



Agenda

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**PUBLIC WORKS/CIP & LAND USE
COMMITTEE MEETING
CITY COUNCIL CHAMBERS
MONDAY, OCTOBER 25, 2010
5:15 P.M.**

1. CALL TO ORDER
2. ROLL CALL
3. APPROVAL OF AGENDA
4. APPROVAL OF CONSENT AGENDA
5. APPROVAL OF MINUTES FROM OCTOBER 12, 2010 PUBLIC WORKS COMMITTEE MEETING

CONSENT AGENDA

6. CIP PROJECT #453A – RAGLE PARK RENOVATION
 - REQUEST FOR APPROVAL OF CHANGE ORDER #1 TO HEADS UP LANDSCAPE CONTRACTORS IN THE AMOUNT OF \$162,549.66

Committee Review:

Finance Committee (Scheduled)	11/01/10
Council (Scheduled)	11/10/10

7. GENOVEVA CHAVEZ COMMUNITY CENTER (GCCC)
 - REQUEST FOR APPROVAL OF AMENDMENT NO. 2 TO THE PROFESSIONAL SERVICES AGREEMENT (PSA) WITH M & E ENGINEERING, INC. IN THE AMOUNT OF \$191,107 (MARTIN VALDEZ)

Committee Review:

Finance Committee (Scheduled)	11/01/10
Council (Scheduled)	11/10/10

8. REQUEST FOR APPROVAL OF AMENDMENT NO. 1 TO THE PROFESSIONAL SERVICES AGREEMENT WITH CSF, MGMT. LLC FOR SERVICES AT THE SANTA FE UNIVERSITY OF ART AND DESIGN (LEE DEPIETRO)

Committee Review:

Finance Committee (Scheduled)	11/01/10
Council (Scheduled)	11/10/10

9. REQUEST FOR APPROVAL OF A RESOLUTION OPPOSING THE PROPOSAL OF THE UNITED STATES AIR FORCE TO ESTABLISH A LOW ALTITUDE TACTICAL NAVIGATION TRAINING AREA IN NORTHERN NEW MEXICO (**COUNCILOR WURZBURGER**) (**JEANNE PRICE**)

Committee Review:

Council (Scheduled)

10/27/10

10. REQUEST FOR APPROVAL OF A RESOLUTION DIRECTING THE PARKS AND OPEN SPACE ADVISORY COMMISSION, THE BICYCLE TRAILS ADVISORY COMMITTEE AND OTHER CITY COMMITTEES TO MAKE RECOMMENDATIONS REGARDING PRIORITIES FOR PARKS, OPEN SPACE, TRAILS, AND RECREATIONAL FACILITIES THAT HAVE NOT PREVIOUSLY BEEN FUNDED OR WERE UNDER FUNDED (**COUNCILOR DOMINGUEZ**) (**FABIAN CHAVEZ**)

Committee Review:

Parks Advisory Committee (Scheduled)

10/19/10

Finance Committee (Scheduled)

11/01/10

Council (Scheduled)

11/10/10

11. REQUEST FOR APPROVAL OF AN ORDINANCE AMENDING SECTION 23-4.2 SFCC 1987 REGARDING SOLICITATION ON PUBLIC PROPERTY; CREATING A NEW ARTICLE 20-2 SFCC 1987 REGULATING PANHANDLING ON PUBLIC PROPERTY; CREATION A NEW ARTICLE 20-3 SFCC 19897 REGULATING PANHANDLING ON PRIVATE PROPERTY (**COUNCILOR TRUJILLO**) (**ABRAM ANAYA**)

Committee Review:

Public Safety Committee (Approved)

09/21/10

Finance Committee (Approved)

10/18/10

Council (Request to publish)

10/27/10

Council (Public hearing)

12/08/10

DISCUSSION AGENDA

12. REQUEST FOR DIRECTION ON THE 2011 LEGISLATIVE PRIORITIES (**ROBERT ROMERO**)

Committee Review:

Finance Committee (Scheduled)

11/01/10

Council (Scheduled)

11/10/10

13. MATTERS FROM STAFF

14. MATTERS FROM THE COMMITTEE

15. NEXT MEETING: **MONDAY, NOVEMBER 8, 2010**

16. ADJOURN

Persons with disabilities in need of accommodations, contact the City Clerk's office at 955-6520
five (5) working days prior to meeting date

SUMMARY OF ACTION
CITY OF SANTA FE
PUBLIC WORKS/CIP & LAND USE COMMITTEE
Monday, October 25, 2010

<u>ITEM</u>	<u>ACTION</u>	<u>PAGE</u>
CALL TO ORDER	Quorum	1
APPROVAL OF AGENDA	Approved	1-2
APPROVAL OF CONSENT AGENDA	Approved [amended]	2
CONSENT AGENDA LISTING		2
APPROVAL OF MINUTES FROM OCTOBER 12, 2010, PUBLIC WORKS COMMITTEE MEETING	Approved	3
<u>CONSENT AGENDA DISCUSSION</u>		
CIP PROJECT #453A – RAGLE PARK RENOVATION. REQUEST FOR APPROVAL OF CHANGE ORDER #1 TO HEADS UP LANDSCAPE CONTRACTORS IN THE AMOUNT OF \$162,549.66	Approved	3
GENOVEVA CHAVEZ COMMUNITY CENTER (GCCC). REQUEST FOR APPROVAL OF AMENDMENT NO. 2 TO THE PROFESSIONAL SERVICES AGREEMENT (PSA) WITH M & E ENGINEERING, INC., IN THE AMOUNT OF \$191,107	Approved	3-4
REQUEST FOR APPROVAL OF AMENDMENT NO. 1 TO THE PROFESSIONAL SERVICES AGREEMENT WITH CSF, MGMT, LLC., FOR SERVICES AT THE SANTA FE UNIVERSITY OF ART AND DESIGN	Approved	4-6
REQUEST FOR APPROVAL OF A RESOLUTION DIRECTING THE PARKS AND OPEN SPACE ADVISORY COMMISSION, THE BICYCLE TRAILS ADVISORY COMMITTEE AND OTHER CITY COMMITTEES TO MAKE RECOMMENDATIONS REGARDING PRIORITIES FOR PARKS, OPEN SPACE, TRAILS AND RECREATIONAL FACILITIES THAT HAVE NOT PREVIOUSLY BEEN FUNDED OR WERE UNDER FUNDED	Approved/direction to staff	7-8

END OF CONSENT AGENDA DISCUSSION

<u>ITEM</u>	<u>ACTION</u>	<u>PAGE</u>
<u>DISCUSSION AGENDA</u>		
REQUEST FOR DIRECTION ON THE 2011 LEGISLATIVE PRIORITIES	Approved [amended]	8-10
MATTERS FROM STAFF	None	10
MATTERS FROM THE COMMITTEE	Information/discussion	10-11
NEXT MEETING: MONDAY, NOVEMBER 8, 2010		11
ADJOURN		11

**MINUTES OF THE
CITY OF SANTA FE
PUBLIC WORKS/CIP & LAND USE COMMITTEE
Monday, October 25, 2010**

1. CALL TO ORDER

A meeting of the Public Works/CIP & Land Use Committee was called to order by Councilor Carmichael Dominguez, Chair, at approximately 5:15 p.m., on Monday, October 25, 2010, in the Council Chambers, City Hall, Santa Fe, New Mexico.

2. ROLL CALL

MEMBERS PRESENT:

Councilor Carmichael Dominguez, Chair
Councilor Christopher Calvert
Councilor Rosemary Romero

MEMBERS EXCUSED:

Councilor Miguel Chavez
Councilor Ronald S. Trujillo

OTHERS ATTENDING:

Isaac Pino, Public Works Director
Bobbi Mossman, Public Works Department
Melessia Helberg, Stenographer

There was a quorum of the membership for conducting official business.

NOTE: All items in the Committee packet for all agenda items are incorporated herewith by reference. The original Committee packet is on file in the Public Works Department.

3. APPROVAL OF AGENDA

MOTION: Councilor Calvert moved, seconded by Councilor Romero, to approve the agenda as presented.

VOTE: The motion was approved unanimously on a voice vote.

4. APPROVAL OF CONSENT AGENDA

MOTION: Councilor Calvert moved, seconded by Councilor Romero, to approve the following Consent Agenda, as amended.

VOTE: The motion was approved unanimously on a voice vote.

CONSENT AGENDA

6. *[Removed for discussion by Councilor Calvert]*

7. *[Removed for discussion by Councilor Calvert]*

8. *[Removed for discussion by Councilor Calvert]*

9. **REQUEST FOR APPROVAL OF A RESOLUTION OPPOSING THE PROPOSAL OF THE UNITED STATES AIR FORCE TO ESTABLISH A LOW ALTITUDE TACTICAL NAVIGATION TRAINING AREA IN NORTHERN NEW MEXICO (COUNCILOR WURZBURGER). (JEANNE PRICE) Committee Review: Council (Scheduled) 10/28/10**

10. *[Removed for discussion by Councilor Romero]*

11. **REQUEST FOR APPROVAL OF AN ORDINANCE AMENDING SECTION 23-4.2 SFCC 1987, REGARDING SOLICITATION ON PUBLIC PROPERTY; CREATING A NEW ARTICLE 20-2 SFCC 1987, REGULATING PANHANDLING ON PUBLIC PROPERTY; CREATING A NEW ARTICLE 20-3 SFCC 1987, REGULATING PANHANDLING ON PRIVATE PROPERTY (COUNCILOR TRUJILLO). (ABRAM ANAYA). Committee Review: Public Safety Committee (Approved) 09/21/10; Finance Committee (Approved) 10/18/10; Council (Request to publish) 10/27/10; and Council (Public hearing) 12/08/10.**

END OF CONSENT AGENDA

5. APPROVAL OF MINUTES FROM OCTOBER 12, 2010, PUBLIC WORKS COMMITTEE MEETING.

MOTION: Councilor Romero moved, seconded by Councilor Calvert, to approve the minutes of the meeting of October 12 2010, as presented.

VOTE: The motion was approved unanimously on a voice vote.

DISCUSSION AGENDA

6. CIP PROJECT #453A – RAGLE PARK RENOVATION. REQUEST FOR APPROVAL OF CHANGE ORDER #1 TO HEADS UP LANDSCAPE CONTRACTORS IN THE AMOUNT OF \$162,549.66. Committee Review: Finance Committee (Scheduled) 11/01/10; and Council (Scheduled) 11/10/10.

Councilor Calvert said Mr. Chavez's Memorandum indicates the bid was negotiated to build in the contingency, noting he couldn't find the amount of the contingency, but believes it usually is about 10%. He asked if the contingency will cover most of the change order.

Fabian Chavez said in the contingency in design there is approximately \$341,000, so it does cover the change order. He said the reason the contingency is so large, is that when they negotiated the bid, staff knew there were critical items the staff wanted to move forward, and this is what is being brought forward this evening.

MOTION: Councilor Calvert moved, seconded by Councilor Romero, to approve this request.

VOTE: The motion was approved unanimously on a voice vote.

7. GENOVEVA CHAVEZ COMMUNITY CENTER (GCCC). REQUEST FOR APPROVAL OF AMENDMENT NO. 2 TO THE PROFESSIONAL SERVICES AGREEMENT (PSA) WITH M & E ENGINEERING, INC., IN THE AMOUNT OF \$191,107. (MARTIN VALDEZ). Committee Review: Finance Committee (Scheduled) 11/01/10; and Council (Scheduled) 11/10/10.

Councilor Calvert said on the second page of the Memorandum, it indicates it indicates, "... 2. Renovations to the Chemical and acid holding areas." He asked the amount of this in terms of the total.

Mr. Valdez said the actual design fee for that portion of the work is about \$8,000.

Councilor Calvert asked if we are talking only about the design, or if we will be doing something else.

Mr. Valdez said once we have the design, staff will put that project out to bid separately.

Councilor Calvert said then the \$8,000 is for design is all that is coming out of the \$191,107 in this request, and Mr. Valdez said yes.

Councilor Calvert said language in #3 indicates, "On October 13, 2010, the City Council approved a \$500,000 reallocation from the CIP bond balances toward the work included in Amendment No. 2." He asked if the \$500,000 includes the \$191,107.

Mr. Valdez said it does.

MOTION: Councilor Calvert moved, seconded by Councilor Romero, to approve this request.

VOTE: The motion was approved unanimously on a voice vote.

8. REQUEST FOR APPROVAL OF AMENDMENT NO. 1 TO THE PROFESSIONAL SERVICES AGREEMENT WITH CSF, MGMT, LLC., FOR SERVICES AT THE SANTA FE UNIVERSITY OF ART AND DESIGN. (LEE DePIETRO). Committee Review: Finance Committee (Scheduled) 11/01/10; and Council (Scheduled) 11/10/10.

Councilor Calvert asked the source of funds for this, and if it was in the original plan, commenting it wasn't in this amount.

Ms. DePietro said the source are the bond proceeds of \$19.5 million issued by the City and it was in the plan originally, and the City originally planned \$200,000, which is the reason this is before the Council today.

Councilor Calvert asked if we can expect this amount ongoing.

Ms. DePietro said the largest component is the Construction Services. In year one, we did a \$6 million capital plan, and in the next two years it is \$4.50 million each, and she doesn't believe it will be as intensive on the construction management side as in the first year. She believes we

may be able to go back to the \$200,000, but the first year was everyone getting acquainted and getting the "lay of the land," – who was going to do what, and what would be acceptable in terms of documentation, etc., on the work itself.

Councilor Calvert asked if we are paying for the learning curve, and Ms. DePietro said yes.

Councilor Calvert thought one of the benefits of doing this was that there wouldn't be much of a learning curve.

Ms. DePietro said it is a learning curve on the College side and not on the City side. In terms of construction, there was additional work, in terms of getting them to understand what it is we need on our side from them on all aspects of the contract and the lease.

Councilor Calvert said his problem will be less if this is not going to be the new annual budget.

Ms. DePietro said no, noting the new contract renews on February 1, 2011, and it will be written for \$200,000.

Councilor Romero said it isn't a "learning curve," and she wanted to rephrase this for the record. She understood the team would be meeting to talk about what was going to be done, and laying out a timeline and other elements of the team effort. She asked Ms. DePietro if that is more what it is.

Ms. DePietro said, "I think there was a greater expense on the construction management side than we, jointly, ever anticipated. And I think that was part of... I have to say it was a learning curve, in terms of what we were getting from the College and what was acceptable to us on the construction documentation, and particularly the change orders, and I think you see it in the numbers. Everything else was fairly straightforward and very anticipated. The fixed fee was the fixed fee going into the project in the contract, as was the board meetings. So, the only variable was the labor."

Councilor Calvert asked if this was in the itemized budget when this originally was approved. Was there an itemization such as that on page 2 of her Memorandum.

Ms. DePietro said there was an itemization of all of the duties and responsibilities and to what category it would be expensed. She said, "I know that for a fact." She said she believes we tied particular numbers to that, but she would have to go back and confirm that.

Councilor Calvert said he would like to know if there was an itemization of the \$200,000, similar to that on pages 1-5 of the Memo.

Richard Czosky said, although he doesn't have the memorandum before him, if there ever was an allocation on a task basis, he didn't see that in the original contract. The only one of which he would have been aware is the fixed amount for monthly management fees, so the first item would have been set. He said when they went into this, it was extremely difficult to understand how much effort would be required to look after the City's interest because they hadn't worked with the College previously, and neither had the City in terms of construction. There would have been less hours for them to spend if the College had been more responsive to the lease itself. However, the way they approached the lease it took a lot more of theirs and the City's time to ensure everything was being done correctly and to comply with the lease.

Councilor Calvert asked if this is behind us, or if the task of dealing with the College officials will be problematic.

Mr. Czosky said the guidelines and baselines have been established, and we have a much better working relationship that we did one year ago. He believes, going forward, there are two factors. First, the University has only \$4.5 million to spend this year, so there won't be the same volume of construction as last year. Secondly, one of the major issues was that the University was striving to get the dorms ready for new students, which was done under a severe time frame. He said, in looking at the new scope of work anticipated for the next year, it is more for deferred maintenance and roof replacement, and items which can be approached on a more organized basis without the same time constraints.

Councilor Calvert said it is his hope that they can come in under the budgeted \$200,000 for the next year.

Mr. Czosky said it is purely on hours expended.

Councilor Calvert said as stated by Mr. Czosky, perhaps this is a possibility and we will be able to "make some of this up."

MOTION: Councilor Calvert moved, seconded by Councilor Romero, to approve this request.

VOTE: The motion was approved unanimously on a voice vote.

10. REQUEST FOR APPROVAL OF A RESOLUTION DIRECTING THE PARKS AND OPEN SPACE ADVISORY COMMISSION, THE BICYCLE TRAILS ADVISORY COMMITTEE AND OTHER CITY COMMITTEES TO MAKE RECOMMENDATIONS REGARDING PRIORITIES FOR PARKS, OPEN SPACE, TRAILS AND RECREATIONAL FACILITIES THAT HAVE NOT PREVIOUSLY BEEN FUNDED OR WERE UNDER FUNDED (COUNCILOR DOMINGUEZ). (FABIAN CHAVEZ). Committee Review: Parks Advisory Committee (Scheduled) 10/19/10; Finance Committee (Scheduled) 11/01/10; and Council (Scheduled) 11/10/10.

Councilor Romero said she would like to know the process of coordinating priorities, and then we will take those from staff, other committees and then the Chair would bring those to the Committee.

Mr. Chavez said the Resolution asks the Committees to bring together projects, done and undone, but is silent in terms of prioritizing them. It directs staff to move forward and attach costs to those, and then move forward to the Governing Body. It is unclear to him whether staff should move forward with a priority listing of its own, or if this will be done by the Governing Body.

Councilor Romero said, as written, we ask Committees to set priorities noting staff has its own priorities.

Chair Dominguez said the intent is if something was left off the last cycle, which is a safety priority, that it become a priority and captured in the next go-around.

Councilor Romero suggested staff take the priorities of the various Committees, mesh them with staff priorities, and come back with one list of priorities for review by the Committee.

Councilor Calvert said he would like to see the individual lists, to see who's weighing in on what project and the reason. He said if staff takes these and prioritizes all of them, then we miss some of the input. He said once we see the different lists, then we can mesh them together.

Chair Dominguez said he is open to all suggestions.

Councilor Romero said then all of these priorities will be brought to us, and, once we see the lists, we can synthesize them into one list.

Mr. Chavez said staff will prepare the list in that manner. He said staffs' priorities are based on ADA, safety and health, and such, and you will see the amenities further down.

MOTION: Councilor Romero moved, seconded by Councilor Calvert, to approve this request, with the recommendation to staff to provide a list of projects from the individual committees as well as from the staff, prior to preparing a priority list which meshes all of the requests.

DISCUSSION: Chair Dominguez said this is his Resolution, noting that part of this is in anticipation of doing another Parks Bond, noting we have to update the master plan to do that. He said the other idea is to make sure we address parks with a sense of urgency, and recognize those and make those a priority.

VOTE: The motion was approved unanimously on a voice vote.

DISCUSSION AGENDA

12. REQUEST FOR DIRECTION ON THE 2011 LEGISLATIVE PRIORITIES (ROBERT ROMERO)

Robert Romero reviewed the information in the Committee packet, noting that last year's approved priorities are on page 4, and a draft for consideration for 2011 is on page 3. He said the difference between the two are the \$4 million which we received last year for the BDD, \$1.5 million for reservoir improvements from Legislature, and no request for the 400th. He said the Tino Griego pool was removed, noting the amount doesn't even fund phase 1, and it is unlikely we will receive funding if we have not completed at least one phase of this project – this could go or stay. He said there are new priorities; there are two Buckman Diversion projects which will be going to the Water Trust Board, and the River Restoration phase three as well as the Police main, phase three. He said he included the Councilors' priorities the same as last year, and those can be changed. He said he is bringing this forward for discussion, noting we will meeting with the local Legislators in late November. He asked Mark Duran to speak to the upcoming session.

Mark Duran said we all know the revenue shortfall situation with the State is approximately \$250 million for 2012. He said the Legislature also will need to address shortfalls in the current fiscal year. He said in terms of capital outlay, much of those funds were used to replace funds appropriated in the past which came from the General Fund. He said the Legislators took back the General Funds and used the existing capital outlay capacity to back-fill those projects where the General Fund was the source of funding. He said they have "cleansed" through that process and there now is a pot of money available for Capital Outlay this year which hasn't been available for many years, because of the process of cleaning out the General Fund.

Mr. Duran said they are talking about not going back to the process of local project funding – 1/3 for the House, 1/3 for the Senate and 1/3 for the Governor. They are talking about letting these funds go back into the principle of the Severance Tax Permanent Fund, or funding only statewide priorities. He said it would be a political process to determine what are statewide priorities, noting we would want to include the completion of the Police Department renovations, arguing that it is a statewide priority.

Mr. Duran said then we would try to get our water projects funded through the Water Trust Board.

Councilor Romero asked, based on the previous conversation about future Parks Fund bonds, if this is something we might shift to a future bond for the Parks.

Mr. Romero said this is a possibility if there is going to be a future bond for parks.

Councilor Romero said we would have to be very clear about taking it from this list and putting it on another.

Councilor Dominguez said he is reluctant to take anything off the list. He said if a bond doesn't get improved and a Legislator wants to fund that project at the State level, the opportunity ought to be there to do this.

Councilor Calvert believes it more likely we will find out about this money before we get to any kind of bonding.

Councilor Romero said then we want to leave this list alone, knowing we don't know what might be taken off, and that any Parks Bond is way in the future.

Chair Dominguez and Mr. Romero said this is correct.

Mr. Romero tried to leave the Council request at \$100,000 per District, so if there is funding it would be possible to do so, noting if it is much larger, it is difficult to fund.

Councilor Calvert said page 7 talks about District 1 – Gonzales Road Trail \$100,000, Bishops Lodge \$100,000, and Old Taos Highway \$100,000. He said 250,000 is needed to finish the Gonzales Road Trail. He asked if it would be better to request \$250,000 for that project and zero the other ones. He said we just got State funds for Bishop's Lodge Road which should be in process very shortly. He said the \$250,000 would get us a finished trail on Gonzales Road.

Mr. Romero said the shorter the list the better, and each District could go to one project. He said since the project is designed and shovel ready, it would be good to do that.

MOTION: Councilor Romero moved, seconded by Councilor Calvert, to approve this request, amended, with direction to staff to include \$250,000 for the Gonzales Road Trail.

VOTE: The motion was approved unanimously on a voice vote.

13. MATTERS FROM STAFF

There were no matters from staff.

14. MATTERS FROM THE COMMITTEE

Councilor Romero said the new Land Use Group, which is herself and Councilor Dominguez, have a better idea where the Escarpment Group is going, so there will be a presentation at the next Public Works Committee on the work of the Escarpment Group, which will be another version of what the Subcommittee has been working on.

Chair Dominguez directed staff to include this item on the next Agenda as an information item.

Councilor Calvert said recently there was an agenda item with regard to the sale of the 8 acres to the State which now is on the Council Agenda. He said it was on this agenda, but it was pulled because something wasn't ready, but it was never put back on this agenda.

Councilor Dominguez said it was pulled from this agenda because staff said it wasn't ready, noting he doesn't set the Council agenda. That is a question for the mayor or perhaps staff.

Bobbi Mossman said it was pulled at the last minute at Committee..

Councilor Calvert said we didn't get it back.

Councilor Dominguez said he has no problem in putting it back on the Committee agenda.

Councilor Calvert said when items are removed, staff needs to coordinate with other staff to see that it is put back on the agenda.

Councilor Calvert said the resolution regarding the Railyard and the height, and asked the reason it wasn't screened by at least one Committee before it went to the City Council.

Chair Dominguez reiterated that he can put it on the Public Works agenda, but it is a moot point at this point.

Councilor Calvert said he does not believe this is an emergency situation and doesn't understand the process that it went directly to the Council. He said he will be making a motion on it at Wednesday's Council meeting.

Chair Dominguez said he will work with staff to try to catch some of these things before they happen. However, if staff says they aren't ready for a particular item, he likes to give them the opportunity to pull that item.

Councilor Calvert reiterated he is speaking about being sure the item gets back on the Public Works Committee agenda after they are pulled for whatever reason.

Councilor Dominguez said he will work with the City Manager in this regard.

Councilor Romero said she wants to eliminate the perception that things are getting held up at the Committee level. She thinks there should be a stop-gap when the Council agenda is put together.

Councilor Calvert asked who coordinates which committees see what items, and reiterated his concerns.


Councilor Dominguez believes it at the discretion of the Councilor sponsoring legislation to say what committee will hear it. He said the Governing Body then has discretion to say they would like the legislation to go to additional committees. He will speak to the City Manager and staff in this regard.

15. NEXT MEETING: MONDAY, NOVEMBER 8, 2010

24. ADJOURN

There being no further business to come before the Committee, and having completed its agenda, the meeting was adjourned at 6:00 p.m.

Carmichael Dominguez, Chair


Melessia Helberg, Stenographer