



Agenda

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**PUBLIC UTILITIES COMMITTEE
MEETING
CITY COUNCIL CHAMBERS
WEDNESDAY, JULY 6, 2011
REGULAR MEETING – 5:00 P.M.**

1. CALL TO ORDER
2. ROLL CALL
3. APPROVAL OF AGENDA
4. APPROVAL OF CONSENT AGENDA
5. APPROVAL OF MINUTES FROM THE JUNE 1, 2011 MEETING

INFORMATIONAL ITEMS

6. Update on Current Water Supply Status. (Victor Archuleta)
7. Water Conservation Update. (Daniel Ransom and Laurie Trevizo)
8. Treated Effluent Management Plan (TEMP) Working Group Follow-Up. (Claudia Borchert)

CONSENT – INFORMATIONAL CALENDAR

9. Status Report on the Environmental Services Division (previously Solid Waste Division). (Regina Wheeler)

CONSENT – ACTION CALENDAR

10. Request for Approval of Resolution No. 2011-____. A Resolution Supporting the New Mexico Litter Control and Beautification Act of 1985 Which Provides Public Funds in the Form of Grants for the Purpose of Enhancing Local Litter Control and Beautification Programs. (Gilda Montano) (Councilor Trujillo)
 - a. Grant Agreement 12-418-6011-0050 New Mexico Clean & Beautiful Grant Funding, FY 2011/2012.

FC – 7/5/11
PUC – 7/6/11

CC – 7/15/11

11. Request for Approval of a Construction Agreement Between the City of Santa Fe and Samcon Inc., Bid # '11/41/B, for the Wastewater Management Division 11/12 Sanitary Sewer Line Rehabilitation Project, CIP # 943, for the \$1,511,795.90 Inclusive of NMGRT. (Stan Holland)
 - a. Request for Approval of BAR.
 - b. Request for Approval of 10% Contingency.

PUC – 7/6/11

FC – 7/18/11

CC – 7/27/11

12. Request for Approval of Amendment No. 2 to the Professional Services Agreement Between the City of Santa Fe and Bohannon Huston for Engineering Services for the Buckman Parallel Transmission Pipeline BPS 4 to 10 MG Tank for the Amount of \$113,768.00 Exclusive of NMGRT. (Robert Jorgensen)

PUC – 7/6/11

FC – 7/18/11

CC – 7/27/11

13. Request for Approval for the Environmental Services Division to Sell Old Roll Off Truck Scheduled for Auction to BDD for \$5,339.56. (Regina Wheeler)

PUC – 7/6/11

FC – 7/18/11

CC – 7/27/11

DISCUSSION ITEMS AND ACTION ITEMS

14. Request for Approval of Refuse and Recycling Agreement with Santa Fe County to Serve Valle Vista Subdivision. (Regina Wheeler)

PUC – 7/6/11

FC – 7/18/11

CC – 7/27/11

MATTERS FROM THE CITY ATTORNEY

ITEMS FROM STAFF

MATTERS FROM THE COMMITTEE

NEXT MEETING: WEDNESDAY, AUGUST 3, 2011

ADJOURN

PERSONS WITH DISABILITIES IN NEED OF ACCOMODATIONS, CONTACT THE CITY CLERK'S OFFICE AT 505-955-6520, FIVE (5) WORKING DAYS PRIOR TO THE MEETING DATE.

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PUBLIC UTILITIES COMMITTEE MEETING
Wednesday, July 6, 2011

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**MINUTES OF THE
CITY OF SANTA FE
PUBLIC UTILITIES COMMITTEE
Wednesday, July 6, 2011**

1. CALL TO ORDER

A meeting of the Public Utilities Committee was called to order by Councilor Matthew E, Ortiz, Acting Chair, at approximately 5:00 p.m., on Wednesday, July 6, 2011, in the Council Chambers, City Hall, Santa Fe, New Mexico.

2. ROLL CALL

MEMBERS PRESENT:

Councilor Christopher Calvert
Councilor Matthew E. Ortiz
Councilor Ronald S. Trujillo

MEMBERS EXCUSED:

Councilor Rebecca Wurzbarger, Chair
Councilor Patti J. Bushee

OTHERS PRESENT:

Brian Snyder, Public Utilities Director
Maya Martinez, Public Utilities
Marcus Martinez, Assistant City Attorney
Melessia Helberg, Stenographer

There was a quorum of the membership present for conducting official business.

NOTE: All items in the Committee packet for all agenda items are incorporated herewith to these minutes by reference. The original Committee packet is on file in the Public Utilities Department.

3. APPROVAL OF AGENDA

MOTION: Councilor Calvert, seconded by Councilor Trujillo, to approve the Agenda as published.

VOTE: The motion was approved unanimously on a voice vote.

4. APPROVAL OF CONSENT AGENDA

MOTION: Councilor Calvert moved, seconded by Councilor Trujillo, to approve the following Consent Informational Calendar and Consent Action Calendar, as presented.

VOTE: The motion was approved unanimously on a voice vote.

CONSENT INFORMATIONAL CALENDAR

- 9. STATUS REPORT ON THE ENVIRONMENTAL SERVICES DIVISION (PREVIOUSLY SOLID WASTE DIVISION). (REGINA WHEELER)**

CONSENT ACTION CALENDAR

- 10. REQUEST FOR APPROVAL OF A RESOLUTION SUPPORTING THE NEW MEXICO LITTER CONTROL AND BEAUTIFICATION ACT OF 1985, WHICH PROVIDES PUBLIC FUNDS IN THE FORM OF GRANTS FOR THE PURPOSE OF ENHANCING LOCAL LITTER CONTROL AND BEAUTIFICATION PROGRAMS (COUNCILOR TRUJILLO). (GILDA MONTANO)**
- A. REQUEST FOR APPROVAL OF GRANT AGREEMENT 12-418-6011-0050 – NEW MEXICO CLEAN & BEAUTIFUL GRANT FUNDING FISCAL YEAR 2011/2012. (GILDA MONTANO)**
- Committee Review: FC - 7/5/11; PUC 7/6/11; and CC 7/15/11.**
- 11. REQUEST FOR APPROVAL OF A CONSTRUCTION AGREEMENT BETWEEN THE CITY OF SANTA FE AND SAMCON, INC., BID #11/41/B, FOR THE WASTEWATER MANAGEMENT DIVISION 11/12 SANITARY SEWER LINE REHABILITATION PROJECT, CIP #943, FOR THE \$1,511,795.90 INCLUSIVE OF NMGR. (STAN HOLLAND)**
- A. REQUEST FOR APPROVAL OF BAR.**
- B. REQUEST FOR APPROVAL OF 10% CONTINGENCY.**
- Committee Review: PUC – 7/6/11, FC – 7/18/11; and CC 7/27/11.**

12. REQUEST FOR APPROVAL OF AMENDMENT NO. 2 TO THE PROFESSIONAL SERVICES AGREEMENT BETWEEN THE CITY OF SANTA FE AND BOHANNAN HUSTON FOR ENGINEERING SERVICES FOR THE BUCKMAN PARALLEL TRANSMISSION PIPELINE BPS 4 TO 10 MG TANK FOR THE AMOUNT OF \$113,768.00, EXCLUSIVE OF NMGR. (ROBERT JORGENSEN). Committee Review: PUC – 7/6/11, FC – 7/18/11; and CC 7/27/11.

13. REQUEST FOR APPROVAL FOR THE ENVIRONMENTAL SERVICES DIVISION TO SELL OLD ROLL OFF TRUCK SCHEDULED FOR AUCTION TO BDD FOR \$5,339.56. (REGINA WHEELER) Committee Review: PUC – 7/6/11, FC – 7/18/11; and CC 7/27/11.

5. APPROVAL OF MINUTES FOR THE JUNE 1, 2011 MEETING.

MOTION: Councilor Trujillo moved, seconded by Councilor Calvert, to approve the minutes of the meeting of September 1, 2010, as submitted.

VOTE: The motion was approved unanimously on a voice vote.

INFORMATIONAL ITEMS

6. UPDATE ON CURRENT WATER SUPPLY STATUS. (VICTOR ARCHULETA)

Victor Archuleta reviewed Weekly Water Report for the week of June 26, 2011, which is in the Committee packet, noting they have released 182 afy of water into River, or 0.7 million gallons per day.

Acting Chair Ortiz said, then even with the peak water demand day, we still had enough water to release into the River.

Mr. Archuleta said yes, noting they are releasing what is coming in which is about 0.7 million gallons per day.

Acting Chair Ortiz asked the current reservoir capacity.

Mr. Archuleta said the reservoir is at 39% capacity.

7. WATER CONSERVATION UPDATE. (DANIEL RANSOM AND LAURIE TREVIZO)

A Memorandum dated June 30, 2011, with attachments, to the Water Conservation Committee, from Daniel Ransom, Water Conservation Manager and Laurie Trevizo, Water Conservation Specialist, regarding Water Sources and Water Emergency Management Plan Update, is incorporated herewith to these minutes as Exhibit "1." This Memorandum is an update and replacement of the Memorandum in the Committee packet.

Rick Carpenter reviewed the updated June 30th Memo [Exhibit "1"], which is a supplement to Mr. Archuleta's presentation, saying it outlines our production capacity which is quite large subject to a lot of variability and constraints. He said the City is in a much better position going into this drought than in 2000 and 2002, owing largely to the new Buckman Wells and the Buckman Direct Diversion Project. He said even though we are experiencing a very significant drought and probably will some time into the future, the Water Division sees no compelling reason to enter into mandatory drought management or water restrictions at this time. He said they will be monitoring it very closely to see what kind of monsoon and snowpack we get this year. He said they are able to meet the peak demand with the four supply sources listed in the Memorandum.

Acting Chair Ortiz said our situation is also the result of conservation and other kinds of programs the City has implemented over the past 8 years.

Mr. Carpenter agreed, saying that is the subject of the June 28th Memorandum regarding Water Conservation New and Current Program Update, which also is in the Committee packet. He said the citizens of Santa Fe have done a wonderful job in reducing the gallons per capita per day during peak period demands.

Laurie Trevizo reviewed the Memorandum of June 28, 2011, to the Public Utilities Committee, which is in the Committee packet.

Councilor Calvert asked about Aquacraft and if we are just providing it with free data, and if there is a benefit to us in doing this.

Ms. Trevizo said Aquacraft is partnering with the Water Research Foundation which is non-profit research group. She said Aquacraft is the contractor and will be heading up the study. She said we did have a webinar that explained some of the benefits, and over the course of 10 years we'll get very specifically into the residential lowering of per capita use.

Mr. Snyder said the Water Research Foundation is a useful tool in conservation as well as research, noting it funds a lot of research, and sometimes it contracts and sometimes it uses other non-profits. He said can we can tap into those if we have questions. He said a lot of research may

have been done elsewhere in the country, so we can use that rather than inventing the wheel and use that as a starting point to launch ourselves into additional study.

**8. TREATED EFFLUENT MANAGEMENT PLAN (TEMP) WORKING GROUP FOLLOW UP.
(CLAUDIA BORCHERT)**

A copy of *Effluent Reuse Summary* modified on June 29, 2011, is incorporated herewith to these minutes as Exhibit "2."

Rick Carpenter said they had hoped to progress a little further at this point in identifying a process and potential members of the working group. He said staff intends to come back in August for a full discussion with the Committee.

Mr. Carpenter noted the handout, which is a table, which was prepared in concert with the Wastewater Division, going back to 2008, to identify the amount of treated effluent which is being used throughout the area [Exhibit "2"]. He noted the largest use by far is the treated effluent which is turned back to the Santa Fe River. He said staff will be plugging this data into the Santa Fe model and using that information when we come back to this Committee.

DISCUSSION AND ACTION ITEMS

**14. REQUEST FOR APPROVAL OF REFUSE AND RECYCLING AGREEMENT WITH
SANTA FE COUNTY TO SERVE VALLE VISTA SUBDIVISION. (REGINA WHEELER)
Committee Review: PUC – 7/6/11, FC – 7/18/11; and CC 7/27/11.**

Regina Wheeler presented information regarding this matter from her Memorandum of June 28, 2011, which is in the Committee packet. She said it will serve approximately 100 homes and the City does have the existing capacity on an existing route to provide that service.

Acting Chair Ortiz asked if the existing capacity would be on his side of town and if this will result in delays in trash pick ups on the south side of Santa Fe.

Ms. Wheeler said there is a route which is a little short on Friday afternoon which could add these 100 homes.

Acting Chair Ortiz noted Friday is his trash pick-up day, and asked if Valle Vista is near the State Penitentiary.

Ms. Wheeler said yes, and it would be the last to be picked up.

Acting Chair Ortiz noted that Santa Fe County owes the City money "on any number of fronts," and asked why we would trust the County to pay the City when it hasn't paid us on 5 other accounts.

Ms. Wheeler said, if this isn't a rhetorical question, she did note that the monthly bill is approximately \$1,000. However, she can't answer whether the County will or will not pay the City.

Acting Chair Ortiz asked if the County is collecting from the Valle Vista residents.

Ms. Wheeler said no, since it is a Housing community, it is built into the services provided by Santa Fe County.

Acting Chair Ortiz asked if the request is coming from the County Housing Authority.

Ms. Wheeler said it is a request from the Santa Fe Public Utilities Director.

Acting Chair Ortiz asked if Santa Fe County has the contract with the private company and Ms. Wheeler said yes.

Acting Chair Ortiz said he heard a rumor that *The Santa Fe New Mexican* has pulled out on the recycling publication.

Ms. Wheeler said this is not true, and the City is still partnering with the *New Mexican* on the Save A Ton Campaign.

Acting Chair Ortiz said we can discuss this under Matters from the Committee.

Councilor Calvert asked, as the City moves into annexation, will providing this service prompt the City to need equipment and personnel sooner than we would have anticipated.

Ms. Wheeler said no, noting they already have anticipated the additional equipment and staff which will be needed for annexation, which will be sufficient to cover this service.

MOTION: Councilor Calvert moved, seconded by Councilor Trujillo, to approve this request.

DISCUSSION: Councilor Trujillo asked how many more hours we will be putting on our vehicles in providing this service.

Ms. Wheeler said it would be approximately 1 hour.

Acting Chair Ortiz said, "I will make a qualified statement. I've sued the County, so I'm not so enamored of them or trusting of them. Second, these residents are far afield of where we're doing services. And the proposed benefits that you have, we just don't have it. I haven't seen regional cooperation with the County in a couple of years. And so, I think we are setting ourselves up for expectations among other county residents that are going to put the City in a bind, so I'm against this."

Councilor Calvert asked if the City will make money on this or break even.

Ms. Wheeler said just break even.

Councilor Calvert questioned the reason the City would want to do this. He said Ms. Wheeler spoke about increased revenue, but now she is saying we will break even.

Ms. Wheeler said it will increase our revenue base when we have more customers, and spread costs across them, when there is an incremental decrease in cost, as experienced in the proposed annexation.

Acting Chair Ortiz said the logic fails because we are not getting 100 new customers whom we can charge the \$16 per month. He said, "We're getting one new customer from the County, and they're not going to pay us and we're going to be stuck providing services for 10 years. That's the length of the agreement that's being proposed."

Ms. Wheeler said we definitely would require the County to pay the same rate as everyone who pays on a household basis, which would change as any fees would change. However, if the County doesn't pay, she is unsure of the City's recourse for non-payment.

Councilor Trujillo said the County is contracted with Roadrunner, a private company, to haul this waste, and he asked the amount of that contract.

Ms. Wheeler said the County was paying Roadrunner \$14 per month per household.

Councilor Trujillo asked if the County will be charging these residents \$14, and we're charging the County only \$12, and making a \$2 profit.

Acting Chair Ortiz said the County isn't charging the residents, noting this is rental housing and it is a cost of business for the County who is paying Roadrunner.

Ms. Wheeler said there would be a small savings on not having to send individual bills to these residents, which is about \$1 per household per month to send a bill. Responding to Councilor Calvert, Ms. Wheeler said the billing utility won't charge Solid Waste any less, but they might have a small savings, so there would be a small administrative savings.

VOTE: The motion was approved on a voice vote, with Councilors Calvert and Trujillo voting in favor of the motion, and Acting Chair Ortiz voting against.

Councilor Calvert would like a map of the area in the packet as this request moves forward.

MATTERS FROM THE CITY ATTORNEY

There were no matters from the City Attorney.

ITEMS FROM STAFF

There were no Items from Staff.

MATTERS FROM THE COMMITTEE

Acting Chair Ortiz reiterated he had heard *The Santa Fe New Mexico* was pulling out and not going to do the same advertising that we have been doing. He asked staff to place this item on the next meeting agenda as an information item. He asked if this has resulted in more recycling.

Ms. Wheeler said yes, the numbers are up 20% from last year at this time. She said basically the fundamental piece of the agreement was that the newspaper would run a page on the 3rd Thursday of each month called The Green Line. She said that is still happening and the City provides the content. She said she will provide a written report at the next meeting.

Acting Chair Ortiz understood *The New Mexican* was implementing cost-cutting measures and scaling back on some of their "give-aways."

Ms. Wheeler said one change is that they are no longer meeting monthly, but none of the other parts of the agreement have changed.

Councilor Trujillo asked about recycling at the parks.

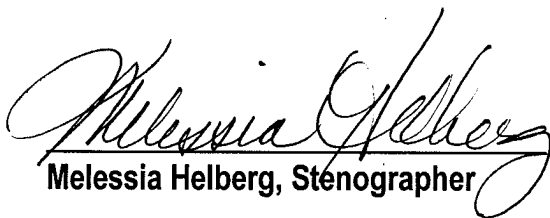
Ms. Wheeler said they missed the opportunity to talk with the leagues before the season began, and we need to do that to get everyone on board. She said it is nascent this year, and this is the year people will begin to do this. She said they aren't picking up much at the parks which is what she would expect in the beginning. However, they have been doing "gangbusters with the clear streams" at the special events and on the Plaza which are in their 3rd year, and we're just beginning to see some results. She believes it will take another year for the Parks.

NEXT MEETING: WEDNESDAY, August 3, 2011.

ADJOURN

There was no further business to come before the Committee, and the meeting was adjourned at approximately 5:35 p.m.

Rebecca Wurzbarger, Chair



Melessia Helberg, Stenographer