



# Agenda

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## SANTA FE REGIONAL JUVENILE JUSTICE BOARD

September 21, 2011  
3:00-5:00 P.M.  
CYFD OFFICES  
1920 FIFTH STREET

- I. Call to Order
- II. Roll Call
- III. Approval of Agenda
- IV. Introductions of Board Members and Guests
- V. Approval of minutes of August 17<sup>th</sup> and August 25<sup>th</sup>, 2011
- VI. Financial Report – Richard De Mella
  - A. Budget – Detailed Budget and Financial Report
  - B. Budget Increase from CYFD FY 11/12
- VII New Business
  - FYRA Position – Jack Ortega
- VIII Announcement from the Board
- IX Next Meeting October 19<sup>th</sup>, 2011
- X Adjournment

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**Santa Fé Regional Juvenile Justice Board**  
**September 21, 2011**

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**MINUTES OF THE**  
**SANTA FÉ REGIONAL**  
**JUVENILE JUSTICE BOARD**  
**September 21, 2011**

**1. CALL TO ORDER**

A meeting of the Santa Fé Regional Juvenile Justice Board was called to order by Deacon Anthony Trujillo, Vice Chair, on the above date at approximately 3:00 p.m. in the Pojoaque Room at CYFD, Santa Fé, New Mexico.

**2. ROLL CALL**

A quorum was present as follows:

**Members Present**

Deacon Anthony Trujillo, Vice Chair  
Bonifacio Armijo  
Mark Caldwell  
Mary Ellen Gonzales  
Tommy Rodriguez  
Judge Michael Vigil [arriving later]

**Members Absent**

Kit Ayala  
Jim Bianca

**Others Present**

Karen Longenecker  
Sam Jackson  
Rudy Gallegos, SFPD  
Mary Beth Brady  
Terrie Rodriguez  
Hilda Perez, FYRA  
Sandra Chávez, JPO Intern from UNM

**Staff Present:**

Richard De Mella  
Jack Ortega

**3. APPROVAL OF AGENDA**

**Ms. Gonzales moved to approve the agenda as presented. Mr. Armijo seconded the motion and it passed by unanimous voice vote.**

**4. INTRODUCTION OF BOARD MEMBERS AND GUESTS**

Everyone present introduced themselves.

## **5. APPROVAL OF MINUTES**

August 17

**Ms. Gonzales moved to approve the minutes of August 17, 2011 as presented. Mr. Armijo seconded the motion and it passed by unanimous voice vote.**

August 25

**Mr. Armijo moved to approve the minutes of August 25, 2011 as presented. Mr. Caldwell seconded the motion and it passed by unanimous voice vote.**

## **6. FINANCIAL REPORT**

A. Budget - Detailed budget and Financial Report

Mr. De Mella provided three handouts on finances.

Mr. De Mella had good news - they could pay the County for the last FY and first quarter.

The current billing was blank on the handout. He explained that what CYFD did instead of a new RFP was an amendment (#3). CYFD would provide \$127,000 for programs until June 30, 2012. He needed to get it signed by September 30. It went to Finance Monday and would go to Council on Sept 27 so he would have it signed by 30<sup>th</sup> and off to CYFD. With that signature, they didn't have to spend all the money by September 30.

Mr. De Mella explained that what they would have for this FY was \$127,000 plus \$54,333 for a total of \$181,333. The only big item was the \$93,750 for Day Reporting. The budget subcommittee would recommend the rest of the allocations so he could get the contracts in place.

He expected an RFP for future funding.

Mr. Armijo asked how the list in the second handout corresponded with budget.

Mr. De Mella briefly explained it. The remaining \$15,331 was held by YouthWorks and was available to spend this year.

Mr. Armijo asked if they needed to approve the \$127,000.

Mr. De Mella said the \$127,000 was 75% of the annual amount and the Board would determine the

allocation for the things they were going to fund this year.

Vice Chair Trujillo asked who was on the subcommittee.

Mr. Armijo asked to be on it.

Mr. Jackson was nominated by Mr. Caldwell.

Ms. Gonzales was also appointed.

Mr. Bianca was already on it.

Mr. De Mella said they also had money to help CASA this year. He clarified that the Board had been told they would get \$184,000 so they were \$3,000 short.

#### **B. Budget Increase from CYFD FY 11/12**

This was discussed already.

#### **7. NEW BUSINESS - FYRA Position**

Vice Chair Trujillo thanked those who came

Ms. Hilda Perez was introduced as the FYRA at Caesar Chávez Elementary School.

Mr. Rodriguez asked how they pick the kids who would participate in the program.

Ms. Perez said they were picked based on behavior and she had one so far.

Mr. Ortega had recommended when they first discussed it that one primary indicator was for those on the bubble from testing - right at the level or below satisfactory on standard tests. There were seven risk factors for being a potential drop out from High School. He listed them.

They would like for the school to have two pockets for referrals - test results and 2 or more risk indicators. They would work with the principal. He had given Ms. Perez all the paperwork she needed to document her work. Her hours would be non-traditional. She was working 3- 8 hour days at the school and part of her time with community agencies. Lots of her time would be with families on basic needs of food, rent, heat and transportation. So if the Board could help with those items, it would work. Patricia Innes would include Ms Perez' caseload in her tutoring. Her training was in elementary education so she was excited about it. The work would continue in summer months.

Ms. Perez was fluent in Spanish and knew the culture. So they were finally off to a good start. It wasn't

easy getting her to the table. But it was done.

Ms. Gonzales asked how many total she could work with.

Ms. Perez said her maximum was 30.

Mr. Ortega hoped for 25.

Ms. Gonzales asked if she might get some that were really behind. Mr. Ortega agreed.

Mr. Rodriguez asked if Ms. Innes would pull kids out of class for tutoring or do it at night.

Mr. Ortega thought they might be pulled out of class if they weren't getting it in class. It was better to spent 45 minutes with tutor to get some confidence before getting back in the class.

Ms. Gonzales said she would have lots of kids who didn't speak English and asked if there was ESL at Chávez.

Ms. Perez said they had lots. Many teachers were bi-lingual and some classes were dual language.

Mr. Armijo thought 30 students was an unrealistic number. He asked how one person could be dealing with 30 sets of parents.

Mr. Ortega said realistically not all parents would participate.

Mr. Armijo thought Ms. Perez would work with students and students with parents.

Mr. Ortega said parent contacts were not counseling per se but more contacting with resources. The approach would look at incremental changes rather than making the goal the top - moving forward at a steady pace. Small doses of success acknowledged by Ms. Perez and teacher. He said he and Ms. Perez just met today.

Mr. Armijo thought they had a program already. He asked if they were making up their own.

Vice Chair Trujillo said they were going to use the program model established at Agua Fria.

Mr. Rodriguez said she would need training to be successful.

Mr. Ortega said the national program was called PATH and was put in place by the Department of Education 4 years ago. It was a recognized model. The approach was not therapy or traditional counseling but interacting with students and parents.

Mr. Rodriguez said it was case management.

Mr. Ortega said they could move out of the program as results allowed. But she could follow them for 2-3 years to get success in elementary schools in preparation for middle school. Some might drop out early.

Mr. De Mella thought three kids per month would be okay.

Mr. Armijo asked who hired Ms. Perez.

Mr. De Mella said SFPS hired her.

Mr. Armijo thought they had already hired a person.

Mr. Ortega agreed. What happened was that school said she was hired and then they came back and said they could only offer her \$27,000. Mr. Ortega told them no and back out GRT. But they couldn't keep the salary schedule. The number I came up with didn't fit the schedule. Ms. Perez was getting anxious about it. So they agreed to make it less than 1.0 FTE. He did the scope of work and they approved it. It took 5 months to get her in place.

Mr. Rodriguez asked if there was anything the Board could do to guide this program along like a subcommittee to work with her instead of just putting a worker out there who was going to take care of everything. We want to make sure she was successful.

Mr. Ortega planned to meet with her weekly but a subcommittee would be good. The Board needed to protect her from being assigned to other things like cafeteria duty. He wanted her to be a team player but not doing those other things.

Ms. Rodriguez added that the Board needed to help her with resource assistance.

Mr. Caldwell agreed. With a framework of support in place, they would have to revisit the funding each year and needed good baseline information in place to support the program.

Ms. Gonzales said she would work on that committee. What was done at Ramirez Thomas was a tutoring program and different but on the ground it was the same thing. She wanted to withdraw from budget committee and serve on this committee.

Mr. Rodriguez asked if it was part of the turnaround.

Ms. Gonzales agreed. His job was to involve parents in school. They got \$1.5 million to do the turn around.

Vice Chair Trujillo agreed there were many resources.

Mr. Rodriguez said they needed to help her tap into them. They needed to include the rewards program when they moved up their grades like treating the family to Red Lobster.

Mr. Armijo didn't know if they had enough votes to approve that yet.

Vice Chair Trujillo asked if they had money for it.

Mr. Ortega suggested the budget committee could make a recommendation.

Mr. De Mella said they had money left from Ms. Brady's program.

Mr. Armijo asked if it was the same program in Española.

Mr. Ortega agreed. They had it for four years and it was successful. It didn't make it through the budget shortfall last year. They had 2 full-time people at two different schools. They handled up to 40 kids.

Mr. Ortega said he would like to ask the Board to consider \$1,800 for travel. Due to fact that it was a part-time position, she needed that for visits with families and travel to resources.

Mr. Rodriguez and Vice Chair Trujillo agreed.

**Mr. Armijo moved to approve \$1,800 for mileage. Ms. Gonzales seconded the motion and it passed by unanimous voice vote.**

**Mr. Armijo moved to approve allocating money for a rewards program. Mr. Rodriguez seconded the motion.**

Ms. Gonzales asked for the amount to be determined before Christmas.

**Vice Chair Trujillo asked if the maker would agree to \$600 and more if available. Mr. Armijo agreed and the motion passed by unanimous voice vote.**

Ms. Brady arrived at that time and said the remainder from her program was \$6,000.

**Mr. Armijo moved to approve \$6,000 for the rewards program and that it be reviewed by the subcommittee before funds were released. Mr. Rodriguez seconded the motion and it passed by unanimous voice vote.**

Mr. Rodriguez volunteered for the FYRA committee; Mr. Armijo and Vice Chair Trujillo also volunteered.

Vice Chair Trujillo wanted a chair for that committee.

Mr. Rodriguez agreed to chair the committee.

Ms. Brady said it was not just academic progress but other kinds of achievement. She volunteered to serve on the committee.



Vice Chair Trujillo said it would be on a case by case basis and not just a student basis but on a family basis.

Ms. Brady said she didn't intend it just to be for FYR but more of what they did last year with teachers who committed to improvement - more global.

Mr. Armijo suggested it should be based on more of what Ms. Brady described - more global and not just limited to this one program. He explained his motion was to have it for a rewards program and would like to keep it that way.

Mr. Rodriguez asked how they would know which family or which kids from other schools should be part of rewards. He said \$6,000 was not a lot of money and it was a one-time shot. He questioned how far it would go when used across the whole district.

Ms. Brady said last year it was for middle school kids. They tried to make it cool to be positive.

Mr. Rodriguez recalled they mentioned a rewards program when they first talked about FYR.

Mr. De Mella said this was new and no one knew how many kids would be in it. It should be up to the committee to decide.

Vice Chair Trujillo suggested to the committee that they consider setting aside a specific amount for Chávez.

Mr. Ortega added that the people working with those programs could make requests to the committee.

### **Discussion on Time of Board Meetings**

Mr. Rodriguez said some people who should be at the Board meetings could not attend them on the third Wednesday afternoons. One suggestion was to move it to 6-7:30 p.m. on a different weekday. Someone also suggested Tuesday.

Judge Vigil said Tuesday was juvenile court.

Vice Chair Trujillo asked about October 12 at 6:00 p.m.

Mr. Jackson said some who were not here might not be able to do that.

Vice Chair Trujillo asked about November 9<sup>th</sup>, the second Wednesday of the month at 6-7:30 p.m.

Mr. Armijo suggested 5:30 for people getting off work.

Vice Chair Trujillo thought they should have a break.

No firm decision was made and the location was to be determined.

#### **8. ANNOUNCEMENTS FROM THE BOARD**

Mr. Rodriguez introduced Ms. Sandra Chávez who was a UNM student doing an internship with Juvenile Probation. She had been working with each JPO one day a week and toward the end would work with some kids. She was fluent in Spanish.

Ms. Chávez talked about her work here. She was a former City employee and also worked with Mary Louise Romero at SFHS.

Mr. Rodriguez commented that very few people who wanted to be a JPO spoke Spanish.

#### **9. NEXT MEETING - October 19, 2011**

#### **10. ADJOURNMENT**

The meeting was adjourned at 4:30 p.m.

Approved by:

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Anthony Trujillo, Vice Chair

Submitted by:

  
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Carl Boaz, Stenographer