



Agenda

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SANTA FE REGIONAL JUVENILE JUSTICE BOARD

Wednesday

July 20, 2011

3:00-5:00 P.M.

CYFD OFFICES

1920 FIFTH STREET

- I. Call to Order
- II. Roll Call
- III. Approval of Agenda
- IV. Introductions of Board Members and Guests
- V. Approval of Minutes of June 15, 2011
- VI. Financial Report – Richard De Mella
 - A. Budget – Detailed Budget and Financial Report
 - B. Budget Increase from CYFD, Richard De Mella
- VII. Reports
 - A. Report forms and updates – Richard De Mella
- VIII. New Business
 - A. Budget 2011/ 20012
 - B. CASA funding FY 11/12
- IX. Announcements from the Board
- X. Next Meeting August 17, 2011
- XI. Adjournment

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Santa Fé Regional Juvenile Justice Board
July 20, 2011

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MINUTES OF THE
SANTA FÉ REGIONAL
JUVENILE JUSTICE BOARD
July 20, 2011

1. CALL TO ORDER

A meeting of the Santa Fé Regional Juvenile Justice Board was called to order by Judge Michael Vigil on the above date at approximately 3:00 p.m. in the Pojoaque Room at CYFD, Santa Fé, New Mexico.

2. ROLL CALL

A quorum was not present [but established later] as follows:

Members Present

Judge Michael Vigil, Chair
Bonifacio Armijo
Kit Ayala
Jim Bianca
Mark Caldwell [arriving later]
Mary Ellen Gonzales

Members Absent

Deacon Anthony Trujillo, Vice Chair
Patty Montes Burkes
Carmichael Dominguez
Tommy Rodriguez

Others Present

Patricia Innes
Alice Sealy
Jennifer Romero
Magaly Campos
James O'Neill, CASA
Janice Quinn, CASA
Shelley Mann Lev, SFPS
Mary Louise Romero, ICM

3. APPROVAL OF AGENDA

The agenda was accepted but not approved since there was not yet a quorum.

4. INTRODUCTION OF BOARD MEMBERS AND GUESTS

Everyone present introduced themselves.

5. APPROVAL OF MINUTES

June 15, 2011

The minutes were considered later after a quorum was present.

6. FINANCIAL REPORT – Richard De Mella

A. Budget – Detailed Budget and Financial Report

Mr. De Mella handed out the printed budget report. He explained that they spent all of the money in the budget except the \$75,000 in the Day Reporting program. The County had to provide the City with a JPA but it was not done prior to the end of the fiscal year. Now they were now doing one for \$93,000 for the past fiscal year through September 30, 2011. They provided the services during the year but didn't do the required paperwork. The quarter from July 1, 2011 through September 30, 2011 was a supplementary agreement. He was working with Dick Lindahl to try to get the \$75,000 approved.

For some reason, the County didn't want to do the JPA. Mr. Caldwell told him that they were working on the JPA and they would continue providing the service. They would get at least \$18,750 out of the \$93,000.

Mr. Armijo asked if someone was in hot water since the period of the grant expired.

Mr. Ortega said Mr. De Mella was in constant contact with the County. A JPA was not a major legal document. It was routine. He thought the potential modification (elimination of the \$75,000) could be one of several. CYFD might not pay the \$75,000 even though the service was provided since there was no legal document created.

Mr. Bianca felt that would be serious.

Ms. Sealy asked who the county people were that Mr. De Mella was dealing with.

Mr. De Mella said it was Mark Caldwell and Annabelle. A woman named Ms. Bodie was supposedly the contract person.

Mr. Ortega pointed out that things are still tight at CYFD. CYFD could also say they were not going to recycle it in this FY like they did with the Drop Off Center. When people in charge didn't follow through this was what could happen and they knew this well in advance. This was also a reflection on the Board. If anyone could help it would be Arturo Naeglin if it was in his ability to do so.

Ms. Gonzales asked what kind of negative ramifications it could have on this board.

Mr. Ortega said they might not get that funding in FY 12.

Chair Vigil said he would have to stop referring to Day Reporting if there wouldn't be a program.

Mr. De Mella thought it was continuing.

Chair Vigil didn't think there was an extra \$75,000 at the county to pick it up.

Ms. Sealy agreed to follow up on it and get back to him.

Mr. Armijo asked that the County report to the Board. They needed to know who dropped the ball. He reminded them he had asked several times why we had not paid this to the County.

Mr. De Mella said he tried to draw up a contract and went to the lawyers to get the specific language to be able to draw down everything. After everything was signed and he took the PO, it got stopped at accounting.

Mr. Armijo considered it very irresponsible in these economic times. That was something serious to look at.

Mr. Bianca pointed out that the contract was over and that money hadn't been expended no matter what else happened.

Ms. Ayala thought this was one time money.

Mr. Mark Caldwell arrived at this time.

Ms. Ayala thought that rather than putting the blame on the board, they needed to look for what they could do in the future to avoid this problem.

Mr. Armijo pointed out that as a businessman, if he didn't fulfill his paperwork he would be out of business.

Chair Vigil asked Mr. Caldwell about it.

Mr. Caldwell understood there was an extension on it until September.

Mr. De Mella explained that the \$75,000 had to be spent by June 30. The extra \$18,750 was for July to September.

Mr. Caldwell understood that it was extended and offered to pull up the email.

Mr. Ortega said this went back to CYFD. When Governor Martínez took office, JJAC was dismantled so

CYFD, in order to continue funding, extended the contract to keep the money flowing. But FY11 were state funds. The extension was for FY 12 monies. The \$75,000 were FY 11 dollars that had to be spent and invoiced by June 30.

Mr. Caldwell said the extension was communicated to him by Mr. De Mella.

Mr. De Mella agreed he did communicate that.

Mr. Ortega said it was two separate pots of money. The Board had been asking for the JPA for six months. They asked the County to get it in place well in advance of the deadline.

Mr. Caldwell agreed and had communicated it all along.

Mr. Bianca asked whom the JPA was between.

Mr. De Mella said it was the City and County.

Mr. Caldwell said he drafted the MOU for \$93,750.

Mr. De Mella explained that the money went from CYFD to City and then to County either through an MOU or a JPA.

Mr. Ortega said they needed the paperwork from the County to draw down the \$75,000.

Mr. Caldwell said he did the MOU rather than a JPA.

Mr. De Mella explained he had to clear it with legal.

Mr. Ortega thought it might be possible if they could get it done by the end of the week.

Mr. Caldwell didn't see why that wouldn't work.

Mr. Ortega said the State might have pulled the money out already. He needed Mr. Naeglin to tell us that the money was still in our account. The old rule for DFA was 60 days for submitting an invoice. He offered to call Mr. Naeglin no later than Friday.

Mr. Caldwell said the agreement was completed.

Mr. Ortega said the extension was a different pot of money.

Ms. Mann Lev said it looked like the Drop Off Center had been billed for \$46,000.

Mr. De Mella explained that \$31,000 for her program.

B. Budget Increase from CYFD

Mr. De Mella handed out the extension budget that covered the first quarter. The total was 25% of \$217,301. The ICM program was \$46,000 and CASA was separate.

Ms. Gonzales asked if Day Reporting continued in the summer. Mr. Caldwell agreed.

Mr. De Mella said the good news was a small contract under Disparities for \$25,000 with two line items. Intervention was for Mary Beth Brady's salary. The other was for T-shirts, Aikido and cooking with kids. The remainder was \$558.37. He explained how he could get the money spent.

Mr. Ortega gave some explanations on the rest of the budget.

Ms. Mann Lev noted that a number of members were not present last time. The potential extra \$35,000 could have provided partial funding for FYR. Now they were three weeks before the school. Ms. Brady would have been funded 40%.

Mr. Ortega didn't think the \$35,000 was available. The fiscal person left and just cut it by a quarter and just moved it over.

Because a quorum had been achieved, Chair Vigil went back to the minutes.

APPROVAL OF MINUTES.

Mr. Boaz identified a problem with the minutes of the last meeting and asked that the Board ratify the funding decision that was made at the last meeting.

Ms. Romero brought up that Restorative Justice was not in existence in any of the schools now. The Rotary Club was willing to support the program in SFHS. She mentioned that Melinda (whom she brought to the meeting) was a person who benefitted from the program last year. She felt SFPS was missing the boat here.

Ms. Mann Lev said it was part of the code of conduct and mediation was part of it. But without a coordinator the systems didn't get in place and it was not uniform district wide. The Board had a difficult decision to make. She appreciated the problem in the minutes but at both high schools the principals were identifying someone to teach the class. It was a step backward to not have a coordinator. She appreciated Ms. Ayala's offer to help. This was a change.

Ms. Ayala said they needed to look at what was done in Ms. Romero's program.

Mr. Bianca said he had wanted to fund both but there wasn't even a second on that proposal so what was done was to fund what the Board decided to fund.

Chair Vigil said it was unfortunate that not all the same people were present at this meeting. Ms. Ayala, Mr. Bianca and Mr. Armijo were present at the last meeting and were at this meeting.

Mr. Armijo said the decision was based on the decision of the schools to only fund the program for one year.

Mr. Armijo moved to fund FYR at Cesar Chavez Elementary at \$31,000 and the remaining funds of the \$71,000 to be discussed by the Board for enhancing the FYR program or to be distributed to other core programs. Mr. Bianca seconded the motion and it passed by majority voice vote (4-1) with Ms. Gonzales voting against.

Mr. Bianca moved to approve the minutes of June 15, 2011 as presented. Mr. Armijo seconded the motion and it passed by unanimous voice vote.

7. Reports

Mr. De Mella said he would present the final reports for the past year at the August meeting.

Mr. Ortega said he talked with CYFD mostly about Española. They needed to look at the numbers carefully. The Governor's office was beginning to micro manage all programs. The data didn't have to be complicated but they needed to make sure it would make a good impression.

He said JJAC appointments wouldn't happen until late summer or early fall. In the meantime we want to make sure Santa Fé didn't get cut for lack of data. They needed to present the best picture.

8. New Business

A. Budget FY 2011-2012

This matter was considered earlier in the meeting.

B. CASA Funding FY 11/12

Ms. Quinn presented the report. They were using CASA volunteers for first two levels of youth. They got the first one assigned on February 24th. Most have gone through Ms. Romero program and then were referred by Judge Vigil. She shared the numbers on a colored flyer. She felt they used their volunteers well. On the back were the goals for the program.

There were 10 youth referred and they were able to work with 8 of them. They would continue to be mentored by the program. Youth built a relationship with the CASA very quickly. Our volunteers took this to heart. This was a snapshot of the program.

Every month the volunteer turned in an activity report. She shared an actual report with names changed.

Ms. Ayala asked what screening they did.

Ms. Quinn explained the process for her.

Chair Vigil added that it was usually the tougher kids. A lot of kids would like to work with Ms. Romero for the rest of their lives. The kids that went to CASA were the ones who needed that extra mentor for a longer period.

Ms. Quinn said CASA volunteers didn't get reimbursed for anything. They did five trainings to show CASA what was different. They also put binders together for all the feedback and ideas for making it the best program.

She said it has taken time to work them out but she believed they had the right process in place now.

Going forward she intended to recruit more Spanish speaking volunteers and more men. They had been wanting to do this for three years.

Chair Vigil said these kids came in every 60 days for review. One of the CASA's ids was in the drug court. He ran away and then called his CASA and the CASA was able to talk him into coming to drug court that day. Otherwise he would just have been on the run.

Ms. Quinn said they had 3 females and 5 males serving kids but only had 2 female youth. The CASA volunteers were court appointed and trained and took the oath of confidentiality. They went everywhere with these kids and reported in court. Each volunteer spent an average of 25 hours each month.

Mr. Ortega thought this was a good way for what Ms. Romero was doing to continue it. The quality of time with the kids was great. It was immense for what it did for kids. He wanted the Board to advocate for it. They had to keep these numbers low and should be very selective and cautious to keep the numbers low to allow them to do quality work. The reason the kids made big changes was because of the one on one treatment.

Ms. Romero agreed. She knew she always did a better job with a lower ratio. Yesterday she spent 4 hours with one kid and it would pay off. These kids needed that support when ICM was not in the picture. She felt so honored that she knew these kids would be in good hands. Some of them didn't want to work with someone else and she assured them she would still be here but they needed to work with the CASA right now.

Ms. Gonzales said she did RJ conferencing with kids and had a CASA volunteer in one of them. It was amazing. In the agreement they agreed to repair the harm they did. The CASA volunteer was unbelievable in helping them accomplish that goal.

Ms. Ayala expressed interest in helping with Ms. Romero's program in some way since she was not working as much these days.

Chair Vigil said it was hard to keep the numbers down and he needed three Ms. Romero's and it was hard to decide who gets the reward of working with Ms. Romero. She let him know when she was at her limit.

Ms. Romero wished they could have a second person doing ICM.

Ms. Quinn said these were seasoned, well-trained CASA volunteers so they were doing abuse and neglect cases also.

UPDATED FY 12 BUDGET

Mr. Ortega provided a handout.

Mr. Bianca felt rushed and thought the Board should wait on this until the next meeting. He wanted to put it on the next agenda and was hesitant to vote on it at this meeting.

Chair Vigil asked where the money would come from.

Mr. Ortega said it was shown in the bottom table.

Mr. Bianca asked that it not be done in piecemeal fashion. They hadn't decided as a Board how to allocate those funds. Last month they had to make a quick decision on the budget because someone waited too long. He wanted things presented ahead of the meeting so Board members could peruse them and discuss them. It was getting too fuzzy and flippant.

Mr. Bianca moved to postpone the FY 12 Budget decision until next month on the remaining funds. Mr. Armijo seconded the motion and it passed by unanimous voice vote.

9. Announcements from the Board

Ms. Gonzales said she had been looking for a replacement for her seat on the Board. Ms. Barbara Gudwin has agreed.

10. Next Meeting: August 17, 2011

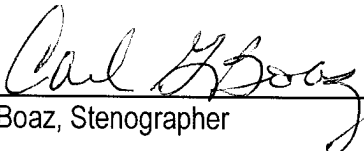
11. Adjournment

Ms. Ayala moved to adjourn the meeting. Mr. Bianca seconded the motion and it passed by unanimous voice vote. The meeting was adjourned at 4:55 p.m.

Approved by:

Michael Vigil, Chair

Submitted by:



Carl Boaz, Stenographer