City of Santa Fe



Agenda DATE 9-29-11 TIMF 8:28am

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### **AMENDED**

AIRPORT ADVISORY BOARD **MEETING** SANTA FE MUNICIPAL AIRPORT TERMINAL BUILDING 121 AVIATION DRIVE THURSDAY, OCTOBER 6, 2011 4:00 PM

- 1. CALL TO ORDER
- 2. ROLL CALL
- 3. APPROVAL OF AGENDA
- 4. APPROVAL OF SEPTEMBER 7, 2011 MINUTES
- 5. AIRPORT REVIEW AND ASSOCIATED REPORTS:
  - -AIRPORT ACTIVITY REVIEW
  - -ATC TRAFFIC OPERATIONS/COUNTS REPORT
  - -AIRPORT NOISE COMPLAINTS REPORT
  - -AIRLINE ENPLANEMENT/DEPLANEMENT REPORT
  - -MONTHLY AIRPORT REVENUE REPORT
- APPROVAL OF 2012 AAB MEETING DATES 6.
- 7. RECYCLING DISCUSSION AND POSSIBLE ACTION
- 8. F-111 POSTER DISCUSSION AND POSSIBLE ACTION
- 9. ITEMS FROM THE FLOOR
- 10. ITEMS FROM THE BOARD.
- 11. ITEMS TO BE DISCUSSED AT THE NOVEMBER 3, 2011 AIRPORT ADVISORY BOARD MEETING.
- 12. **ADJOURN**

Persons with disabilities in need of accommodations, contact the City Clerk's office at 955-6520, five (5) working days prior to meeting date.

<sup>\*</sup>REMINDER; ALL PRESENTATION ITEMS BE LIMITED TO 5 MINUTES

City of Santa Fe



Agenda DATE 9-27-11 TIME 9:54 and SERVEL BY Angle Gentales
RECLIVED BY Julie 1997

AIRPORT ADVISORY BOARD
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SANTA FE MUNICIPAL AIRPORT
TERMINAL BUILDING
121 AVIATION DRIVE
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# <u>AIRPORT ADVISORY BOARD</u>

**October 6, 2011** 

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# MINUTES OF THE

# **CITY OF SANTA FE**

# AIRPORT ADVISORY BOARD MEETING October 6, 2011

## **CALL TO ORDER**

A regular meeting of the City of Santa Fe Airport Advisory Board was called to order by Carolyn Cook, Chair at 4:00 p.m. on this date at the Santa Fe Municipal Airport Terminal Building, 121 Aviation Drive, Santa Fe, New Mexico.

### **ROLL CALL**

Roll call indicated the presence of a quorum for conducting official business as follows:

# **MEMBERS PRESENT:**

Carolyn Cook, Chair Richard Allison, Vice Chair Bill Sauter William Schmitt Philip A. Sweeney Bob Talarczyk

#### **MEMBERS ABSENT:**

Elizabeth Hunke, excused

# **OTHERS PRESENT:**

Bill Aneshensel, Aviation Association Jim Esler, guest Kent Freier, Molzen-Corbin Angie Gonzales, Aviation Division Jo Ann G. Valdez, Stenographer

# APPROVAL OF AMENDED AGENDA

Upon a motion by Mr. Allison, second by Mr. Sauter, members voted unanimously to approve the amended agenda as published.

# **APPROVAL OF SEPTEMBER 7, 2011 MINUTES:**

The following changes were made to the Minutes of the September 7, 2011 meeting:

Page 3, 11<sup>th</sup> paragraph was changed to read: "Mr. Talarczyk reported that he and Mr. Schmitt are working on a frame for an archival print for the terminal."

Page 4, 6<sup>th</sup> paragraph, 2<sup>nd</sup> sentence was changed to read: "*He asked Mr. Montman to let the Park Division know about this.*"

Upon a motion by Mr. Sweeney, second by Mr. Talarczyk members voted unanimously to approve the Minutes of September 7, 2011 as amended.

#### AIRPORT REVIEW AND ASSOCIATED REPORTS:

AIRPORT ACTIVITY REVIEW
ATC TRAFFIC OPERATIONS/COUNTS REPORT
AIRPORT NOISE COMPLAINTS REPORT
AIRLINE ENPLANEMENT/DEPLANEMENT REPORT
MONTHLY AIRPORT REVENUE REPORT

Memorandum dated September 27, 2011 to the Airport Advisory Board from Jim Montman; Aviation Division Director was distributed and reviewed.

[A copy is incorporated to these Minutes as Exhibit "A".]

Mr. Freier and Ms. Gonzales reviewed the information in Exhibit "A". Please see Exhibit "A" for the specifics of this presentation.

Mr. Freier said there is nothing new to report in terms of the grants in progress.

Mr. Allison asked which grants are "state-only" grants.

Mr. Freier said there is a state-only grant for the resurfacing of Runway 2-20, which was done a couple of weeks ago.

Mr. Allison asked how much this grant was for.

Mr. Freier said it was for approximately \$220,000 - 95% state and 5% city. He said there is another state-only grant for approximately \$110,000 that has been used for striping around the air field. There is also a state-only grant that will be used to pay for the design of Runway 10-28 hedge lighting system, the Taxiway H Environmental Assessment and the new mower.

Mr. Freier reported that the Airport has another month to report for the Wildlife Hazard Assessment. This will continue to December or January.

Mr. Talarczyk asked if they have seen any prairie dogs.

Mr. Freier said to his knowledge they haven't seen prairie dogs.

Mr. Talarczyk noted that there have been some prairie dogs in the area of the F111 aircraft – where the new grass was planted.

Mr. Freier said he would mention this to Mr. Montman.

Mr. Freier reported that the asphalt paving on Taxiway A should begin tomorrow. This will be from Runway 2-20 to Taxiway J and they hope to stripe it immediately thereafter. They have also started pavement removal on Taxiway C. Mr. Freier said they are trying to minimize the impact of having both taxiways closed at the same time. He mentioned that they are meeting weekly with the staff member of the tower control and the contractor every Tuesday at 11:00 a.m. to discuss what they will be doing for the upcoming week.

Mr. Freier gave an update on the crack repair and seal of Taxiways D & E, and the north apron, noting that this will consist of two projects: the crack repair and seal on Taxiways D and E and the other part of the contract is the surface seal on Runway 10-28, which has already been done.

Mr. Freier said the plans for the Taxiway H and Runway 10-28 MIRL project are ready to go but they cannot start it until next summer. However, the Airport may be able to apply for a grant for construction in January 2012.

Mr. Freier reported that the Airport is moving forward with the Taxiway H and Runway 10-28 MIRL Design Project. The Taxiway H Environmental Assessment is in progress. The Public Hearing was held yesterday at 6:30 p.m. at the Genoveva Chavez Center and only two people attended. Mr. Freier said they intend to have Runway 10-28 MIRL under construction next year and start the design on Taxiway H next year, so that construction could start the following year.

Chair Cook asked if the public workshop was advertised.

Ms. Gonzales said yes, it was advertised in *The New Mexican* and it was also on the Airport's and City's websites.

Mr. Freier gave an update on the power pole marking noting that PNM is running behind on their substation but they are still planning to do the power pole marking.

Mr. Freier reported that Runway 2/20 was closed from September 13<sup>th</sup> through September 15<sup>th</sup>.

Ms. Gonzales reported on operations noting that the operations for the month of September are down by 3914, when compared to this time in the prior year and this may be due to the drop in flights by American Eagle.

Ms. Gonzales reported that there were two noise complaints in the month of September.

#### APPROVAL OF 2012 AAB MEETING DATES

[Copies of the 2012 AAB Meeting Schedule were distributed in the members' packets.]

Mr. Sauter moved to approve the 2012 AAB Meeting Schedule. Mr. Allison seconded the motion. The motion passed unanimously by voice vote.

## RECYCLING DISCUSSION AND POSSIBLE ACTION

Mr. Aneshensel noted that Mr. Montman was looking into getting sturdier recycling containers but he does not know if there is anything new on this.

# F-111 POSTER DISCUSSION AND POSSIBLE ACTION

Mr. Talarczyk and Mr. Schmitt demonstrated the archival print of the F-111 aircraft. Mr. Talarczyk said that they have identified an area in the terminal area to place the print.

Chair Cook thanked Mr. Schmitt for the great job he did in framing the print.

#### ITEMS FROM THE FLOOR

Mr. Aneshensel spoke about the preliminary proposal from the Aviation Association of Santa Fe to develop plans to support the New Mexico Centennial Aviation Celebration. The New Mexico Pilots Association will sponsor a New Mexico Centennial Aviation Celebration throughout September 2012 to highlight 100 years of New Mexico aviation heritage. The New Mexico Centennial Committee has approved two types of events: 1) A weekend Air Tour and 2) stand alone aviation events. Airports in all regions of New Mexico are invited to submit a Request for Participation to the New Mexico Pilots Association by November 30, 2011, listing the facilities, events, activities and event support they propose to provide.

[Copies of the *Request for Participation* form were distributed. A copy is hereby incorporated to these Minutes as Exhibit "B".]

Mr. Aneshensel noted that the Air Tour will attract pilots to fly private aircraft to a selected number of airports over one weekend during September (Friday, Saturday and Sunday).

Mr. Aneshensel requested that the Board consider this and possibly make this an agenda item for the next meeting.

Chair Cook said this sort of thing is generally done by the Aviation Association of Santa Fe. She suggested that Mr. Aneshensel talk to them about this.

Mr. Allison said he would like to see the Airport do something to support the Centennial Aviation Celebration. He noted that this will be the third year that the Santa Fe Municipal Airport has not had an air show.

Mr. Aneshensel said he did not have enough volunteers to put on an air show.

Mr. Allison said there is an amazing amount of aviation history in New Mexico. He said none of the aviation history is documented on a map and it would be nice to put together a historical map.

In response, Mr. Aneshensel said the Aviation Association is meeting on Saturday and he will bring this up at the meeting.

There was consensus that the Board supports the idea and that Mr. Aneshensel should talk to the Aviation Association about this.

#### ITEMS FROM THE BOARD

Mr. Allison reported that he spoke with Adrian Terry, the City Attorney, and he said that the City will be taking possession of the abandoned aircraft that is on the Airport in approximately two months. He noted that the City does not handle the disposal of the aircrafts.

There was discussion about the F111 aircraft getting damaged from the water sprinkler. At the prior Board meeting, Mr. Montman was asked to let the Park Division know about this and he indicated that they are aware of this and are working on correcting this.

Mr. Allison moved that the Board requests that the water be turned off in the park area, as of today. Mr. Sauter seconded the motion. The motion passed unanimously by voice vote.

# ITEMS TO BE DISCUSSED AT THE NOVEMBER 3, 2011 AIRPORT ADVISORY BOARD MEETING

New Mexico Centennial Aviation Celebration proposal

# **ADJOURNMENT**

The next meeting of the Board will be held on November 3, 2011.

There being no further business to come before the Board, Mr. Schmitt made a motion to adjourn the meeting, second by Mr. Sauter, the meeting was adjourned at 5:00 p.m.

Approved by:

Carolyn Cook, Chair

Respectively submitted by:

Jo Ann G. Valdez, Stenographe