

1 **CITY OF SANTA FE, NEW MEXICO**

2 **RESOLUTION NO. 2011-1**

3 **INTRODUCED BY:**

4
5 Mayor Coss

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10 **A RESOLUTION**

11 **REPEALING RESOLUTION NO. 2010-1 RELATING TO THE OPEN MEETINGS ACT;**
12 **ADOPTING THE STATE OF NEW MEXICO OPEN MEETINGS ACT BY REFERENCE;**
13 **AND ADOPTING NOTICE REQUIREMENTS.**
14

15 **WHEREAS**, the City of Santa Fe desires to repeal Resolution No. 2010-1 relating to the Open
16 Meetings Act; and

17 **WHEREAS**, the City of Santa Fe desires to adopt the New Mexico Open Meetings Act,
18 Sections 10-15-1 through 10-15-4 NMSA 1978, for purposes of compliance with state law; and

19 **WHEREAS**, the City of Santa Fe desires to adopt notice requirements for the City of Santa Fe's
20 governing body and its agencies, commissions, committees or other policy-making bodies; and

21 **WHEREAS**, the City of Santa Fe is hereby giving its annual notice to the public of its
22 determination, pursuant to Section 10-15-1 (D) NMSA 1978 that seventy two hours notice prior to
23 meetings and the meetings of its agencies, commissions, or other policy-making bodies is deemed by the
24 City to be reasonable notice; and

25 **NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNING BODY OF THE**

1 **CITY OF SANTA FE** that:

2 Section 1. Resolution No. 2010-1 is hereby repealed.

3 Section 2. The New Mexico Open Meetings Act, Sections 10-15-1 through 10-15-4
4 NMSA 1978 is hereby adopted by reference and incorporated fully as if set out herein.

5 Section 3. The notice requirements set forth below are hereby adopted.

6 A. A minimum of 72 hours notice of all regular meetings of the governing body
7 and its subordinate bodies shall be given in advance of such regular meetings. The date, time and place
8 shall appear on an agenda and shall be made available to the public and news media through reasonable
9 means including posting on the city's website. The agenda shall be filed, recorded and posted with the
10 office of the city clerk.

11 B. Regular meetings of the governing body shall be held on the second and last
12 Wednesday of each month in two sessions: the afternoon session, which will begin promptly at 5:00
13 p.m. for purposes of presentations, committee hearings, and approval of consent calendar items and the
14 evening session, which will begin promptly at 7:00 p.m. for the purposes of hearing petitions from the
15 floor, public hearings or matters of public importance. Regular meetings are normally scheduled to be
16 held at the city council chambers of the municipal building of the city, located at Lincoln and Marcy
17 streets, Santa Fe. In the event a study session is called, notice shall follow the same requirements of a
18 special meeting as specified in Subparagraph C.

19 C. A minimum of 72 hours notice of all special meetings of the governing body
20 and its subordinate bodies shall be given in advance of such special meeting.

21 D. Special meetings are normally held at the same place specified in Subparagraph
22 B of this resolution. The date, time and place of the special meeting shall appear on the agenda made
23 available to the public and news media through reasonable means including posting on the city's website.
24 The agenda shall be filed, recorded and posted with the office of the city clerk.

25 E. The governing body of the city hereby requires that every quasi-judicial

1 committee, board or commission, including but not limited to the planning commission, historic design
2 review board and board of adjustment, shall follow the same notice requirements as the governing body,
3 and as provided in this resolution and the New Mexico Open Meetings Act.

4 F. The governing body of the city hereby requires that all other boards,
5 commissions, committees or other policy-making bodies shall follow the same notice requirements as
6 provided by the New Mexico Open Meetings Act.

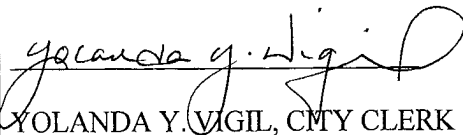
7 G. The mayor or city council of the city may call, with, if possible, up to 24 hours
8 notice, a meeting of the governing body, or any board, commission, committee or other policy-making
9 body of the municipality to consider any matter that needs emergency treatment because of a clear and
10 present danger to the health, welfare or safety of the people of the city. When possible, 24 hour
11 telephonic notice will be given to all media who normally cover city meetings before the emergency
12 meeting commences.

13 PASSED, APPROVED and ADOPTED this 12th day of January, 2011.


14 A handwritten signature in dark ink, appearing to read "David Cross", written over a horizontal line.

15 DAVID COSS, MAYOR
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17 ATTEST:

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19 A handwritten signature in dark ink, appearing to read "Yolanda Y. Vigil", written over a horizontal line.
20 YOLANDA Y. VIGIL, CITY CLERK

21 APPROVED AS TO FORM:

22 A handwritten signature in dark ink, appearing to read "Geno Zamora", written over a horizontal line.
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24 GENO ZAMORA, CITY ATTORNEY

25 *mdb/ca/jpmb/resolutions 2011/Open Meetings Act*