



Agenda

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DIVISION OF SENIOR SERVICES SENIOR ADVISORY BOARD OF DIRECTORS

Mary Esther Gonzales Senior Center

1121 Alto Street, Santa Fe, NM

Wednesday, May 18, 2011

9:30 a.m.

- I. CALL TO ORDER
- II. INVOCATION /PLEDGE OF ALLEGIANCE
- III. ROLL CALL
- IV. APPROVAL OF AGENDA
- V. APPROVAL OF MINUTES – April 20, 2011
- VI. DSS DIRECTORS REPORT – Ron J. Vialpando, Interim Director
a.) City/County Transition Update
- VII. COMMITTEE REPORTS
- VIII. UNFINISHED OTHER BUSINESS
- IX. NEW BUSINESS
- X. COMMENTS FROM FLOOR
- XI. DATE AND LOCATION OF NEXT MEETING
- XII. ADJOURNMENT

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INDEX OF MINUTES

DIVISION OF SENIOR SERVICES

ADVISORY BOARD MEETING

May 18, 2011

<u>ITEM</u>	<u>ACTION</u>	<u>PAGE(S)</u>
CALL TO ORDER		1
INVOCATION/PLEDGE OF ALLEGIANCE		
ROLL CALL	Quorum	1
APPROVAL OF AGENDA	Approved [as published]	2
APPROVAL OF THE MINUTES		
April 20, 2011	Approved [as amended]	2
DSS DIRECTORS REPORT-Ron Vialpando, Interim Director		
a) City/County Transition Update		2-4
COMMITTEE REPORTS	Distributed	4
UNFINISHED/OTHER BUSINESS		4-5
NEW BUSINESS		5-6
COMMENTS FROM THE FLOOR		6
DATE AND LOCATION OF NEXT MEETING		
(Scheduled for June 15, 2011 at the Mary Esther Gonzales Senior Center at 9.30 a.m.)		6
ADJOURNMENT		6

MINUTES OF THE
DIVISION OF SENIOR SERVICES
ADVISORY BOARD OF DIRECTORS
May 18, 2011

A meeting of the City of Santa Fe Division of Senior Services Advisory Board of Directors was called to order by Andres Romero, Chairperson at 9:30 a.m. on this date at the Mary Esther Gonzales Senior Center in the Board Room, 1121 Alto Street, Santa Fe, New Mexico.

Roll Call indicated the presence of a quorum for conducting official business as follows:

MEMBERS PRESENT

Andres Romero, Chairperson
Rosemarie Trujillo, Secretary
Bernardo C de Baca
Ray Chavez
Mary Louise Giron
Elaina K. Gonzalez
Connie Medina
Virginia Montoya
Doug Schocke
Ken Scott
Olivia Trujillo

MEMBERS EXCUSED

Janet Amtmann, Vice Chairperson
Susan S. Warren

STAFF PRESENT

Lugi Gonzales, Division of Senior Services
Ron Vialpando, Division of Senior Services Interim Director

OTHERS PRESENT

Jo Ann G. Valdez, Stenographer

INVOCATION

Invocation was led by Ms. Giron.

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was recited by all present.

APPROVAL OF AGENDA

Ms. Rosemarie Trujillo moved to approve the agenda as published. Ms. Gonzalez seconded the motion, which passed unanimously by voice vote.

APPROVAL OF MINUTES: April 20, 2011

The following change was made to the Minutes of the April 20, 2011 meeting:

Page 5, 4th paragraph was changed to read: *“Mr. Pacheco and Mr. Vialpando thanked the Board for the letters written on **their** behalf of the Board.”*

Mr. Chavez moved to approve the Minutes of the April 20, 2011 meeting as amended. Mr. C de Baca seconded the motion, which passed unanimously by voice vote.

DSS DIRECTOR’S REPORT

Mr. Vialpando reported as follows:

a. City/County Transition Update

- Things are moving quite well with respect to the process for the transition of the City senior facilities to the County.
- All the public hearings have been held at each of the senior facilities.
- Staff has had meetings/negotiations with AAA, and as a result, the County will get \$878,635 from the City’s existing budget to operate the County senior centers.

Ms. Olivia Trujillo asked if these are County funds.

Mr. Vialpando said this is a combination of county, state and federal dollars. He noted that they are working on the existing budget to try and balance what is not there now. The managers have been meeting on a regular basis to balance the budget.

- In an effort to save money, the Division of Senior Services is looking at not filling any vacant positions. They are also considering the temporary positions-possibly letting these go to fill the gap of funding. However, the

Division of Senior Services has made a commitment that they would not affect services with regards to in-home support, transportation and the nutrition program.

- The City recently submitted their flat budget to the AAA. The budget was projected based on providing the following units of services starting July 1, 2011 (excluding the County of Santa Fe):
 - Transportation: 43,324 units of services – maintaining services with two less drivers. A Request for Proposal will go out next year for this service.
 - Nutrition: Homemaker and congregate services – 220,818 units of services (the City will be losing 42,000 units when the County takes over).
 - Respite: 16,520 units of services

Mr. Vialpando said between Respite and In-Home support services, there were 16,020 units of services provided last year. He noted that they conducted an analysis based on how many employees they had, and the analysis showed that they were able to reduce the unit cost down by \$2.00; thereby reducing operating costs without having to lay employees off.

Mr. Chavez referred to the portion that the County will take (\$878,635) and asked what the City's portion/balance of the state and federal dollars is.

Mr. Vialpando said the original DPA contract was for \$893,000 for the Title 3 funded Programs (nutrition, transportation and in-home support); therefore the County of Santa Fe actually walked away with \$263,000 of this dollar amount. This was projected at the AAA level and negotiated at 30% of the contract obligation. This will bring the DSS Program down to \$3.2 million.

- Mr. Vialpando continued his report noting that staff has completed an inventory of vehicles and equipment and were asked to itemize everything and put a value to it. They still need to include the inventory of the Edgewood Senior Center.
- The RSVP Volunteer Banquet that was held on May 12th was a success. The event was staff-sponsored and staff did a great job. The DSS received positive feedback from the senior citizens and from the Board members.
- A handout on A*C*T (Accountability, Customer Service and Transparency) was distributed. The A.C.T. Program aims to train all City employees on the principles of Accountability, Customer Service, and Transparency. Customer service is about building a relationship with the people who are an essential

part of everything the City does. As employees of the City of Santa Fe, they must remember that they are public servants and it is their responsibility to serve the customers the best they can. For example, employees should use common courtesy – things like please, thank you and you're welcome are always appreciated; employees should not use slang or jargon, as this can be offensive, etc.

- Mr. Vialpando noted that they are thinking of increasing the suggested donation in the future to generate program income.

COMMITTEE REPORTS:

The written Committee Reports were submitted and distributed.
{Please see Exhibit "A" for the details.}

UNFINISHED/OTHER BUSINESS

Ms. Olivia Trujillo asked if the City will continue to run the In-Home Support services.

Mr. Vialpando said yes.

Ms. Olivia Trujillo asked if they will be taking on new clientele.

Mr. Vialpando said the City has agreed to continue to provide services to 11 County clients and this will be funded through the AAA.

Ms. Olivia Trujillo asked how she could assist people in getting the services that they need.

Chairperson Romero said she could refer people to the Division of Senior Services.

Mr. Vialpando said Theresa Gabaldon also works with other sources.

Ms. Giron said there is a duplicate of services offered in Santa Fe, such as Open Hands.

Chairperson Romero asked how many clients are receiving in-home support services.

Mr. Vialpando said there are approximately 78 clients in the City who presently receive in-home support services.

Mr. Schocke asked if the City will be taking over the computer rooms.

Mr. Vialpando said he has not had a chance to check on this; however, he will have Ms. Gonzales coordinate some meetings regarding the computer rooms and the defibrillators.

Mr. Schocke noted that they will be starting computer classes the week of June 6th. The classes will be for one hour a week and will run for two months. There are also some donated computers available for free for individuals who make between \$12,000-\$15,000 or less.

Chairperson Romero asked for an update on the generator at the MEG Center.

Mr. Vialpando said the generator project is complete.

Ms. Gonzalez asked for an update on a possible discount for the medical alert medallions for senior citizens. Mr. Pacheco offered to check on this at the last meeting, however, he was absent today due a conflict with another meeting, therefore there was no update. Mr. Pacheco will be present at the next meeting.

NEW BUSINESS

a. Letter from John Wilkinson-New World Optics

Mr. Wilkinson is planning to retire in the near future and they will be selling some frames at wholesale prices. They will also be donating \$50.00 worth of designer frames for free.

Chairperson Romero suggested that they refer senior citizens who may need frames to them. Also, a copy of their flier can be posted at the senior centers.

b. Recognition of outstanding employees

Chairperson Romero suggested that the Board recognize outstanding employees. He recommended that the Board members nominate employees who have done an outstanding job, so that they can be recognized. The first employee that was nominated was Fidel Cordova. Mr. Cordova works at the MEG Center and fills in at the Chimayo Senior Center when needed. Mr. Cordova is very good at his job, is very friendly and professional.

Chairperson Romero said the Board could also ask the employees to make a presentation to the Board on what they do.

Ms. Montoya recommended that Cindy Sena be recognized. She also does a great job. She noted that Ms. Sena will be leaving in June.

Chairperson Romero will put together a letter and invite Ms. Sena and Mr. Cordova to the next meeting.

Ms. Gonzalez mentioned that she goes to California often and she visits the senior centers there. She said Santa Fe is the only place that does not charge an annual senior membership fee. She asked if the City of Santa Fe could charge \$2.00 to \$3.00 for senior citizen memberships.

In response, Mr. Vialpando said they could ask for a suggested donation – given the challenging economic times.

COMMENTS FROM THE FLOOR

There were no comments from the Floor.

TIME AND PLACE OF NEXT MEETING

The next meeting was scheduled for June 15, 2011 at 9:30 a.m. at the Mary Esther Gonzales Senior Center.

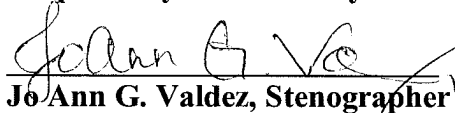
ADJOURNMENT

There being no further business to come before the Board, the meeting adjourned at 10:30 a.m.

Approved by:

Andres Romero, Chairperson

Respectively submitted by:


Jo Ann G. Valdez, Stenographer