



# Agenda

CITY CLERK'S OFFICE

DATE 3-8-11 TIME 1:50 pm  
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**Parks and Open Space Advisory Commission**  
**Genoveva Chavez Community Center - Classroom One**  
**3221 Rodeo Rd**  
**Tuesday, March 15, 2011**  
**3:00 -5:00 p.m.**

1. Call to Order
2. Roll Call Review and Approval of the February 15, 2011 meeting minutes.
3. Approval of the Agenda
4. Old Business
  - Priority Recommendations for Parks, Open Space, Trails and Recreational Facilities Planning Process
  - Parks Division Update
5. New Business
6. Possible Reports:
  - Tom Agard: Organized Youth Sports and Survey / Workforce Development / Trails to Schools
  - Jessie Esparza: Community Gardens
  - Marge VeneKlasen:
  - Martin Ortega:
  - Anna Hansen: Art in Parks / MPO Meetings and the MPO Bicycle Committee meetings Disc Golf
  - Daniel Coriz: NW Quadrant / BMX
  - Oralynn Guerrerortiz: Tierra Contenta Master Plan
  - Joe Lehm: Bike paths and connections / Skate Parks
  - Patrick Torres: Community Gardens /Tree City
  - Sandie Taylor: Ten Park Histories on the Portal / Tree City
  - Bette Booth: Graffiti / Youth Involvement / Prairie Dogs
7. Public Comments
8. Confirm date and time for the next meeting

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**INDEX OF**  
**CITY OF SANTA FE**  
**PARKS AND OPEN SPACE ADVISORY COMMISSION**

**MARCH 15, 2011**

| <b><u>ITEM</u></b>  | <b><u>ACTION TAKEN</u></b>  | <b><u>PAGE(S)</u></b> |
|---|-----------------------------|-----------------------|
| 1. CALL TO ORDER  |                             | 1                     |
| 2. ROLL CALL  | Quorum                      | 1                     |
| 3. REVIEW AND APPROVAL OF MINUTES- February 15, 2011  | Approved                    | 1                     |
| 4. APPROVAL OF AGENDA   | Approved                    | 2                     |
| 5. OLD BUSINESS   |                             |                       |
| • Priority Recommendations for Parks, Open Space, Trails and Recreational Facilities Planning Process | Discussed                   | 2-4                   |
| • Parks Division Update   | Discussed                   | 4-6                   |
| 6. NEW BUSINESS   | None                        | 6                     |
| 7. REPORTS  |                             |                       |
| • Jesse Esparza: Community Gardens  | Discussed                   | 6                     |
| • Anna Hansen: Art in Parks / MPO Bicycle/ Disc Golf  | Discussed                   | 6                     |
| • Patrick Torres: Community Gardens /Tree City  | Discussed                   | 6-7                   |
| • Sandra Taylor: Ten Park Histories on the Portal / Tree City   | Discussed                   | 7                     |
| 8. PUBLIC COMMENTS  | Discussed                   | 2                     |
| 9. Date and Time for Next Meeting<br>ADJOURN  | April 14, 2011<br>4:36 p.m. | 7                     |

**MEETING MINUTES  
FOR THE  
PARKS AND OPEN SPACE ADVISORY COMMISSION**

**TUESDAY, MARCH 15, 2011**

**CALL TO ORDER**

A regular meeting of the City of Santa Fe Parks and Open Space Advisory Commission was called to order by Patrick Torres in the absence of the Chair, on this date at approximately 3:00 pm at Genoveva Chávez Community Center Conference Room, 3221 Rodeo Road, Santa Fe, New Mexico.

**ROLL CALL**

Roll call indicated a quorum as follows:

**Members Present**

Patrick Torres  
Oralynn Guerrerortiz  
Joe Lehm  
Anna Hansen  
Sandra Taylor

**Members Absent**

Bette Booth, Chair (excused)  
Martin Ortega (excused)  
Tom Agard (excused)  
Daniel Coriz (excused)

**Staff Present**

Jesse Esparza, Parks Department  
Fabian Chavez, Parks Director

**Others Present**

Rick Martinez, citizen  
Charmaine Clair, Stenographer

**APPROVAL OF MINUTES- February 15, 2011**

Page 4, third paragraph, "Chair Booth said the easement wasn't needed." The sentence should end there and the remainder of the sentence should be deleted.

**Ms. Taylor moved to approve the Minutes of February 15, 2011 as amended. Mr. Lehm seconded the motion and the minutes were passed by unanimous voice vote.**

**APPROVAL OF THE AGENDA**

The Public Comment portion of the agenda was moved after Approval of the Agenda to accommodate Rick Martinez's schedule.

**Ms. Hansen moved to approve the Agenda as amended. Ms. Taylor seconded the motion and it passed by unanimous voice vote.**

## **PUBLIC COMMENTS (Revised Agenda Order)**

Mr. Martinez presented a map of the Northwest Quadrant and showed the area the City proposed for development. He said the development was very contentious and he thought because of the economy nothing would happen there for years.

He noted the area on the map outlined in red and said it currently felt locked off from the public. He said as City owned land and open space the area should be open to the public. He said he was an advocate and was there to ask the Commission's help to get a parking lot at the gate. He said roads were throughout the area and trails already existed.

Mr. Martinez said at a meeting on the Northwest Quadrant the North end of 599 was discussed. He said he was talking about the Southside that was currently all open space but was approved for 30% affordable homes and \$300,000 and up.

Ms. Hansen asked Mr. Martinez if he had talked with BTAC (Bicycle Trails Advisory Committee.)

Mr. Martinez said he planned to talk to them and other committees soon.

Ms. Taylor asked if Mr. Martinez wanted the gate removed.

Mr. Martinez said there was a need for the gate and he wanted it to be kept locked.

Mr. Chavez said he would give the project manager, Leroy Pacheco the map and run it by Claudia Horn, who was in charge of the project. He said the contract with Valley Fence could be amended or the gate could be done in-house.

The number of parking spaces at the site was discussed. Mr. Chavez said he would look at the land and topography and put in the number of spaces that safely fit. He would also visit with Dave McQuarie about ADA access but it might not be required. He thought the space could be made a safe opening with signage and was doable because it wouldn't be considered an improvement.

## **OLD BUSINESS**

- Priority Recommendations for Parks, Open Space, Trails and Recreational Facilities Planning Process

Mr. Torres said Chair Booth indicated that all supervisors and project directors, the Mayor and the City Councilors had been interviewed, except for Rosemary Romero. He said all of the information would be put into an Excel spread sheet by the end of March and the Commission could discuss it in April.

Ms. Taylor said she met with Councilor Wurzbarger who was very enthusiastic about the objective. She said the Councilor brought up some interesting viewpoints; one was consideration for senior parks and more innovative playground items rather than standard equipment.

Ms. Taylor said Councilor Wurzbarger was enthusiastic overall but had concerns about the possibility of a bond or a bond exclusively for Parks.

Mr. Torres asked the status on the Amenity Inventories.

Ms. Hansen said District three was done. She said Ms. Guerrerortiz completed Tierra Contenta and she completed the rest.

Mr. Lehm said in District one he hadn't made any progress.

Ms. Taylor said two of the parks couldn't be found in District two. She had looked for the Galisteo Tennis Courts.

Mr. Torres said asked Mr. Chavez when the summary would be complete.

Mr. Chavez said the maintenance needs would depend on the park. He said for staffing a national standard baseline could be used but it would be different because of Santa Fe climate, growing season, density and demographics.

He said they started the exercise by going to a base level and now knew the cost to maintain a ball field; including water, lights and man hours. He said information would be extrapolated from the document and matched to the manpower needs and be ready by next month.

Ms. Guerrerortiz said she wasn't sure where the Commission was going with the information because it wasn't a bond issue, though it was important.

Mr. Chavez said he knew of two ways to get money for maintenance; CIP (Capital Improvement Projects) dollars was one. He said several crews were funded by the CIP money.

Mr. Chavez said the City had to have the capacity to sell the bonds and as they had more requests for the use of GRT (Gross Receipts Tax), the Finance Department would shift money to do them. He said more came now from the GRT and his Staff was now on the Parks bond and once the bond was done, the positions would go away.

He said the next CIP cycle would be small because of the economy but the City Manager and Public Works Director had committed money for streets and parks maintenance and facility maintenance. He said the only sustainable way that parks maintenance personnel could be increased was through property taxes.

Ms. Taylor asked if property tax went into the General Fund.

Mr. Chavez said it does and currently everyone was fighting for money from the General Fund.

Ms. Taylor said maintenance was the main issue in all of the interviews. She asked about Parks Staff in relation to the Rail Yard.

Mr. Chavez said Parks Staff was permanently increased because of the Rail Yard but it was still the same pool of people and he was still losing people.

Ms. Taylor asked how a bond was different from a grant.

Mr. Chavez said the City of Santa Fe CIP was dependent on the citizens making the decision. He said a grant was a one-time deal for a year or two and salaries in most grants couldn't be paid from the grant money.

Mr. Torres asked if there were any concerns with the organized sports needs. He said Chair Booth said hoped to have that out by the end of the month.

- Parks Division Update

Mr. Torres said the update would start with questions for Mr. Chavez from the last meeting.

Ms. Guerrerortiz asked if Mr. Chavez had a contact person on the regional park in Tierra Contenta.

Mr. Chavez said he wasn't sure when the first public hearing would be. He said they were under contract, the survey was done and the plat was filed and Commission members should receive a schedule and hear something soon. He said there would be a special meeting with the Parks Commission.

Ms. Hansen said she received a neighbor's complaint that Salvador Perez pool would be closed. She said a lot of seniors used it and the neighbors want to be sure it wasn't taken from them.

Mr. Chavez asked for the Commission to remember that questions on recreation should be addressed to Martin Lujan. He said their Commission was for Parks.

Mr. Chavez explained that the budget was close to a \$5 million shortfall and there were very real possibilities that facilities could close for certain hours. He said something had to give and either a property tax increase or a reduction of salaries would have to be done. He said he was asked to cut his budget by 10% (\$500,000) as was everyone else.

Ms. Taylor said there were some questions about the bond and renovations for the past year and the costs for ADA compliance.

Mr. Chavez said the minimum standard was complied with in every park and varied from 18-20% and he sent the information to Chair Booth.

Ms. Taylor asked if it could be assumed that approximately 20% of the \$30 million went to ADA compliance or was it above that.

Mr. Chavez said he gave examples to Chair Booth such as if a park was new and flat it was easy; older parks with many kinds of features was why it was cautioned that costs could be around 18%.

Ms. Taylor asked about the costs for the prairie dog removal.

Mr. Chavez said over the last five years costs were about \$293,000 and included staff hours. He said he expected the cost to drop significantly and this year the contract was for \$40,000 because the big population had been moved.

Mr. Chavez said he was asked by the Mayor who recognized the Prairie dog people's concerns, to look for property. He said he has 50-55 acres he thought would work and two wildlife biologists would look at the spot at the end of the month. He said the prairie dog advocates would be asked for financial support because a management plan and signage, etc would be needed.

*Ragle Park*-the lighting would be commissioned that night and a grid was laid on the field. The infield mix and baselines would go in this week. The area around the playground would be sod next week when the water was turned on, followed by the finish work like top dressing and seed. The contractor would finish the gates and where the asphalt wasn't right; a 1" lift would be done. The fields would open to the leagues March 28 when their practice starts. The BMX was about 60% complete and Western Summit was emailed about completing the project.

Ms. Hansen asked about a grand opening.

Mr. Chavez said Councilor Trujillo and Tommy Martinez would do an opening day celebration around April 30, for baseball season. The Parks Department would wait to have a grand opening when the art feature went in this summer.

*Pueblos Del Sol* – completed except for signage that would go in this week.

*MRC* – the parking lot and new entrance and road was 50% completed. The irrigation upgrade was completed on Soccer Valley and the fields would open in 2 weeks. Work would continue around the leagues.

*GCC*- was on schedule and trees and seeding and pathways would be done in the next two weeks. The playground purchase would be last and take 4 weeks because it would go to the Governing Body.

*Via Caballero* –the design for the park was ready and Ben Gurule has a copy to look at.

*Galisteo Tennis Court* –construction documents were ready and would be done in house. Neighbors in the area were met with and 4-5 would be asked to look at the construction drawings. The crew would start as soon as MRC was finished.

*Macione*- was ready to start. Only the irrigation system would be done. A Cultural Review was being done and an archaeologist would have to be paid to be on site.

*Ashbaugh* – ready to go to bid and they waited for the Cultural Review. Archaeologists were concerned because of two acequias.

*Cross of the Martyrs* – the stonework on the walls and curbs of the trails was being repaired. A sole source contract for the work would be requested since it was to rebuild the stone.

*Prince Park*- the National Park Service wanted to mark the end of end of the Santa Fe Trail with pedestals an archaeological survey has to be done and State Parks would pick up the tab. The group for the kids killed in the car accident wants a memorial park there and they were asked for their design. The Park Service and the memorial group would be contacted so the work could move on.

*River Parkway*- in sections 1 & 2 the irrigation utility panels would be fenced and seeding would be done.

*Parque Del Rio* – the construction drawings were ready. Mr. Drypolcher was on vacation.

*Regional Park at Tierra Contenta* -the Activity Node survey was done. The plat was done and filed and a contract was being written and next would be a discussion with user groups. The Mayor said he and at least four Councilors support the building of the park.

*Nava Ade*- the construction contract was awarded and ground should be broken this week.

Mr. Chavez showed the elevation drawings by the skateboarders. He said he sent an email to Mr. Coriz but hadn't heard back.

Mr. Chavez said he met on site with Henry Lenman about the pump track. He showed a map of the location He said with the Commission's approval to proceed he would get a Councilor to back Mr. Lenman's resolution and Mr. Lenman would have to sell the idea to the community.

## **NEW BUSINESS**

There was none.

## **REPORTS:**

- Jessie Esparza- Community Gardens

Ms. Esparza said community garden training was held at Frenchy's with about two dozen people from different gardens. She said there was a lot of interaction and she hoped training could also be done at Sunny Slope.

- Arts Park- Anna Hansen

Ms. Hansen said she would attend the Bicycle Task Force with the MPO the next night. She said the task force worked on trails and things related to bikes, etc. She wouldn't be present at the April meeting but would provide an update at the following meeting.

- Patrick Torres-Tree City USA



Mr. Torres said Tree City would meet after the POSA meeting to discuss Arbor Day (April 29, 2011.)

- Sandra Taylor- Parks History

Ms. Taylor said problems had occurred because the site hasn't been touched in a long time. It would take four or five months to put things on the website but information was added about Gregory Lopez and Amelia White Parks.

Mr. Wood asked to discuss with Ms. Taylor adding a Map Tour (visual tour on line) of all the parks in Santa Fe that links to the history.

**DATE AND TIME FOR NEXT MEETING:**

April 14, 2011 the location to be determined.

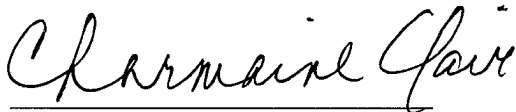
**ADJOURN:**

*Having no further business to discuss, the meeting adjourned at 4:36 p.m.*

Approved by:

\_\_\_\_\_  
Patrick Torres, Commissioner, POSA

Submitted by:



Charmaine Clair, Stenographer