



# Agenda

FINANCE COMMITTEE MEETING  
CITY COUNCIL CHAMBERS  
JANUARY 3, 2011 – 5:00 PM

1. CALL TO ORDER
2. ROLL CALL
3. APPROVAL OF AGENDA
4. APPROVAL OF CONSENT AGENDA
5. APPROVAL OF MINUTES:

CITY CLERK'S OFFICE

DATE 12-29-10 TIME 2:55

SERVED BY Yolanda Green

RECEIVED BY [Signature]

NOVEMBER 15, 2010  
DECEMBER 20, 2010 (SPECIAL FINANCE COMMITTEE)

## CONSENT AGENDA

6. BID OPENINGS:
  - A. BID NO. 11/21/B – WATER UTILITY ENERGY EFFICIENCY PROJECT AND AGREEMENT BETWEEN OWNER AND CONTRACTOR FOR WATER DIVISION; IC TECH, INC. (DALE LYONS)
  - B. BID NO. 11/23/B – ONE (1) COMMERCIAL REAR-LOADING COLLECTION UNIT FOR SOLID WASTE DIVISION; CLARK TRUCK EQUIPMENT CO., INC. (LAWRENCE GARCIA)
7. REQUEST FOR APPROVAL OF SERVICES AGREEMENT – ENHANCEMENT TO SOFTWARE PROGRAM FOR DEFENDANTS TO PAY FINES THROUGH THE INTERNET FOR MUNICIPAL COURT; CITEPAYUSA, LLC (JUDGE ANN YALMAN)
8. REQUEST FOR APPROVAL OF SERVICE AGREEMENT – CITY'S LAND MOBILE RADIO SYSTEM; MOTOROLA (THOMAS WILLIAMS)
9. REQUEST FOR APPROVAL OF CHANGE ORDER NO. 2 – LIGHTING RETROFIT PROJECT FOR CITY FACILITIES; OMEGA CONTRACTORS, INC. (NICK SCHIAVO)
10. REQUEST FOR APPROVAL OF PROFESSIONAL SERVICES AGREEMENTS – DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT GRANT AGREEMENTS FOR FISCAL YEAR 2010/2011 (MELISA DAILEY)
  - A. THE LIFE LINK/LA LUZ (NM0048C6B010900)
  - B. THE LIFE LINK/LA LUZ (NM0049C6B010900)



# Agenda

FINANCE COMMITTEE MEETING  
CITY COUNCIL CHAMBERS  
JANUARY 3, 2011 – 5:00 PM

11. REQUEST FOR APPROVAL OF LEGAL SERVICES AGREEMENT – QWEST CORPORATION V. CITY OF SANTA FE; CUDDY & MCCARTHY, LLP (KELLEY BRENNEN)

A. REQUEST FOR APPROVAL OF BUDGET INCREASE – GENERAL LIABILITY CLAIMS FUND

12. REQUEST FOR APPROVAL OF A RESOLUTION SUPPORTING STATE OF NEW MEXICO LEGISLATION INCREASING THE PROCUREMENT PREFERENCE FOR THE NEW MEXICO AGRICULTURE SECTOR FOR NEW MEXICO FRESH PRODUCE AND PROCESSED PRODUCTS PURCHASED BY GOVERNMENT AND OTHER PUBLIC AND PRIVATE ENTITIES (COUNCILOR ROMERO) (KATHERINE MORTIMER)

Committee Review:

Public Works (scheduled)	01/10/11
Business and Quality of Life (scheduled)	01/11/11
City Council (scheduled)	01/12/11

Fiscal Impact – No

13. REQUEST FOR APPROVAL OF A RESOLUTION ASSESSING AN ADDITIONAL ONE DOLLAR (\$1.00) PARKING FEE AT THE SANDOVAL PARKING GARAGE ON ALL USERS AFTER 6:00 P.M. ON THOSE EVENINGS WHEN THE LENSIC PERFORMING ARTS CENTER HAS EVENTS; AND DEDICATING THE ADDITIONAL FUNDS FOR THE SUPPORT OF EDUCATING LOCAL YOUTH ABOUT THE PERFORMING ARTS (COUNCILOR WURZBURGER AND MAYOR COSS) (SEVASTIAN GURULE)

Committee Review:

Public Works (approved prior version)	11/18/10
Finance Committee (approved prior version)	11/15/10
Public Works (scheduled)	01/10/11
City Council (scheduled)	01/12/11

Fiscal Impact – Yes

14. REQUEST FOR APPROVAL OF AN ORDINANCE AMENDING ARTICLE 10-9 SFCC 1987, THE CITY OF SANTA FE'S NUISANCE ABATEMENT ORDINANCE, TO INCLUDE LOUD OR UNRULY GATHERINGS AS A PUBLIC NUISANCE; AND TO AUTHORIZE THE CITY TO COLLECT FOR THE COSTS OF RESPONDING TO A PUBLIC NUISANCE; AND TO MAKE SUCH OTHER CHANGES AS ARE NECESSARY (COUNCILOR DOMINGUEZ) (CHIEF ABRAHAM ANAYA)



# Agenda

FINANCE COMMITTEE MEETING  
CITY COUNCIL CHAMBERS  
JANUARY 3, 2011 – 5:00 PM

Committee Review:

Public Safety Committee (approved)	11/16/10
Public Works (approved)	12/06/10
City Council (request to publish) (scheduled)	01/12/11
City Council (public hearing) (scheduled)	02/09/11

Fiscal Impact – No

***END OF CONSENT AGENDA***

**DISCUSSION**

15. REQUEST FOR APPROVAL OF CONSIDERATION TO FILL VACANT POSITIONS (ROBERT ROMERO)
16. OTHER FINANCIAL INFORMATION:
  - A. CONTINUING DISCUSSION, REPORTS AND RECOMMENDATION OPTIONS ON STATUS OF FISCAL YEAR 2010/2011 BUDGET (KATHRYN RAVELING AND ROBERT ROMERO)
17. MATTERS FROM THE COMMITTEE
18. ADJOURN

Persons with disabilities in need of accommodations, contact the City Clerk's office at 955-6520 five (5) working days prior to meeting date.

**SUMMARY OF ACTION  
FINANCE COMMITTEE MEETING  
Monday, January 3, 2011**

<b><u>ITEM</u></b>	<b><u>ACTION</u></b>	<b><u>PAGE</u></b>
CALL TO ORDER & ROLL CALL	Quorum	1
APPROVAL OF AGENDA	Approved	1
APPROVAL OF CONSENT AGENDA	Approved [amended]	2
CONSENT AGENDA LISTING		2-3
APPROVAL OF MINUTES:		
November 15, 2010 Regular Finance Committee meeting	Approved	3
December 20, 2010 Special Finance Committee meeting	Approved	3
<b><u>CONSENT CALENDAR DISCUSSION</u></b>		
REQUEST FOR APPROVAL OF LEGAL SERVICES AGREEMENT – QWEST CORPORATION V. CITY OF SANTA FE; CUDDY& McCARTHY, LLP.	Approved	4
REQUEST FOR APPROVAL OF BUDGET INCREASE – GENERAL LIABILITY CLAIMS FUND	Approved	4
REQUEST FOR APPROVAL OF A RESOLUTION ASSESSING AN ADDITIONAL ONE DOLLAR (\$1.00) PARKING FEE AT THE SANDOVAL PARKING GARAGE ON ALL USERS AFTER 6:00 P.M., ON THOSE EVENINGS WHEN THE LENSIC PERFORMING ARTS CENTER HAS EVENTS; AND DEDICATING THE ADDITIONAL FUNDS FOR THE SUPPORT OF EDUCATING LOCAL YOUTH ABOUT THE PERFORMING ARTS	Approved	5-6
<b><u>DISCUSSION</u></b>		
REQUEST FOR APPROVAL OF CONSIDERATION TO FILL VACANT POSITIONS	Approved [conditions/amended]	6-10

**ITEM****ACTION****PAGE****OTHER FINANCIAL INFORMATION:**

CONTINUING DISCUSSION, REPORTS AND  
RECOMMENDATION OPTIONS ON STATUS OF  
FISCAL YEAR 2010/2011 BUDGET

Information/discussion/direction 10-14

MATTERS FROM THE COMMITTEE

Information/discussion 14

ADJOURN

14

**MINUTES OF THE  
CITY OF SANTA FE  
FINANCE COMMITTEE  
Monday, January 3, 2011**

**1. CALL TO ORDER**

A meeting of the City of Santa Fe Finance Committee was called to order by Acting Chair Rebecca Wurzbarger, at approximately 5:00 p.m., on Monday, January 3, 2011, in the Council Chambers, City Hall, 200 Lincoln Avenue, Santa Fe, New Mexico.

**2. ROLL CALL**

**MEMBERS PRESENT:**

Councilor Matthew E. Ortiz, Chair  
Councilor Patti J. Bushee  
Councilor Carmichael A. Dominguez  
Councilor Rebecca Wurzbarger

**MEMBERS EXCUSED:**

Councilor Rosemary Romero

**OTHERS ATTENDING:**

Kathryn Raveling , Finance Director  
Yolanda Green, Finance Division  
Melessia Helberg, Stenographer.

There was a quorum of the membership in attendance for the conducting of official business.

**NOTE: All items in the Committee packets for all agenda items are incorporated herewith by reference. The original Committee packet is on file in the Finance Department.**

**3. APPROVAL OF AGENDA**

**MOTION:** Councilor Dominguez moved, seconded by Councilor Bushee, to approve the agenda, as published.

**VOTE:** The motion was approved unanimously on a voice vote.

**4. APPROVAL OF CONSENT AGENDA**

Councilor Bushee asked to be added as a sponsor to Item 12, saying it isn't necessary to pull this item for discussion.

**MOTION:** Councilor Bushee moved, seconded by Councilor Dominguez, to approve the following Consent Agenda as amended.

**VOTE:** The motion was approved unanimously on a voice vote.

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**CONSENT AGENDA**

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A. THE LIFE LINK/LA LUZ(NM0048C6B090900)

B. THE LIFE LINK/LA LUZ (NM0049C6B010900)

11. *[Removed for discussion by Councilor Bushee]*

12. REQUEST FOR APPROVAL OF A RESOLUTION SUPPORTING STATE OF NEW MEXICO LEGISLATION INCREASING THE PROCUREMENT PREFERENCE FOR THE NEW MEXICO AGRICULTURE SECTOR FOR NEW MEXICO FRESH PRODUCE AND PROCESSED PRODUCTS PURCHASED BY GOVERNMENT AND OTHER PUBLIC AND PRIVATE ENTITIES (COUNCILOR ROMERO AND COUNCILOR BUSHEE). (KATHERINE MORTIMER). Committee Review: Public Works (scheduled) 01/10/11; Business and Quality of Life (scheduled) 01/11/11; and City Council (scheduled) 01/12/11. Fiscal Impact – No.
13. *[Removed for discussion by Councilor Bushee]*
14. REQUEST FOR APPROVAL OF AN ORDINANCE AMENDING ARTICLE 10-9 SFCC 1987, THE CITY OF SANTA FE'S NUISANCE ABATEMENT ORDINANCE, TO INCLUDE LOUD OR UNRULY GATHERINGS AS A PUBLIC NUISANCE; AND TO AUTHORIZE THE CITY TO COLLECT FOR THE COSTS OF RESPONDING TO A PUBLIC NUISANCE; AND TO MAKE SUCH OTHER CHANGES AS ARE NECESSARY (COUNCILOR DOMINGUEZ). (CHIEF ABRAM ANAYA). Committee Review: Public Safety Committee (approved) 11/16/10; Public Works (approved) 12/06/10; City Council (request to publish) (scheduled) 01/12/11; and City Council (public hearing) (scheduled) 02/09/11. Fiscal Impact – No.

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**END OF CONSENT AGENDA**  
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*Chair Ortiz arrived at the meeting*

5. **APPROVAL OF MINUTES: NOVEMBER 15, 2010 AND DECEMBER 20, 2010 SPECIAL FINANCE COMMITTEE MEETING.**

**MOTION:** Councilor Bushee moved, seconded by Councilor Dominguez, to approve the minutes of the regular Finance Committee meeting of November 15, 2010, as presented.

**VOTE:** The motion was approved unanimously on a voice vote.

**MOTION:** Councilor Dominguez moved, seconded by Councilor Bushee, to approve the minutes of the Special Finance Committee meeting on December 20, 2010, as presented.

**VOTE:** The motion was approved on a voice vote, with Councilor Wurzbarger and Councilor Dominguez voting in favor of the motion, no one voting against, and Councilor Bushee abstaining.



## **CONSENT CALENDAR DISCUSSION**

- 11. REQUEST FOR APPROVAL OF LEGAL SERVICES AGREEMENT – QWEST CORPORATION V. CITY OF SANTA FE; CUDDY & McCARTHY, LLP. (KELLEY BRENNEN)**  
**A. REQUEST FOR APPROVAL OF BUDGET INCREASE – GENERAL LIABILITY CLAIMS FUND.**

Councilor Bushee said when she heard this item in Executive Session she was hopeful this would be covered by our insurance company, and "they turned us down."

Kelly Brennan said the insurance company declined coverage at a certain point because there were no monetary damages associated with Qwest's discrimination claim. She said the City filed an Amended Claim adding a Counterclaim. She said last Thursday, just before 5:00 p.m. Qwest filed an Answer to the Amended Claim with a Counterclaim for \$3 million. She said this associates monetary damages with the discrimination claim, and the City will go back to the insurance company and argue that coverage relates back to the original filing date. She said this was drafted in the interim when the insurance company had declined coverage the first time. She said staff was expecting this \$3 million claim, and believes this will trigger coverage. She said there may be some discussion about whether it "relates back originally or not, and there is some money owed." She said it seemed to her that the City should go forward with this and then we would have a vehicle to pay the amount that is due in the interim between the insurance company declining coverage and the filing of the new claim.

Councilor Bushee asked if the new claim will be covered.

Ms. Brennan said, "We believe so. Yes. It associates monetary damages with the tort claim and it should fall within... and we discussed it with the insurance company preliminarily, and they seemed to indicate that they were going to cover it. Until they actually say so, I wouldn't want to say that they've agreed.."

Councilor Bushee said, "Then there's no recouping these previous fees."

Ms. Brennan said, "We're going to argue that they should, but if they don't, we would at least have this vehicle in place. I actually don't anticipate that we're going to have to pay under it, but on the other hand, I don't want to keep the attorneys waiting for payment for work that they rendered."

Councilor Bushee asked if "we'll hear about this at the next Council meeting."

Ms. Brennan said yes.

**MOTION:** Councilor Bushee moved, seconded by Councilor Wurzbarger, to approve this request.

**VOTE:** The motion was approved unanimously on a voice vote.

13. **REQUEST FOR APPROVAL OF A RESOLUTION ASSESSING AN ADDITIONAL ONE DOLLAR (\$1.00) PARKING FEE AT THE SANDOVAL PARKING GARAGE ON ALL USERS AFTER 6:00 P.M., ON THOSE EVENINGS WHEN THE LENSIC PERFORMING ARTS CENTER HAS EVENTS; AND DEDICATING THE ADDITIONAL FUNDS FOR THE SUPPORT OF EDUCATING LOCAL YOUTH ABOUT THE PERFORMING ARTS (COUNCILOR WURZBURGER AND MAYOR COSS). (SEVASTIAN GURULE) Committee Review: Public Works (approved prior version) 11/18/10; Finance Committee (approved prior version) 11/15/10; Public Works (scheduled) 01/10/11; and City Council (scheduled) 01/12/11. Fiscal Impact – Yes.**

Councilor Bushee asked if the "expected positive cash flow for the Lensic" will be \$13,5000.

Mr. Gurule said yes, noting that is an approximate amount.

Councilor Bushee said previously there was a larger amount of projected revenue, which was near \$20,000.

Mr. Gurule said the original resolution, as proposed, included a fee for every evening, but the current Resolution proposes a charge only on evenings when there is an event at the Lensic.

Councilor Bushee asked if we can add a one year review to the Resolution, saying she remains concerned that this Resolution will open the door to all other non-profits at other parking garages, noting she wants to track the impacts of this action.

Mr. Gurule said the Resolution provides on line 4, "...that the Lensic shall provide an annual report to the City on December 31<sup>st</sup> of each calendar year." He said the revenues will be tracked and the Lensic will provide an annual report, all of which will be provided to this Committee and the Council.

Councilor Bushee said "someone should clean this for typos." She reiterated her concerns about taking this action.

**MOTION:** Councilor Wurzbarger moved, seconded by Councilor Dominguez, to approve this request.

**DISCUSSION:** Councilor Dominguez asked when the PSA will be available for review.

Mr. Gurule said fairly quickly.

Councilor Dominguez asked if the PSA will reflect the idea that the programs which will be funded with the proceeds of this fee primarily are youth programs.

Mr. Gurule said the Resolution provides that all funds will be used for programs for student success, and all of those details will be reflected in the PSA.

Councilor Dominguez said then those attending will include not only students, but those in mentorship programs as well, and Mr. Gurule said yes.

Councilor Dominguez said he wants to be sure that these things will be articulated clearly in the PSA, noting this is direction to staff.

**VOTE:** The motion was approved on a voice vote, with Councilors Wurzbarger and Dominguez voting in favor of the motion and Councilor Bushee voting against.

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**END OF CONSENT CALENDAR DISCUSSION**

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**DISCUSSION**

**15. REQUEST FOR APPROVAL OF CONSIDERATION TO FILL VACANT POSITIONS. (ROBERT ROMERO)**

Chair Ortiz welcomed Mayor Coss and former Mayor Delgado to the meeting.

Chair Ortiz said he likes this Memorandum better than the previous one, noting more information is provided.

Chair Ortiz said he is not inclined to fill the Land Use position and to reclassify a Firefighter position to an IT Specialist.

Councilor Dominguez asked if this is for an IT specialist for the Fire Department.

Mr. Romero said he has found, over time, we keep buying more and more software programs, without expanding IT staff. He said it is becoming more difficult to see that the software is properly maintained. He said one of the major functions of the software in the Fire Department is to help to track and collect revenues for ambulance service, noting he is projecting it can double collections.

Councilor Bushee asked if the IT specialist will be working for the Fire Department or the IT Department, and Chief Salas said they would be working for the Fire Department.

Chair Ortiz asked if we are getting to the point where we will be identifying a particular IT person for a particular department, noting this is the first IT person who would be specifically designated.

Mr. Romero said it could be the first. However, he said we pay hundreds of thousands of dollars annually for people to come in and maintain these systems. He said he is moving toward hiring a person when we purchase an expensive software program, whose sole responsibility will be for the software program. He believes this will be a long term savings, noting he believes IT approves moving in this direction. He is monitoring the contracts.

Chair Ortiz asked, in this case, if a \$30,000 contract would save about \$35,000, and Mr. Romero said the \$30,000 is an arbitrary number.

Councilor Bushee said the two positions cited by the Chair are the two with which she has problems. She asked if someone in the Finance Department could do the billing for the Fire Department.

Chief Salas said no.

Mr. Romero said he feels there hasn't been adequate support for a lot of the new systems, so they don't work. He said, working with the Fire Chief, he feels this is a good way to go.

Councilor Bushee said when Mr. Romero first took over as City Manager, "you were really going to shake up IT and go in a whole new direction." She asked if he wishes he had done that. She reiterated her concerns about this action.

Mr. Romero said, "No. We've done a lot of research on how IT is operating, and one thing that we're learning is that we have staff who is responsible for day-to-day maintenance of our computers. We have other staff that is responsible for systems. And I think we've added lots of systems, but haven't added enough staff. I do have... and we can get into that...a report that is ready to come to Council on what we've looked at in IT. And, again, I just feel like that there is some issues with not having enough people to follow through on something...."

Councilor Bushee said this is more of a systems question, and asked who is qualified to supervise this position in the Fire Department.

Mr. Romero said the person will be working with IT, but will be assigned to the Fire Department, noting they will be supervised by Chief Salas, but working with Tom. He said the person will be a Fire Department employee, but they will be working with Tom.

Councilor Bushee understands they want the position out of the Fire Department budget, and asked why they don't assign IT people to certain departments as is done in the City Attorney's office.

Mr. Romero said it could be done either way.

Councilor Bushee asked Mr. O'Reilly to comment on the Land Use Planner Senior Position, and asked if the position will staff just the Historic Design Review Board and Archaeological Review Committee.

Mr. O'Reilly said this is the replacement for Marissa Barrett, noting the Department has been operating without someone in this position since Ms. Barrett went on family leave in the summer. He said she returned about a month ago, reiterating they were without her for four months prior to her return. He said, currently, the Historic Preservation Division has two employees, David Rasch and Inspector Gary Moquino. He said the case load for the Historic Preservation Division hasn't decreased due to the economy, noting the HDRB has 6-12 cases to review at its meetings every two weeks. He said David Rasch is doing all of the work by himself. Mr. O'Reilly said he is trying to supplement with other Land Use Planner Seniors, wherever possible, from the Current Planning Division.

Mr. O'Reilly said, additionally, he is happy to report that the revenue for the Land Use Department for this FY is now at 71% of last year through only the first half. He said everything is picking up in Land Use, which means is that there will be less available time for Land Use Planner Seniors to help Mr. Rasch in the Historic Preservation Division.

Councilor Bushee asked if it would be possible to use some of the Long Range Planners to assist.

Mr. O'Reilly said they aren't housed in the same building.

Councilor Bushee said they could be moved.

Mr. Romero said he will look at this possibility, noting he hadn't thought about it, but it is worth exploring.

Councilor Bushee she would be inclined to wait to fill the Land Use Planner Senior and Fire Department IT positions, reiterating her concerns about how the Fire Department is structured in terms of this position.

Councilor Wurzbarger said she has no hesitation in moving forward with the Land Use Planner, and she supports consideration of moving positions from elsewhere to assist here. She said her inference from the notes, with regard to the IT person, is that it relates to better collections for Ambulance Fees, and Mr. Romero said this is correct. Councilor Wurzbarger said she supports filling this position as well.

Councilor Wurzbarger said her macro question is, if the Committee approves filling all these positions, how would that impact the current deficit – is this over and above the \$2 million shortfall.

Mr. Romero said these are in addition to the \$2 million, and would have a negative impact. He referred to page 11, noting currently there are 65 vacant positions in the General Fund and 145 vacant positions in Special Revenue, many of which are in summer recreation. He said he has been tough on department and division directors, asking that they bring forward only those position which they can defend. He said he feels these are the most critical positions to fill at this time. He said it would cost about \$175,000 in this FY, because it will take 1-2 months to fill these positions.

Councilor Dominguez asked if there is something systemically which doesn't allow the Fire Department to collect some of this money.

Chief Salas currently they can't collect data which is one of the problems. She said they previously purchased software which failed because they didn't have an IT person to stay on top of it. She said they have put a lot of money in the new system and are moving forward with it. However, it is being managed by a paramedic, which was in IT for 13 years, and who now wants to continue his paramedic work, and she wants to move him back into the field. Chief Salas said this was part of a package which was brought before the Council and approved for this FY.

Councilor Dominguez asked if this impacts the front line staffing levels.

Chief Salas said these currently are vacant positions, so it does not impact the staffing levels.

Councilor Bushee said this sounds like an overall IT issue. She said the City has purchased a lot of software programs for different reasons. She feels like we need some software specialists throughout the City.

Mr. Romero agreed, saying this is one way to do it with existing positions, noting Chief Salas is willing to give up an existing position and budget to do this.

Councilor Bushee asked Ms. Raveling if she has someone on staff who can handle the billing software.

Ms. Raveling said no, although it is similar to something they have done in the Finance Office, noting Vincent Montoya was pulled in to manage their system. She said IT did the technical/higher level work, and Mr. Montoya is the first level for problems. She said as systems become more complex there are two levels – the day-to-day operations positions with knowledge of IT and operations, as well as the "higher level gurus." She does need someone like Mr. Montoya to address issues as they arise.

Councilor Bushee said then it is not planned to fill this position.

Mr. Romero said he thought this person would continue doing the work as a Firefighter, however, he wants to return to his paramedic duties. He said during the restructuring we heard repeatedly from departments that they buy software, but neither the departments nor IT have the personnel to do this. He is going forward because Chief Salas was able to find a vacant position to dedicate to this purpose, noting he felt comfortable bringing this position for approval because it will raise revenue.

Councilor Bushee said it makes more sense, but the structure will matter, and Mr. Romero needs to come back at some point in the near future and tell us his plans in this regard for every department.

Ms. Raveling said other departments have an individual that doesn't work at the "IT high level," but keeps things going daily.

Mr. Romero reiterated that he has looked at IT and he is ready to come forward with a presentation on how he believes it should be structured.

Councilor Bushee asked if the Police Department has a similar position, and Mr. Romero said no, but that the Police Department has significant administrative assistance.

Responding to Councilor Bushee, Mr. Romero said the position in the Fire Department will pay for itself.

Responding to Councilor Bushee, Deputy Chief Anaya said the Animal Control Officer vacancy is created by retirement of one of the personnel. He said there is a great need for the position.

Councilor Bushee noted she will be bringing forward a bill to improve the licensing, the revenue stream and outreach in Animal Control, noting there are training needs, and commenting that she doesn't question the need to fill this position.

**MOTION:** Councilor Wurzbarger moved, seconded by Councilor Bushee, to approve this request with direction to staff, with regard to the Land Use Planner Senior, that priority be given to trying to fill the position within the Land Use Department in Long Range Planning or elsewhere, but that the position be approved; and further that this action makes our budget gap higher, and that later in the meeting we will get a more clear focus of where we will get the dollars to fill the gap.

**DISCUSSION:** Councilor Bushee clarified that "they will report back to us" from IT and the Fire Department as to how that is working, and that we will hear overall from IT, and maybe it won't be an expansion item..

**VOTE:** The motion was approved unanimously on a voice vote.

## **16. OTHER FINANCIAL INFORMATION:**

### **A. CONTINUING DISCUSSION, REPORTS AND RECOMMENDATION OPTIONS ON STATUS OF FISCAL YEAR 2010/2011 BUDGET. (KATHRYN RAVELING AND ROBERT ROMERO)**

Chair Ortiz said staff will be bringing recommendations to the Committee at the next meeting, and this is an update on the current status.

Mr. Romero said he wants to talk about the status for the current fiscal year. He said he added the furlough days at the bottom of the page, noting furloughs were part of balancing this year's budget, and if the furloughs aren't done, another \$500,000 will be needed to balance the budget.

Mr. Romero reviewed the 2010/2011 Shortfall Remedies on page 3.

Councilor Bushee said we have had a hard time filling lifeguard positions.

Mr. Romero said we have in the past, but with the reduced ratio it will be easier to get to the minimum, commenting there will be no reduced hours of service.

Councilor Bushee is concerned about the number of lifeguards when masses of families and children are present using the pool.

Mr. Romero said there will be an adequate number of lifeguards in that situation.

Mr. Romero said presuming we hold as budgeted, there will be a gap of about \$300,000. He has looked at all General Fund expenditures this year, and he believes spending can be cut to meet this gap. This will leave the furloughs, noting the budget was approved so furloughs would be on the last two holidays of the year and the first, Martin Luther King, is coming up in two weeks. He said he can't be sure we can fill that \$500,000 gap, so if you want to be conservative, we can move forward with the furloughs, or move them to May and June to give more time. He wants to be clear that we aren't at the place where he is 100% sure we don't need the furloughs to fill the gap.

Mr. Romero said in the previous meeting's handout, page 11, the second line in the summary is the Special Revenue in CIP. He said a lot of that is at the GCCC and in Transit, and he believes there could be savings in these funds which could be used. He and Ms. Raveling talked about looking at these to help to fill the \$500,000, but they need to look at it very closely before making recommendations.

Mr. Romero said the Committee needs to decide this evening whether to implement the furlough on Martin Luther King Day.

Chair Ortiz said then Mr. Romero wants to know whether the Committee wants to reverse itself on the budget approved which says if we aren't meeting a particular benchmark that we would have to do a furlough which is in the budget.

Mr. Romero said it is in the budget, but if we don't do it the first holiday in January, it will put the gap at \$250,000, or we could kick the furlough later in the year to see if we can be more creative in filling this gap.

Chair Ortiz said Mr. Romero is giving a preview of his recommendation to the full Committee and then to the Councilors at the next Finance Committee meeting.

Mr. Romero said that would be the day after the holiday – the Special joint meeting with the Council on Tuesday, like the one we had in December.

Councilor Dominguez noted the transfer of the Edgewood and Chimayo Senior Centers to the County.

Mr. Romero said that will result in some savings, but at the time it was brought forward the numbers weren't accurate, and staff now believes the savings will be \$170,000, instead of \$370,000.

Chair Ortiz asked if the savings on this will be because the positions will be absorbed by the County and those positions won't be filled.

Mr. Romero said the City pays for some of those services, and once transferred to the County, the City won't have to pay for those services, commenting it is still a gap of \$200,000.

Councilor Dominguez asked if these vacancy savings will increase.



Mr. Romero said we usually do a 4% vacancy savings credit, but we won't meet that 4% this FY, noting there could be a shortfall in vacancy savings of \$1 million. He said people aren't leaving and we're just not realizing that vacancy savings credit, but if things change, that amount could improve. However, he is trying to be as conservative as possible to ensure we can balance this year's budget.

Councilor Dominguez asked about the \$100,000 from the schools.

Mr. Romero said he had been working with the Schools at the beginning of the last fiscal year, and the Schools were going to use our people to sweep their parking lots and pay the City about \$50,000 of \$60,000. However, since that time, the Schools have decided not to use that service. He said in exchange for use, they were going to help with expenses at some of our recreational facilities, but that hasn't come to fruition.

Councilor Dominguez said in these tough economic times, he would believe it would be more beneficial for all kinds of organizations to collaborate and make these things work out. He asked, with regard to the furloughs, what each furlough day will save the City.

Mr. Romero said that would be \$250,000 in the General Fund. Responding to Councilor Dominguez, Mr. Romero said the two holidays are: Martin Luther King Day in January and Memorial Day in May.

Chair Ortiz asked Mr. Romero if he is looking for direction from this Committee because this will be on the Council Agenda, and if there will be an action item to reverse the budget.

Mr. Romero said yes, because the Committee decided to see if we could realize the savings and implement the furlough day.

*[Councilor Bushee's question here is inaudible because her microphone was not turned on.]*

Mr. Romero said the \$200,000 is less than what was budgeted in the previous year, noting they provided the report showing that the Police Department is right at 50% of its overtime budget. He said, as mentioned at the previous meeting, he is looking at different shifts for the PD. He said currently they do four 10-hour shifts, and we are looking at five 8-hour shifts, or some combination of 12-hour days, and he believes there could be significant savings in doing that. He said that analysis will be ready for presentation on the 18<sup>th</sup>, and if this is so, they might implement the change in shifting immediately.

Responding to Councilor Bushee, Mr. Romero said the overtime numbers for Fire and Police were used to set the budget. He said the \$200,000 in savings was reduced from the Police Department budget for this fiscal year. He said Fire is on track with its budgeted overtime, although he is looking for a way to reduce overtime in the FD as well.

Councilor Bushee said then Mr. Romero wants the Committee to "approve the back page, and we've already approved two furlough days, and so, in order to change that we would have to make a motion and vote to overturn what we've already approved."

Mr. Romero said this is true, noting we could overturn the previous action, or move one of the furlough days later in the year.

Chair Ortiz said he thought one of the reasons the Council chose these two holidays was to get at the holiday pay incentive. So, in fact, if we were to push the holiday out, we would need to schedule 1.5 furlough days.

Mr. Romero said the reason it was decided to do the furloughs on a holiday is that the City already is closed so there is less impact on the public. He believes it would about the same whether it is done on a holiday or not. The issue is the impact on the public. He said we could do a furlough on a regular work day and on Memorial Day, commenting he is somewhat surprised that there are only two more holidays in this fiscal year.

**MOTION:** Councilor Bushee moved, seconded by Councilor Wurzbarger to approve the "2010/2011 Shortfall Remedies," as recommended by the City Manager on page 3 of the packet for this agenda item, and to keep the furloughs in place.

**CLARIFICATION OF THE MOTION:** Responding to Councilor Wurzbarger, Chair Ortiz said the motion is to approve the one-time fixes on the back page [page 3]. Councilor Wurzbarger asked if this includes the two-day furlough. Councilor Bushee said it overturns what we already have decided. Councilor Wurzbarger said, for clarification, then the \$2.5 million gap, given the decisions made earlier tonight, is now \$2.975 million, so we still don't have the shortfall remedied. Mr. Romero said he has looked at the equipment budget for the General Fund, and believes he can find the \$300,000 there, or look at some of the salary or other savings potentials in the CIP and Special Revenue Funds, and if it is possible to apply those to the General Fund where there is a subsidy to those funds. He believes he can find the \$300,000 to \$400,000 to fill the gap.

Councilor Bushee said, "And, was the amount for the previous idea if we don't have to fill the Land Use Planner and use an existing planner, is it still \$175,000."

Mr. Romero said that would save about \$30,000, maybe \$65,000.

Councilor Bushee said it is \$88,000 plus \$44,000.

Mr. Romero said it would be \$44,000 if we could move that over, so that would help.

Councilor Bushee said then it still would be \$175,000, and Councilor Wurzbarger said that would be true if they didn't do that.

**CHAIR'S CLARIFICATION OF THE MOTION:** Chair Ortiz said, "The motion you are making.... you really are passing on the request to push back the furloughs. And then, with regard to.... the City Manager still has more work to do to address whatever the gap is. He's identified some areas which are really one-time fixes, but the systemic changes that we talked about, those are still coming forward on the 17<sup>th</sup> or the 18<sup>th</sup>."

Councilor Bushee said, with these approvals, the gap is smaller.

Mr. Romero said the gap is smaller, but he is unsure about the savings potential in changing to 8-hour or 12-hour shifts in the Police Department sooner rather than later. He believes that will impact overtime more than anything, and staff will look at these. He said we are fortunate that we budgeted low enough, that the GRTs are holding steady, and we haven't seen huge changes from last year to this year. He said if something drastic happens there, the only quick way to save is through furloughs or something similar.

Councilor Bushee asked Mr. Romero if he is still exploring increasing revenue collections in some way or another, and will get back to the Committee on that, and Mr. Romero said yes.

Councilor Wurzbarger said, "To make sure that we all understand, what I think I understand, is that even with this, we are still in the position of having a totally unsustainable budget long term. Because all of the solutions, and I'm not saying this to be hateful, but all of the solutions that we're coming up with, and even the painful ones, are not long term solutions. Do we all understand that."

Councilor Bushee said, "Well, I thought, on the agenda is the short term – 2010-2011. I didn't see anything about long term, and I assumed you did that at the meeting on the 20<sup>th</sup> and you are going to do it again."

Chair Ortiz said this is correct, and we are going to try to fit in some of the solutions that the City Manager is going to come in with for this year, and try to fit them in so that we have less of a shortfall going into the next fiscal year.

Councilor Bushee said she presumed that "you weren't ready for more of that yet, but..."

Mr. Romero said staff will be coming back with that at the next meeting.

Councilor Dominguez asked Mr. Romero to provide numbers on overtime as part of his presentation, and Mr. Romero said yes.

Mr. Romero reiterated that the overtime budget is about 50% at mid-year, noting we aren't "way under or over either."

Chair Ortiz said there is a commitment from the Police Department to come in under the budget, noting they have done a good job doing that.

**VOTE:** The motion was approved unanimously on a voice vote.

## 17. MATTERS FROM THE COMMITTEE

Councilor Bushee said she just read the minutes from the previous meeting, and asked if there are other long term ideas which she hasn't seen.

Chair Ortiz said we are going to need to consider very soon whether we will be making actual changes to the City's operating budget – tie pay increases to GRTs, ask for wholesale reductions, consideration of property taxes.

Councilor Bushee said she hasn't heard a discussion on any of these things.

Chair Ortiz said it is on the list for consideration but hasn't been brought forward.

Chair Ortiz reminded the Committee that the next meeting will be on Tuesday, January 18, 2011, and not on Monday.

Councilor Bushee said, "Then that Monday is a furlough day."

Chair Ortiz said, "It is a furlough day. Right. Unless, I suppose.... one of the things Robert's going to do is he's going to put this as an action item on the City Council..., so presumably, staff could put it on and it just comes with a negative recommendation from the Committee."

## 18. ADJOURN

There was no further business to come before the Committee, and the meeting was adjourned at approximately 6:00 p.m.

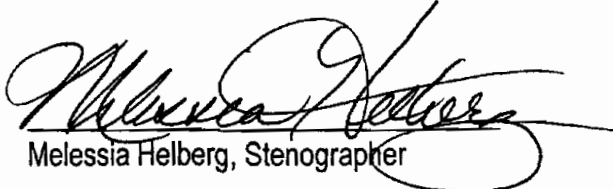
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Matthew E. Ortiz, Chair

Reviewed by:

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Kathryn L. Raveling, Director  
Department of Finance



Melessia Helberg, Stenographer