



Agenda

CITY CLERK'S OFFICE

DATE 2-9-11 TIME 10:15 am

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MAYOR'S COMMITTEE ON DISABILITY

THURSDAY, FEBRUARY 17, 2011

10:00 A.M.

GENOVEVA CHAVEZ COMMUNITY CENTER

3221 RODEO RD.

CLASSROOM I

1. CALL TO ORDER
2. ROLL CALL
3. APPROVAL OF THE AGENDA
4. APPROVAL OF MINUTES: JANUARY 20, 2011
5. PUBLIC COMMENTS (15 MIN. TOTAL)
6. OLD BUSINESS
 - a) MCD SUB-COMMITTEE REPORTS
 - b) CIP BONDS FOR ADA IMPROVEMENTS (REMAINING FUNDS) UPDATE - JOE LUJAN
7. NEW BUSINESS
 - a) COMPOSITION OF MCD SUB-COMMITTEES AND TASK FORCES – RONDA VILLA
 - b) DISCUSSION REGARDING TIME AND LOCATION FOR TRANSITION PLAN PUBLIC HEARING – JOE LUJAN
8. ITEMS FROM MEMBERS AND STAFF (3 MINUTES)
9. ADJOURN

NEXT MEETING MARCH 17, 2011

PERSONS WITH DISABILITIES IN NEED OF ACCOMMODATIONS, CONTACT THE CITY CLERK'S OFFICE AT 955-6520, FIVE (5) WORKING DAYS PRIOR TO MEETING DATE.

THIS IS A FRAGRANCE FREE MEETING

****Please notify Ronda Villa, Chair at 570-9084 and/or Joe Lujan, ADA Coordinator/Liaison, at 955-4021 if you are unable to attend.**

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CITY OF SANTA FE
MAYOR'S COMMITTEE ON DISABILITY**

FEBRUARY 17, 2011

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**MINUTES OF THE
MAYOR'S COMMITTEE ON DISABILITY
SANTA FE, NEW MEXICO**

February 17, 2011

A scheduled meeting of the Mayor's Committee on Disability was called to order by Ronda Villa, Chair, on this date at approximately 10:00 a.m. at Genoveva Community Center, 3221 Rodeo Road, Classroom 1, Santa Fe, New Mexico.

A quorum was indicated as follows:

Members Present:

Ronda Villa, Chair
Mary McGinnis
Lois Simms
Marcia Bowman, Vice Chair
Dave McQuarie
Margaret Kuhlen (arrived later)

Members Excused:

Nancy Pieters
Buddy Hayes
Dee Martinez

Members Absent:

Staff Present:

Joe Lujan, Staff Liaison
Hope Reed, Citizen Advocate

Others Present:

Charmaine Clair, Stenographer

APPROVAL OF AGENDA:

The agenda was accepted as presented.

APPROVAL OF MINUTES –JANUARY 20, 2011

Page 6, next to last paragraph, the acronym FAW should have been FHWA (Federal Highway Administration).

Page 7, third to the last paragraph, "Mr. Kelly said the Squeaky Wheels, a group of concerned citizens *had written an article*" was asked to be "had submitted a report."

Ms. Kuhlen entered the meeting at this time.

Ms. Bowman asked about a statement on page 8: "transit had not yet made the level of ninety three for 95% of the time." She asked what 93 was of... Mr. McQuarie explained it was a range of 93 to 95.

Mr. McQuarie moved to approve the Minutes of January 20, 2011 as amended. Ms. Kuhlen seconded the motion and it passed by unanimous voice vote.

PUBLIC COMMENTS

There were none.

OLD BUSINESS

a) MCD Sub-Committee Reports

◦ Plan Review-Dave McQuarie

Mr. McQuarie said one plan review was done but was not in the Committee's packet. He said the review was a portion of the Rail Trail and there wasn't much to it.

◦ Transition Plan Task Force-Joe Lujan

Mr. Khambatta would send the final draft of the Transition Plan. It would go to the libraries to be posted the week of the 21st.

Mr. Lujan said before the Transition Plan was viewed by the public the City Manager wants to have a conference call with Mr. Khambatta, the Public Works Director and the three department heads; Parks, Streets and Facilities. The plan would be advertised on the television and a press release done.

Mr. McQuarie asked if the draft addressed all it was supposed to. He said it wasn't a complete set when Mr. Khambatta was hired and City Staff was supposed to fill in the blanks.

Mr. Lujan said it should be a true draft and would only lack public input. He said the draft doesn't have many Staff comments but comments of MCD, the executive summary and the self-evaluation draft were forwarded to Mr. Khambatta to insert. He said once public comments were received they would also be inserted into the plan and the plan would be forwarded to MCD for adoption.

◦ Transit Advisory Board-Mary McGinnis

Ms. McGinnis said she attended the TAB meeting on January 25. One proposal was to involve various business partners to publicize, advertise and encourage workers to take public transportation.

She said the survey was still not completed and Ms. Bleck hoped to meet with Mr. Bulthuis to complete it before she left town.

Ms. McGinnis said revenue enhancement was discussed and suggestions included a 25% fare increase; a \$5 increase for on-demand rides; transfers would no longer be free; a bus pass would be needed for the Park and Ride; and youth would have to pay for bus transportation.

Ms. McGinnis said the reduction of services would roll the evening service to 8 p.m. and the Sunday service was the least preferred service cut. Route M (Museum Hill) and Route 21 (Santa Fe Community College) was discussed. The college hasn't worked out a plan for collection of student fees for a shuttle yet.

Ms. McGinnis said the first public hearing on the revenue enhancements and service cuts was held the previous night and was well attended. Another less formal meeting would be held in the food court of the Santa Fe Place Mall. It was suggested that the public contact their City Councilors. She said she planned to contact Mr. Bulthuis about the next meeting dates.

Mr. McQuarie said his take on the meeting was that the audience preferred a fare increase instead of a service reduction. He said no one wanted to see Sunday service or after 8 p.m. service eliminated. Ms. McGinnis added that everyone was in favor of the 25 percent increase across the board and of youth paying.

- Communications/Media Committee-

Chair Villa said that the MCD membership was updated on the MCD website and Mr. Lujan would work on putting up a list of sites to help people find services. The etiquette information would be linked to the MCD page.

- b) CIP Bonds for ADA (Remaining Funds) Update –Joe Lujan

Mr. Lujan said he learned \$150,000 was in the ADA Improvement line item and has to be spent by April 10. He said the money was cumulative balances from 2004/2006 and the money audited by Richard Mares for 2008 was accounted for.

Mr. Lujan said he and Mr. McQuarie had discussed the bus stops that don't have curb ramps and would plan a day to drive by them. He said he talked with Engineering who said it wouldn't be a problem to add curb ramps to the list from MCD and other t-intersections could also be considered to use up the funds.

Mr. Lujan explained the money wouldn't be lost if not used by the deadline but the City would be penalized. He thought as long as the money was committed there wouldn't be a penalty. He said he would check on that before the next meeting.

Ms. Kuhlen moved that MCD recommend the allocation of the remaining CIP bond funds be used for curb cuts with a priority of bus stop accessibility curb cuts and be added to the current list of recommendations. Ms. Bowman seconded the motion and the motion passed by unanimous voice vote.

Chair Villa confirmed that the Committee would leave the determination of curb ramps to be added to the current list, up to Mr. Lujan and Mr. McQuarie.

Mr. Lujan mentioned a list of their recommendations could be brought to the Committee. He was told as long as it doesn't hold up the process.

Ms. Reed asked the number of curb ramps that could be done with the money. She was told curb ramps would be about \$4,000 each and about 40 ramps could be done.

Mr. McQuarie said nothing could be done on Cerrillos Road, St. Francis Drive or St. Michaels Drive because they were on State property.

NEW BUSINESS

a) Composition of MCD Subcommittees/Task Force

Chair Villa thanked everyone who agreed to chair a committee. She said she asked Ms. Simms to chair the Transition Plan Task Force. She said Ms. Reed and Mr. McQuarie were also on the Task Force.

Ms. Simms asked if she could change her mind. She said she doesn't want to be *chair* of the Task Force but wouldn't mind being a member. She said she would like to meet with Ms. Reed.

Mr. McQuarie said he would be a member of the Task Force for the Transition Plan but does not want to be the chair of the Plan Review Committee, as it was currently set up.

Ms. Simms, Ms. Reed and Mr. McQuarie agreed to meet the following week to discuss the Task Force.

Chair Villa said Ms. Bowman agreed to serve as the chair of the Media Subcommittee and Ms. Kuhlen would continue as a member. Ms. McGinnis agreed to continue as the chair of the Transportation Subcommittee and Mr. McQuarie agreed to continue to chair the Plan Review Subcommittee with Ms. Reed and Ms. Pieters as members.

She clarified-primarily for new members that generally committees act on behalf of the full committee and whenever possible ask MCD for comment, review and approval. She said when time doesn't allow that, the matter would be reviewed by the Chair of the MCD; unless the matter was not routine.

Ms. Simms suggested that new members receive the rules and be advised to call if they couldn't be present. She said members should know they could be removed with three unexcused absences.

Mr. Lujan said he would put a packet of the guidelines together for the new members. Ms. Kuhlen and Ms. Bowman asked for a packet also.

b) Discussion: Transition Plan Public Hearing Time & Location – Joe Lujan

Mr. Lujan said Mr. Khambatta asked if the public hearing portion of the Transition Plan could be held during or after one of the MCD meetings. He said the agenda could be light. The public hearing could be publicized and Mr. Khambatta would be present.

He said another option was a public hearing at City Hall, the Council Chambers or a library etc., in the evening. He said he and Mr. Khambatta would coordinate the hearing.

Mr. McQuarie suggested the public hearing be in the evening. He said most people wouldn't participate in the morning. He said he thought public hearings had to be hosted by the Governing Body or a committee such as Public Works, Finance Committee, or City Council etc.

Ms. Kuhlen asked if there could be two opportunities for public comment. She said one meeting could be a regular MCD meeting and one in the evening because of bus service reductions and because many people work during the day.

Mr. Lujan said Mr. Khambatta was the lead and he would give him Ms. Kuhlen's idea. He said the Transition Plan doesn't specify how many public hearings had to be held and he could check into it.

Mr. Lujan addressed Mr. McQuarie's comment about public hearings having to be done by a major committee. He said the MPO (Metropolitan Planning Organization) had held public hearings at the libraries and wasn't sponsored by a committee. He said when he talked with Yolanda Vigil, the City Clerk; she hadn't indicated the Governing Body would have to do the public hearing. He said he would check that.

Ms. McGinnis thought the evening would draw more people and MCD could have that in lieu of their regular monthly meeting. Ms. Simms agreed.

Mr. Lujan said he noticed public hearings were getting earlier; many of them at 5:30 or 6 p.m.

The Committee discussed the best time and place for the public hearing.

Ms. Reed thought it would be nice if there was an existing audience, like a Public Works or Finance Committee meeting. She said Robert Romero should be there as the administrator of the Transition Plan.

The Convention Center and Chavez Center were discussed as meeting places. Problems were discussed with the Councilor's Chamber and the Convention Center.

Mr. Lujan said it appeared the general consensus of the Committee was not to have the hearing during a regular MCD meeting and to hold it in the evening at the City Council Chambers, the Convention Center or possibly a library.

Chair Villa asked on the issue of feedback from people who might not want to attend the evening public hearing, if appropriate for people to give feedback during the MCD meeting. She said the Committee would act as a middle person and represent them at the public hearing.

Mr. Lujan said that was not appropriate. He said the hearing would be properly advertised to the public. He said people would be provided paper to write their concerns or comments and would be given to the consultant. He said more than one public hearing would be confusing.

Ms. Reed agreed there should be one public hearing but MCD could take comments they received from people.

Mr. Lujan said that was fine if people couldn't make the hearing and had submitted something to a Committee member.

The Committee discussed written comments and where they should be submitted, etc.

Mr. Lujan said the purpose of the Transition Plan being at the library for 30 days was to provide time for written comments. He said the hearing would be advertised in the newspapers, on television, on the website and by word of mouth. It would be clearly stated that the Transition Plan could be found at the libraries and that comments and questions were welcome and there would be a suggestion box.

Mr. Lujan said the purpose of a public hearing was for one on one comments and questions with the City and the consultant, regarding the Transition Plan. He said the time for written comments was during the 30 day public input at the libraries and the written comments would be addressed. He asked that written comments received be forwarded to him and he would forward them to Mr. Khambatta.

ITEMS FROM MEMBERS AND STAFF

Chair Villa said there was a nice article in the New Mexican about the Governor's Commission on Disability with a sidebar about service animals. She said the article mentioned the Transition Plan.

Ms. Kuhlen asked for ideas on where to get information on accessibility in community gardens. She wants to develop a community garden at Franklin Miles Park and recruit people to participate. She said she thought about designing a terraced garden with raised beds for wheelchair accessibility.

Betty Booth, Chair of the Parks and Open Spaces Commission and Fabian Chávez, head of the Parks Division were given as contacts for the community gardens.

Ms. Kuhlen explained her sense of urgency was because of an article in the paper regarding a prediction: "by the year 2018 one in five meals in the area would be provided by community gardens."

Ms. Reed offered to work with Ms. Kuhlen. She said a 36 inch wide path would be needed that was stable and not too steep. She said in her garden she planted directly into straw bales. She mentioned there was a new housing development in Albuquerque for homeless people that had court yard accessible raised planters. She thought that could be another solution.

Ms. Bowman said the hospital worked with a landscape architect and discussed a garden that would be wheelchair accessible with tables to pull up to and paths wider than 36 inches. She said she was becoming a Master Gardener and this would be a good combination and might be a project where she could donate time.

Ms. Reed said she was concerned about getting people to the public hearings; how to get architects and engineers there as well as people with disabilities.

Mr. Lujan said the Committee should think about it and come up with recommendations.

Ms. McGinnis suggested advertising on the New Vistas website; www.newvistas.org.

Ms. Bowman said a standard rule for communication was people had to see or hear things in seven different ways before it would sink in. She said if they want people to show up they had to think of more ways to get the word out.

Ms. Reed suggested a notice be placed at GCC, all of the community centers, senior centers, libraries, etc.

Mr. Lujan said he wouldn't want it confused with the "Coffee with the Mayor." He said this was the City's Transition Plan and the access to City facilities and how the City would handle the para-mitigation and policies and procedures.

Mr. Lujan said regarding the architects and engineers; all new developments were required to be ADA compliant. He said bids were sought from planners and engineers who were required to know ADA requirements and who have the list of the barrier assessment survey to be addressed.

Ms. McGinnis suggested if a number of the architects and engineers came, that someone on the Committee could write a letter to the editor that said their attendance was appreciated at the hearing.

Ms. Reed said she would gather the lists like the conferences, etc. and bring those to the Committee.

NEXT MEETING: March 17, 2011

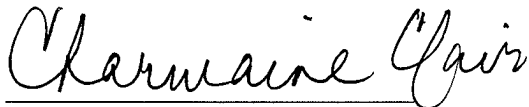
ADJOURNMENT

There being no further business to conduct the meeting was adjourned at 11:25 a.m.

Approved by:

Ronda Villa, Chair

Submitted by:

A handwritten signature in cursive script that reads "Charmaine Clair". The signature is written in dark ink and is positioned above a horizontal line.

Charmaine Clair, Stenographer