



# Agenda

CITY CLERK'S OFFICE

DATE 7-13-11 TIME 3:15 pm

SENT BY Katherine Martinez

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## SUSTAINABLE SANTA FE COMMISSION

Tuesday, July 19, 2011  
City Councilors' Conference Room  
Santa Fe, NM  
3:00 to 5:00 p.m.

- A. CALL TO ORDER
- B. ROLL CALL
- C. APPROVAL OF AGENDA
- D. APPROVAL OF MINUTES – May 23 and June 21, 2011
- E. COMMUNICATIONS FROM THE FLOOR
- F. STAFF COMMUNICATIONS
  - 1. Report on Food Policy Council activities
  - 2. Americorps Cadre Members Report of Activities
- G. DISCUSSION/ACTION ITEMS
  - 1. Election of Officers - Chair and Vice Chair
  - 2. Commission skill/knowledge Gap Analysis
  - 3. Approval of Annual Progress Report for 2010
  - 4. Implementation of 2011 Objectives:
    - a. Green Building and Development Codes (K. Shanahan)
    - b. Public Utilities Department Environmental Management System (R. Wheeler)
    - c. Greenhouse Gas Reduction for Energy Sources
    - d. Public Outreach and Communication
- H. ITEMS FROM THE CHAIR
- I. ITEMS FROM THE COMMISSION
- J. ADJOURNMENT

**Next Meeting: – August 16, 2011**

**NOTE: Persons with disabilities in need of accommodations, contact the City Clerk's office at 955-6520, five (5) working days prior to meeting date.**

**INDEX OF MINUTES  
SUSTAINABLE SANTA FE COMMISSION  
July 19, 2011**

| <b>ITEM</b>   | <b>ACTION TAKEN</b>                 | <b>PAGE(S)</b> |
|---|-------------------------------------|----------------|
| <b>A. CALL TO ORDER</b>   | <b>Convened</b>                     | <b>1</b>       |
| <b>B. ROLL CALL</b>   | <b>Quorum</b>                       | <b>1</b>       |
| <b>C. APPROVAL OF AGENDA</b>  | <b>Approved [as reprioritized]</b>  | <b>2</b>       |
| <b>E. COMMUNICATIONS FROM THE FLOOR</b><br>(Moved up on the Agenda)       |                                     | <b>2</b>       |
| <b>D. APPROVAL OF MINUTES:</b>  |                                     |                |
| <b>May 23, 2011</b>   | <b>Approved</b>                     | <b>2</b>       |
| <b>June 21, 2011</b>  | <b>Approved</b>                     | <b>3</b>       |
| <b>F. STAFF COMMUNICATIONS</b>  |                                     |                |
| <b>1. Report on Food Policy Council Activities</b>                        |                                     | <b>3-4</b>     |
| <b>2. AmeriCorps Cadre Members Report of Activities</b>                   |                                     | <b>4-5</b>     |
| <b>G. DISCUSSION/ACTION ITEMS</b>   |                                     |                |
| <b>1. Election of Officers – Chair and Vice Chair</b>                     | <b>Elected Chair and Vice Chair</b> | <b>5</b>       |
| <b>2. Commission skill/knowledge Gap Analysis</b>                         |                                     | <b>5-6</b>     |
| <b>3. Approval of Annual Progress Report for 2010</b>                     | <b>Approved</b>                     | <b>6</b>       |
| <b>4. Implementation of 2011 Objectives:</b>                              |                                     |                |
| <b>a. Green Building and Development Codes</b>                            |                                     | <b>7</b>       |
| <b>b. Public Utilities Dept. Environment Management System</b>            |                                     | <b>7</b>       |
| <b>c. Greenhouse Gas Reduction for Energy Sources</b>                     |                                     | <b>7</b>       |
| <b>d. Public Outreach and Communication</b>                               |                                     |                |
| <b>H. ITEMS FROM THE CHAIR</b>  | <b>None</b>                         | <b>7</b>       |
| <b>I. ITEMS FROM THE COMMISSION</b>                                       |                                     | <b>7</b>       |
| <b>J. ADJOURNMENT</b>   |                                     |                |
| <b>The next meeting date is scheduled for August 16, 2011 @ 3.00 p.m.</b> |                                     | <b>7</b>       |

**MINUTES OF THE**  
**CITY OF SANTA FE**  
**SUSTAINABLE SANTA FE COMMISSION**  
**July 19, 2011**

**CALL TO ORDER**

A meeting of the City of Santa Fe Sustainable Santa Fe Commission was called to order by Camilla Bustamante, Chair at 3:05 p.m. at the City Hall, City Councilors' Conference Room, Santa Fe, New Mexico.

**ROLL CALL**

Roll call indicated the presence of a quorum for conducting official business as follows:

**MEMBERS PRESENT:**

Camilla Bustamante, Chair  
Louise Pape, Vice Chair  
Tim Rogers  
Kim Shanahan  
Bianca Sopoci-Belknap  
D.H. Strongheart

**MEMBERS ABSENT:**

Robert Haspel, resigned  
Rosa Moreno, resigned  
Joe Sehee, excused

**STAFF PRESENT:**

Katherine Miller, City of Santa Fe Environmental Services Division  
Regina Wheeler, City of Santa Fe Solid Waste Division Director

**OTHERS PRESENT:**

Luis Duran, NM Workforce Connections  
Jenny London  
Seth Roffman, *Green Fire Times*  
Matthew Young, AmeriCorps member  
Jo Ann G. Valdez, Stenographer

## **APPROVAL OF AGENDA**

The Agenda was reprioritized – Item E (Communications from the Floor) was moved up on the Agenda before Item D (Approval of Minutes).

**Commissioner Pape moved to approve the Agenda, as amended. Commissioner Shanahan seconded the motion, which passed unanimously by voice vote.**

## **COMMUNICATIONS FROM THE FLOOR**

Mr. Duran is with the New Mexico Workforce Connections (formally known as the Department of Labor). He noted that the State received \$6 million to help upgrade the skills of workers in green building, energy efficiency and renewable energy. They can also use the funding for LEED certification training. The State has 16 months to spend this funding and this program comes to an end in January 2013.

Commissioner Shanahan added that this funding can be used to enhance workers' skill sets; and the Santa Fe Community College has a great curriculum or courses for this. People can be reimbursed for the course by New Mexico Workforce Connections.

Commissioner Sopoci-Belknap asked how someone can find information about this.

Mr. Duran said there is a website: [greenjobs.state.nm.us](http://greenjobs.state.nm.us). He offered to send the Commission an e-mail on how this process works.

Mr. Roffman said he is working on the next issue for the *Green Fire Times* publication. The August issue will focus on Native American Green Indigenous Solutions; and the focus for the September issue will be sustainable urban and development design. Mr. Roffman is collaborating with Brian Skeeel of Sustainable Neighborhoods on this.

## **APPROVAL OF MINUTES:**

**May 23, 2011**

**Commissioner Shanahan moved to approve the Minutes of the May 23, 2011 meeting. Commissioner Sopoci-Belknap seconded the motion, which passed unanimously by voice vote.**

**APPROVAL OF MINUTES:**

**June 21, 2011**

**Commissioner Sopoci-Belknap moved to approve the Minutes of the June 21, 2011 meeting. Commissioner Pape seconded the motion, which passed unanimously by voice vote.**

**STAFF COMMUNICATIONS**

**1. Report on Food Policy Council Activities**

Ms. London reported that the Food Policy Council is working with the County with regard to their Land Code and how it can be more around agriculture.

Commissioner Sopoci-Belknap noted that the County has approved the County Sustainable Development Plan and is now having stakeholder meetings to get public input. One of the areas that the Food Policy Council would like them to discuss is agricultural land use and the values around agricultural land use - seeing it as a viable path to economic development. The Food Policy Council has prepared a draft about this and Commissioner Sopoci-Belknap would like this Commission to provide input. She offered to share the draft once it is ready.

Commissioner Shanahan said there are a lot of areas in the County's Sustainable Development Plan that this would fit under.

Ms. Mortimer explained that the County is working on creating incentives for the land owners who have water rights by acequias and arroyo, so that they will want to create productivity from it. However, this is a challenge - the Food Policy Council is having a hard time finding models where they actually do this.

Chair Bustamante said there are already tax incentives in place- there are significant tax breaks for those who are using their land for agricultural practices, however, it is not user-friendly. There are also many questions: where the water is; how they are going to use it accordingly; if they are going to draw water from the aquifer for this; what is productive and what is not; and what is the environmental process, etc.

Chair Bustamante asked Commissioner Sopoci-Belknap if the Food Policy Council has identified any land that would be available for food agriculture in Santa Fe County.

Commissioner Sopoci-Belknap said no, but this is one of the Food Policy Council's priorities.

Commissioner Shanahan said the County does not have a comprehensive holistic approach for this concept.

Commissioner Sopoci-Belknap noted that representatives from the Food Policy Council made a presentation to the County Commissioners and the County Commissioners have made a commitment to help fund the City/County Food Policy Council.

## **2. AmeriCorps Cadre Members report of activities**

Mr. Young reported that the main work that the AmeriCorps Cadre Members have been working on is farming. They have made farm visits almost on a weekly basis. He explained that the State of New Mexico would be a great hot spot for a farm-to-table model that could be operated by volunteers. He said there would always be a labor force and supply.

He noted that the AmeriCorps Cadre Members also visited Tesuque with regards to their agricultural initiative last Wednesday.

The AmeriCorps Cadre Members also worked on the website, editing the content and photographic layout, etc.

Mr. Young noted that the AmeriCorps Cadre Members' contract wraps up at the end of next week; therefore this will be his last Commission meeting. On behalf of the Cadre Members, he thanked the Commission for a very illuminating year and for the ability to see the stakeholders at work. He noted that each of the Cadre Members are putting together information, as their best effort in archiving what they have done, to pass on their knowledge, background of projects and descriptions; what their successes were; the mistakes they learned from, etc.

Commissioner Sopoci-Belknap said they will hold a celebration of the work that the AmeriCorps members did this Saturday at Carlos Mora's house on Agua Fria Road. She offered to send out an e-mail about this.

Commissioner Sopoci-Belknap reported that Earth Care received their grant for AmeriCorps Cadre Members for next year; however, this does not cover their health insurance and related costs so they will be fundraising for this. She noted that they are in the

process of hiring for the next crew and they received over 80 applications from local individuals.

Commissioner Sopoci-Belknap said with regards to the farming aspect, it has been very insightful in terms of understanding the systemic issues around agricultural production and workers. She said there are also issues around the drought and the wildfires. She said the acequias are dry and this has been an issue this year. She mentioned that they will be talking to the Farmers Market about a possible internship program.

Commissioner Sopoci-Belknap noted that the Cadre Members went to Santa Clara to help with the efforts there to try and address erosion if the rains come, given the fire devastation that recently occurred there.

## **DISCUSSION/ACTION ITEMS**

### **1. Election of Officers – Chair and Vice Chair**

Chair Bustamante noted that she will be resigning from the Commission. She said it was an honor to serve on this Commission and encouraged the Commissioners to keep their focus on community integration; and to remember who they are serving-the citizens of Santa Fe.

Chair Bustamante said she will continue to serve on the Ad-Hoc Committees, when possible.

**Chair Bustamante nominated Commissioner Sopoci-Belknap to serve as Chair. Commissioner Shanahan seconded the motion, which passed unanimously by voice vote. (Commissioner Sopoci-Belknap accepted the nomination.)**

**Commissioner Sopoci-Belknap nominated Commissioner Shanahan to serve as Vice Chair. Commissioner Rogers seconded the motion, which passed unanimously by voice vote. (Commissioner Shanahan accepted the nomination.)**

*Chair Sopoci-Belknap chaired the meeting from here forward.*

### **2. Commission skill/knowledge Gap Analysis**

Ms. Mortimer noted that Commissioner Haspel has formally resigned from the Commission. Also, Rosa Moreno is no longer on the Commission.

Commissioner Shanahan noted that the Commission has two vacancies that need to be filled. He explained that there is a lack of diversity on the Commission and the indigenous voice is lacking.

With respect to the gap analysis, there was agreement that there is a gap in the representation on the Commission. The Commissioners were asked to submit names of prospective candidates by the next meeting and possibly invite them to the next meeting.

With regards to Commission skills, Commissioner Bustamante said it would be helpful to have a quick preview of the Roberts Rules of Order.

Following discussion, there was consensus of the Commission to create an orientation packet for the new Commissioners. This will include the most recent Resolution, the Sustainable Santa Fe Plan, Progress Reports, etc.

Ms. Mortimer and Chair Sopoci-Belknap will work on this.

Chair Sopoci-Belknap suggested that each of the Commissioners write a brief bio about themselves to include on the website.

### **3. Approval of Annual Progress Report for 2010**

[Copies of the draft Annual Progress Report for 2010 were distributed via e-mail.]  
The Commissioners reviewed the Annual Progress Report for 2010 and were asked to submit their feedback to Ms. Mortimer by Tuesday, July 26<sup>th</sup>.

Ms. Mortimer was acknowledged for the great work she did on the Annual Progress Report for 2010.

**Commissioner Bustamante moved to approve the Annual Progress Report for 2010, contingent on recommended changes submitted by Tuesday, July 27, 2011. Commissioner Pape seconded the motion, which passed unanimously by voice vote.**

The Annual Progress Report for 2010 will be presented to City Council by Chair Sopoci-Belknap and Commissioner Shanahan, although all Commissioners were asked to be present at the City Council meeting either August 10<sup>th</sup> or August 24<sup>th</sup>.



**4. Implementation of 2011 Objectives:**

- a. Green Building and Development Codes**
- b. Public Utilities Department Environment Management System**
- c. Greenhouse Gas Reduction for Energy Sources**
- d. Public Outreach and Communication**

The above items were not discussed. Chair Sopoci-Belknap suggested that the Ad-Hoc Committees draft a rough outline of their work and the time frame for the work. She requested that the Ad-Hoc Committees set some meeting dates.

The Commissioners reviewed the Ad-Hoc Committees' list.

**ITEMS FROM THE CHAIR**

There were no items from the Chair.

**ITEMS FROM THE COMMISSION**

There were no items from the Commission.

**ADJOURNMENT**

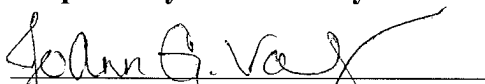
**Schedule next meeting/ adjournment**

The next meeting is scheduled for August 16, 2011 at 3:00 p.m. Commissioner Pape moved to adjourn, second by Commissioner Shanahan, the meeting adjourned at 5:00 p.m.

**Approved by:**

\_\_\_\_\_  
**Bianca Sopoci-Belknap, Chair**

**Respectively submitted by:**

  
\_\_\_\_\_  
**Jo Ann G. Valdez, Stenographer**