City of Santa Fe



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PUBLIC WORKS/CIP & LAND USE **COMMITTEE MEETING** CITY COUNCIL CHAMBERS **MONDAY, NOVEMBER 8, 2010** 5:15 P.M.

- 1. CALL TO ORDER
- 2. ROLL CALL
- 3. APPROVAL OF AGENDA
- 4. APPROVAL OF CONSENT AGENDA
- 5. APPROVAL OF MINUTES FROM OCTOBER 25, 2010 PUBLIC WORKS COMMITTEE MEETING

INFORMATIONAL AGENDA

- 6. UPDATE TO CIP BOND ISSUE (KATHRYN RAVELING/ISAAC PINO)
- 7. UPDATE TO ESCARPMENT OVERLAY DISTRICT RE-MAP PROGRESS (WENDY **BLACKWELL**)

CONSENT AGENDA

8. REOUEST FOR APPROVAL OF LEASE AGREEMENT AMENDMENT NO. 4 FOR LA FAMILIA MEDICAL CENTER (LFMC) WHICH SATISFIES STATE ANTI-DONATION REQUIREMENTS AND CAPTURES THE 2009 LEGISLATIVE SPECIAL SESSION SEVERANCE TAX BOND, GRANT AGREEMENT NO. 04051 FOR \$396,000 INTO THE LEASE AGREEMENT (DAVID CHAPMAN)

Committee Review:

Finance Committee (Scheduled) 11/15/10 Council (Scheduled) 12/08/10

- 9. REOUEST FOR APPROVAL TO PROCURE AUTOMATED BUS WASH SYSTEM BRUSHES FROM GALAXY ASSOCIATES IN THE AMOUNT OF \$55,596.72 (JON BULTHUIS)
 - REQUEST FOR APPROVAL OF BUDGET ADJUSTMENT REQUEST (BAR)

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- 10. REQUEST FOR APPROVAL OF A LEASE AGREEMENT BETWEEN THE CITY OF SANTA FE AND THE MONTE SOL GROUP LTD. FOR THE PURPOSE OF USING AND OCCUPYING THE PREMISES TO HANGAR AIRCRAFT FOR ITS OWN PRIVATE USE AT THE SANTA FE MUNICIPAL AIRPORT (JIM MONTMAN)
 - REQUEST FOR APPROVAL OF AN ORDINANCE APPROVING A LEASE BETWEEN THE CITY OF SANTA FE AND THE MONTE SOL GROUP, LTD. FOR APPROXIMATELY 1.57 ACRES OF CITY OWNED LAND LOCATED AT THE SANTA FE MUNICIPAL AIRPORT IN ORDER FOR THE LESSEE TO USE AND OCCUPY THE PREMISES TO HANGAR AIRCRAFT FOR THE LESSEE'S PRIVATE USE AND OTHER RELATED PURPOSES (COUNCILOR WURZBURGER AND MAYOR COSS) (JIM MONTMAN)

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Council (Scheduled)	12/08/10

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Committee Review:

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DISCUSSION AGENDA

15. REQUEST FOR APPROVAL OF CHANGES TO CITY OF SANTA FE PURCHASING MANUAL – LOCAL PREFERENCE (ROBERT RODARTE)

Committee Review:

Finance Committee (Approved) 11/01/10 Council (Scheduled) 11/10/10

16. REQUEST FOR APPROVAL OF A RESOLUTION CONDITIONALLY SUPPORTING THE PROPOSAL OF THE UNITED STATES AIR FORCE TO ESTABLISH A LOW ALTITUDE TACTICAL NAVIGATION TRAINING AREA IN NORTHERN NEW MEXICO (COUNCILOR WURZBURGER AND MAYOR COSS) (JEANNE PRICE)

Committee Review:

Council (Scheduled) 11/10/10

- 17. MATTERS FROM STAFF
- 18. MATTERS FROM THE COMMITTEE
- 19. NEXT MEETING: MONDAY, DECEMBER 6, 2010
- 20. ADJOURN

Persons with disabilities in need of accommodations, contact the City Clerk's office at 955-6520 five (5) working days prior to meeting date

SUMMARY INDEX FOR PUBLIC WORKS/CIP & LAND USE COMMITTEE November 8, 2010

	ITEM	ACTION	PAGE
1.	Call to Order	Convened at 5:15 p.m.	1
2.	Roll Call	Quorum Present	1
3.	Approval of Agenda	Approved as present	1-2
4.	Approval of Consent Agenda	Approved as amended	2
5.	Approval of Minutes - October 25, 2010	Approved as presented	2
Inf	ormational Agenda		
6.	CIP Bond Issue Update	Discussion	2-5
7.	Escarpment Overlay Update	Presentation/Discussion	5-6
Со	nsent Agenda Listing	Listed	6-7
14	. Sandoval Garage Parking Fee	Approved as amended	7-10
15	. Local Preference Changes	Approved as presented	10-11
16	. Low Altitude Training	Approved as amended	11-12
17	. Matters from Staff	None	12
18	. Matters from the Committee	Discussion	12-13
19	Next Meeting	Set for December 6, 2010	13
20	. Adjournment	Adjourned at 6:45 p.m.	13

MINUTES OF THE

CITY OF SANTA FÉ

PUBLIC WORKS/CIP & LAND USE COMMITTEE

TUESDAY, OCTOBER 12, 2010

1. CALL TO ORDER

A regular meeting of the Public Works/CIP & Land Use Committee was called to order on the above date by Chair Carmichael Dominguez at approximately 5:15 p.m. in City Council Chambers, City Hall, 200 Lincoln, Santa Fé, New Mexico.

2. ROLL CALL

Roll Call indicated the presence of a quorum as follows:

MEMBER PRESENT:

Councilor Carmichael Dominguez, Chair Councilor Rosemary Romero, Vice Chair Councilor Christopher Calvert Councilor Ronald S. Trujillo,

MEMBERS ABSENT:

Councilor Miguel Chávez

STAFF PRESENT:

Mr. Ike Pino, Public Works Director Ms. Bobbi Mossman, Public Works Staff

NOTE: All items in the Committee packet for all agenda items were incorporated herewith by reference. The original Committee packet is on file in the Public Works Department.

3. APPROVAL OF AGENDA

Councilor Trujillo moved to approve the agenda as presented. Councilor Calvert seconded the motion.

Mr. Pino called attention to the replacement material for Item 14.

The motion to approve the agenda passed by unanimous voice vote.

4. APPROVAL OF CONSENT AGENDA

Councilor Calvert requested #14 be put on the Discussion Agenda for consideration.

Councilor Calvert moved to approve the Consent Agenda as amended. Councilor Trujillo seconded the motion and it passed by unanimous voice vote.

5. APPROVAL OF MINUTES FROM OCTOBER 25, 2010 PUBLIC WORKS COMMITTEE MEETING

Councilor Romero moved to approve the minutes of October 25, 2010 as presented. Councilor Calvert seconded the motion and it passed by unanimous voice vote.

INFORMATIONAL AGENDA

6. UPDATE TO CIP BOND ISSUE (KATHRYN RAVELING/ISAAC PINO)

Ms. Raveling presented this issue to the Committee. She referenced the memo in the packet regarding the 5% CIP GRT and pointed out on the cash sheet (page 4) had a summary on the right hand side of the cash balances for FY 2007, 2008, 2009 and 2010. She noted that it had dwindled each year. Also shown was a projected deficit of \$1.5 million. The City had been spending the CIP GRT on many items detailed in the memo. Over the years there were projects and staffing for which no source of funding was identified so it fell into the CIP GRT fund to cover. It would have been manageable if there had been no economic downturn but it caught up with the City so they needed another bond issue and to find another source of funds to cover these operations. Revenues needed to be more than expenditures.

The \$1.5 million shown as a potential shortfall included that they had already done quite a bit of refinancing on bond issues and pulled out some cash for them. She was pretty optimistic that they could cover the deficit this year.

Chair Dominguez asked if she was saying they needed to move out some operations from CIP GRT and have a better opportunity to make things balance.

Ms. Raveling agreed but said she didn't have any other revenue to cover them.

Councilor Calvert asked if she was saying in lieu of bonding that in the short term she would handle them on a cash basis.

Ms. Raveling clarified that they didn't have the revenues available to do another bond issue.

Councilor Calvert said he meant cash vs. financing them.

Ms. Raveling agreed. With a bond the City paid a lot of interest costs so the more they could get

programs on a cash basis, the better off they would be. She was researching what it would take. If they had decided to do that 30 years ago they would have saved lots of money. But once on bond issues, it was hard to switch back to cash.

Councilor Calvert said she had talked about freeing up money once bonds were paid off. One that was paid off now were the bonds at the Railyard that were paid off in June. He asked if that didn't free up some.

Ms. Raveling said that savings all went to the parking garage and other improvements to the property.

Councilor Calvert asked when that was allocated.

Ms. Raveling said it was three or four years ago. The plan was to pay the parking garage with that. It was paid back with 1/16th GRT when the bond was finished.

Councilor Calvert didn't recall that as part of the plan. He thought it would free up \$2 million when paid off. The other thing was that he thought he asked before to have the City Manager come back and talk about the CIP bond. They knew what it would take to get to the bonding and what they were paying out of CIP GRT prevented them from getting there. So he thought there was some alternative to minimize or discipline themselves to bring these things into the regular budget. It might not happen in 1-2 years but they needed to because those bonds were covering essential services like streets. They were over budget on streets because they didn't have it in budget.

Chair Dominguez noted they were talking about that at Finance so the same discussion needed to happen here.

Councilor Romero said when they discussed it at Finance she assumed that some areas like MRC and GCCC had some ability to bring in revenues so they needed to have that in the discussion. They were looking for additional revenues since bonding was not there. She didn't think they could do it out of ITT and maybe close the gap at library. An increase of property tax might be considered or increases in fees.

Mr. Pino said they were already moving forward on it. The threshold where people decided it was too expensive was the issue and might reduce the transfers. The challenge was not to hurt the opportunity to get there.

Councilor Romero asked if it was the same with the library. She wondered where the balance was and if it meant closing at earlier hours or something else.

Mr. Pino said regarding library operations that they had estimated that closing Saturdays could close that gap. The library had some potential revenue opportunity but that was very minimal.

Councilor Romero asked if after the finance meeting it would come back to Public Works.

Chair Dominguez hoped they could follow the finance committee discussion with discussion here on whatever cuts or potential revenue increases were across the board and not just here.

Councilor Romero understood there were some possible increases and the City Manager was looking at possibilities. She encouraged councilors not on finance to be involved too. She thought maybe a study session with both committees could take place.

Mr. Pino said it was across the board. They still had to cover these expenses in some way. They might just meet as a committee of the whole.

Councilor Trujillo asked Ms. Raveling if the traffic calming money was in there now.

Ms. Raveling said that was the half percent from GRT and it paid for a couple of people.

Mr. Pino noted that in the reallocation they had an amount for staff that was about that amount.

Councilor Trujillo said the other was with parks. There was some money that hadn't been charged to users. There was a \$10 fee.

Mr. Pino said it had not. Changes in the ordinance were needed to have that across the board.

Councilor Trujillo thought it should have started.

Chair Dominguez said they were told they would get finance information on it.

Councilor Trujillo said it should have been collected but wasn't.

Mr. Pino said once the Council adopted any amendment to the ordinance it would begin in that time frame.

Councilor Trujillo said they passed it in July.

Mr. Pino said they had been gathering all the information for the amendment and were almost ready to present it to Council.

Councilor Calvert said regarding traffic calming that he didn't want to do away with anyone's job but if the City didn't have any projects there was no need to keep those staff positions. He offered to help look for other assignments for them.

Mr. Pino agreed it was a legitimate question and could be a result of any action taken on the budget but that hadn't happened yet. Now the conversation might have to happen.

Councilor Calvert commented on accounting and engineering that some of that might happen without the bond but shouldn't be at the same level without a bond.

Mr. Pino said everything they had done until now they had done continuously. That would be a hard issue to deal with now.

Chair Dominguez felt they were starting to recognize that the City had overbuilt itself on operations.

He asked about the plat room funding for GIS.

Ms. Raveling said someone was in charge of the plat room. She added that they were down about \$2 million in GRT revenue. If they ever recovered, they would be back in business with this fund. But that was significant.

Chair Dominguez asked if the \$403,000 for GIS recurring expenses.

Ms. Raveling said it was for three people. There were probably some operations but it was primarily people. So cutting expenses meant people - very difficult decisions.

Chair Dominguez asked that this information get put in the Finance packet as well.

7. UPDATE TO ESCARPMENT OVERLAY DISTRICT RE-MAP PROGRESS (WENDY BLACKWELL)

Ms. Blackwell said she presented an update last September to the Public Works Committee. In October the task force made their final recommendations and it was considered by the Land Use Subcommittee. Now in November they had scheduled the public meetings and wanted to present to this Committee before starting the community meetings.

She noted that the map on the easel showed the whole city and presented how the computer model generated the escarpment districts. It would be available in hard copy.

Ms. Blackwell went through the power point presentation with little commentary.

Councilor Romero liked the new graphics and the blue splash for viewpoints. She reminded Ms. Blackwell that the focus groups were to give specific feedback and asked where those specific things were.

Ms. Blackwell said they would have four public meetings starting tomorrow from 3-5 pm sponsored by and at the Santa Fé Area Homebuilders' Association. On Wednesday, the meeting would be from 6-8 pm at Genoveva Chávez Community Center, sponsored by the Neighborhood Network.

Next Tuesday (November 16) from 6-8 pm at Frenchy's Field Barn sponsored by the Old Santa Fé Association. Next Wednesday (November 17) from 12-2 pm sponsored by and at the Santa Fé Association of Realtors (DeVargas Complex).

Councilor Romero suggested because it was the land use working group, that she should bring back public comment to this Committee and invite Councilor Wurzburger to come to the Public Works Committee for the presentation. It would be categorized by areas to look at things like architectural standards were challenging, for example. And they might do a study session for that.

Chair Dominguez thought the results would go back to the land use working group.

Ms. Blackwell agreed. She added that staff would have this large map and the power point or maybe two maps at the meetings.

Chair Dominguez thanked GIS staff for these maps.

CONSENT AGENDA LISTING

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Council (Scheduled) 12/08/10

Councilor Calvert noted the revised resolution [Exhibit A]). The one thing he was going to request was the same balancing between cost and demand. He wondered what effect it would have on ticket sales. Maybe nothing. They just needed to make sure it didn't negatively affect ticket sales.

The PSA said it would be for four years after which it would be reevaluated.

They would need to see ticket sales at the Lensic and if it was detrimental, they could come back sooner than on a yearly basis.

He noted that former Mayor Larry Delgado was present for this issue and asked that he be allowed him to speak to this issue.

Mr. Delgado, as a member of the Lensic Board, thanked the Public Works Committee for allowing him to speak. He recalled that there was a time when the Lensic was dark and many wondered what would happen. The group who reopened the Lensic shared their plans and asked him what he would like.

He asked them not to mess with the façade out front and would like to see it used for our young people. They have been true to their word. Thousands of young people go to the Lensic. The Lensic was not only there for the youth for performances by the Lensic but for many other organizations throughout the city who were successful because of this venue. Even the Fiesta Council used it at no cost. So the Lensic had helped other organizations but also brought people down to the city so the business community also benefitted.

He understood the one dollar happened only when a function was at the Lensic. During those events, 90% of cars in the garage were there for the Lensic event.

He asked the Committee to look at it carefully. He could answer questions now or one-on-one later.

Councilor Calvert said he mentioned and it didn't state here that the intent was for all users after six p.m. but it didn't say on nights when there were performances. He didn't know how many nights had performances there but if that was the intent, it should include that.

Mr. Delgado asked Joe Schepps to come speak to it.

Mr. Schepps thought it would be an accounting nightmare and there were few people there when there was no performance.

Councilor Calvert didn't want other businesses downtown to suffer. He said they could put it in there and Parking staff could report if there was a problem.

Councilor Calvert moved to approve the request with an amendment to add "on nights when there was a performance at the Lensic" and under further resolved to get at least on an annual basis a report from the Lensic to make sure it was not affecting ticket sales. Councilor Romero seconded the motion.

Councilor Romero commented that at the 400th Symphony night it was packed and people left without finding parking there. She thought they might also consider that for the Water Street parking facility. It might make money for another parking garage.

Mr. Gurulé agreed they could do that.

Councilor Romero also asked about the strikethrough - a PSA with Lensic and asked how much was for programming.

Mr. Gurulé clarified that would be worked out in the PSA when it was discussed.

Councilor Calvert asked if the PSA was coming back to Public Works.

Ms. Price agreed, because it was a four year contract it was in the Committee's hands and not the City Manager.

Councilor Romero was hesitant to have it for 4 years but favored a two year agreement with a review. She also preferred to have in the contract how much was for administration and how much for performing arts. If the City raised these fees she would like most for programming and have the Water Street Garage be included. People were so desperate, they would consider more.

Councilor Trujillo asked it by performances it included movies. Many times there were only 15 people there for a movie.

Mr. Delgado agreed it would.

Councilor Trujillo said he could understand the symphony but movies didn't have that many people.

Mr. Delgado didn't think that would be a problem.

Councilor Romero recalled going to the Lensic for movies. She paid a quarter for the movie while her dad worked.

Chair Dominguez asked if the PSA was not yet ready.

Mr. Gurulé said they were in preliminary stages.

Councilor Romero asked if they could include Water Street in the discussion.

Mr. Gurulé asked for clear direction on how to address the overflow - when they would activate Water Street and charge for the overflow.

Councilor Calvert proposed doing one step at a time with Sandoval and maybe consider Water Street down the road.

Councilor Romero agreed.

The motion to approve the request as amended passed by unanimous voice vote.

Mr. Delgado thanked the Committee for allowing them to present and would happily do the reporting. At Council night he promised to be here again.

15. REQUEST FOR APPROVAL OF CHANGES TO CITY OF SANTA FÉ PURCHASING MANUAL – LOCAL PREFERENCE (ROBERT RODARTE)

Committee Review:

Finance Committee (Approved) 11/01/10 Council (Scheduled) 11/10/10

Mr. Robert Rodarte presented the request. One of the biggest things affecting him was the local preference form. He got challenged on it frequently regarding what a business here in town was and who was doing business here only. He had tweaked the change to the purchasing manual several times.

Item 3 and definition 5 were the key changes. In the set up of the business here - they might have a long term contract here in town. They say they have an established business in Santa Fé and have employees here.

So he changed it to limit it to those in Santa Fé who had their headquarters in Santa Fé and they paid their taxes here. He got feedback that this was one of the big factors and thought it would work this time. The attorney's tweaked a little of it.

Also additional documentation would be required - the verification of local preference. And if he needed more information, he had ten days in the old language and changed it to 3 days. So they should get that information in quickly.

Councilor Trujillo asked if it was a small business in Albuquerque and they just moved to Santa Fé for a few months whether that would qualify them for local preference.

Mr. Rodarte said it would not any longer. He also put in no post office addresses and must be primary for at least six months in Santa Fé. They had to be established here for six months to be considered for the preference. They were checking addresses. One company had an address on St. Francis they had not inhabited for 2 years.

Councilor Romero felt this was great for the proposals that went out to really increase local preference. Roofing and landscaping trucks came in from Albuquerque all the time who took advantage of this. She thanked him for doing a good job on it.

Councilor Calvert thanked him also.

Councilor Calvert moved for approval of the change. Councilor Romero seconded the motion and it passed by unanimous voice vote.

16. REQUEST FOR APPROVAL OF A RESOLUTION CONDITIONALLY SUPPORTING THE PROPOSAL OF THE UNITED STATES AIR FORCE TO ESTABLISH A LOW ALTITUDE TACTICAL NAVIGATION TRAINING AREA IN NORTHERN NEW MEXICO (COUNCILOR WURZBURGER AND MAYOR COSS) (JEANNE PRICE)

Committee Review:

Council (Scheduled)

11/10/10

Ms. Price provided an amendment from Councilor Calvert [Exhibit B].

Councilor Calvert asked for one change to that sheet - on the fourth whereas, the word was not "restriction" but should be "regulation." He added this as information that helped to clarify this situation a little. He just wanted a better explanation that surrounded this topic.

He asked to be listed as a co-sponsor.

Councilor Calvert moved to approve the request as amended. Councilor Trujillo seconded the motion.

Councilor Calvert explained that this training was going to happen whether they get approval or not. They needed to train for it. It would allow them to train in the most cost-effective way possible. He thought they might already be doing some of this training.

Mr. Jim Montman said they were going through an operational readiness inspection today. It gave them flexibility throughout and in different types of terrain. They were getting training on a more formalized place.

Councilor Calvert added that it was restricted to only two aircraft and lower airspeeds that wouldn't make sonic booms. That's why he wanted to sponsor it. They needed this training for their mission - it just made it more efficient and cost effective. They already knew the effects of their training and were mitigating that. They would also solicit further feedback on the effects of their training.

Councilor Romero said she was not going to support it because the NEPA assessment didn't include AIS. The process would be to assess what the impact would be and if it came back with no impact it would be fine. It seemed they were skipping a step. She wouldn't anticipate much but didn't see where in the process they could respond to the comment period.

Mr. Montman clarified that what they were asking for in this resolution was that the EA specifically look at the things that should be looked at; not just what should be in the AIS. The EA was then conducted and addressed every input needed. So they were not conditionally approving the EA but addressing all of those items.

The next step in the EA was to determine that there was no impact or that a full study was needed.

Councilor Romero said she was confused by the conditional supporting.

Councilor Calvert said they were conditionally supporting based on a satisfactory outcome that the concerns would be satisfactorily addressed.

Councilor Romero thought it got people unnecessarily riled up.

Councilor Trujillo said he definitely supported this. It was okay for our servicemen to protect us in Iraq or Afghanistan but not here. This was a much better resolution and it was important to get the training.

The motion passed by majority voice vote with all voting yes except Councilor Romero who voted against. Chair Dominguez voted yes.

17. MATTERS FROM STAFF

There were no matters from staff.

18. MATTERS FROM THE COMMITTEE

Councilor Romero noted that the City Manager was working on the graffiti removal process but Santa Fé Southern now had a new owner and they needed to have Ms. Brennan help with getting these trains piled up on Galisteo Street removed from that area.

Councilor Calvert knew this was not Public Works' project but was concerned about what was happening at Arroyo Mascaras on north side almost at St. Francis Drive. They were down there doing some work and he thought the state was inspecting them but was concerned what they were doing there and to make sure it was something that was allowed to be done.

His other concern was at Carlos Gilbert Elementary on Catron Street. He thought the school went to lot of effort to get those waiting cars off the street but lots of people were still parking along the street. He thought the curb on the north side was not adequately labeled for no parking there.

Councilor Trujillo said the same problem was on Camino las Campanas with parking on the street along the new school there. That too should have a yellow curb.

19. NEXT MEETING: MONDAY, DECEMBER 6, 2010

20. ADJOURN

Having completed the agenda and with no further business to come before the Committee	the mee	eting
was adjourned at 6:45 p.m.		

	Approved by:
Submitted by:	Carmichael Dominguez, Chair
2	