



Agenda

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DIVISION OF SENIOR SERVICES
SENIOR ADVISORY BOARD OF DIRECTORS
Mary Esther Gonzales Senior Center
1121 Alto Street, Santa Fe, NM
Wednesday, August 17, 2011
9:30 a.m.

- I. CALL TO ORDER
- II. INVOCATION /PLEDGE OF ALLEGIANCE
- III. ROLL CALL
- IV. APPROVAL OF AGENDA
- V. APPROVAL OF MINUTES – July 20, 2011
- VI. DSS DIRECTORS REPORT – Ron J. Vialpando, Interim Director
- VII. COMMITTEE REPORTS
- VIII. UNFINISHED OTHER BUSINESS
 - a.) Approval of By-Law
- IX. NEW BUSINESS
- X. COMMENTS FROM FLOOR
- XI. DATE AND LOCATION OF NEXT MEETING
- XII. ADJOURNMENT

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INDEX OF MINUTES

DIVISION OF SENIOR SERVICES

ADVISORY BOARD MEETING

August 17, 2011

<u>ITEM</u>	<u>ACTION</u>	<u>PAGE(S)</u>
CALL TO ORDER		1
INVOCATION/PLEDGE OF ALLEGIANCE		1
ROLL CALL	Quorum	1
APPROVAL OF AGENDA	Approved [as published]	2
APPROVAL OF THE MINUTES July 20, 2011	Approved [as submitted]	2
DSS DIRECTORS REPORT-Ron Vialpando, Interim Director	Informational	2-4
COMMITTEE REPORTS	Distributed	4
UNFINISHED/OTHER BUSINESS		4
a) Approval of Revised By-Laws	Approved	
NEW BUSINESS		4-5
COMMENTS FROM THE FLOOR		5
DATE AND LOCATION OF NEXT MEETING (Scheduled for September 21, 2011 at the Mary Esther Gonzales Senior Center at 9.30 a.m.)		5
ADJOURNMENT		5

MINUTES OF THE
DIVISION OF SENIOR SERVICES
ADVISORY BOARD OF DIRECTORS
August 17, 2011

A meeting of the City of Santa Fe Division of Senior Services Advisory Board of Directors was called to order by Andres Romero, Chairperson at 9:30 a.m. on this date at the Mary Esther Gonzales Senior Center in the Board Room, 1121 Alto Street, Santa Fe, New Mexico.

Roll Call indicated the presence of a quorum for conducting official business as follows:

MEMBERS PRESENT

Andres Romero, Chairperson
Mary Louise Giron, Vice Chairperson
Rosemarie Trujillo, Secretary
Elaina K. Gonzalez
Bernardo C de Baca
Doug Schocke
Ken Scott

MEMBERS EXCUSED

None

STAFF PRESENT

Lugi Gonzales, Division of Senior Services
Ron Vialpando, Division of Senior Services Interim Director

OTHERS PRESENT

Jo Ann G. Valdez, Stenographer

INVOCATION

Invocation was led by Mary Louise Giron.

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was recited by all present.

APPROVAL OF AGENDA

Ms. Trujillo moved to approve the agenda as published. Ms. Gonzalez seconded the motion, which passed unanimously by voice vote.

APPROVAL OF MINUTES: July 20, 2011

Ms. Giron moved to approve the Minutes of the July 20, 2011 meeting as presented. Mr. Schocke seconded the motion, which passed unanimously by voice vote.

DSS DIRECTOR'S REPORT

Mr. Vialpando reported as follows:

- The DSS has submitted a Capital Outlay Request for the upcoming Legislative Session as follows:
 - o \$266,000 for a computer lab.
 - o \$315,000 for the Mary Esther Gonzales Senior Center Warehouse
 - o \$10,036 for the Mary Esther Gonzales Senior Center Security Alarm System
 - o \$20,100 for flooring for the Luisa Senior Center
 - o \$34,060 for cameras for the Transportation Division.

Mr. Vialpando noted that the DSS wanted to submit a request for exercise equipment but staff had a difficult time getting quotes from vendors. However, they are still going to try and obtain the quotes to include the request in the packet.

- Through this process, the AAA created an Advisory Council that reviewed and ranked the requests statewide. They are ranked in the following priority/level categories:
 - Critical
 - High
 - Moderate
 - Low
 - Do not fund

- Some of the projects for the City of Santa Fe Division of Senior Services program were considered a high level priority; others were considered a moderate priority.

Mr. Vialpando noted that the Advisory Council for AAA did not rank the kitchen equipment replacement request (\$11,100) or the vehicle replacement request (\$436,000). Under the critical level priority, the City of Santa Fe request totals \$325,000; and \$225,000 of the total requests were considered a high priority.

Chairperson Romero asked if these will be considered at the September 6th Special Legislative Session.

Mr. Vialpando said these requests will be part of the 2012 Legislative Session. He offered to keep the Board advised as to how this plays out.

Mr. Vialpando continued his report as follows:

- The DSS received \$73,000 from a GO Bond to do some improvements to the Mary Esther Gonzales Senior Center.
- The DSS had to utilize some of the Warehouse Funds to address some issues such as repairs to the roof and the generator project; and therefore will try to use some of the \$73,000 to replenish these funds.
- The DSS has just completed the first month of the new fiscal year.
- The DSS will continue to analysis the unit of services on a monthly basis. Presently, the amount of the unit of services is right on track.

Ms. Giron asked how many people are on the waiting list for home-delivered meals.

Mr. Vialpando said none.

Ms. Giron congratulated Mr. Vialpando and noted that this is the first time there has been no one on the waiting list.

Chairperson Romero asked if Mr. Vialpando if the City has taken over the computer system in the internet room.

Mr. Vialpando said they have had staff out to the MEG Center a couple of times checking for compatibility. He offered to give Mr. Schocke the information for the point of contact for this.

Chairperson Romero asked about the status of the new computers for the computer room.

Mr. Vialpando said they are presently in storage.

Chairperson Romero mentioned that the next computer class will start September 5th and will run for approximately 6-8 weeks. There will be a break in November and another class will start in December.

Ms. Gonzalez asked for an update on the medical alert medallions and possibly getting a discount for senior citizens.

Mr. Vialpando said he has not had a chance to check on this but he will look into it.

Chairperson Romero suggested that Mr. Vialpando check with the State Aging and Long-Term Department.

Chairperson Romero asked about the defibrillators.

Ms. Lugi Gonzales offered to contact the Santa Fe Fire Chief about this.

COMMITTEE REPORTS:

The written Committee Reports were submitted and distributed.
{Please see Exhibit "A" for the details.}

Chairperson Romero requested a list of the vacancies for the various Committees (to assign people to the Committees by January).

Ms. Giron moved to accept the Committee Reports, as presented. Ms. Trujillo seconded the motion, which passed unanimously by voice vote.

UNFINISHED/OTHER BUSINESS

a. APPROVAL OF REVISED BY-LAWS

[Copies of the Revised By-Laws were distributed and reviewed. A copy is hereby incorporated to these Minutes as Exhibit "B". }

Mr. C De Baca moved to accept the By-Laws, as revised. Ms. Gonzalez seconded the motion, which passed unanimously by voice vote.

NEW BUSINESS

Chairperson Romero noted that the Division of Senior Services Advisory Board needs to elect a Vice Chairperson that will serve from now until December 31st.

Mr. Schocke nominated Mary Louise Giron. Ms. Gonzalez seconded the nomination.

Ms. Trujillo made a motion to elect Mary Louise Giron as Vice Chairperson by acclamation. Ms. Gonzalez seconded the motion, which passed unanimously by voice vote.

There will be a total of 11 members on the DSS Board by January 2012.

Chairperson Romero noted that the Board had discussed the possibility of having presentations from section supervisors/managers (on their duties, etc.) He suggested that that all the divisions be asked to make a presentation.

Mr. Vialpando said he could ask the Nutrition Section Manager to do a presentation at the next meeting.

COMMENTS FROM THE FLOOR

There were no comments from the floor.

TIME AND PLACE OF NEXT MEETING

The next meeting was scheduled for September 21, 2011 at 9:30 a.m. at the Mary Esther Gonzales Senior Center.

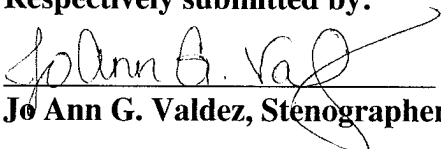
ADJOURNMENT

There being no further business to come before the Board, Ms. Trujillo moved to adjourn the meeting, seconded by Mr. C de Baca, the meeting adjourned at 10:30 a.m.

Approved by:

Andres Romero, Chairperson

Respectively submitted by:



Jo Ann G. Valdez, Stenographer