



Agenda

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SANTA FE RIVER COMMISSION

Tuesday, March 22, 2011, 6:00 – 8:00 p.m.

Main Library, Community Room

145 Washington Avenue

Santa Fe, New Mexico 87501

505.955.6840

1. ROLL CALL
2. APPROVAL OF AGENDA
3. APPROVAL OF MINUTES FROM FEBRUARY 15, 2011
4. DISCUSSION/ACTION ITEMS
 - a. Requesting approval of the 2011 Santa Fe River Bypass Flow Resolution to formalize the City's commitment to facilitate Bypass Flows for the Santa Fe River during the 2011 spring and summer runoff season. (B. Drypolcher)
5. MATTERS FROM COMMISSIONERS, MATTERS FROM SUB-COMMITTEES
6. MATTERS FROM STAFF
 - a. General updates regarding the current activities of the City's river and watershed coordinator. (B. Drypolcher)
7. CITIZENS COMMUNICATION FROM THE FLOOR

ADJOURN

Persons with disabilities in need of accommodation, contact the City Clerk's office at 955-6520, five (5) working days prior to meeting date.

River Commission – INDEX

MARCH 22, 2011

	Cover Sheet	Page 1
Roll Call	Roll Constitutes a quorum.	Page 2
Approval of Agenda Mayor Coss presented.	<i>Mr. Ellenberg moved to approve agenda as amended, second by Mr. Gerberding, motion carried by unanimous voice vote</i>	Page 2
Approval of Minutes – February 15, 2011 Page 1: Dale Doremus and Richard Ellenberg were absent. (Missing Heading: <u>Absent</u>) Francois-Marie Patorni (spell name correctly) Page 3: Last paragraph should be attributed to Melinda Romero-Pike. Page 4 – 2 nd paragraph: <i>Correct his title and Department:</i> Brian Snyder, Public Utilities Department and Water Division Director. 7 th paragraph, 6 th sentence: change <i>resolution</i> to <i>ordinance</i> Page 7 – 1 st paragraph: snow packed to snow <i>pack</i> Mr. Buchser made a motion to pursue the process of the flow resolution, second by Mr. Gerberding, motion carried by unanimous voice vote. Page 5 – 1st paragraph: On April 25th should be April 15th	<i>Mr. Ellenberg moved for approval of the minutes as amended, second by Mr. Bove, motion carried by unanimous voice vote.</i>	Page 2

River Commission – INDEX

MARCH 22, 2011

Discussion Items a. Requesting approval of the 2011 Santa Fe River By-Pass Flow Resolution to formalize the City's commitment to facility Bypass Flows for the Santa Fe River during the 2011 spring and summer runoff season. (B. Drypolcher)	<i>Mr. Ellenberg moved to support the resolution as drafted, second by Mr. Cutropia, motion carried by unanimous voice vote.</i>	
Matters from the Commission	Informational	
Matters from Staff a. General updates regarding the current activities of the City's river and watershed coordinator. (B.Drypolcher)	Informational Mr. Drypolcher provided a verbal outline of his project involvement within his position.	
Citizen's communication from the floor.	None	
Adjournment and Signature Page	There being no further business to come before the River Commission, the meeting was adjourned at 7:10 pm	

SANTA FE RIVER COMMISSION
Tuesday, March 22, 2011, 6:00 – 8:00 p.m.
Main Library, Community Room
145 Washington Avenue
Santa Fe, New Mexico 87501

MINUTES

1. ROLL CALL:

The meeting was called to order by Chair Jacobi at 6:00 pm at the Main Library, Community Room, Santa Fe, New Mexico at 6:00 pm.

2. Roll Call constituted a quorum.

Present:

Jerry Jacobi, Chair
Phil Bove
John Buchser
Samuel Gerberding
Dale Doremus
Melinda Romero-Pike
Jim Cutropia
Richard Ellenberg

Mayor David Coss, Present

Staff Present:

Brian Drypolcher
Allan Hook, Water Resource Analyst for the Water Division, City of Santa Fe

Others Present

Fran Lucero, Stenographer
Francois-Marie Patorni, President, Santa Fe Watershed Association
Nicole

3. APPROVAL OF AGENDA

Mayor Coss attended meeting and requested time to speak.

Mr. Ellenberg moved to approve agenda as amended, second by Mr. Gerberding, motion carried by unanimous voice vote.

Comments by Mayor Coss: Mayor Coss expressed his thanks to the River Commission on the excellent work done on the 1000 ac. ft and the public forums. Thank you to all who attended the presentation from the Mayor's Institute on City Design and this can continue as work for the River Commission.

The River Commission expressed their thanks to Mayor for his acknowledgement of the cohesive work of the Commission, staff and the public.

Mr. Ellenberg asked what the status of the ordinance itself. Mr. Drypolcher said that the first step is to get the interim resolution done. The administrative procedures have been drafted and the City Attorney and Staff have been in review stage. Mr. Drypolcher hopes to bring the draft of these procedures to the next meeting of the River Commission. At that time the next steps for the resolution will follow.

Mr. Ellenberg conveyed that the Santa Fe County would allow the use of the Buckman Diversion. Mr. Drypolcher said that it would be best to have Marcos from the City Attorney's office to attend the next meeting to respond to this question.

4. APPROVAL OF MINUTES FROM FEBRUARY 15, 2011

Page 1: Dale Doremus and Richard Ellenberg were absent. (Missing Heading: **Absent**)

Francois-Marie Patorni (spell name correctly)

Page 3: Last paragraph should be attributed to Melinda Romero-Pike.

Page 4 – 2nd paragraph: *Correct his title and Department:* Brian Snyder, Public Utilities Department and Water Division Director.

7th paragraph, 6th sentence: change *resolution* to *ordinance*

Page 7 – 1st paragraph: snow ~~packed~~ to snow *pack*

*Mr. Buchser made a motion to pursue the process of the **flow** resolution, second by Mr. Gerberding, motion carried by unanimous voice vote.*

Page 5 – 1st paragraph: On April 25th should be April 15th

Mr. Ellenberg moved for approval of the minutes as amended, second by Mr. Bove, motion carried by unanimous voice vote.

5. DISCUSSION/ACTION ITEMS

- a. Requesting approval of the 2011 Santa Fe River Bypass Flow Resolution to formalize the City's commitment to facilitate Bypass Flows for the Santa Fe River during the 2011 spring and summer runoff season. (B. Drypolcher)

The Chair stated that we would not have the resolution in place.

Mr. Drypolcher talked about the interim approach for a resolution. At the last meeting the River Commission approved the summary report and recommendations that came out of the core group and public input process.

Mr. Drypolcher provided the clean version of the resolution and a marked up version of the resolution. Mr. Drypolcher took the language from last year's resolution and marked it up and deleted the date specific landmarks.

Chair Jacobi asked about the highlighted statement on page 2: Gallons per capita per day. Mr. Drypolcher said that it is highlighted because the hope is that between now and the time this has to be submitted to City Council it will be updated.

Mr. Ellenberg moved to support the resolution as drafted, second by Mr. Cutropia, motion carried by unanimous voice vote.

Discussion:

Dale Doremus: Question on page 3, the first whereas; is that correct that the Santa Fe River provides 50% of the city's water needs.

Mr. Hook said, "that is correct at the present time."

Page 4: Red-lined version says April 15th and non-red-lined has April 15, 2011.

Mr. Drypolcher said that this resolution will go to Public Utilities Committee on April 6th, 2011 and Public Works on April 11th and City Council on April 27, 2011. Mr. Drypolcher will send the dates and times of these meetings.

6. MATTERS FROM COMMISSIONERS, MATTERS FROM SUB-COMMITTEES

Mr. Buchser said that the bios on the website are outdated and not complete, they should be updated. Mr. Drypolcher will update once the Commissioners provide him with the changes and updates.

The Commission was urged to attend the Return to the River book signing on May 6, 2011 from 5:30 pm – 7:30 pm at the New Mexico History Museum. This is an

important event to attend and support. Ms. Doremus asked if Mr. Drypolcher could send the specifics of this event to the Commissioners.

Mr. Jacobi said that his home is in an odd spot right for cyber mesa internet access so if you send him an e-mail and don't get a response, he will respond when possible.

7. MATTERS FROM STAFF

- a. General updates regarding the current activities of the City's river and watershed coordinator. (B. Drypolcher)
 - Follow up: Part of the discussion at the last meeting asked what to call the bypass flow and if we could put a descriptive word, which was "dedicated". It did not get through legal as the word "dedicated" has a different connotation in the use of the word so it remains as Santa Fe bypass flow.
 - The next phase of work on the River trail has gone out to bid and a low bid has been received. Mr. Drypolcher is working through the administrative process of getting the agreement through the Finance Committee, next week to Public Works and then to the City Council. Once these approvals are complete and all the requisitions are processed the contractor can start the work hopefully by the first week in May. The contractor will have to work with the neighborhood residents to hear what they would like to see accomplished. This is for about 1.3 miles of - The Mayor would like to have a groundbreaking ceremony. This is about at \$3 million process and should be completed by April, 2012.

Mr. Gerberding asked what the process is to review the low bidder qualifications. Mr. Drypolcher said that it goes by the state procurement code. There are requirements you can put in the RFP. Mr. Drypolcher said that there are not many that can bond the amount of money for this size of project. The contractor will build a mock up of this feature for review. The city holds the contractor to high standards.

Chair Jacobi asked about the cross vein, will they be doing this when there is water in the river? Mr. Drypolcher answered that through the 404 permit and Army Corp permit, they are allowed to do some work when there are low flows.

- This is a large scale construction project in a tight residential area, tight environmental constraints and will require intense staff management for the next 9 months. It will go out to bid 6 to 8 weeks. It will be the same loop of going out to bid. There is an interesting piece and that is a complete renovation of the skate park by DeVargas Park?

Mr. Ellenberg asked if there will be time to provide input before the RFP goes out. Mr. Drypolcher said that this cannot wait until the next meeting. He recommended that commissioners contact him and come by to see the plans. Specifications will be sent by e-mail to the Commissioners for review. Mr. Drypolcher offered a set of the requirements to Mr. Ellenberg to review as his time permits.

- Mr. Drypolcher is tracking the disposition of the waste water that comes out of the waste water treatment plant. Bryan Snyder from the Water Division and his staff are gearing up an effort, thinking, listening and planning to come up with a disposition plan for the city's wastewater. Some of this comes from different directions from this Commission. One of the directions was, what about the reserve in the rural protection zone at the airport, could the city just shut off that flow some day. The downstream users; La Cienega and La Bajada, they have come to depend on that water. It came from another direction when we saw in the news that the city was making a new commitment to Las Campanas. People said, "Wait a minute, you are making this commitment and we don't have a strategic plan for that water." What about the city's future thinking about return flow credits? Here you thinking that someday you would like to use that water flow for Las Campanas and you don't have a strategic plan in place. There was a time out called since and the Mayor and the Council and the Public Utilities gave direction to staff to have a plan for disposition of that. Brian Drypolcher will be tracking with Bryan Snyder and others to engage with the River Commission to get input for this plan. Mr. Drypolcher said that Las Campanas has backed off on their request but did not know what they were doing in its place.
- There is work that the city is doing with the county. In 2003 the City and the Camino Real connection and county collaborated on a grant proposal to stem New Mexico Tourism Department/Scenic By-ways through/Transportation Department. The Highway Department is helping the county and the city to build a park and a trail at 599. It is a scenic by-ways federal and the city has ended up as the fiscal agent. Every 2 years the city has to review the MOU to keep the money flowing. There has been work done and the final phase is about to start. Mr. Drypolcher is responsible as the Fiscal agent to keep the money flowing from the feds to one state agency to the other state agency to the city of Santa Fe to the County for this contract.
- Plans are on the way for the River Festival and Fishing Derby. Brian Drypolcher is working with Allan to assure that they have enough water to keep the fish living and come to the fish derby.

- Santa Fe Water Shed association; Mr. Drypolcher manages their contract and they have an on-going river initiative and adopt a river program. They have an inter-face with the city that each year about this time the Water Shed Association sits down with the city and provides information on their stewardship program. They provide information on how many adopted areas they have, the work they are doing and other detail reports. Brian Drypolcher oversees this program coordination between the city and the Santa Fe Water Shed association.
- River oncology; trying to get some money for distribution of the books. It is important for the life of the river for the city. Brian Drypolcher is representing it as a marketing tool and trying to get her compensation for the work that she did. She paid \$600 of her own money to get the books distributed.
- Working on spending down grant money that will expire at the end of June 30th.
- Mr. Drypolcher said that they have a cumbersome obligation but also an interesting opportunity with the work that is being done between Camino Alire/St. Francis Drive. The Army Corp permits require that the city does follow up monitoring, approximately 3-5 years. We are going to set up some photo sites with narrative reporting. We have been talking with the Santa Fe Watershed Association to utilize the students who come to Santa Fe as interns. We are going to ask them to develop a phone AP, snap a photograph and send it to an e-mail address. It would be a neat way for others to engage with the river. They would send this picture to Brian and it would be retained as history.
- Mr. Drypolcher shared an email with the commission on the Flood Plain map updates. (The map is not printable.) Mr. Drypolcher will invite Wendy to come to the next meeting to explain this subject better.
- Mr. Ellenberg asked Mr. Drypolcher to inform the commission if any variances are filed. Mr. Ellenberg would like the opportunity for the Commission to review. Brian said that those requests for variances come to Wendy's desk so he will coordinate with her the request for this information to come to the Commission.

8. CITIZENS COMMUNICATION FROM THE FLOOR

None

9. ADJOURN

Mr. Ellenberg moved to adjourn at 7:10 pm, second by Mr. Cutropia, motion carried by unanimous voice vote.

Signature:

Jerry Jacobi, Chair

A handwritten signature in cursive script, appearing to read "Fran Lucero", is written over a horizontal line.

Fran Lucero, Stenographer