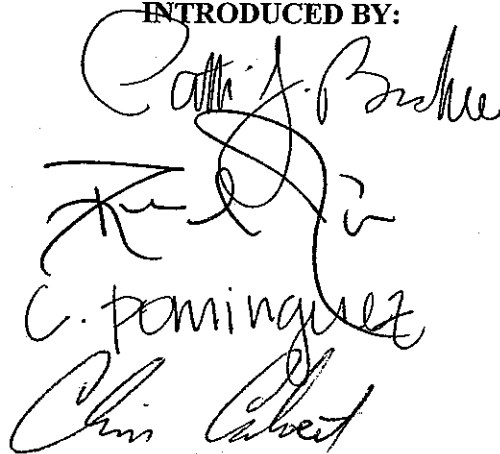


CITY OF SANTA FE, NEW MEXICO

RESOLUTION NO. 2007- 22

INTRODUCED BY:



A RESOLUTION

RESCINDING RESOLUTIONS NO. 1999-62 AND NO. 2003-11 REGARDING THE
PARKS ADVISORY COMMITTEE AND ADOPTING A RESOLUTION
ESTABLISHING A PARKS AND OPEN SPACE ADVISORY COMMISSION.

WHEREAS, the governing body adopted Resolution No. 1999-62 creating the parks advisory committee and adopted Resolution No. 2003-11 amending the membership requirements of the parks advisory committee; and

WHEREAS, the parks advisory committee had a limited focus and has for some time been nonfunctioning; and

WHEREAS, the governing body passed Resolution No. 2001-80 adopting the *City of Santa Fe Parks, Open Space, Trails, and Recreation Master Plan*; and

WHEREAS, the governing body recognizes the need to reestablish an active advisory committee to look at parks and open space in a holistic manner; and

WHEREAS, the governing body recognizes that significant resources are needed to implement the *Parks, Open Space, Trails, and Recreation Master Plan* and desires to enlist

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1 advisory committees to make recommendations regarding the priorities for funding improvements
2 in the plan prior to asking the voters to approve a general obligation bond to fund the
3 improvements; and

4 **WHEREAS**, the governing body needs ongoing advice regarding all park and open
5 space related issues including, but not limited to, the acquisition, dedication, development,
6 operation and maintenance; and

7 **WHEREAS**, because parks and open space are closely related to trails as well as to the
8 city's recreational facilities and are also some of the most critical areas of infiltration for storm
9 water in the Santa Fe watershed, the work of the parks and open space advisory commission will
10 need to be coordinated within the public works department's various divisions and with the
11 community services department, the bicycle and trails advisory committee and the Santa Fe river
12 commission.

13 **NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNING BODY OF THE**
14 **CITY OF SANTA FE** that Resolutions No. 1999-62 and No. 2003-11 are rescinded.

15 **AND BE IT FURTHER RESOLVED** that:

16 Section 1. NAME. The Parks and Open Space Advisory Commission.

17 Section 2. PURPOSE. The commission shall review and make
18 recommendations to the governing body and city staff related to parks and open space.

19 Section 3. DUTIES AND RESPONSIBILITIES.

20 A. The commission shall make recommendations regarding the priorities for
21 funding parks and open space improvements in the *Parks, Open Space, Trails, and Recreation*
22 *Master Plan* in a timely manner in anticipation of the regular municipal election in March 2008
23 wherein the governing body may ask the voters to approve a general obligation bond to fund the
24 improvements.

25 B. The commission shall provide ongoing advice regarding all park and open space

1. The first part of the document discusses the importance of maintaining accurate records of all transactions.

2. It is essential to ensure that all entries are supported by appropriate documentation.

3. Regular audits should be conducted to verify the accuracy of the records.

4. The second part of the document outlines the procedures for handling discrepancies.

5. Any errors identified during the audit process should be promptly investigated.

6. The findings of the audit should be reported to the appropriate authorities.

7. The third part of the document provides a detailed description of the accounting system.

8. This system is designed to streamline the accounting process and reduce the risk of errors.

9. It includes a comprehensive set of controls to ensure the integrity of the data.

10. The fourth part of the document discusses the role of the accounting department.

11. The department is responsible for providing accurate financial information to management.

12. This information is used to make informed decisions about the company's future.

13. The fifth part of the document outlines the responsibilities of the accounting staff.

14. Each staff member should be clearly defined in terms of their duties and expectations.

15. The sixth part of the document discusses the importance of communication.

16. Effective communication is essential for the success of the accounting department.

17. The seventh part of the document provides a summary of the key points.

18. It is hoped that this document will provide a clear understanding of the accounting process.

19. The eighth part of the document discusses the future of accounting.

20. As technology continues to advance, the accounting profession will evolve.

21. The ninth part of the document provides a list of references.

22. These references provide additional information on the topics discussed in the document.

23. The tenth part of the document provides a list of appendices.

24. These appendices provide additional details on the accounting system and procedures.

25. The eleventh part of the document provides a list of contact information.

26. This information is provided for those who wish to contact the accounting department.

1 related issues including, but not limited to, the acquisition, dedication, planning, development,
2 construction, operation and maintenance.

3 C. The commission shall consult with the following groups as needed: the public
4 works department's various divisions; the recreation division of the community services
5 department; the planning and land use department; the county of Santa Fe; the bicycle and trails
6 advisory committee; the Santa Fe River commission; the planning commission; the Genoveva
7 Chavez community center advisory committee; and the municipal recreation complex advisory
8 committee.

9 Section 4. MEMBERSHIP; OFFICERS.

10 A. The commission shall consist of nine members appointed by the mayor with the
11 approval of the city council. Members shall be persons who have expressed an interest in serving
12 on the commission; who represent a broad range of park and open space users; have backgrounds
13 related to active, passive, regional, community, or neighborhood parks or open space policies;
14 have knowledge of park or open space use, maintenance or construction; and who are qualified by
15 training, experience, and ability to exercise sound and practical judgment regarding the duties and
16 responsibilities of the ccommission.

17 B. The mayor, with the approval of the city council, shall appoint the chairperson.
18 The chairperson shall designate the vice chairperson. The chairperson shall serve as chairperson
19 for a period of one year. Following one year of service, the chairperson shall be elected (or
20 reelected) by the members of the commission.

21 C. The chairperson shall appoint sub-committees and sub-committee chairpersons as
22 needed.

23 Section 5. TERMS. Of the initial appointments, four of the members shall be
24 appointed for two year terms and five shall be appointed for four year terms. Subsequent terms
25 shall be for four years to maintain staggering of terms. There shall be no limitation to the number

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1 of consecutive terms a member may serve. The chairman shall serve for a two year term. After
2 three consecutive unexcused absences a commission member shall be automatically removed and
3 notified thereof by the chairman. Vacancies shall be filled in the same manner as initial
4 appointments and shall be for the remainder of the unexpired term. Any member of the
5 commission may be removed by the mayor with the approval of the city council, with or without
6 cause.

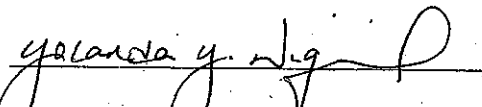
7 Section 6. MEETINGS. A quorum shall be at least five members. The
8 commission shall meet at least once per month and shall conduct all meetings in accordance with
9 adopted city policy and procedures.

10 Section 7. STAFF. The parks division shall serve as the primary liaison to
11 the commission. Depending upon the issue, other city staff may also be required to assist the
12 commission.

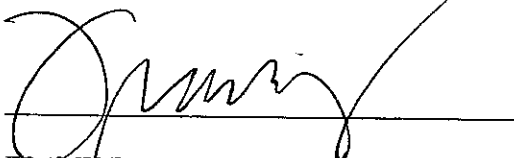
13 PASSED, APPROVED and ADOPTED this 28th day of February, 2007.

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15 _____
16 DAVID COSS, MAYOR

17 ATTEST:

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20 _____
21 YOLANDA Y. VIGIL, CITY CLERK

22 APPROVED AS TO FORM:

23 
24 _____
25 FRANK D. KATZ, CITY ATTORNEY

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The first part of the document discusses the importance of maintaining accurate records of all transactions. It emphasizes that proper record-keeping is essential for the success of any business and for the protection of the interests of all parties involved. The document outlines the various methods and procedures that should be followed to ensure the reliability and integrity of the records.

It is further stated that the records should be kept in a secure and accessible location, and that they should be reviewed regularly to ensure that they are up-to-date and accurate. The document also discusses the importance of maintaining a clear and concise record of all transactions, and of using appropriate accounting methods and procedures.

The document concludes by stating that the proper maintenance of records is a fundamental responsibility of any business owner or manager. It is essential to ensure that all transactions are recorded accurately and that the records are kept in a secure and accessible location. The document also emphasizes the importance of reviewing the records regularly to ensure that they are up-to-date and accurate.

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