



Agenda

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**AIRPORT ADVISORY BOARD
MEETING
SANTA FE MUNICIPAL AIRPORT
TERMINAL BUILDING
121 AVIATION DRIVE
THURSDAY, AUGUST 4, 2011
4:00 PM**

1. CALL TO ORDER
2. ROLL CALL
3. APPROVAL OF AGENDA
4. APPROVAL OF JULY 7, 2011 MINUTES
5. AIRPORT REVIEW AND ASSOCIATED REPORTS:
 - AIRPORT ACTIVITY REVIEW
 - ATC TRAFFIC OPERATIONS/COUNTS REPORT
 - AIRPORT NOISE COMPLAINTS REPORT
 - AIRLINE ENPLANEMENT/DEPLANEMENT REPORT
 - MONTHLY AIRPORT REVENUE REPORT
6. ITEMS FROM THE FLOOR
7. ITEMS FROM THE BOARD.
8. ITEMS TO BE DISCUSSED AT THE SEPTEMBER 1, 2011
AIRPORT ADVISORY BOARD MEETING.
9. ADJOURN

***REMINDER; ALL PRESENTATION ITEMS BE LIMITED TO 5 MINUTES**

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AIRPORT ADVISORY BOARD

August 4, 2011

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MINUTES OF THE
CITY OF SANTA FE
AIRPORT ADVISORY BOARD MEETING
August 4, 2011

CALL TO ORDER

A regular meeting of the City of Santa Fe Airport Advisory Board was called to order by Carolyn Cook, Chair at 4:00 p.m. on this date at the Santa Fe Municipal Airport Terminal Building, 121 Aviation Drive, Santa Fe, New Mexico.

ROLL CALL

Roll call indicated the presence of a quorum for conducting official business as follows:

MEMBERS PRESENT:

Carolyn Cook, Chair
Richard Allison, Vice Chair
Elizabeth Hunke
Bill Sauter
William Schmitt
Philip A. Sweeney
Bob Talarczyk

MEMBERS ABSENT:

None

OTHERS PRESENT:

Marc Coan, Aviation Association
Jim Montman, Aviation Division Director
Kent Freier, Molzen-Corbin
Dave Ploeger
Jo Ann G. Valdez, Stenographer

APPROVAL OF AGENDA

Upon a motion by Ms. Hunke, second by Mr. Schmitt, members voted unanimously to approve the agenda as published.

APPROVAL OF JULY 7, 2011 MINUTES:

The following changes were made to the Minutes of the July 7, 2011 meeting:

Page 2, under Report on F-111 Paint Project Sign, Chair Cook requested that the following statement be added:

“Ron Tarrson of Santa Fe Aero Services donated matching funds (from the BBQ Fundraiser) of \$765. The Aviation Association donated \$355; those giving \$100 or more were: Troy Padilla of the Air Center; Robert Talarczyk, Bill and Carol Aneshensel, Ralph Dimateo and Carol Stewart, David Albin, Bill Sauter and Carolyn Cook.”

Page 3, 1st paragraph was changed to read: *“Ms. Gonzales reported on operations noting that the total operations are up by 865 operations, when compared to the **same month** in the prior year.”*

Upon a motion by Mr. Schmitt, second by Mr. Sauter members voted unanimously to approve the Minutes of July 7, 2011 as amended.

AIRPORT REVIEW BY THE DIRECTOR

Memorandum dated July 26, 2011 to the Airport Advisory Board from Jim Montman; Aviation Division Director was distributed and reviewed.

[A copy is incorporated to these Minutes as Exhibit “A”.]

Congress has not come to an agreement over legislation that would extend funding for the Federal Aviation Administration. With no congressional action, the FAA has issued "stop work" orders, halting projects, until an agreement is reached. These projects "have received clearance from the U.S. Office of Secretary of Transportation to be let; however, due to the Federal Aviation Administration furlough, there is nobody in the office to issue grants to these communities. Mr. Montman noted that the radar project will stop automatically because all the employees were FAA employees and they were part of the employees who were furloughed.

Mr. Montman said that the Taxiways A & C project could potentially be lost because the grant application had not been submitted to the FAA at that time. He noted that the Mayor signed the grant application yesterday. The money for the project will come from a federal grant; however, with the thousands of FAA employees furloughed due to the lack of congressional funding, it remains unclear when, and if, the grant money will come. Any reimbursement requests will not be acted on until Congress gets back in September.

Mr. Montman reported that American Eagle will go back to three flights a day starting August 22nd.

Mr. Montman gave an update on TSA noting that they held a tabletop exercise and it was well attended. He noted that this is an annual requirement.

Mr. Montman said the Airport has received the June and July reports for the Wildlife Hazard Assessment.

Mr. Montman reported on the progress for the crack repair and seal for Taxiways D & E and the north apron noting that they will be using a state price agreement for this project.

Mr. Montman said the new mower for the Airport should be here in August.

He reported that the Airport is moving forward with the Taxiway H and Runway 10-28 MIRL Project. This project is funded through a state grant.

Mr. Montman gave an update on the status of the AEP/ACM Review and Revision noting that the Emergency Plan has been submitted.

Mr. Montman reported on the Tower Lease Agreement.

Mr. Montman said there is nothing new to report on the power pole marking.

He reported on the status of the Lease with Santa Fe Aviation Services noting that they have been working on two sentences in the Lease Agreement for four months now. He said there is a 37% increase in the rental fee for Santa Fe Aviation Services.

Mr. Montman gave a report on forest fire fighting noting that the Airport had to do a Land Use Agreement. A short-term agreement has been signed.

Mr. Montman reported on the impacts for the Airport with regards to the river restoration.

Mr. Montman reported on operations noting that the total operations are up by 1434 operations, when compared to this month in the prior year.

Mr. Montman reported that there were six noise complaints in the month of July, which is average for the month of July.

Mr. Montman said the year-to-date enplanements and deplanements for American Eagle are up by 1000 operations, when compared to the month of July in the prior year.

Mr. Montman referred to the Monthly Finance Report noting that there is at least another \$14,000 in revenue that is outstanding; the total should be closer to \$90,000.

ITEMS FROM THE FLOOR

Mr. Coan said that the Aviation Association has been having discussions in the last six months about having better recycling at the Airport, possibly putting out recycling bins.

He noted that the web camera is done and he will be sending out an e-mail about this.

ITEMS FROM THE BOARD

Chair Cook noted that Mr. Talarczyk has done a gorgeous poster of the F111 aircraft. She said she would like to see the poster mounted in the terminal and FBO.

Mr. Talarczyk said possibly copies of the poster could be sold and the monies collected could go towards a young upcoming aviator.

Chair Cook suggested that the Board think about this. This will be an agenda item for the next meeting.

Mr. Allison reported that the City Attorney is working on what to do with the old 337 aircraft.

Mr. Allison asked about the protocols for the Fire Department when the Tower is closed after 9:00 p.m.

Mr. Montman said the Fire Department has now taken a stand-by position when the Tower is closed. He said they should call 911 in the event that there is an emergency or if there is an aircraft problem.

Mr. Schmitt thanked Mr. Montman and Mr. Talarczyk for the tour of the Airport.

ITEMS TO BE DISCUSSED AT THE SEPTEMBER 1, 2011 AIRPORT ADVISORY BOARD MEETING

Discuss ideas for selling posters.

ADJOURNMENT

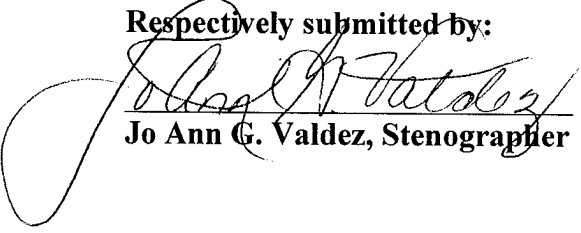
The next meeting of the Board will be held on September 1, 2011.

There being no further business to come before the Board, Mr. Sweeney made a motion to adjourn the meeting, second by Mr. Allison, the meeting was adjourned at 5:25 p.m.

Approved by:

Carolyn Cook, Chair

Respectively submitted by:



Jo Ann G. Valdez, Stenographer