



Agenda

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CHILDREN AND YOUTH COMMISSION MEETING

Tuesday, April 26, 2011

City Councilors' Conference Room, City Hall, 1st floor

200 Lincoln Avenue

6:00-8:00 p.m.

1. Call to Order
2. Approval of Agenda
3. Approval of Minutes: March 29, 2011 and April 11, 2011
4. Old Business: Approval of Fall 2010 Needs Assessment Report
5. New Business:
 - a. Summer meeting schedule – no meetings in May or July
 - b. Discussion/Recommendation of grant renewal applications for FY 2011-2012
6. Comments from the Chair: Suzanne Gebhart, M.D. and other Commissioners
7. Report from Staff: Lynn Hathaway
8. Matters from the Floor
9. Adjournment

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**CHILDREN AND YOUTH COMMISSION
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April 26, 2011**

Agenda Items	Action	Page No.
Cover Sheet		1
Roll Call	A quorum was declared by roll call, all members were present. Welcome to Joanne LeFrak.	2
Approval of Agenda	Rev. Anderson moved to approve the agenda as presented, second by Ms. Herrmann, motion carried by unanimous voice vote.	2
Approval of Minutes: March 29, 2011 and April 11, 2011	No motion to approve, approved by the Chair.	2
Old Business Approval of Fall 2010 Needs Assessment Report	Committee members were not in possession of the report. Approval on this item was deferred to the June, 2011 meeting. The report was distributed in the February, 2011 packet. The Chair asked Dr. Hathaway to e-mail this document to the committee members for their review.	2
New Business		2-7
a. Summer Meeting schedule – no meetings in May or July	Informational	
b. Discussion/recommendation of grant renewal applications for FY 2011-2012	Table included in minutes indicating the award amounts.	
Comments from the Chair, Suzanne Gebhart, M.D. and other Commissioners	Informational	7-9
Report from Staff: Dr. Lynn Hathaway – Status of Quarterly Report	Informational	9
Matters from the Floor	Informational	9
Adjournment	There being no further business, the CYC adjourned at 8:00 pm	9

Children and Youth Commission
Tuesday, April 26, 2011
City Councilors' Conference Room, City Hall, 1st floor
200 Lincoln Avenue
6:00-8:00 p.m.

MINUTES

1. Call to Order

The meeting was called to order by the Chair, Dr. Suzanne Gebhart at 6:05 pm in the City Councilor's Conference Room, City Hall, Santa Fe, New Mexico.

Roll Call

In Attendance:

Suzanne Gebhart, M.D., Chair
Sue Anne Hermann
Rev. Jon Anderson
Ernestine Gallegos de Hagman
Dolores Fidel
Michael Multari
Joanne LeFrak

Staff Present:

Dr. Lynn Hathaway

Others Present:

Fran Lucero, Stenographer

2. Approval of Agenda

Rev. Anderson moved to approve the agenda as presented, second by Ms. Herrmann, motion carried by unanimous voice vote.

3. Approval of Minutes: March 29, 2011 and April 11, 2011

Chair approved the minutes.

4. Old Business: Approval of Fall 2010 Needs Assessment Report

Committee members were not in possession of the report. Approval on this item was deferred to the June, 2011 meeting. The report was distributed in the February, 2011 packet. The Chair asked Dr. Hathaway to e-mail this document to the committee members for their review.

5. New Business

a. Summer Meeting Schedule – No meetings in May or July

The Chair suggested that for the June meeting the commissioners be prepared to discuss the issues that they want to review in the fall. There are also some parking lot issues that came up

as part of the committee's discussion. Some of those are; Program Director and Executive Director holding the same position and how to direct the new request for RFP. The Chair said that currently we do not ask when the last independent audit was done but in line with our discussion we may want to include that. Ms. Herrmann stated that in the past they would only request an independent audit if it was over \$25,000. Dr. Hathaway stated that anyone who has an audit sends it in and anyone who does not sends in a 990.

The date of the June meeting was noted as the 28th of June.

The Chair stated that based on the future posting of Dr. Hathaway's position and the transition process she would like to wait on making a decision on whether or not to conduct a retreat. Dr. Hathaway said that possible the agenda topics at the June meeting should be questions from the new commission members and if more elaboration is needed then a retreat would be in line. Dr. Hathaway said that one needs assessment topic that is important is Immigration; another is transportation and field trip issue and school buses and high administrative cost. Dr. Hathaway has talked to Ms. Greeley at Partners and she and Dr. Hathaway will try to talk to the Transportation people to get answers for the commission. Another issue that may be a topic to discuss is that of spirituality and children. It is something that people have had a hard time talking about, it is something that the early childhood communities has written books about, how to do it in a way that it is non-denominational and not offensive to anyone but that brings value and hope.

Ms. Herrmann asked Dr. Hathaway to narrow down the topic Immigration. Dr. Hathaway said that there is a strain on resources, the benefits to the community from Immigrants was discussed at the second Children and Youth Strategic Plan; what the status is now 15 years later after the Children and Youth Commission sponsored the first ESL class. Now 75% of the students in the Santa Public Schools are eligible for free or reduced lunch and 40% are Immigrants, which is a huge change. Ms. Gallegos de Hagman said we need to continue to look at the impact of Immigration on schools, social services and faith communities because that is where they good for a lot of their needs. Rev. Anderson said, which is some ways are all combined. Dr. Hathaway said this is a topic that is very hard for people to talk about but it is very important for children.

Dr. Hathaway said that the budget would be heard at the Thursday Finance Committee meeting. She looked at the organization chart and the Children and Youth Commission Director is on the chart; that is the good news. The Project Specialist position is in red which means not to be funded. Dr. Hathaway said that by the June 28th meeting she can report in more depth as to the budget results.

Dr. Hathaway said that Christus St. Vincent is hoping to get city Human Services money and they used the example from one of the city contracts to exemplify the kinds of human services they would provide if the city turns over the funding to them. Dr. Hathaway clarified that the Human Services funding is about \$600,000-\$700,000. Dr. Hathaway stated that she thought the Children and Youth funding is in jeopardy which without an administrator is over a million dollars. Christus St. Vincent's says that they can get federal matching funds three fold. The Mayor and other interested parties are discussing this and any ramifications. The city money would have to go through the county and the county is already being troubled by potential law suits. Chair Gebhart asked; "what does the Children and Youth Commission need to do at this

point?" The Chair said that they have already made a good rationale in providing feedback that Dr. Hathaway's position should remain as a Director position. The Mayor seemed supportive of this request. Dr. Hathaway suggested that the Chair and she make an appointment to meet with the Mayor towards the middle of June. The Chair asked if the commission should do something before the Thursday, Finance Committee meeting. Dr. Hathaway said no, this would not be the time to make a contact. Dr. Hathaway said that they should not take away the second position which is needed.

Dr. Hathaway talked about the City Council meeting and asked the commissioners to attend if at all possible. The book will be presented to the Council. Dr. Hathaway invited those who have pictures in the book. The presentation format was discussed for the City Council meeting.

Dr. Hathaway said she would provide Mr. Multari and Sue Herrmann a copy of the recommendation memo for the attendance of the Finance Committee meeting on May 16th at 5:00 pm on behalf of the Commission. The City Council meeting will be on May 25th at 5:00 pm. As a point of information, Dr. Hathaway stated that Councilor Ortiz has asked Mr. Pino to invite the Boys and Girls Club to the city council meeting to answer questions that they have regarding the program.

b. Discussion/Recommendation of grant renewal applications for FY 201-2012

As a follow up, the Children and Youth Commission should make mention in the memo that they provide the City Council of the concern that they have for Boys and Girls Club yet that the Commission has noted them as a condition.

(Exhibit A – Children and Youth Commission Recommendations – Worksheet 2010-2011) The Chair informed the Commission that this is the last time that any changes can be made; this is the final approval of the recommendations.

Children & Youth Commission (CYC)

Boys & Girls Club	Requested that they have their invoices and their quarterly reports signed by the Chair of the Board. CYC asked to meet with a representative from the National Organization representative when they are in town. A copy of the forensic report was also recommended. They also need to keep the CYC informed on what is transpiring. It was also requested that the Boys & Girls Club keep CYC informed of any alerts before they are read in the daily	Commission approves \$40,000 budget as presented and documented for 2011-12.
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	newspaper.	
Challenge NM	Kept the same. It was also noted that the Board Chair should sign off on the quarterly budget reports due to their lateness. The Board Chair is to sign off on all invoices. Notify CYC of any changes in the program.	Commission approves \$16,000 budget as presented and documented for 2011-12. This award comes with the warning that continued funding would be in jeopardy unless the Children and Youth Commission receive timely quarterly reports.
Citizens School	Remained the same.	Commission approved \$10,000 budget as presented and document for 2011-2012.
Cooking with Kids	No problems, kept at current funding.	Commission approved \$25,000 budget as presented and document for 2011-2012.
Fine Arts for Children & Teens (FACT)	Kept at current funding.	Commission approved \$20,000 budget as presented and document for 2011-2012.
Gerard's House Grief Support	Kept at current funding.	Commission approved \$20,000 budget as presented and document for 2011-2012.
Girls Inc.	Kept at current funding despite the request for an additional \$6,000.	Commission approved \$29,000 budget as presented and document for 2011-2012.
Girls on the Run	Request an additional \$400, approved.	Commission approved \$2,400 budget as presented and document for 2011-2012.
Museum of International Folk Art	Kept at current funding.	Commission approved \$18,000 budget as presented and document for 2011-2012.
Las Cumbres Community Infant Program	Current funding is \$38,000 and they requested \$50,000 based on their current demands. (They lost county and hospital money).	Commission approved \$42,000 budget an increase of \$4,000 for 2011-2012.
National Dance Institute	They requested \$10,000, CYC kept it at \$8,000.	Commission approved \$8,000 budget as presented and document for 2011-2012.
NM Culture NET	Currently funded at \$7,000, CYC decided not to fund it. Rationale: Schools do have Poetry in English classes. This program was to be administered originally at Capital High School and it is not. Therefore the decision	Commission approved \$0 budget as presented and document for 2011-2012.

	was made based on not meeting the criteria.	
NM Suicide Intervention Project	Remained the same.	Commission approved \$60,000 budget as presented and document for 2011-2012.
New Vistas	Remained the same.	Commission approved \$20,000 budget as presented and document for 2011-2012.
Partners in Education Foundation	Remained at \$30,000. Next year during the needs assessment CYC to look in to the administrative costs and whether or not the Public Schools can support them through the Transportation Department.	Commission approved \$30,000 budget as presented and document for 2011-2012.
PMS Teen Health Centers	Remained the same.	Commission approved \$25,000 budget as presented and document for 2011-2012.
Randall Davey Audubon Center	Remained the same.	Commission approved \$25,000 budget as presented and document for 2011-2012.
SF Children's Museum	Currently at \$50,000, requested, \$60,000, reduced to \$40,000. Rationale: they were having fewer school trips and fewer low income children are being reported in the quarterly reports.	Commission approved \$40,000 budget as presented and document for 2011-2012.
SFPS Adelante Program for Homeless	Currently at \$50,000, requested \$55,000, awarding, \$51,600. They had increased demand for services and increase in their numbers.	Commission approved \$51,600 budget as presented and document for 2011-2012.
SFPS Agua Fria	Remained the same.	Commission approved \$50,000 budget as presented and document for 2011-2012.
SFPS Salazar Afterschool Program	Concern is that they had some reserve money they were able to draw on; they will still have reserve money.	Commission approved \$25,000 budget as presented and document for 2011-2012.
SFPS Sweeney Early Intervention Program	Remained the same.	Commission approved \$54,000 budget as presented and document for 2011-2012.
SFPS Teen Parent Center	Requested \$55,000, awarded \$50,000 because we do not have additional funding available.	Commission approved \$50,000 budget as presented and document for 2011-2012.

SF SER Child Development Center	Remained the same.	Commission approved \$27,000 budget as presented and document for 2011-2012.
SF Teen Arts Center/Warehouse 21	Remained the same.	Commission approved \$49,000 budget as presented and document for 2011-2012.
SFYSA Mozart y Mariachi	Remained the same.	Commission approved \$5,000 budget as presented and document for 2011-2012.
Southside Music Program	Remained the same.	Commission approved \$9,000 budget as presented and document for 2011-2012.
YMCA of Central NM (at Piñon School)	Requested \$25,000, keeping them at \$20,000	Commission approved \$20,000 budget as presented and document for 2011-2012.
Youth Shelters and Family Services	Requested \$100,000, awarded \$84,000; recently awarded \$75,000. Increase demand for services, they also lost funding.	Commission approved \$84,000 budget as presented and document for 2011-2012.
Youth Works	Currently funded at \$43,000, requested \$50,000; awarded \$45,000. They provide services for at risk youth.	Commission approved \$45,000 budget as presented and document for 2011-2012.

Total awards: \$900,000. 5 of the 30 agencies received an increase, one was decreased and one was not funded.

Mr. Multari moved to approve the recommendations, second by Ms. Herrmann, motion carried by unanimous voice vote.

6. Comments from the Chair, Suzanne Gebhart, M.D. and other Commissioners

The Chair expressed her thanks to the commissioners for the effort put in to the organization/program reviews.

Joanne LeFrak: Has a question regarding the recent evaluations; when it says organization capacity, what does that mean?

Ms. Herrmann said that she interprets it to mean to do what they say they are going to do. The Chair said that is true, can they fulfill, do we have questions that they may not be able to answer. The next question is regarding program design, how well is it organized.

Mr. Multari said for example, on this check-list I left everything blank on previous performance and dealing with organization capacity and program design, which Joanne asked about. If I wasn't sure, after the 6 years I have served on this commission; I put a 3 down for all of them and if I heard one of them in terms of organization capacity needed help, I gave it a lesser number. For the future, Mr. Multari would like to make all of the forms speak the same language as to what they are looking for, what they are asking the grantees; how do they measure them after the first year, and then the

final report. Mr. Multari said he would like to work on something before December and he would be happy to work on the creation. He suggested taking what we have from the different forms and putting it into one. Dr. Hathaway said that it has been pieced out as we did not have a second year renewal, we just had every year a new application and these questions were tied to the RFP proposals. They are not tied to them now. They need to be reassessed, the numbers were reviewed by Ernestine, we don't need a numeric score, they can be yes or no. They do need a signature and a date. Mr. Multari said he is not discounting the rubric, he feels we should have a rubric based on why they get money in the first place. Dr. Hathaway said that Rev. Anderson has been working on the renewal form and the original RFP needs work as well as the mid-year and the quarterly reports.

Mr. Multari would like to spearhead this to create a template to tie everything together. Mr. Multari will bring a draft back to the CYC for approval. Mr. Multari asked Dr. Hathaway copies of all of the documents and if they could be sent electronically in word or excel format, not PDF's.

Dolores Fidel – Expressed a strong feeling and concurs with the comments regarding the Boys & Girls Club and Challenge NM. She feels that the Boys & Girls Club has done a great job in this community and this could happen to any of the programs if they don't have a strong Board. She has not seen anything in the newspaper since their attendance at the review meetings. She asked if we know if they have sent in their reports. Challenge NM representative was a very nice man but didn't seem to possess what CYC needs to provide the reports and do justice to the children that they serve. This is a strong concern she has. Dr. Gebhart said this is one reason why their funding can be in jeopardy for lack of timely reporting.

Ernestine Gallegos de Hagman – We have had a hard job, we have listened to each other and listened to the community. We are saying some things that are hard for many to accept, but we need to provide for our kids and I wish we could provide more.

Rev. Jon Anderson – Would like to learn more about the Christus St. Vincent matter. Dr. Hathaway said that there is a resolution and she will forward this document to the commissioners for review. It was noted that this is a proposed resolution from Councilors Romero and Wurzburger. Ms. Herrmann said that we should look into the county and find out as much as possible.

Sue Herrmann – Thank you to the Chair, fellow commissioners and staff for the good collaborative process.

Michael Multari - We have and will continue to have a great responsibility in giving almost \$1 million dollars and believe that the CYC really dedicated good review in making the decision on all awards. It is important to continue to re-visit the CYC commitment and what we are looking at need in terms of financial need or are we looking at low income after school programs, are we considering homeless, Pre-K, K-5, 6th thru 8th, high school, GED, drop outs, Immigration, young adults; we have a lot on our plate and it would really behoove us to pause and look at where we were and where we are and possibly where we are going in the next 5 to 10 years, especially with the fact that Lynn is leaving. I know we are going to be missing a vacuum of knowledge that is just gone, and I really think we need to know how to tap in to what she has been able to accomplish and accumulate over the last 2 or 3 decades.

Last week Lynn came to Santa Fe Prep, our juniors at Santa Fe Prep, everyone at Santa Fe Prep does community service, each grade level does something different. Our juniors are to work with a faculty sponsor and come up with a topic they are interested in learning about, researching it and actually getting their hands wet. My group of eight juniors were responsible for looking at the dropout rate in Santa Fe. They wanted to understand why so many kids drop out of high school when they go to a school where kids all go to college. We spent the first semester working with ENLACE, THINK NM, GearUp, introduced to some folks at Youth Works, Avid and a couple more organizations. From that we presented our findings to our Prep Community and invited a few to the at large community. We were to come up with a project and one of the things that the kids came up with was to start a Santa Fe Tutoring network. This is for juniors and seniors at high schools to volunteer to work with the mid-school students. One of the students who is a senior at Prep would like to spear head this project. Mr. Multari would like to find a way for her to hook up with the Mayor's Youth Advisory Group, other student councils and create this network where not only are the older students tutoring but also giving back to the community and building relationships with the younger students in hopes of "students teaching students" model spreading to where kids may want to stay in school because they had this older mentor. The goal is to have 50 to 60 junior and senior volunteers and launching it for the spring semester. Ms. Herrmann asked about the transportation problems. Mr. Multari said they selected juniors and seniors because most of them have cars and they would go to the schools and students in need. Mr. Multari would like to have SFPS behind this endeavor.

7. **Report from Staff: Lynn Hathaway**

a. **Monthly Status Report** – provided in packet.

8. **Matters from the Floor**

Baile de los Cascarones will be held at the Convention Center.

Thursday, May 19th at 5:00 pm at Santa Fe Prep – Break Through Graduation

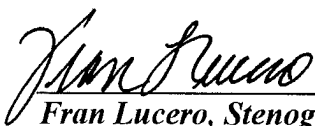
9. **Adjournment**

The Chair called for adjournment of the meeting at 8:00 pm.

Children and Youth Commission

Signature Page:

Suzanne Gebhart, M.D., Chair



Fran Lucero, Stenographer