



Agenda

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DIVISION OF SENIOR SERVICES
SENIOR ADVISORY BOARD OF DIRECTORS
Mary Esther Gonzales Senior Center
1121 Alto Street, Santa Fe, NM
Wednesday, September 21, 2011
9:30 a.m.

- I. CALL TO ORDER
- II. INVOCATION /PLEDGE OF ALLEGIANCE
- III. ROLL CALL
- IV. APPROVAL OF AGENDA
- V. APPROVAL OF MINUTES – August 17, 2011
- VI. DSS DIRECTORS REPORT
 - a.) Ron J. Vialpando, DSS Interim Director
 - b.) Thomas Vigil, DSS Nutrition Administrator
- VII. COMMITTEE REPORTS
- VIII. UNFINISHED OTHER BUSINESS
 - a.) Committee Vacancies
- IX. NEW BUSINESS
- X. COMMENTS FROM FLOOR
- XI. DATE AND LOCATION OF NEXT MEETING
- XII. ADJOURNMENT

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DIVISION OF SENIOR SERVICES

ADVISORY BOARD MEETING

September 21, 2011

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MINUTES OF THE-
DIVISION OF SENIOR SERVICES
ADVISORY BOARD OF DIRECTORS
September 21, 2011

A meeting of the City of Santa Fe Division of Senior Services Advisory Board of Directors was called to order by Andres Romero, Chairperson at 9:30 a.m. on this date at the Mary Esther Gonzales Senior Center in the Board Room, 1121 Alto Street, Santa Fe, New Mexico.

Roll Call indicated the presence of a quorum for conducting official business as follows:

MEMBERS PRESENT

Andres Romero, Chairperson
Mary Louise Giron, Vice Chairperson
Rosemarie Trujillo, Secretary
Elaina K. Gonzalez
Bernardo C de Baca
Doug Schocke
Ken Scott

MEMBERS ABSENT

None

STAFF PRESENT

Lugi Gonzales, Division of Senior Services
Ron Vialpando, Division of Senior Services Interim Director
Thomas Vigil, Division of Senior Services Nutrition Administrator

OTHERS PRESENT

Jo Ann G. Valdez, Stenographer

INVOCATION

Invocation was led by Mary Louise Giron.

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was recited by all present.

APPROVAL OF AGENDA

Ms. Trujillo moved to approve the agenda as published. Ms. Gonzalez seconded the motion, which passed unanimously by voice vote.

APPROVAL OF MINUTES: August 17, 2011

Ms. Giron moved to approve the Minutes of the August 17, 2011 meeting as presented. Ms. Trujillo seconded the motion, which passed unanimously by voice vote.

DSS DIRECTOR'S REPORT

a) DSS Director's Report

Mr. Vialpando reported as follows:

- The DSS continues to monitor the units of services and they have been on track for the last two months, in terms of transportation, respite, and homemaker services. There is usually a slight decrease in the units of services for transportation services in the winter months.
- He thanked staff for monitoring their programs on a regular basis.
- Mr. Vialpando explained that AAA reimburses the DSS on the actual amount of units of services that were provided; however, this year this may be handled a little different in the coming year. Management staff is scheduled to attend AAA training on November 8th and 9th at the Oñate Center located in Alcade, New Mexico. The manual was developed by various members of the aging network, to include the DSS. Mr. Vialpando will give the Board an update after the training.
- The DSS worked on the 2011-2012 Legislative request and staff came up with a budget request in the amount of \$420,472. This will be presented by the AAA.

The \$420,472 included funding to restore some of the positions that the County took over; funding to relinquish the inventory for congregate meals; funding for food and non- food supplies; fuel costs and to cover

inflationary operational costs. They also requested that they fund two additional home-makers given the waiting list; and that they reinstate two driver positions.

- Mr. Vialpando invited the Board Members to attend the Legislative Finance Committee Meeting. He will let the Members know when the date is.

Mr. Vialpando announced that Isaac Pino has formally appointed him as the DSS Director.

b) Thomas Vigil – Nutrition Administrator
[Copies of Thomas Vigil's report were distributed.]

Mr. Vigil reviewed the information from his report.

Mr. Vigil noted that the DSS Nutrition Section currently operates five kitchens. They only cater meals for the Consuelo and Casa Rufina Senior Centers. However, there is talk to open the Casa Rufina Senior Center kitchen more on a weekly basis.

Ms. Giron asked how many meals are catered.

Mr. Vigil said they do about five. He explained that the turnover for managers at the Casa Rufina Senior Center has been high.

Mr. Vigil reported that the DSS Nutrition Section currently operates 11 Meals on Wheels Routes. They are delivered throughout the City of Santa Fe within a 10-mile radius and these routes are delivered on a daily basis by either a cook or a van driver.

Mr. Vigil noted that he supervises 21 staff members under the Nutrition Program. The staff includes cooks, Goodwill Inc. employees (funded by a federal grant), Senior Employment Program – Cashiers (funded by federal and state grants) and Nutrition staff.

Ms. Giron asked how many people they have on a waiting list.

Mr. Vigil said seven. He explained that the DSS has to follow the State Environment Department and AAA rules of keeping the food at a certain temperature. They also have a 2- hour limit in which food can be served. He said if not, this could pose a health danger. Senior citizens also have to meet the criteria and are required to have documentation from a doctor's office that they need the meals.

Mr. Vigil noted that the DSS has not had a violation in over two years.

Mr. Vialpando said they have revamped the routes so that they can serve these individuals.

Mr. Vialpando asked how many home-delivered meals they anticipate that they will serve this fiscal year.

Mr. Vigil said they anticipate that they will serve 158,433 home-delivered meals; and 62,385 congregate meals.

COMMITTEE REPORTS:

The written Committee Reports were submitted and distributed.
{Please see Exhibit "A" for the details.}

Ms. Gonzales noted that the Senior Olympics Report did not come in because the e-file was deleted through a virus.

Ms. Giron moved to accept the Committee Reports, as presented. Ms. Trujillo seconded the motion, which passed unanimously by voice vote.

UNFINISHED/OTHER BUSINESS

a. COMMITTEE VACANCIES

[A list of the vacancies on all the committees was distributed. A copy is hereby incorporated to these Minutes as Exhibit "B".]

Chairperson Romero suggested that the Board wait until January 2012 until the new Board members come on board.

b. COMPUTER ROOM

Mr. Schocke reported that a computer was taken from the computer room but never returned.

Mr. Schocke explained that staff from ITT had an unfriendly attitude when he asked if they could take care of the Internet services and the maintenance of the computers.

Mr. Vialpando offered to get this back on track. He will schedule a meeting.

Chairperson Romero asked about the computers in storage.

Mr. Vialpando said they can get them on line next week, or the following week.

NEW BUSINESS

Chairperson Romero asked about the defibrillators.

Ms. Lugi Gonzales said that the Battalion Chief (Jan Snyder) did not have any new information. She offered to follow up on this.

Ms. Gonzalez asked about the Medical Alert medallions.

Mr. Vialpando did some research on line and found that they are a for-profit business. He noted that Ms. Gonzales sent AAA an e-mail asking if there was any kind of grant or assistance for this. It costs an average of \$29.00 per month for this service and many senior citizens cannot afford this.

Ms. Giron said she called Medical Alert and asked them if they have an assistance program or if they would reduce the costs. They indicated that they have never been asked this. They also do not foresee a decrease in the price in the future.

Chairperson Romero said this may require an effort on a national basis. He suggested that they tie this in with a national organization like AARP. Another possibility would be to talk to the congressional delegation to possibly pass state legislation and put this in the budget as needed equipment. Maybe this could also be done through the 501-(c) (3).

Ms. Giron suggested that someone talk to CHRISTUS St. Vincent Regional Medical Center to see if they can put this in their budget as needed equipment.

Mr. Scott said that he spoke with Clara Apodaca, the CEO of the Spanish Cultural Center and she indicated that she would be glad to speak on behalf of senior citizen program in Santa Fe. He suggested that she be invited to a future meeting.

Chairperson Romero suggested that the Board think about the subject that they would like her to cover.

COMMENTS FROM THE FLOOR

There were no comments from the floor.

TIME AND PLACE OF NEXT MEETING

The next meeting was scheduled for October 19, 2011 at 9:30 a.m. at the Mary Esther Gonzales Senior Center.

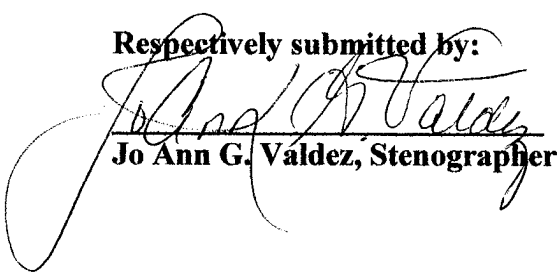
ADJOURNMENT

There being no further business to come before the Board, Ms. Trujillo moved to adjourn the meeting, seconded by Mr. C de Baca, the meeting adjourned at 10:30 a.m.

Approved by:

Andres Romero, Chairperson

Respectively submitted by:



Jo Ann G. Valdez, Stenographer