



# Agenda

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## SUSTAINABLE SANTA FE COMMISSION

Tuesday, March 15, 2011  
City Councilors' Conference Room  
200 Lincoln Avenue  
Santa Fe, NM  
3:00 to 5:00 p.m.

- A. CALL TO ORDER
- B. ROLL CALL
- C. APPROVAL OF AGENDA
- D. PRESENTATION BY MAYOR COSS
- E. APPROVAL OF MINUTES –February 15, 2011
- F. COMMUNICATIONS FROM THE FLOOR
- G. STAFF COMMUNICATIONS
  - 1. Report on Food Policy Council activities
  - 2. Americorps Cadre Members Report of Activities
  - 3. 2011 Strategic Planning Retreat Update
- H. DISCUSSION/ACTION ITEMS
  - 1. Update on Annual Progress Report for 2010
- I. ITEMS FROM THE CHAIR
- J. ITEMS FROM THE COMMISSION INCLUDING YOUTH ADVISORY BOARD
- K. ADJOURNMENT

Next Meeting: – April 19, 2011

NOTE: Persons with disabilities in need of accommodations, contact the City Clerk's office at 955-6520, five (5) working days prior to meeting date.

# **INDEX OF MINUTES** **SUSTAINABLE SANTA FE COMMISSION**

**March 15, 2011**

<b>ITEM</b>	<b>ACTION TAKEN</b>	<b>PAGE(S)</b>
<b>A. CALL TO ORDER</b>	<b>Convened</b>	<b>1</b>
<b>B. ROLL CALL</b>	<b>Quorum</b>	<b>1</b>
<b>C. APPROVAL OF AGENDA</b>	<b>Approved</b>	<b>2</b>
<b>D. PRESENTATION BY MAYOR COSS</b>		<b>2-5</b>
<b>E. APPROVAL OF MINUTES: February 15, 2011</b>	<b>Approved [as amended]</b>	<b>5-6</b>
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<b>2. AmeriCorps Cadre Members Report of Activities</b>		<b>7</b>
<b>3. 2011 Strategic Planning Retreat Update</b>		<b>7-8</b>
	Retreat scheduled for April 13, 2011 from 3-6 p.m.	
<b>H. DISCUSSION/ACTION ITEMS</b>		
<b>1. Update Annual Progress Report for 2010</b>	<b>Motion passed</b>	<b>8</b>
<b>I. ITEMS FROM THE CHAIR</b>		<b>9</b>
<b>J. ITEMS FROM THE COMMISSION</b>		<b>9</b>
<b>K. ADJOURNMENT</b>		
<b>The next meeting date is scheduled for April 19, 2011</b>		<b>9</b>

**MINUTES OF THE**  
**CITY OF SANTA FE**  
**SUSTAINABLE SANTA FE COMMISSION**  
**March 15, 2011**

**CALL TO ORDER**

A meeting of the City of Santa Fe Sustainable Santa Fe Commission was called to order by Camilla Bustamante Chair at 3:04 p.m. at the City Council Chambers, 200 Lincoln Avenue, Santa Fe, New Mexico.

**ROLL CALL**

Roll call indicated the presence of a quorum for conducting official business as follows:

**MEMBERS PRESENT:**

Camilla Bustamante, Chair  
Rose Moreno  
Tim Rogers  
Joe Sehee  
Bianca Sopoci-Belknap  
D.H. Strongheart

**MEMBERS ABSENT:**

Robert Haspel, excused  
Louise Pape, Vice Chair, excused  
Rosa Moreno, excused  
Kim Shanahan, excused

**STAFF PRESENT:**

Katherine Mortimer, City of Santa Fe  
Regina Wheeler, City of Santa Fe Solid Waste Department Director

**OTHERS PRESENT:**

Jennie London  
Seth Roffman, *Green Fire Times*  
Matthew Young, AmeriCorps Cadre Member  
Jo Ann G. Valdez, Stenographer

D.H. Strongheart was recently appointed to the Commission. The Commissioners welcomed him to the Commission.

## **APPROVAL OF AGENDA**

**Commissioner Rogers moved to approve the agenda as published. Commissioner Sopoci-Belknap seconded the motion, which passed unanimously by voice vote.**

## **PRESENTATION BY MAYOR COSS**

Mayor Coss said that he asked Ms. Mortimer to put him on the agenda to answer any questions the Commission may have and to check in on the Commission. He noted that he met with Ms. Mortimer, Chair Bustamante and Ms. Wheeler and asked them to provide him a snapshot.

Mayor Coss said one of his favorite projects is the restoration of the Santa Fe River and the next step is to pass an ordinance to identify/to reserve/to commit 1000 acre feet of our potential water supply to flow in the river. He asked the members of this Commission to write to their constituencies supporting this.

Mayor Coss reported that the City cut the ribbon in December 2010 on eight acres of land - to install 4,000 solar panels to provide energy for the Buckman Diversion Project. This will also provide energy to the Wastewater Treatment Plant.

Mayor Coss noted that Nick Schiavo, the City's Energy Coordinator, will be putting out a Request for Proposals to provide local solar energy in the smaller City buildings.

Mayor Coss referred to the City's Recycling Program and said that this may be a place for this Commission to work with Regina Wheeler.

Mayor Coss said the following step for the Santa Fe River has to be water conservation and the watershed health.

Mayor Coss said as far as public transportation, the City is moving on bike trails. He noted that the crosswalks and sharrows are getting a little dated. He said the budget is so bad presently that they are saving paint to freshen up the paint on the crosswalks and

sharrows. He said the City will be looking for support to balance the City's budget; and to do another bond issue for transportation infrastructure, i.e., bikeways, sharrows, etc.

Mayor Coss said in talking with Councilor Calvert, he would like to see the Commission focus on how we can involve the community in some of the goals. He said his thoughts right now are affordable housing, transportation infrastructure, broadband; and he would love to see the implementation of the Environmental Management System ISO 14,001 - the City is looking into implementing a pilot project on this through the Public Utilities Department.

Commissioner Strongheart noted that ISO 14,001 was recently updated to ISO 26,000 (from a sustainability standpoint).

Mayor Coss invited the Commissioners to provide comments, suggestions, concerns or thoughts to him.

Commissioner Strongheart said about 2-3 years ago, the Santa Fe River had a really good year and a beaver moved in. He said this is a really good symbol of a living river; however when development was done along the river, the beaver moved out. He questioned how they could balance this and asked if there was some kind of "beaver right-of-way" - where they could make this part of the principle of having a living river when the river comes back to life.

Mayor Coss explained that the upper Santa Fe River is protected under the Clean Water Act; however the portion that runs through town does not have any protection. He said possibly this Commission could have a joint meeting with the River Commission to discuss this further.

Commissioner Sehee said last year he mentioned an idea to Mayor Coss about bond money for the acquisition of land for burials. He noted that he is a member of the Green Burial Council and was wondering if there would be a possibility of creating a memorial space where donors could give money to have some sort of committal spaces - something like "Friends of the River". He asked if there was any space along the river that could be appropriated for some sort of ritual space; and is this idea worth pursuing.

In response, Mayor Coss said this kind of idea is incorporated in the River Corridor Master Plan where you could have public spaces for things like a memorial space. He mentioned that they had the Mayors' Institute on City Design here about a month ago and they were asked to give a workshop on the DeVargas Park and making the

River in this area more accessible; and they had some interesting ideas. Mayor Coss would like to see this move along.

Commissioner Rogers said with regards to the River, last year when they did their community ride after “Bike to Work” Day in May, the River was flowing; the River Trail had just opened, he got some great photos of people riding on the River Trail and you could see the River from the Trail, which is very nice.

Commissioner Rogers said with relation to the DeVargas Park, when the Parks Division did their design process for the river parkway area between St. Francis and DeFouri Street, they also looked at DeVargas Park. They came up with a conceptual design of going underneath Guadalupe Street and other streets, connecting DeVargas Park to the rest of the River Trail. This could be implemented sometime in the future.

Commissioner Rogers noted that the Metropolitan Planning Organization (MPO) is presently going through the Bicycle Master Plan; and he was in Washington, DC for the National Bike Summit and he was able to get some photographs of a bicycle system and a copy of their Bicycle Master Plan. He also used the bicycle system while in DC and it was very inspirational. He said he didn’t know if there would be interest here to put in bike lanes.

Chair Bustamante asked Mayor Coss how he thinks the Commission should proceed. She said projects require leadership support from the executive entity; and there should be some kind of statement that would indicate what the important elements are. Also, that the leadership is going to support the workers taking the initiatives to start looking at their processes and how they can make a difference. She asked Mayor Coss if this would be something that he would be amenable to.

Mayor Coss said yes, he would be happy to work with this Commission and the Public Utilities Department on this.

Chair Bustamante said the Commission could develop a draft statement for review.

Mayor Coss suggested that they invite Brian Snyder and Regina Wheeler to talk about this and how they see it working.

Chair Bustamante said she also sees this Commission working with the Water Conservation Committee on looking at developing an urban standard.

Mayor Coss said collaboration with the Public Utilities Department, the River Commission and the Water Conservation Committee could be fruitful. He said there is a lot of support in the city for a living river and he thinks there should also be collaboration between this Commission and the Bicycle and Trail Advisory Committee.

Seth Roffman mentioned that former Albuquerque Mayor Martin Chavez is the head of the ICLEI.

Mayor Coss said ICLEI is definitely a resource for us.

Ms. Moreno said they would like to plan a Youth March to bring awareness on global warming. She asked Mayor Coss if he could assist them in obtaining a permit for the event. Mayor Coss referred her to Barbara Lopez.

#### **APPROVAL OF MINUTES: February 15, 2011**

Commissioner Pape was not present at the meeting; however, she e-mailed the following changes to the Minutes of the February 15, 2011 meeting:

Page 1, Gary **Claus** (no e)

Page 4 (6)- change Clause to ***Claus in both first and second paragraph***

**Page 4 (6-) paragraph 5 add ... should have *by doing a gap analysis*.**

**Page 4 (6) 2. .... meeting to *flesh* out the details**

**Page 5 (7) 1. second paragraph line 3 fell on Ms Mortimer's and Commissioner Pape's plates.**

**second to last paragraph- add separate, easy to remember URL**

**Page 6 (8) 3. Commissioner Pape reported that she went to the Semi-Arid Guild,,, a monthly meeting with some very knowledgeable people, and requested volunteers to participate in working on ecological adaptation for the City.**

**She also noted that more and more groups are developing adaptation plans that are broader than just ecological adaptation.**

**(substitute the above for the 3. first paragraph please)**

**Page 9 (11) add at end of 7 after all the 2.... separate paragraph- Commissioner Shanahan stated that we need to have "body to body" representation, with, for example, a Commissioner working directly with the Water Conservation Committee.**

**Page 10 (12) towards bottom... Commissioner Pape noted that the State's first Passive House, with essentially net zero energy requirements, is being built here in Santa Fe off of Baca Street.**

Commissioner Rogers offered the following change to the Minutes:

Page 9, under Transportation: Bicycle Masters Plan was changed to Bicycle Master Plan.

**Commissioner Sopoci-Belknap moved to approve the Minutes of the February 15, 2011 meeting as amended. Commissioner Sehee seconded the motion, which passed unanimously by voice vote.**

## **COMMUNICATIONS FROM THE FLOOR**

Ms. Janine Harwell noted that she is now an intern at Senator Udall's office.

Mr. Roffman distributed the latest issue of the *Green Fire Times* publication. He noted that this issue is mostly around food security; and the next one will be on the issue of tourism, specifically sustainable and green tourism; cultural tourism, culinary tourism, agriculture tourism, creative tourism and eco-tourism.

Ms. London said she was present today to listen. She noted that has been working on the Food Assessment.

## **STAFF COMMUNICATIONS**

### **1. Report on Food Policy Council Activities**

Ms. Mortimer reported that the Food Policy Council has been working on getting itself organized. She distributed a sample of a tool they have developed because she thought it might be informative to this Commission.

[Please see Exhibit "A" for the details.]

Chair Bustamante said she would like the Commission to adopt this form on how the Commission does its business-this would make the meetings more efficient.

Ms. Mortimer offered to send the forms out to the Commissioners.

Commissioner Sopoci-Belknap suggested that the Commission be restructured and the form would be a good tool to do this.

Ms. Mortimer referred to the Gap Analysis {Exhibit A.1} that the Food Policy Council has created that looks at their membership. She said as there are openings on the Food Policy Council, they will use the Gap Analysis to fill the position.

Ms. Mortimer also distributed a copy of the Food Policy Council's Exit Interview Questionnaire {Exhibit A.2}. This is used when a member leaves the Food Policy Council.

Ms. Mortimer said one of the items that the Food Policy Council is looking at for next year is emergency food, in response to the gas problem that occurred this winter.

She mentioned that there is a bill that is being introduced by Senator Keller at the Legislature presently that would require all government institutions to purchase local food for schools, senior centers and jails. The bill has gone to the Senate and is going through the Legislative process.

Chair Bustamante said these forms could be put on the website.

In response, Commissioner Sopoci-Belknap said that the website has not officially been launched; however, it could be activated when the Commission has done their strategic plan. She explained that there is no structure in place now to maintain it- possibly this could be discussed during the strategic planning retreat.

## **2. AmeriCorps Cadre Members report of activities**

Mr. Young reported that the AmeriCorps Cadre Members have been working on food cooperative projects. He noted that there is now a food network in El Dorado and possibly they could partner with them.

Mr. Young said that Ms. Mortimer, Ms. Wheeler and Commissioner Sopoci-Belknap met last week to review the details for composting. He mentioned that the Santa Fe Masters Garden is scheduled for the last weekend in April and they hope to set up a section about composting and growing your own food.

## **3. 2011 Strategic Planning Retreat Update**

The 2011 Strategic Planning Retreat was tentatively scheduled for **Wednesday**, April 13, 2011 from 3:00 p.m. to 6:00 p.m. The purpose of the Retreat is for the Commission to take each of the sections of the Sustainable SF Plan and look at how they

can implement the Plan and accomplish the goals and objectives that are in the Plan, have some type of assessment capability to see if the Commission is accomplishing the goals.

## **DISCUSSION/ACTION ITEMS**

### **1. Update on Annual Progress Report for 2010**

Commissioner Sopoci-Belknap said at the last Commission meeting, she requested that the Commissioners look at their respective section and do a couple of things: 1) identify things that they do not have an answer to, or things that they think staff could assist them with; and 2) create some sort of questionnaire to send to people in that field, like organizations and civic groups for information. The Commissioners were asked to gather information on what they have accomplished.

Commissioner Sopoci-Belknap said she would like to offer the Sustainable SF Awards again this year.

Ms. Wheeler suggested that a simplistic questionnaire be done that could go in with the utility billings, on the radio and possibly the website.

Commissioner Sopoci-Belknap said they could also utilize "Survey Monkey". She offered to work on this, if necessary.

Commissioner Strongheart suggested that a comprehensive stakeholder's map be created that the Commission could refer to.

Chair Bustamante offered to provide a partnership planning profile template. She asked that the Commissioners reflect on the areas that the Mayor articulated to and disclose the work done in those areas.

The deadline to submit information for the Annual Progress Report is this Friday- if Commissioners need an extension, they will need to talk to Ms. Mortimer.

**Commissioner Sehee moved that the Commissioners have the information in by Friday, March 18<sup>th</sup>. Commissioner Strongheart seconded the motion, which passed unanimously by voice vote.**

## **ITEMS FROM THE CHAIR**

Chair Bustamante announced that she will be in Washington, DC from Saturday to next Thursday. They will be taking economic development-oriented projects that are funded through the Economic Development Association.

Chair Bustamante noted that there will be a Seed Sovereignty Alliance event on Saturday, March 26, 2011 that is being sponsored by the Acequia Association. All are welcome to attend. Registration starts at 8:30 a.m. at the Northern New Mexico College Gymnasium.

## **ITEMS FROM THE COMMISSION**

Commissioner Sehee said he conducted a field trip to Espanola recently to see how Santa Fe can serve as a hub or gateway for eco-tourism opportunities to other communities. He will start to look at this opportunity.

## **ADJOURNMENT**

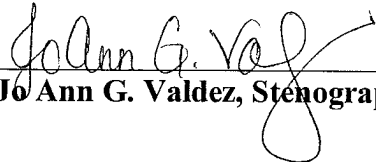
### **Schedule next meeting/ adjournment**

The next meeting is scheduled for April 19, 2011 at 3:00 p.m. Commissioner Sehee moved to adjourn, second by Commissioner Strongheart, the meeting adjourned at 5:00 p.m.

**Approved by:**

\_\_\_\_\_  
**Camilla Bustamante, Chair**

**Respectively submitted by:**

  
\_\_\_\_\_  
**Jo Ann G. Valdez, Stenographer**