



Agenda

CITY CLERK'S OFFICE

DATE 12-23-10 TIME 2:26pm

SERVED BY Angie Gonzales

RECEIVED BY [Signature]

**AIRPORT ADVISORY BOARD
MEETING
SANTA FE MUNICIPAL AIRPORT
TERMINAL BUILDING
121 AVIATION DRIVE
THURSDAY, JANUARY 6, 2011
4:00 PM**

1. CALL TO ORDER
2. ROLL CALL
3. APPROVAL OF AGENDA
4. APPROVAL OF DECEMBER 2, 2010 MINUTES
5. REPORT ON F-111 PAINT PROJECT – ROBERT TALARCZYK
6. AIRPORT REVIEW:
 - SANTA FE AIRPORT MONTHLY/YEAR TO DATE REPORT
 - AIRPORT ACTIVITY REPORT
 - NOISE COMPLAINTS YEAR TO DATE
 - MONTHLY REVENUE REPORT
7. ITEMS FROM THE FLOOR
8. ITEMS FROM THE BOARD.
9. ITEMS TO BE DISCUSSED AT THE FEBRUARY 3, 2011
AIRPORT ADVISORY BOARD MEETING.
10. ADJOURN

***REMINDER; ALL PRESENTATION ITEMS BE LIMITED TO 5 MINUTES**

Persons with disabilities in need of accommodations, contact the City Clerk's office at 955-6520, five (5) working days prior to meeting date.

INDEX OF MINUTES

AIRPORT ADVISORY BOARD

January 6, 2011

ITEM	ACTION	PAGE(S)
CALL TO ORDER		1
ROLL CALL	Quorum	1
APPROVAL OF AGENDA	Approved	1
APPROVAL OF MINUTES December 2 2010	Approved [as amended]	2-3
REPORT ON F-111 PAINT PROJECT-ROBERT TALARCZYK		3
AIRPORT REVIEW: SANTA FE AIRPORT MONTHLY/YEAR TO DATE REPORT AIRPORT ACTIVITY REPORT NOISE COMPLAINTS YEAR TO DATE MONTHLY REVENUE REPORT	Informational	3-5
ITEMS FROM THE FLOOR		5
ITEMS FROM THE BOARD		5
ITEMS TO BE DISCUSSED AT THE FEBRUARY 3, 2011 AIRPORT ADVISORY BOARD MEETING	None presented	5
ADJOURNMENT		5

MINUTES OF THE
CITY OF SANTA FE
AIRPORT ADVISORY BOARD MEETING
January 6, 2011

CALL TO ORDER

A regular meeting of the City of Santa Fe Airport Advisory Board was called to order by Elizabeth Hunke at 4:00 p.m. on this date at the Santa Fe Municipal Airport Terminal Building, 121 Aviation Drive, Santa Fe, New Mexico.

ROLL CALL

Roll call indicated the presence of a quorum for conducting official business as follows:

MEMBERS PRESENT:

Elizabeth Hunke
Bill Sauter
William Schmitt
Philip A. Sweeney
Bob Talarczyk

MEMBERS ABSENT:

Carolyn Cook, Chair, excused
Richard Allison, Vice Chair, excused

OTHERS PRESENT:

Jim Montman, Aviation Division Director
Jo Ann G. Valdez, Stenographer

APPROVAL OF AGENDA

Upon a motion by Mr. Sauter, second by Mr. Schmitt, members voted unanimously to approve the agenda as published.

APPROVAL OF DECEMBER 2, 2010 MINUTES:

The following change was made to the Minutes of the December 2, 2010 meeting:

Page 3, 6th paragraph was changed to read: *"Mr. Talarczyk reported that a smaller amateur detector group (the Abiqui Detector Group) came out to the Airport a second time but found nothing of significance."*

Upon a motion by Mr. Sweeney, second by Mr. Talarczyk, members voted unanimously to approve the Minutes of the December 2, 2010 meeting as amended.

REPORT ON F-111 PAINT PROJECT

Mr. Talarczyk reported that all the sanding has been done but the paint is on hold until there is warmer weather.

AIRPORT REVIEW BY THE DIRECTOR

Memorandum dated December 27, 2010 to the Airport Advisory Board from Jim Montman; Aviation Division Director was distributed and reviewed.

[A copy is incorporated to these Minutes as Exhibit "A".]

Mr. Montman reported that the City is looking at money saving measures due to the budget shortfall and one of the things they are considering is eliminating the Stenographers; and having staff do the minutes. They are also looking at having quarterly meetings. Mr. Montman explained that he sent a memo to the City Manager supporting that they keep the Stenographers and continue with monthly meetings.

At the prior Board meeting, Mr. Montman reported that the Federal Aviation Administration has been advised by Mr. Robbye Laney, Technical Support Specialist, of his request/proposal to decommission the Santa Fe, New Mexico, (SGB) Locator Outer Marker/Outer Marker (LOM/OM), Runway 02 at the Santa Fe Municipal Airport. The landowner does not wish to renew the property lease. The device will be removed without replacement. This circularization is intended to provide the public with the opportunity to review and comment to the effect this proposal may have on aeronautical activity. The issuance of this non-rule circular is to give notice of impending action with the National airspace. Comments received prior to January 19, 2011 will be considered before final action is taken on this proposal.

Mr. Montman noted that Marc Coan has sent out an e-mail explaining this to the aviation community and requested that comments be submitted to the FAA; and to his knowledge, he has not received any responses. Ms. Hunke said she sent some comments to him and offered to forward them to Mr. Montman (to ensure they get forwarded to the FAA).

Mr. Montman gave an update on TSA noting that the work for the new x-ray machine should start on January 18th.

Mr. Montman reported that the radar project is progressing and on track; the steel is presently going up and the trenching work for the power is also being done.

Mr. Montman gave an update on the Cielo Azul project noting that the project is virtually complete and they are doing the final electrical work.

Mr. Montman reported that the Airport may have the potential for a \$3-4 million grant from the FAA.

He noted that there are no new leases being worked on presently.

Mr. Montman said that the surface painted hold markings are complete.

Mr. Montman said that the Airport has to do an Emergency Exercise Planning Report as required for being a Part 139 Airport. They have had two meetings and the next meeting is scheduled for January 20th. The exercise is tentatively set for May 19th. The main focus will be casualties associated with a large plane crash. If people are interested in participating in the exercise, they can contact Teresa Prada who is the point of contact for the exercise. She is with the City of Santa Fe Constituent Services Office.

Mr. Montman reported that there is no update on the B-24 aircraft.

Chair Cook was absent; therefore there was no update on the signage for the F-111 aircraft.

Mr. Montman reported that the Wildlife Hazard Assessment will start on January 19th. The Airport received approval from the FAA to go ahead with this.

Mr. Montman noted that the design for Taxiway C is 95% complete and the design for Taxiway A is 50% complete.

Mr. Montman mentioned that the Airport received a new ¾ ton truck that is in operations at the Airport now.

He provided an update on the crack repair and seal of taxiways D and E and the north apron project noting that they added this to another project because the FAA added some money to one of the Airport's grants.

Mr. Montman mentioned that all the lights on the ramp on the east apron went out and they are checking the poles to see if this was the cause.

Mr. Montman reported on operations noting that total operations are up by 10,140 when compared to the prior year. Operations for the last four months are higher than the average amount of operations.

Mr. Sauter asked what they attribute this to.

Mr. Montman said possibly the weather; and there has also been more traffic at the Airport with the addition of the new Airline (American Eagle).

Mr. Montman reported that there was one noise complaint in December. There have only been two noise complaints in the last three months.

Mr. Montman reported that the Airport is at approximately 43,341 enplanements, which is probably going to be the best year that the Airport has had.

Mr. Montman concluded his report noting that the budget does not reflect \$52,000 in deposits because they did not get posted.

ITEMS FROM THE FLOOR

None presented.

ITEMS FROM THE BOARD

Mr. Sauter asked if the Board could have a meeting in the new Fire facility. Mr. Montman said yes and noted that the Board met there right after it opened. He offered to schedule a future meeting there.

ITEMS TO BE DISCUSSED AT THE JANUARY 6, 2011 AIRPORT ADVISORY BOARD MEETING

None presented.

ADJOURNMENT

The next meeting of the Board will be held on February 3, 2011.

There being no further business to come before the Board, Mr. Sauter made a motion to adjourn the meeting, second by Mr. Sweeney, the meeting was adjourned at 5:00 p.m.

Approved by:

Elizabeth Hunke

Respectively submitted by:



Jo Ann G. Valdez, Stenographer