



Agenda

CITY CLERK'S OFFICE

DATE 6-20-11 TIME 3:00 pm

SERVED BY Shannon Canfield

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AMENDED

PUBLIC SAFETY COMMITTEE MEETING

Tuesday, June 21, 2011

4:00 PM

City Council Chambers

200 Lincoln Avenue, Santa Fe, NM 87501

1. Roll Call
2. Approval of Agenda
3. Approval of Tuesday, April 19, 2011 minutes
4. Old Business:
 - A. NONE
5. New Business:
 - A. Street light removal at 533 Del Norte Lane (John Romero, Public Works Department/Traffic Engineering Division)
 - B. Proposed ordinance amending article 18-4 SFCC 1987 to establish regulations for the core recyclers and that purchase catalytic converters; precious metal dealers; and transit precious metal dealers (Councilor Calvert)
 - C. Santa Fe Depot Police Department substation (Deputy Chief Folmar-Alessio)
6. Matters from Municipal Court-Informational: April & May 2011 Monthly Reports
7. Presentations/Discussion
 - A. POLICE DEPARTMENT MATTERS
 - Burglary
 - Catalytic Converters
 - Graffiti
 - Speed Vans
 - DUI Forfeiture
 - Red Light Cameras
 - Recruiting
 - Proposed Take Home Policy Modifications
 - Panhandling Issues

B. FIRE DEPARTMENT MATTERS

- Thank you to CHRISTUS St. Vincent Regional Medical Center
- Fire Station 4-Indoor Quality Evaluation
- Wildlife Urban Interface

8. Matters from Committee Members

9. Communications from the Floor

10. Adjournment

**ALL MEMBERS OF THE GOVERNING BODY HAVE BEEN INVITED TO ATTEND
THIS MEETING THEREFORE A QUORUM MAY EXIST**

For information regarding the agenda, you can call Shannon Cantu at 955-5074.

Persons with disabilities in need of accommodations, contact the City Clerk's office at 955-6520, five (5) working days prior to meeting date.



Agenda

CITY CLERK'S OFFICE

DATE 6-16-11 TIME 9:00am

SERVED BY Shannon Cantu

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**SPECIAL
PUBLIC SAFETY COMMITTEE STUDY SESSION
Tuesday, June 21, 2011, 2010 4:00 PM
City Council Chambers
200 Lincoln Avenue, Santa Fe, NM 87501**

1. Roll Call
2. Approval of agenda
3. Approval of Tuesday, April 19, 2011 minutes
4. Old business:
 - A. NONE
5. New business:
 - A. Street light removal at 533 Del Norte Lane (John Romero, Public Works Department/Traffic Engineering Division)
 - B. Proposed ordinance amending article 18-4 SFCC 1987 to establish regulations for the core recyclers and that purchase catalytic converters; precious metal dealers; and transit precious metal dealers (Councilor Calvert)
 - C. Santa Fe Depot Police Department substation (Deputy Chief Folmar-Alessio)
 - D. POLICE DEPARTMENT MATTERS/PRESENTATIONS
 - Burglary
 - Catalytic Converters
 - Graffiti
 - Speed Vans
 - DUI Forfeiture
 - Red Light Cameras
 - Recruiting
 - Proposed Take Home Policy Modifications
 - Panhandling Issues

E. FIRE DEPARTMENT MATTERS/PRESENTATIONS

- Thank you to CHRISTUS St. Vincent Regional Medical Center
 - Fire Station 4-Indoor Quality Evaluation
 - Wildlife Urban Interface
6. Matters from Municipal Court-Informational: April & May 2011 Monthly Reports
 7. Matters from Committee Members
 8. Communications from the Floor
 9. Adjournment

**ALL MEMBERS OF THE GOVERNING BODY HAVE BEEN INVITED TO ATTEND
THIS MEETING THEREFORE A QUORUM MAY EXIST**

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**Index Summary of Minutes
Public Safety Committee
June 21, 2011**

<u>INDEX</u>	<u>ACTION TAKEN</u>	<u>PAGE(S)</u>
Cover Page		1
Call to Order	Call to Order by Chair, Councilor Ronald Trujillo at 4:00 pm in the City Council Chambers	1
Roll Call 3 Absences	A quorum was declared by verbal roll call, 3 absences.	1
Review and Approval of Agenda	Chief Salas asked to move Wildlife Urban Interface to the top of the agenda under New Business as a guest speaker was present and asked to postpone Christus St. Vincent Regional Medical Center until the next Public Safety Committee meeting. <i>Mr. Harris moved to approve the agenda as amended, second by Mr. Mizrahi, motion carried by unanimous voice vote.</i>	1
Approval of April 19, 2011 Minutes	<i>Mr. Mizrahi moved to approve the minutes of April 19, 2011 as presented, second by Dr. Owen Lewis, motion carried by unanimous voice vote.</i>	2
Old Business	None	1
4. New Business: A. Wildlife Urban Interface, Guest Speaker: Bee Day B. Street Light removal at 533 Del Norte Lane (John Romero) C. Proposed ordinance amending 18-4 SFCC 1987 to establish regulations for the core recyclers and that catalytic converters; precious metal dealers; and transit precious metal dealers. D. Santa Fe Depot Police Department Substation	<i>Mr. Nava moved that the light at 533 Del Norte Lane remain, second by Mr. Harris, motion carried by unanimous voice vote.</i> <i>Mr. Harris moved to approve the proposed ordinance amending 18-4 SFCC 1987 to establish regulations for the core recyclers and that purchase catalytic converters; precious metal dealers; and transit precious metal dealers, second by Dr. Lewis, motion carried by</i>	2-5

**Index Summary of Minutes
Public Safety Committee
June 21, 2011**

	<i>unanimous voice vote.</i> <i>Mr. Mizrahi moved to approve the request estimated at \$12,867.36 in order to proceed with the Santa Fe Depot Police Department substation at the Railyard, second by Mr. Harris, motion carried by unanimous voice vote.</i>	
Matters from Municipal Court – April-May 2011	<i>Informational</i>	5
Matters from Police Chief Ray Rael Police Report Report Attached	<i>Report on: Burglary Catalytic Converters Graffiti Speed Van DUI Forfeiture Red Light Cameras Recruiting Proposed Take Home Policy Modifications Panhandling Issues</i>	5-8
Matters from Fire Chief Barbara Salas	<i>Jan Snyder – Fire Station #4 Remodel project. Informational Items. History of Wildfire Action Plan (attached)</i>	8-10
Communications from Committee Members		10
Communications from the Floor	<i>None</i>	10
Adjournment	<i>Mr. Mizrahi moved to adjourn at 6:00 pm, second by Mr. Harris, motion carried by unanimous voice vote.</i>	10
Signature Page		10

PUBLIC SAFETY COMMITTEE
Tuesday, June 21, 2011, 4:00 PM – 6:00 PM
City Council Chambers
200 Lincoln Avenue, Santa Fe, NM 87501

MINUTES

1. Roll Call

In Attendance:

Councilor Ronald Trujillo, Chair
Herbert L. Harris, Jr., Vice Chair
Doug Nava
Nancy Owen Lewis, PhD
Peter D. Mizrahi

Absent:

Dr. Mike Mier
Mike Bowen
Chris Rivera

Others Present:

Mayor Coss

Councilor Patti Bushee
Councilor Chris Calvert
Bee Day

Staff Present:

Chief Raymond J. Rael, City Police Department
William R. Johnson, Deputy Chief of Police
Gillian Alessio, Deputy Chief
Chief Barbara Salas, City Fire Department
Erik Litzenberg
Jan Snyder
John Romero, Traffic Engineer
Melissa Byers, Legislative Liaison Assistant

2. Approval of Agenda

Chief Salas asked to move Wildlife Urban Interface to the top of the agenda under New Business as a guest speaker was present and asked to postpone Christus St. Vincent Regional Medical Center until the next Public Safety Committee meeting.

Mr. Harris moved to approve the agenda as amended, second by Mr. Mizrahi, motion carried by unanimous voice vote.

- 1 was not able to be delivered

55% of the affected property owners want the light removed. Mr. Romero provided handouts to the Committee as he displayed on the screen the position of the lights and how it affects the residents.

Recommended Action: Since the Traffic Engineering Division does not see a need for the light from a traffic safety standpoint, we recommend removal of the light at 533 Del Norte Lane. The Traffic Engineer did not address any public safety concerns.

Mr. Nava feels that removing this light is a public safety concern. Mr. Nava said that the light does provide protection to the neighborhood. Although the light might be too bright, public safety should come first.

Dr. Lewis also stated that public safety is very important to her due to the increase in burglaries and yielded to the Chief of Police for his comments.

Chief Rael stated that most burglaries are happening in the daytime and his recommendation would be to leave the light.

Mr. Nava asked how one knows when the light burns out. Mr. Romero said that most of the time a citizen will report the burned out light.

Mr. Nava moved that the light at 533 Del Norte Lane stay, second by Mr. Harris, motion carried by unanimous voice vote.

- C. Proposed ordinance amending 18-4 SFCC 1987 to establish regulations for the core recyclers and that purchase catalytic converters; precious metal dealers; and transit precious metal dealers. (Councilor Calvert) – Melissa Byers

Ms. Byers presented the committee with a memo dated 6/21/11 and a substitute bill for an ordinance 18-4 SFCC 1987 to establish regulations for the core recyclers and that purchase catalytic converters; precious metal dealers; and transit precious metal dealers.

Ms. Byers explained that as a mechanism for deterring theft in the city of Santa Fe, Councilor Calvert is sponsoring the amendments to Article 18-4 SFCC 1987 which currently regulates secondhand dealers, pawnbrokers and junk dealers in the city of Santa Fe. If adopted, the above-referenced ordinance would include regulations for core recyclers, precious metal dealers and transient precious metal dealers.

(Exhibit B) – Defines the Core recycler, precious metals dealer and the Transient precious metals dealer. The Pawnbrokers and Secondhand Dealers would be required to obtain a city license [license fees quoted]. Ms. Byers also detailed the Record Retention requirements.

Ms. Byers asked the committee for review and recommendation to the governing body regarding the proposed amendments.

Mr. Nava wanted to know what the state's position is on collection of money when it comes to business.

Councilor Calvert gave the example that the State has regulations for Pawn Shops. What the city is trying to do and he said it is modeled after statewide law in California and has been

very successful in reducing this type of crime eliminating the outlets to which you can take stolen goods. That is the thrust of this, taking advantage of something that has worked in another jurisdiction. We are adding some rules in Santa Fe and Councilor Calvert will recommend to the Police Department and to the City Manager is that they work with other jurisdictions to see if they will also pass this. Statewide would be the best but we could certainly encourage other jurisdictions so that it gets to that same effect unless the state does pass similar legislation.

Dr. Lewis asked if there are other cities in NM that have similar ordinances.

Councilor Calvert said that it is his belief that all the cities in NM monitor and have cooperative relationships with the recyclers and junk dealers; the police department works closely with Albuquerque and Rio Rancho to share that kind of information. This isn't just about catalytic converters, it is about the other areas and items that get stolen and are easily fenceable for cash. The thrust of this is for it to be inconvenient for those people that want to turn stolen goods around quickly to get the cash for their drug habit or whatever. Councilor Calvert said he will encourage our Police Department and our City Manager to work with other jurisdictions to adopt some of these same stricter requirements.

Councilor Calvert said that two big changes are that the seller must show a current drivers license and the buyer must pay them by check for record and tracking purposes.

Mr. Nava would like some follow up and information on how the business people react to this. Deputy Chief from the Police Department said that they will continue to talk to these types of business and provide additional information at a later date.

Mr. Harris moved to approve the proposed ordinance amending 18-4 SFCC 1987 to establish regulations for the core recyclers and that purchase catalytic converters; precious metal dealers; and transit precious metal dealers, second by Dr. Lewis, motion carried by unanimous voice vote.

D. Santa Fe Depot Police Department substation (Deputy Chief Gillian-Alessio)

The police department has been offered free space at the Santa Fe Railyard for a Police substation for the Bicycle Officers to stop in to complete reports and meet the public as officers are available. The sub-station would not be a full-service station, only temporary housing for the bicycle officers and for the public to use the call box connected to the Regional Emergency Communications Center. This project was not budgeted in the FY- 2011-12 Police Department. The Police Department would like to have a larger presence in the Railyard area. It was explained that modifications will need to be done. In order to properly secure the building they would need funding for the following:

- 1) Two(2) security cameras, an emergency phone on the building for the public to call for assistance, estimated at \$8,306.87 and
- 2) Burglar and entry access system estimated at \$4,560.49. Total: \$12,867.36

Mr. Mizrahi asked if this would need to go to the Finance Committee since it wasn't projected in the budget. Mr. Mizrahi said this is an excellent idea and investment. Staff answered that this would be done administratively and would not go to Finance Committee.

Mr. Mizrahi moved to approve the request estimated at \$12,867.36 in order to proceed with the Santa Fe Depot Police Department substation at the Railyard, second by Mr. Harris, motion carried by unanimous voice vote.

Deputy Chief added that the amount discussed would be a one-time expense.

6. Matters from Municipal Court: April-May 2011 Monthly Report
(In committee packet.)

7. Matters from Police Chief Ray Rael

The Chair asked the committee to hold their questions until after the report.

Chief Rael opened by providing the topics of discussion and a progress report as follows:
(Slide Presentation)

A. Police Department Matters

- **Burglary Exhibit C – Santa Fe Police Department Public Safety Committee Report**

A few causes for burglaries; economic instability, the related factors are correspondingly affected, i.e., increased alcohol and drug use. Historically, the availability of drugs and the resulting addictions have been one of the leading causes of property crime. The Police Department has not only seen increases in the number of burglaries, they have seen a broadening of scope in the types of items being stolen; catalytic converters, copper wire, copper flower holders on grave sites in cemeteries, etc.

The Chief made a renewed commitment to reverse the burglary trend in our City. As such, they have broadened their response to this problem and are testing new and innovative methodologies for combating property crime. Some of these potential solutions are:

- Working with the DA's office on an ankle bracelet monitoring program;
- Researching the successes of other law enforcement agencies as a modifier and program implementation;
- Working with the judicial system on sentencing enhancements for repeat offenders;
- Mobilizing specialty teams for blitz operations;
- Creating a community partnership through education and information sharing. They have ongoing training and information sharing outreach programs such as City Watch and Neighborhood Watch and informational publications such as the Jailbird News and the 20 Most Wanted;
- Researching the viability of electronic billboards, static billboards and bus advertisements;
- Researching the effectiveness and availability of public service announcements that educate the community on recognizing suspicious activity and ways in which to safeguard their property;
- Collaborating with other law enforcement agencies through information sharing programs that identify repeat offenders that move from one locale to another;

- Providing on-going advanced training, and cross-training for out officers in property crime investigation to include evidence preservation and collection;
- Strengthening our ordinances such that previously unregulated and unlicensed property crime operatives are limited in their ability to operate in the City, i.e., itinerate precious metal dealers;
- Conducting ongoing reviews of the programs we have in place, capturing and evaluating data and creating a flexible response to the successes and failures of our initiatives;
- Forming partnerships with all other law enforcement and non-law enforcement entities that are combating different aspects of this problem, i.e., JPPO, schools, community outreach programs, probation and parole, correctional institutions, etc.
- **Burglary Statistics:**
 - In the past 16 years residential burglaries have ranged from a low of 430 in 2004 to the high of 876 in 2010. The average annual rate of residential burglaries stands at 603 for that 16 year period. Commercial burglaries typically account for about 15% of all burglaries. Residential and auto burglaries account for the remaining 85% and are statistically overrepresented as property crime types.
 - Looking strictly at average statistics for the past 16 years, the picture looks like this;
 - Combined average of all burglaries 1995 to 2010; 1969
 - Combined average of all burglaries for year 2010, 2283
 - The numbers for 2010 show an increase of approximately 15% over the 16-year average.
 - Even though it is only May, we can look at the burglary statistics for the first four months of 2011 and see some encouraging signs. Residential burglaries (197) are at their lowest for this four month period than we saw in same four months of 2009 and 2010. Commercial burglaries, 72, are lower than 2008 and 2009, and only slightly higher than 2010. Auto burglaries, 313, are lower than 2008 and 2010, but higher than 2009.
- **Catalytic Converters**

Beginning in October 2010, there was a sharp increase in the number of catalytic converter thefts in the city of Santa Fe. They are popular because they are valuable, and they are valuable because they contain metals such as platinum and palladium. Scrap dealers pay a high price for this.

Between October 2010 and April 15, 2011, there were approximately 80 converters reported stolen in the city of Santa Fe. The converters can cost as much as \$2400.00 to replace. The Police Chief said they have done some public and community training in this area. In the last month they have not had any catalytic converter thefts. Another training for the community is scheduled for July 16th.

- **Graffiti**

The Graffiti Task Force was created in 2010. The city employs a Graffiti Coordinator, Jennifer Munoz. As of June 13, 2011 there have been:

 - 236 total calls via Graffiti Hotline (5 generated by officers)
 - 15:15 total hours/police officers on field call time. *Call initiated and self initiated.
 - 20:00 total hours/street crimes detectives

- 2 letters requesting restitution sent out
 - 1 payment received (Total \$200)
- It is very hard to collect restitution from someone who was not caught committing the crime, and we don't have the police manpower to send them on a graffiti vandal chase. The Chief said they urge callers to report graffiti complaints and call into the RECC and request those close patrols for the areas getting hit with graffiti.
- **Speed Vans**
Over the last 90 days, the Santa Fe Police Department has reorganized their photo enforcement/DUI forfeiture program. Previously both operations were run by Captain Anthony Robbin. Captain Robbin retired in April, 2011. The Chief showed the new organizational chart indicating those responsible on his staff.

In cooperation with Red flex, devised and implemented a system whereby all speed van locations are determined a week in advance and all the appropriate reporting departments and agencies are notified accordingly.

The Chief stated that they are currently in the process of creating administrative procedures for the speed van program and he hopes to have the procedures finalized within the next month.

At the request of the City Council, the Santa Fe Police Department is collecting data in an effort to measure the success of the speed van program. Initially, the study evaluated three variables:

1. Officer issued citations
2. Crashes
3. Speed Van Citations

Note: Detailed statistics were presented to the Committee through the graphs and slide presentation.

- **DUI Forfeiture**
There has been a lot of work in the last 90-days; the Santa Fe Police Department has reorganized the DWI Forfeiture Program. The following are changes that have been implemented or are going to be implemented in the next month:
 - The program is staffed with one Sgt. Who supervises a paralegal and a data entry specialist;
 - The program in its entirety is supervised by a Lt. a Captain and Deputy Chief;
 - Eight other personnel, both sworn and civilian, have been trained and certified on the program and are currently assisting the program staff;
 - Red flex will be training the Lt., the Sgt. And an Assistant City Attorney in July;
 - The Police Department is in the process of writing administrative procedures for the program;
 - There will be several recommendations for amendments to the ordinance.
- Since the inception of the program, the Santa Fe Police Department has handled 890 cases. Cases are defined as single incidents and not as vehicles handled. A vehicle will return to the police department three times before it is forfeit, however all three times it returns will be listed as separate cases. Total Revenue/Expenditures: \$209,012.67

- **Red Light Cameras**

In 2009 the Santa Fe Police Department, working with the Red Flex Corporation, was tasked with identifying major intersections within the city of Santa Fe that had large numbers of crashes caused by red light violations. Four major intersections within the City of Santa Fe were identified. As the Department and Red Flex prepared for the installation of the cameras at the identified intersections, the State Transportation Commission rendered a decision that Red Light cameras could not be utilized on State operated roadways. Our agency has received information that Governor Martinez supports the use of Red Light Cameras and possibly their implementation on state roadways if the justification of public safety is met.

- **Recruiting**

- Cadet Class 182: 7 Cadets are attending Class 182 and Police Academy starts 6/20/11 and ends 11/18/11.
- Pending Backgrounds – 3 lateral applications and 5 cadet applications.
- Failed backgrounds over a 4 month period, 32.
- Police Testing is still being held the first Thursday of every month.
- Current Police Officer Positions: total sworn Police capacity is 166, total sworn officers on the books are 154 and total current vacancies are 12.

- **Proposed Take Home Policy Modifications**

Changes to the Department's take-home vehicle policy currently under consideration include the following:

- Freeze current take home limits to existing residence locations for currently hired personnel. If an officer moves or relocates, they will be subject to the revised vehicle take-home policy distance.
- For personnel hired after July 1, 2011, establish a 20-mile distance limitation from city limits.
- Limit fuel usage for all take-home vehicles in compliance with the currently established CBA language.
- Optimize fleet maintenance and management.
- Enforce program accountability measures to ensure compliance with the provision of the take-home police.

The Chief also spoke about the Other Residency Incentives.

- **Panhandling Issues**

The SFPD has taken the following steps to attempt to rectify this problem:

- Reassignment of SFPD bicycle team to patrol the area of the Plaza and two block radius in all directions (including Cathedral Park) with a "zero tolerance".
- Creation of a special operation plan consisting of plain clothes officers who patrol the plaza and take enforcement action on any violations they observe. (Numerous citations, warrant arrests and fresh arrests)
- Day-shift patrol officers directed to proceed immediately to the Plaza every morning directly out of briefing to "clear out" the Plaza of any vagrants/homeless who may have arrived overnight and may be camping/sleeping within the park.
- Replacement of signs directing persons to keep off the bandstand (old signs have been removed).

Mr. Harris asked about the officer issued citations vs. van citations. The Chief said that the speed van citations are different; the officer issued citations are actual stops and citations.

The Chief informed the committee that at the next law enforcement day they should have the equipment available for etching of their property.

Councilor Trujillo said that he has seen the increase of the graffiti and he is glad to see that this is being corrected and that the Police Department has taken an active role in this area. In relation to the Recruiting, Councilor Trujillo will always support the SFPD and hope that we can get good officers in Santa Fe.

Mayor Coss: Thank you to the Chief and the SFPD, he is very happy to see the burglary rate go down. The Mayor and Councilor Bushee are both interested in supporting the SFPD and the take home car policy. Having worked on recruiting for 5 years and still having 12 vacancies shows that it is hard work. He was pleased to see the progress on all the issues discussed and again the Mayor reiterated that they support all the SFPD endeavors. Thank you to the Chief for the report.

Councilor Trujillo asked how many retirees could happen this year. The Chief said that there are probably another 6 that could retire.

8. Matters from Fire Chief Barbara Salas

Jan Snyder: Fire Station #4 - Remodel Project and request for support. The parking lot project started in 1964 with a remodel about 20 years ago. It is occupied 24 hours a day, 365 days a year by fire department employees. This fire station is about 47 years old which makes it the oldest station in the city. Bathroom facilities have long been inadequate to accommodate the amount of people assigned to this station. The kitchen cabinets are falling apart and the leaks in the roof have been patched so many times that the damage to the underlining ceiling tiles can no longer be repaired. A recent environmental survey stated that the occupants of the building have shared concerns about adverse health conditions. The study also stated that the pipe leaks through time have stained and damaged the roof and ceiling tiles. The living quarters are stuffy, poor ventilation and bad odors.

The request to the committee is to use public safety funds to remodel the station and make it more sustainable for Santa Fe Fire Fighters.

Chief Salas did not have an estimated cost to do the repairs and remodeling at this time.

Presentation on Current Fire Conditions: For the month of June the potential fire outlook is above normal for three quarters of New Mexico including Santa Fe. July should bring relief with predicted monsoon rains. According to the National Weather Service "odds favor an average to better than average summer "Monsoon" thunderstorm season.

Buckman Road Drop station will accept green waste for free this Saturday to assure fire safety for our residents in Santa Fe.

The Chief also outlined the Fire Work restrictions in the handout. Anyone caught violating the city of Santa Fe Firework Restriction Ordinance is subject to a \$500 fine or imprisonment up to 90 days. The city will not be issuing warnings they will be issuing the citation. The SFPD will be increasing their staff and support by 1 added ambulance, 2 brush trucks, 1 water attendant and a fire prevention lead. All violations will be assessed through 911. Councilor Calvert asked for a specific number and it is best to use the 911. The chief said they will also increase their response to fire violations.

Chief Litzenberg: History of the Wildfire Action Plan. The timeliness is right upon us with the fires we are experiencing. In the past wildfires have been looked at as a responsibility of the US Forest Service. There are about 15 people who are now trained in the fire department on wildfires. In 2003-2007 Shelly Knolls was hired to work on a program called hardening of the home. In 2005 she was joined by Porfirio Chavarria who took over when Ms. Knolls left. In 2010, Porfirio Chavarria put in for a grant to train 10 individuals in fuel management and operational response. They continue to engage community involvement and he referred to the attachment, Ready, Set, Go! The fire world has changed in the last 20-30 years. The large fires have such a big impact on our citizens.

Thank you for presentations.

9. Matters from Committee Members

None

10. Communications from the Floor


None

10. Adjournment

There being no further business to come before the Public Safety Committee, Mr. Mizrahi moved to adjourn at 6:00 pm, second by Mr. Harris, motion carried by unanimous voice vote.

Signature:

Councilor Ronald Trujillo, Chair



Fran Lucero, Stenographer