Currently doing 5 weekly workshops at YDP, there are definitely a good population of kids who attend. The program has evolved with a new partnership with the Boys and Girls Club working primarily with the teens. Thank you for the continued work with the Teen Court. Continued communication with Tommy Rodriguez will be helpful to strengthen the mentorship through the program of those attending YDP. It is hard to keep up with the kids when they get release. David said that are also reinstituting their relationship with Team Builders. There is a guitar and dance program with the younger kids at the Boys and Girls Club on Alto Street. The hopes are to have these children go to the Gallegos Lane facility and continue their guitar lessons. The fact that this has evolved in to an after school program will provide transportation for them as Saturday's does not bring good attendance. Mr. Lecht expressed his thanks to Julie Bergen from Fine Arts for Children and Teens who they work closely with. Ms. Bergen provided background on the program. They work with children from ages 4 to 21. Ms. Bergen also said that they have done really amazing mural projects through the Teen Court. It provides the teens with the relationship in community and the pride of their work to be acknowledged. Thank you to David for all the work he has done through the years.

Mr. Armijo asked how this program is funded. Some funding is through the county, some foundation funding and federal funding through the Foundation of the Arts when it was available. Youth in Promise is a wonderful program and it is in need of funding. Ms. Bergen touched on the credentials for the Art Teachers and they are paid staff. David is a one person show and Fine Arts for Children and Teens has a staff of 14.

The Chair said that the key for obtaining referrals is to work with Tommy. He reviews the referrals and brings the names to Judge Vigil.

Mr. Jackson complimented the work that comes from this program and the manner in which the staff and instructors work with these children. The amount of people who attend the art classes may fluctuate from high to low and the instructor continues to do a wonderful job. David has brought a wonderful variety of music to the Lensic with these kids performing. In the future he will apply to the Witter Binner Foundation for the creative funding. The Music on the Plaza that everyone enjoys at no cost is the work from David.

Mr. Armijo asked if space is ever in question to please contact Warehouse 21 and Mr. Armijo would be happy to speak on behalf of this program. Thank you was expressed and should that need arise David would be in contact with Mr. Armijo.

Thank you David Lescht for all the work you do with our youth.

VIII. Announcements from the Board

New time and date works. Mr. DeMella wanted to accommodate everyone to assure that a quorum was reached. It was requested that the meeting be pushed back to 5:00 pm and Children's Court would like to have a representative on the Board.

Mr. Caldwell likes that the focus in future meetings would be more on juvenile justice and this is enlightening.

IX. Next Meeting December 22nd, 2011

Deacon Trujillo moved to suspend the December 22, 2011 meeting, second by Ms. Gonzales, motion carried by unanimous voice vote.

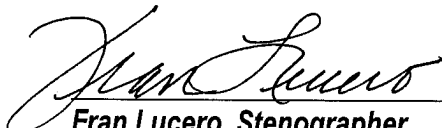
Next meeting will be on January 19, 2012 and Judge Marlowe Summer will be a guest at this meeting.

X. Adjournment

There being no further business to come before the Santa Fe Regional Justice Board, the meeting was adjourned at 7:00 pm.

Signature:

Judge Michael Vigil, Chair



Fran Lucero, Stenographer