



Agenda

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**SPECIAL
FINANCE COMMITTEE STUDY SESSION
FISCAL YEAR 2010/2011 OPERATING BUDGET REVIEW**

**TUESDAY, MAY 11, 2010
CITY COUNCIL CHAMBERS
10:00 AM**

**ALL MEMBERS OF THE GOVERNING BODY ARE INVITED TO ATTEND
THIS MEETING**

1. CALL TO ORDER
2. ROLL CALL
3. APPROVAL OF AGENDA
4. CITY MANAGER FOLLOW-UP ON BUDGET PRESENTATION, DISCUSSION, AND QUESTIONS FROM BUDGET HEARINGS ON MAY 4, 2010
5. DEPARTMENT REVIEWS:
 - POLICE DEPARTMENT
 - FIRE DEPARTMENT
 - LAND USE DEPARTMENT
 - COMMUNITY DEVELOPMENT
 - GENERAL GOVERNMENT
 - HUMAN RESOURCES
 - FINANCE
 - MUNICIPAL COURT (Requested Time: 1:45 pm – 2:00 pm)



Agenda

GENERAL SERVICES DEPARTMENT

LIBRARY

SENIORS

YOUTH COMMISSION

YOUTH AND FAMILY

ENGINEERING

FACILITIES

PARKS

RECREATION

6. ADJOURNMENT

Persons with disabilities in need of accommodations, contact the City Clerk's office at 955-6520 five (5) working days prior to meeting date..

SUMMARY OF ACTION
FINANCE COMMITTEE MEETING
SPECIAL FINANCE COMMITTEE STUDY SESSION
FY 2010/2011 OPERATING BUDGET REVIEW
Tuesday, May 11, 2010

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CITY MANAGER	Approved	24-26
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<u>ITEM</u>	<u>ACTION</u>	<u>PAGE</u>
CITY MANAGER FOLLOW-UP ON BUDGET PRESENTATION, DISCUSSION, AND QUESTIONS FROM BUDGET HEARING ON MAY 4, 2010	Postponed to 05/17/10	43
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**MINUTES OF THE
CITY OF SANTA FE
SPECIAL FINANCE COMMITTEE STUDY SESSION
FY 2010/2011 OPERATING BUDGET REVIEW
Tuesday, May 11, 2010**

1. CALL TO ORDER

A Special Finance Committee Meeting was called to order by Chair Matthew Ortiz, at approximately 10:00 a.m., on Tuesday, May 11, 2010, in the Council Chambers, City Hall, 200 Lincoln Avenue, Santa Fe, New Mexico.

2. ROLL CALL

MEMBERS PRESENT:

Councilor Matthew E. Ortiz, Chair
Councilor Patti J. Bushee
Councilor Carmichael A. Dominguez
Councilor Rosemary Romero
Councilor Rebecca Wurzbarger

OTHER GOVERNING BODY MEMBERS ATTENDING:

Mayor David Coss
Councilor Christopher Calvert
Councilor Ronald S. Trujillo
Councilor Miguel Chavez

OTHERS ATTENDING:

Robert Romero, City Manager
Kathryn R. Raveling, Acting Finance Director
Geno Zamora, City Attorney
Yolanda Green, Finance Division
Melessia Helberg, Stenographer.

There was a quorum of the membership in attendance for the conducting of official business.

NOTE: All items in the Committee packets for all agenda items are incorporated herewith by reference. The original Committee packet is on file in the Finance Department.

3. APPROVAL OF AGENDA

Chair Ortiz said some of the follow-up items are still being printed, and asked to move Item 4 to the end of the agenda, and begin with Item 5 Department reviews.

MOTION: Councilor Romero moved, seconded by Councilor Dominguez, to approve the agenda, as amended.

VOTE: The motion was approved unanimously on a voice vote.

5. DEPARTMENT REVIEWS

A. POLICE DEPARTMENT

A copy of "FY 09-10 Eliminated Positions-Estimated Savings," submitted for the record by Police Chief Aric Wheeler, is incorporated herewith to these minutes as Exhibit "1."

A Memorandum dated May 10, 2010, to Aric Wheeler, Chief of Police, from Abram Anaya, Deputy Chief of Police, regarding Police Vehicle Take Home Policy Costs," submitted for the record by Police Chief Aric Wheeler, is incorporated herewith to these minutes as Exhibit "2."

A copy of "Summary of Police Department Overtime," dated 4/29/2010, submitted for the record by Police Chief Aric Wheeler, is incorporated herewith to these minutes as Exhibit "3."

Chief Aric Wheeler presented information regarding the Police Department budget, noting there is no growth in the budget, understanding the economic situation.

Chief Wheeler reviewed the information in Exhibit "1." Please see Exhibit "1" for specifics of this presentation. Chief Wheeler noted that the positions not filled are set up in a level of priorities, and he hopes to reactivate the priority positions when discussing annexation and/or the economy becomes more favorable.

Chief Wheeler said the Department is purchasing software called Cop Logic at a cost of \$20,000, which will allow individuals to make reports on line, noting the time savings from officer and civilian personnel will exceed the cost of the purchase. The software will streamline the process of data entry. He is looking at the new RMS system which will further streamline the process and he can reallocate some of the people at the records division. He is seeking grants to purchase the RMS system, and is partnering with public safety in the County to see if this can be a shared expense.

Chief Wheeler said a memorandum, prepared by Deputy Chief Anaya, was provided to the Committee in response to Councilor Bushee's questions.

The Councilors asked questions, made suggestions and commented, and staff responded as follows:

- Chair Ortiz, referring to Exhibit “1,” said then the positions you would give up are on page 1, and the positions he would like to hold are on pages 2-4, in priority level beginning on page 2, with the highest priority on page 4.

Chief Wheeler said he can live with giving up the positions on page 1, but prefers not to lose the others, but he understands the economic situation.

- Chair Ortiz said Chief Wheeler said he is not filling the 45 officer positions, and asked the status of the hiring/recruitment plan to fill vacancies which have been on the books for 1-2 years.

Chief Wheeler said there are no significant vacancies which have been on the books for 1-2 years which are funded – he has no funded vacancies. There probably are only two vacant funded positions and he is in the process of filling the 8 expansion COPS stimulus [ARRA] positions, noting one is filled and he should fill the other 7 in the next two months.

- Chair Ortiz asked Chief Wheeler if he would be able to fill positions, if the Committee were to decide to take these savings and convert those to fill officer positions.

Chief Wheeler said yes, noting there is an increased number in quality applicants, and the positions could be filled by the end of the calendar year.

- Chair Ortiz asked, regarding the overtime proposed in the budget, there are different line items in which overtime is budgeted. However, there is a general increase in the amount of budgeted overtime, and asked the reason, with the additional officers, there is a rise in the amount of overtime requested.

Chief Wheeler said he said he would have to research this. He said most of the grants are included in those numbers. He said overtime has been significantly reduced over the last several years, primarily by reducing the numbers of holidays worked, and minimizing staff working holidays. He said there has been expansion in other areas in terms of grants, such as Operation DUI and the Traffic Safety Bureau money has increased significantly, and he requested funds from DOT so they could conduct road blocks and pay overtime.

- Chair Ortiz, referring to page 120 of the budget book, regarding the Red Light/Speed Van program, said there are two line items indicating we received \$160,000 in FY 09/10 from citations for violations of the traffic speed van program, and that amount is shrinking to \$60,000. The Red Light camera budget is increased to \$19,800. He said he thought the Governor disapproved of our red light cameras at the identified intersections. He asked an explanation of the decrease in revenue and the increase in red light cameras. He asked if these are the amounts the City receives over and above the cut to the company.

Chief Wheeler said he will have to do some research to get an accurate answer., and will get back to the Committee with the information.

- Mayor Coss asked Chief Wheeler to ensure there are funds in the budget for the peer counseling programs for the psychologists. He said, although expensive, it is an important item.

Chief Wheeler said it is in the budget, and most of the funding for the program will come from grant sources.

- Councilor Wurzbarger, referring to page 119 of the budget book, asked why the Department of Justice grant is at zero for the next fiscal year.

Chief Wheeler said a DOJ grant usually isn't funded for two consecutive years, although he is seeking grant funds from JAG.

- Councilor Wurzbarger asked the total overtime costs, how much is for special events, and how much of those expenses are reimbursed by charges to the special event.

Chief Wheeler said he doesn't have that figure "off the top of his head." It is broken down by event and by division, and he can provide that. He noted he provided the overtime figures to Ms. Raveling for the 6 major events.

Chair Ortiz noted that was provided previously, and the Department can provide that information quickly.

Councilor Wurzbarger would like that information on or before the meeting on May 17, 2010.

Mr. Romero said he has asked Sevastian Gurule to speak to this, and he will provide a hard copy of the information.

- Councilor Wurzbarger appreciates Councilor Bushee bringing up the issue of the take home vehicles. She said the true cost to the City, however, is the cost of people working in Santa Fe, living elsewhere, and not spending their money in Santa Fe. Responding to Councilor Wurzbarger, Kathy McCormick said the figure they use is \$30,000 annually per family times the 68 officers. Councilor Wurzbarger said this is the context in further discussing that policy in the future.
- Councilor Bushee asked which position on the organizational chart was filled by Captain Johnson.

Chief Wheeler said there was an administrative captain whose duties were to oversee the accreditation process, and it was moved to internal affairs. Captain Rivera has taken on those duties as well as overseeing the Investigations Division.

Councilor Bushee noted the administrative captain is still listed on the organizational chart.

Chief Wheeler said he is in the process of revamping the organizational chart, and this is the position filled by Captain Anthony Robbins who oversees special projects which are the revenue generators — impound lot, DWI Forfeiture and Red Light and Speed van programs.

- Councilor Bushee asked if this will hamper the ability to get these things done.

Chief Wheeler said no, but when we move into phase 2 of the annexation, that position will be needed, because there will be two large districts. He wants to break those into quadrants for smaller areas of patrol.

Responding to Councilor Bushee, Chief Wheeler said that will be done in phase 2, and it will be necessary to police the City as a whole in a different perspective so we have complete coverage. He said Albuquerque does something similar.

- Councilor Bushee asked what a Public Safety Aide does, saying she believes we need more, not less PSA's.

Chief Wheeler said it is primarily parking citations, but they can't do anything concerning moving violations. He said the work on traffic calming, problem of abandoned vehicles in neighborhoods and funeral escorts. It is more cost effective to use PSA's where there are street closures.

- Councilor Bushee asked if the PSA's could work with anti-graffiti efforts.

Chief Wheeler said it is difficult, because they are at a low salary range and don't have a lot of experience. He said he and Councilor Dominguez have talked about a plan where officers are familiar with gangs and work with this on a daily basis and know what gang did the graffiti and the message being sent.

Councilor Bushee said the COPs program has been used in other communities to help with this issue as the eyes and ears of the police. She said if we try new things, maybe we don't need so many police officers. She asked what is being done to maintain the COPs positions.

Chief Wheeler said there is no funding in this fiscal year for expansion, and doesn't see a lot of money in future years. He said as the economy improves, he believes we can retain those positions after year 3. He is hopeful in the 2011/2012 budget that those positions can be funded along with the 45 positions from 2 years ago for expansion. He said he will look to fill those 8 positions through attrition. He is looking to streamline the force and to use technology such as the Cop Logic Program to assist the Department.

- Councilor Bushee said she wants to know that the Red Light and Vehicle Seizure are successful and will pay for themselves in the end.

Chief Wheeler said he will do more research. He understands the Vehicle Seizure program will pay for itself once we go to auction. He said the Department is in the process of preparing the 77 vehicles which will be sold, and the proceeds will go back to the program.

- Councilor Bushee said she wants a more comprehensive discussion about what we had from the Affordable Housing Program as an incentive, as well as the vehicle take home policy to see if there is a better way to approach this. She said the memorandum doesn't address all of her concerns. She understands the officers who take the vehicles home are responsible for maintenance of their vehicles at their own expense.

Chief Wheeler said it is the responsibility of the officer at their own cost.

- Councilor Bushee said it doesn't warrant two new employees just to complete those tasks. She understands that some of the newest recruits aren't staying in the community. Her concern is the distance to Albuquerque and Rio Rancho, and that doesn't allow a quick response. She wants the policy more effective, but the main goal is to get officers living in Santa Fe.

Chief Wheeler agrees, and he would like to see more officers living in Santa Fe, but doesn't know how to get there due to the economic cost of living in Santa Fe.

- Councilor Bushee said the memo is somewhat of a bureaucratic response, and she would like the Department to be more creative.

Chief Wheeler said he will work cooperatively to come up with more ways to keep officers in this community.

- Councilor Dominguez asked if the positions of Administrative Secretary and Records Supervisor are vacant, and if so, for how long.

Chief Wheeler said all positions identified in the handout [Exhibit "1"] are vacant except the two PSA's.

- Councilor Dominguez asked Chief Wheeler if the two PSA's aren't hired as police officers, if he will keep them PSAs and not eliminate the positions, and Chief Wheeler said that is his intent.
- Councilor Dominguez said he is more concerned with those listed on page 2 and the Anti-Graffiti coordinator, and asked how long the positions have been vacant.

Chief Wheeler said the Records Supervisor has been vacant for about 6 months, and the Administrative Secretary about 3 months. He said the Anti-Graffiti Coordinator was not funded in 09/10 and has been identified for funding in the coming budget cycle, so the position has never been filled.

- Councilor Dominguez, referring to the spreadsheet on overtime costs [Exhibit "3"], asked if the business unit listed are all functions in the Police Department.

Chief Wheeler said he can break it down to further identify the area.

- Councilor Dominguez said it would be helpful to know where the overtime is being spent within the internal organization. He also would like to know the amount of overtime for special events. He would like to know what we are doing to provide opportunities for the police officers to live in Santa Fe.
- Councilor Romero asked about the agreement with the County in terms of public safety coverage in the annexed area. She understands the current MOU will ensure that we have police officers for up to five years after the annexation. She said phase 2 will increase the need for more police officers.

Chief Wheeler said it isn't really an MOU, it is part of the Settlement Agreement, noting that he and the Deputy Chief worked with the Sheriff and State Police on that agreement. The Agreement says they will provide us that assistance. He said as we expand in more areas of jurisdiction, it becomes our responsibility, although the State Police and Sheriff's Office will continue to help. He said the City now responds in the annexed area on I-25, but we still receive assistance from the State Police and Sheriff. He said it is based on who is available. He said it really isn't clear in the language of the Settlement Agreement.

- Councilor Romero said the Agreement is unclear, and understands it is a matter of interpretation. She would like clarity with regard to what the State Police and the Sheriff's Office would be providing.
- Chief Wheeler said he approached the Sheriff and the State Police, and tried to talk about an MOU, but they made it very clear that they would not enter into an MOU which contained the detail of responsibility because of liability issues.
- Reed Liming said the Settlement Agreement provides that for phase 2 in the area along Airport Road, the County will keep its officer strength for 3 years after annexation and the City must match what the County is offering, but after 3 years the Sheriff will not continue that coverage.
- Councilor Romero asked, regarding the Cop Logic program, who does the training and who has access to it.

Chief Wheeler said everybody, including the public, will have access. It will be based on the City's website, with a drop down menu which limits what calls can be reported on line, noting it is for less serious crimes – lost cell phones, meal skips. He said they don't want crimes reported which require interviews. He said the person can go on line and create their own narrative, which will be reviewed by police or civilian personnel to ensure it has the required information, and a case number will be assigned and emailed back to the reporting person.

Councilor Romero said we have that ability at the website now, where you can make a complaint, and it seems like there is a bit of overlap.

Chief Wheeler said one of his Lts. discussed this with Sevastian Gurule several times, and the software won't work for his purposes. He said in reporting to the state and federal governments, there are requirements for certain fields by the federal government and for statistical information necessary to apply for grants.

- Councilor Bushee said she read in the newspaper that the County wants a new arrangement regarding the RECC, and asked if the County is still funding that.

Chief Wheeler said he is the Chair of the RECC Advisory Board and he is unaware of any changes that have been made.

- Councilor Calvert said the bottom line is that there are savings of about \$250,000 which is the figure submitted by the City Manager.

Chief Wheeler said this is correct, and it is set up in levels of priority.

- Councilor Calvert said an overall issue in the budget process is annexation, and he asked the status of implementing the Settlement Agreement in terms of time frame. He said the County dipped into RPA funds to satisfy the requirement of road work, and he doesn't believe the County is prepared to continue to fund its obligations. He is unsure we are in a position to move forward with the existing Settlement Agreement. He asked if we are prepared to move forward and if we are considering amending that agreement. He said, although phase 2 doesn't occur in the 10/11 FY, people are already building items into the budget. If we aren't keeping to the schedule, then those are things we don't need in this budget.

- Chair Ortiz said this is a larger issue we can discuss when the City Manager wraps up the budget discussion. He said the only place he's seen a ramp-up of the budget in relation to annexation phase 2 is in Solid Waste, and that was a discussion we postponed. He said Solid Waste and the Police will be back to the Committee on Monday. He believes the discussion needs to be held as a policy matter. He said part of the reason the City agreed to the Annexation Settlement Agreement was that we were already providing services in this area. The former Fire Chief told us that we were the first responders, and we heard from the Police Chief that we were responding because we were there. His understanding of the Agreement, in terms of police protection, is that we were to match what the Sheriff is providing for this area, and believes it is doable in the short and long term because the Sheriff has assigned relatively few people to patrol this area.

Chair Ortiz said he would be interested from hearing from the Police Department as to how the Department intends to switch or coordinate the geographic coverage. He said for too long there has been a concentration of public safety in areas where there is a high incidence in property crimes – the business core, the older neighborhoods – where it is more densely populated than on the south side. He said he hopes the police resources would be realigned toward the population

center which is what we will be annexing. That needs to be part of the Police plan as it moves forward. He said we definitely need to address this when we talk about the Solid Waste Division budget, where we have been told that if we do not annex the rate increase will be larger than if we don't annex. His hope is to have this discussion at the end of the budget process as a policy decision, along with a full discussion of whether this will happen or not. He doesn't believe the Police or Fire budgets are impacted by the annexation in this budget cycle. He commented that it was news to him about the RPA.

Councilor Calvert said it also could impact what we decided to do in the Land Use Department. He is unsure we want to continue in that direction if we're going to delay annexation.

- Chair Ortiz said the City agreed, in the Settlement Agreement, to assume jurisdiction for planning and land use in the presumptive City limits. And, whether or not we annex, we have responsibility for planning and zoning in that area.
- Councilor Calvert said this is the part of the Settlement Agreement we might want to revisit, and questioned why we would continue to take on that responsibility if we aren't going to continue forward. He said who is supposed to pay for the annexations is not being realized and won't be for some time. Developments such as Las Soleras, and the recently approved development, weren't considered. He said this is a factor in the schedule we maintain for annexation, commenting he isn't saying we aren't going to do it, but he doesn't believe the current time frame works for either the City or the County, and he is fine with postponing that discussion to the end of the budget. He just wants make sure we have a placeholder somewhere for that discussion.
- Chair Ortiz said because it is negotiated Settlement Agreement, we need to have that discussion with all of the facts before us, and then approach the other signatories on that agreement, but we're not going to have a discussion on annexation right now.
- Councilor Calvert asked Chief Wheeler if there is a place in the Police budget for funds from the false alarm ordinance.

Chief Wheeler said no, and Deputy Chief Contreras has been working on this, and they haven't finished projecting the numbers. He doesn't want to anticipate anything they might not receive, noting these aren't guaranteed numbers.

- Councilor Calvert believes those are guaranteed funds and predicated on fines, and he will be receiving funds from licences of people in the City. He would like the Chief to make an estimate on those figures.
- Calvert Calvert said, with regard to the vehicle take home policy, he doesn't know that we will get any of those officers to move back to the City. However, for new positions, he believes we will have our best result by making incentives a part of the recruitment policy.

- Councilor Calvert said, in terms of overtime, he wants to make sure that the Chief is still committed to the minimum staffing numbers per shift.

Chief Wheeler said in terms of the 9 officers per shift, the reality is that the Department will be facing some shift adjustments in the next two months. He said they did a study to determine how we can be more efficient, and they will be maintaining minimum shifts of 9 for graveyard and day shift hours. However, the numbers indicate there is an increased call volume during swing shift hours, 2:00 p.m. to midnight, so minimum staff will be increased on that shift. He said he also will be making slight, hourly changes – graveyard a little earlier or later – for more coverage during swing shift.

- Councilor Calvert said the minimum shift coverage was to increase over time, but that was also contingent on adding more officers.

Chief Wheeler said he will continue to keep the minimum shift number of 9. He said the second piece of this, in terms of annexation, is to identify the areas in town. He plans on establishing a quadrant with 4 major areas of responsibility, and each shift will be able to assign an individual responsible to that quadrant. It will increase the area, but allow us to address peak population areas peak call volume areas, and provide an increased police presence in those areas.

- Councilor Calvert said the false alarm ordinance will cut down on unnecessary responses and make patrolling much more efficient and effective.
- Councilor Trujillo said, with regard to the speed van, we still don't have a hearing officer, and asked the City Manager the status.

Mr. Romero said the City Attorney has said he will be using existing staff to act in that capacity.

Chief Wheeler said he believes Councilor Trujillo is speaking about the hearing officer to be appointed by the District Court. He said he and Deputy Chief Contreras met with the City Attorney and Judge Barbara Vigil, Chief Judge, Civil Division, and is in the process of presenting her with names so she can give us a decision.

- Deputy Chief Contreras said they met about three weeks ago, and there was a 30-40 day window for Judge Vigil to respond and he hasn't heard from her regarding the list, and he will follow up with her. He said Judge Vigil gave them a criteria she would like to include in the list, so he and the City Attorney discussed the criteria and who would be eligible.
- Responding to Councilor Trujillo, Chief Wheeler said he is budgeting \$200,000 for vehicles for FY10/11, which is a flat budget. He said they haven't utilized budgeted funds this year to purchase vehicles, and has been trying to hold the money, in hopes to use it for the 8 expansion positions.

Councilor Trujillo asked the mileage on our vehicles.

Chief Wheeler said there is a variety. There are a number of vehicles with more than 120,000 miles, and there are fairly new vehicles purchased last year. He said the K-9 vehicles are over 100,000 miles. He said the first priority this year was to purchase new K-9 vehicles, and revert the existing vehicles to the patrol commanders so we would have additional 4-wheel drive.

- Deputy Chief Contreras said there are 10 vehicles approaching 150,000 miles, and a few over that, but are well maintained. The national standard is 85,000 to 100,000 miles on a police patrol vehicle. However, in our study and querying other agencies, they are trying to push them further than that because of the economy. He said there are 10 this FY and another 10 next FY which will be approaching 150,000. Responding to Councilor Trujillo, he said the cost of a completely equipped Chevrolet Impala costs \$35,000.
- Councilor Trujillo agrees with the other Councilors that we have to try to keep our police officers living here in Santa Fe.
- Chair Ortiz noted in Contractual Service it indicates \$550,000 for jail contract, and in the budget book on page 112 it only indicates \$237,000, and asked the Chief to comment.

Ms. Raveling said the Corrections Fee Fund is \$237,000. She said the contract is Unit 12057 on page 119, Grants and Services.

- Chair Ortiz asked why it is called Grants & Services, and asked if we could call it Housing of City Prisoners. He said then we pay nothing out of Corrections for housing City prisoners.

Chief Wheeler said we do pay for that.

- Chair Ortiz would like to change the line item so it is more descriptive.

Chief Wheeler said he can do so, noting it is a service that is provided for us – they house our prisoners for us, so it is a service. He said it isn't a contractual agreement, but it is a charge per day, per prisoner. He said part of that comes from the general fund.

Ms. Raveling said the bulk of the cost to house prisoners is in the General Fund, approximately \$650,000, with a smaller amount from the Corrections Fee Fund, because it doesn't generate much. She said the entire amount does not go to the jail.

- Chair Ortiz wants to know the numbers on what is paid from the Corrections Fee for housing prisoners.

Chief Wheeler said he will look at this, noting a portion goes back to the Court to assist with programs, such as Teen Court. He will provide a break down for the Committee.

It was the consensus among the Committee that the Police Department will come back to the Committee on May 17, 2010, for budget approval and to provide the information requested by the Committee.

B. FIRE DEPARTMENT – page43

A packet of financial information provided by Chief Barbara Salas to the Committee and for the record is incorporated herewith to these minutes as Exhibit "4."

Chief Salas reviewed the information in Exhibit "4." Please see Exhibit "4" for specifics of this presentation. Chief Salas noted the information in the packet is a summary of the information in the budget book before the Committee, noting it is a flat budget with no increases, and the 8 business units have been combined into 3 to better reflect the reorganization approved in October – Fire Administration, Fire Operations and Fire Support Services..

The Councilors asked questions, made suggestions and commented, and staff responded as follows:

- Chair Ortiz asked what is "Fire Billing."

Chief Salas said currently the Department isn't charging for hazardous materials or engine calls. She said they can bill an insurance company, for example, if the Department uses its equipment to clean up hazardous materials at an automobile crash site. She said the insurance is making a profit on things like this, because the Department isn't billing for these kinds of things.

- Chair Ortiz asked if we need to do an ordinance change that reflects that and Chief Salas said no, it is Federal law that we can charge for these things.
- Chair Ortiz asked how long the City has been able to do this.

Chief Salas said the Federal law has been in effect since 1989. It will provide potential new revenue of \$933,220 for the next fiscal year.

- Councilor Dominguez said there is a line item for Alarm and one for Fire Alarm Ordinance, and asked the difference.

Chief Salas said one is for reviews. She said every time someone installs an alarm in a building, the Fire Department is required to review the alarm to be sure it is compliant. She said Fire Alarm Ordinance is the False Alarm Ordinance, commenting they hope to generate increased revenue from this ordinance.

- Chair Ortiz asked if the proposed budget reflects the new cadets coming into the Fire Department and Chief Salas said yes.

- Councilor Bushee thanked Chief Salas for the handout which was very helpful. She reiterated that she doesn't want to cut the cadets from the budget.

Chief Salas said she has a presentation on this issue, if Councilor Bushee would like, and Councilor Bushee said no.

- Chair Ortiz said the Committee recommended unanimously to not cut the new cadets from the budget.
- Councilor Bushee, referring to her Resolution to keep medical waste out of the water stream, asked if the pharmacist in the Fire Department would be a good person to whom these things could be brought, and if it would cost anything for people to turn in old medications and injections and such.

Chief Salas said they could look at this, but it would be an additional cost for the Department.

- Councilor Bushee said she knows, but she wonders what would be cost for a collection on some sort of basis.
- Councilor Trujillo asked about standby coverage on movie sets, and asked if the Department gets any kind of compensation for this.

Chief Salas said the Department hasn't charged in the past. There have been standbys where they were required to be there with an engine and a med.

- Responding to Councilor Trujillo, Chief Salas said the tariff allows the Department to charge for these services.

Councilor Trujillo said we need to start charging for this.

- Councilor Dominguez asked if there is an ordinance in place which regulates the movie industry. Mr. Romero said he is unsure, and he will look into the request, noting there are requests from the movie industry to waive even more fees.

Chief Salas said the tariff allows them to charge only a certain amount for ambulance fees, so those couldn't increase or decrease the fees.

MOTION: Councilor Wurzbarger moved, seconded by Councilor Romero, to approve the Fire Department budget as recommended by the City Manager.

DISCUSSION: Mr. Romero said the more conservative estimate of additional fees which could be recovered is \$450,000.

VOTE: The motion was approved on a voice vote with Councilors Dominguez, Romero and Wurzbarger voting in favor of the motion, no one voting against and Councilor Bushee absent for the vote.

C. LAND USE DEPARTMENT – page 69

Matthew O'Reilly said the proposed budget is basically flat. Mr. O'Reilly gave a brief overview of the Land Use Department, noting there will be a 40.3% increase in the size of the City with the completion of the three phases of annexation and approval of the Pavilion project. He said there is a point below which he cannot go in staffing because if there are absences there is no one left to do the job, and the reason he is requesting to fill the positions under the flat budget.

The Councilors asked questions, made suggestions and commented, and staff responded as follows:

- Responding to Councilor Bushee, Mr. O'Reilly said he wants to fill three existing vacant positions and one additional new position, but available under the flat budget using funds from the EZA/EZC fund.
- Chair Ortiz pointed out that one position will be funded with cost savings.
- Councilor Dominguez said there has been discussion about being sure that Code Enforcement and the Police Department work more closely together, and asked Mr. O'Reilly his plans for doing this.

Mr. O'Reilly said recently the entire Code Enforcement staff attended the Commander's meeting at the Police Department, and will be meeting with the Police on a monthly basis. The Code Enforcement staff has prepared a cheat sheet to be posted in every patrol car, which allows the police to know who to call in Code Enforcement when they find a violation. Code Enforcement will have specific times of the day when they can get backup, for example, in going to a particularly belligerent person's home to do an inspection. Mr. O'Reilly said in the monthly meetings they will be starting, they will be talking about problem residences such as a drug house, and comparing notes.

Councilor Dominguez said he is glad to see this is happening, but the challenge is how to mandate that kind of cooperation, and asked the City Manager to make sure, whatever changes might happen, that this cooperation continues.

- Councilor Wurzbarger doesn't recall when this Council approved the Director level position for the Historic Division, and Mr. Rasch has been functioning in that position. She asked Mr. O'Reilly if he has considered making Mr. Rasch a Division Director.
- Mr. O'Reilly said this is a division of the City with only 4 people in it. He said, "When you say that someone functioning as the planner supervisor, and also has to take on the duties of the division

director, but it is only to supervise 3 people, it really isn't an extra task. And so, part of what needs to happen in the Land Use Department, quite frankly, and I think this came up in our peer review stuff, is that there is a need for a physical reorganization of the space that the Land Use Department uses. This is very important. We have people on 3 different floors and scattered all over the place, so the management of employees, the shared resources for administrative can't happen." His goal would be to get people closer together physically and these 3-4 people can be subsumed into another Division. "And so, I don't think there is a need for a division director in Historic."

- Councilor Wurzbarger said her understanding is that the work of Historic styles has not decreased in comparison to other parts, and asked if she is to infer that once he has consolidated the space that the Administrative Assistant position can be covered through that process.
- Mr. O'Reilly said the idea is to create a central administrative pool from which all Land Use Department divisions can pull for administrative duties. He said the Historic Preservation Division has huge agendas. He said David Rasch and staff are working at a "break neck" pace, and many division directors are assuming line duties, and Mr. O'Reilly said he is doing weekend enforcement to avoid overtime. The department is stretched. He said the reason for filling the Land Use Senior position is to help with Historic and will be cross-trained in Planning and Historic.
- Councilor Wurzbarger said her concern about having everybody multi-tasking is that the promise made to the community for a Neighborhood Planner will not come to fruition as quickly as it should. She is going to watch this next year, and understands multi-responsibilities. She had hoped we would have a Neighborhood Planner who could do more than one plan every year or two. She is concerned that it shouldn't go forward as it should.
- Councilor Bushee said it is important to consolidate and use support staff in a more efficient manner and the space needs are important. She said she believes that the Planning Commission can initiate and do more long range planning, noting there is less development review is happening.
- Councilor Romero asked Mr. O'Reilly how he sees the Senior Planner position being used.
- Mr. O'Reilly said he is trying to create enough employees so tasks can be shared, so it may not be that the incoming Land Use Planner Senior spends half time in Historic and half in Current Planning. He would like to see that all of the Land Use Planner Seniors spend time doing Historic work in the process of cross training.
- Councilor Romero said there will be concern in the community about the Neighborhood Planner doing other things. She said, with regard to the Neighborhood Planner, even though we don't have large developments, we are seeing people do more work on their homes. She said given that there will be school closures, it becomes necessary for the Neighborhood Planner be involved in the effort. She we can't do without the Neighborhood Planner.

Responding to Councilor Romero, Mr. O'Reilly said the consolidation is necessary, noting he today he has one administrative person for 5 divisions and no office manager because of absences.. he said if he can consolidate the administrative duties into one location it is easier when someone is out, and there will be someone at the front desk.

- Councilor Wurzburger asked to what degree are today's requests tied to the current problems as opposed to annexation phase 2.

Mr. O'Reilly said when the fees were increased it was so additional FTEs could be hired, as well as to have full staffing just to do the job it needs to do currently. He said there are budget issues and he would ask for more if it was possible.

- Councilor Wurzburger asked, if the City were to make a policy decision not to go forward with a certain phase of annexation, if it would reduce the work load of Long Range Planning.

Mr. O'Reilly said 1/3 of the Summary Committee cases and 1/2 of the Planning Commission cases are in the presumptive City limits.

- Chair Ortiz said if we delay annexation, we would still have responsibility for land use in the presumptive City limits, noting we started that even before annexation phase 1.

Councilor Wurzburger said this is true, unless this provision is changed as well. She said Land Use is already feeling the impact, and current staffing is still insufficient to respond to that.

- Chair Ortiz believes every department director would say their budget is insufficient to handle annexation, noting it is the nature of bureaucracy to ask for more money. He said in some ways this is a false question, and if we want to have the annexation question happen, then put it on the agenda for a discussion.
- Councilor Calvert said he appreciates the consolidation plan, which he believes will provide the redundancy needed. He asked if the budget contains on-line archival capabilities.

Mr. O'Reilly said he has a scanner on line to test, to start saving digitally our plats, building permits and other kinds of project files, and ultimately have those available on line and tied into the GIS system. It will back up the information as well as to move more document storage into the basement and bring the enforcement staff upstairs so the needed communication can happen more easily.

- Councilor Calvert asked if those costs are built into the budget.
- Mr. O'Reilly said there are a small amount of funds in the current budget to purchase a scanner to begin the process. The department has been discussing going to an electronic plan submittal system, which would cost \$300,000 for software and he couldn't justify that right now.

- Councilor Calvert again asked if there are sufficient funds in the budget for IT support, and if so, is it in the IT budget to provide this support, noting that would save in retrieving current records. He believes it would pay for itself.
- Mr. O'Reilly said there are additional funds in the 09/10 budget to make this happen, but another server would be needed to store the information. He said the current budget, as submitted, does not have that money. He said another reason to do this is it could be a potential revenue source for providing these records to the public. He can get back with the exact number, noting he is working with IT to get that number.

Councilor Calvert would like to look at that information for this budget.

- Councilor Bushee asked if there is a cost to provide copies of plans and plats.

Mr. O'Reilly said there is the additional cost of taking the plats and plans to a local print shop, and if it could be done immediately, people would be willing to pay more than the cost at a print shop, and those funds could help pay for the scanner, the server, the software and such.

- Councilor Bushee said it would be good to have the inspectors all in one place. She asked if we are keeping up with construction inspection, noting there is little construction currently.

Mr. O'Reilly said for the moment they are keeping up with the inspections, noting building permits are down from previous years. He said the people in the presumptive City limits aren't applying for permits the way they should, and are just learning they have to come to the City. This is the reason it is important for the Police and Land Use to work closely in those areas, so the Police can inform the public they need a permit for construction. He said to prepare for the future, they are cross-training and multi-certifying the inspectors.

- Councilor Bushee asked how we are communicating with the inspectors, noting there has been a gap in the communication link.

Mr. O'Reilly said they communicate by cell phone and there is a system where inspectors can enter the inspection result from the cell phones. He said it would be nice if there were laptops in the inspection vehicles in the future, so they can generate reports from the site.

- Councilor Bushee asked the cost, saying that should have already been done.

Mr. O'Reilly said it hasn't been a big priority for him, and he hasn't looked that closely at it, although he has had a few discussions with Chief Salas about using some of their older laptops. He said it really is a matter of money, and he has been trying not to spend where there is no clear direction to do so.

Councilor Bushee asked if Code Enforcement has that capacity, and Mr. O'Reilly said they have cell phones, and don't have that capability from the vehicles on a laptop.

- Councilor Bushee would like to know the cost by the time we vote on this budget.

Mr. O'Reilly will look into the costs and report back to this Committee. He said the IVR system [telephonic] has been a great help.
- Councilor Bushee asked if there are needs in term of legal.

Mr. O'Reilly said, in a perfect world, the Department would have its own attorney.
- Councilor Bushee asked if we can move an attorney to Land Use.

Mr. O'Reilly said the department gets a lot of support from legal and Kelley Brennan, and they meet regularly.
- Councilor Bushee said she gets questions, and it is "sent off," and a week later it is sitting in legal for an opinion, and she is still waiting. She would like Land Use to have more connectedness to Legal.

Mr. O'Reilly said he has an incredible, wonderful rapport with Legal, and it is more a matter of work load. He said Legal has the same issues as Land Use in terms of staffing.
- Councilor Bushee said there are two in-house and a lot of contract attorneys for water issues, and asked the City Manager why an attorney can't be assigned specifically to Land Use.

Mr. Romero said it isn't appropriate for him to answer this question, and he can talk with Legal. He said Mr. Zamora is working hard to hold the attorneys accountable.

Mr. O'Reilly said Kelly Brennan is assigned to the Land Use Department, but she doesn't sit in the Land Use Department.
- Mr. Romero asked Councilor Bushee to advise him if there are issues not being addressed quickly enough, because he hasn't heard about this.

Councilor Bushee said it is more preventative and she will talk to him about it.
- Councilor Dominguez said when originally presenting the reorganization, Mr. Romero spoke about IT being a department level. He asked, in terms of some of these discussions about technology if he anticipates a budget from IT which would include the departmental request.

Mr. Romero said many of the requests for contracts in IT are to support the departments. He said the cost to add a director-level position isn't worth it, and he has been working with Tom on improvements and believes we are getting there. There still are issues with the E-1 which is the finance and payroll package, and feels for this year, IT needs to remain in Finance. He said he is working on systems with a fireman with excellent IT experience, and they are thinking of making

that his sole job. He is thinking, as we buy new software systems, about hiring a person who manages those systems.

- Councilor Dominguez said there is definitely room in IT to grow.
- Chair Ortiz asked where in the budget are the amount of fees expected to be generated. [Ms. Raveling's response is inaudible because her microphone was off.]
- Chair Ortiz asked if the "blue book" should correspond to the "orange budget book," and Ms. Raveling said yes.
- Chair Ortiz said on page 103 of the blue book it shows \$747,000 in building fees, \$81,000 in mechanical fees, \$82,000 in electrical fees, and nothing for zoning permits, and asked where that is in the budget.

Mr. O'Reilly said he is unsure where it was placed in the orange or blue books.

Mr. Romero said all of the fees are thrown into one pot and then disbursed. He said they just broke up those they knew were generated from Land use, or Recreation, or such.

- Chair Ortiz said he asked this question because the previous Land Use Director said the additional fees would pay for the new positions and we get the positions only when the fees generate sufficient funds, and the \$747,000 shown doesn't support the cost of the positions.
- Chair Ortiz these fees were to hire additional staff. He said the revenue of \$747,000 doesn't support the new position.

Councilor Bushee said the Neighborhood Planner was to be paid out of those funds, and some of the new ones weren't contemplated.

MOTION: Councilor Wurzbarger moved, seconded by Councilor Romero, to approve the budget for the Land Use Department, as recommended by the City Manager, with the stipulation that before the Finance Committee meeting on May 17th, staff provide the projected number for improving and electronically processing the plans as discussed by Councilor Calvert, as well as the cost of laptops for Code Enforcement vehicles.

ADDITIONAL REQUESTS PRIOR TO HEARING ON MAY 17TH: Councilor Bushee would like to know how Mr. O'Reilly would meet the space needs and if this is in the budget, and is this imperative for the short term.

Mr. Romero said Councilor Wurzbarger has asked for information on lease space options. He said the problem is how to get them into one space because of the design of the building.

Councilor Wurzbarger said there are two divisions which are in top dollar rental downtown, and she asked

Mr. Romero to come back to Finance and clarify what is being done to acquire space which costs a lot less, and that wasn't in reference to this issue, although it can be related.

Mr. Romero said it is related. He said he is looking at options which would enable all of Land Use to be housed like Mr. O'Reilly has described. Responding to Councilor Bushee, Mr. Romero said there are no funds in this year's budget for the consolidation, because he doesn't yet know how that will be done.

Councilor Bushee said she would prefer not to add to the rental space, and to try to find a way to do the consolidation here, and this is her expectation, whether or not funds are in the budget.

VOTE: The motion was approved unanimously on a voice vote.

D. COMMUNITY DEVELOPMENT

Kathy McCormick, Director, Community Development Department, reviewed the budget for the Department, noting last year there was a 25% reduction. The budget is flat for this year, and she has been able to maintain the same level of work by working across divisions, and working on projects with teams. She continues to look for grant funding, but that is diminishing over time.

The Councilors asked questions, made suggestions and commented, and staff responded as follows:

- Chair Ortiz said according to the organization chart provided by the City Manager, this group remains as a separate department.

Mr. Romero said Chris Ortega will be retiring in the second half of the year, and felt with Isaac Pino's experience, it makes more sense to have Engineering, Facilities and Parks under his guidance, and it makes more sense to have Parks and Recreation in the same department, and is proposing this organizational chart.

Councilor Bushee said then Economic Development and Affordable Housing will stay under Community Services. She doesn't understand the need for this to be a stand alone department at this point, and may not vote in favor of this.

- Councilor Bushee said on page 59, there is a line item for sales of land in 08/09, and asked if there are any projected sales of land from Tierra Contenta or "any of those."

Ms. McCormick said no land sales are projected for the coming fiscal year. She is unaware of any land the City is considering selling.

- Councilor Bushee asked if Tierra Contenta doesn't generate funds from sales of land.

Ms. McCormick said this item relates to City land which has been sold, and the proceeds generate into the Economic Development fund. The Tierra Contenta land sales is another part of the budget. However, with the negotiated settlement for water, Tierra Contenta doesn't have to pay for any land sales for 3-4 years, so there won't be sales from Tierra Contenta. When the sales start again, the sales proceeds will go into the Housing Trust Fund and the Economic Development Fund.

- Councilor Bushee asked what is the \$888,000 contract in contractual services.

Ms. McCormick said it is a combination of revenue, 2% of the State's share of the GRTs which forms the basis for the revenue, and reflects carry-over from prior years, as well as what is budgeted for this year. It pays for contracts such as the Santa Fe Incubator, the Santa Fe Complex, the three-year contracts in place.

- Councilor Bushee requested a breakdown of that.

Ms. McCormick asked if she would like a detail of all the contracts funded in those line items, and Councilor Bushee said yes.

- Councilor Calvert said, regarding the Renewable Energy Planner, there was a resignation, and asked if she plans to fill that position.

Ms. McCormick said this is a grant funded position and she will be requesting to fill that position.

MOTION: Councilor Wurzbarger moved, seconded by Councilor Romero, to approve the budget for the Community Development Department as recommended by the City Manager.

VOTE: The motion was approved on a voice vote, with Councilors Dominguez, Romero and Wurzbarger voting for the motion, and Councilor Bushee voting against, because of the reorganization.

E. GENERAL GOVERNMENT

1. CITY CLERK – page 51

The Councilors asked questions, made suggestions and commented, and staff responded as follows:

- Chair Ortiz asked, if the Committee wants to schedule funding for public financing, if the amount would be between \$60,000 and \$120,000 annually.

Ms. Vigil said for the 2012 election, \$150,000 is needed by October of 2011, in FY 2011/2012. She said the request for \$150,000 for this FY and that is in this budget. She said it didn't have a line item because it is new, it is put in Business Unit 2 "and four XXXs," for \$150,000.

Responding to the Chair, Ms. Vigil said the budget is a little below flat, because there is no election this year.

- Chair Ortiz said it is flat, but if the Council wants to schedule public financing, \$150,000 is needed for this FY, and Ms. Vigil said this is correct.

- Councilor Calvert asked if there is a budget for on-line archival efforts.

Ms. Vigil said presently they are scanning documents, so they have the equipment to microfilm and scan simultaneously with one piece of equipment. It is basically for minutes, ordinances, bills, resolutions, mostly 8 ½ x 11 documents.

- Councilor Calvert asked if she has the equipment for indexing and retrieving, the servers and such.

Ms. Vigil said presently there are licenses through the State Records & Management Division which has the software to do that. She said she hasn't expanded throughout the whole City to purchase licenses for all City staff or department. She has it for her office through the Records & Management Division.

- Councilor Calvert asked if, at some point, she will reach capacity or exceed what the equipment can do in this current fiscal year.

Ms. Vigil said yes. However, she is purchasing a server for the mail and duplicating office, and may be moving microfilm to City Hall and using the server for both divisions.

- Councilor Calvert asked if we still have to do microfilm.

Ms. Vigil said yes, because it saves time because they have to file documents with State Records & Archives, and it is easier at this point to do microfilm, rather than having to do CDs and then updating that information, and resubmitting. She said microfilm is permanent.

- Chair Ortiz said there was discussion with CVB about moving mail functions to her office, and he asked if that happened..

Ms. Vigil said it did not happen..

Mr. Romero said the positions will stay in CVB, and when they aren't doing mail functions, they will do other things.

- Councilor Wurzbarger recalls that it was too costly for CVB to do that work. She asked if the work is being outsourced and those people are doing other work.

Ms. Vigil said the work still is being done through the CVB.

- Councilor Wurzbarger said she will clarify her own understanding about this.
- Chair Ortiz said, as proposed, the City Clerk's budget, does not include funding for public financing which is scheduled to begin in 2012.
- Councilor Wurzbarger said we have to put this in the budget, and asked the cost.

Ms. Vigil said \$150,000, because it is not a mayoral election

MOTION: Councilor Wurzbarger moved, seconded by Councilor Romero, to approve the budget for the City Clerk as recommended by the City Manager, with the stipulation to find funds necessary to start stockpiling the money for public financing.

DISCUSSION: Councilor Bushee would like to add rank choice voting in the mix.

Ms. Vigil said she is unsure there will be cost in rank choice voting if we look at redoing the way we do things now, and everything would have to be hand-counted and tallied, noting there is no software equipment available which is compatible with the machines we get from the County. She doesn't believe this Governing Body would want to purchase new machines. She said the costs would be for staffing.

Councilor Bushee said this was promised to the public.

Councilor Wurzbarger would like the City Clerk to provide an estimate for the costs. She said she would like to leave the motion as stated.

FRIENDLY AMENDMENT: Councilor Bushee would like to explore the costs and options and when we can implement rank choice voting. **THE MOTION WAS FRIENDLY TO THE MAKER TO EXPLORE THE OPTIONS, AND FRIENDLY TO THE SECOND, AND THERE WERE NO OBJECTIONS BY THE OTHER COMMITTEE MEMBERS.**

VOTE: The motion, as amended, was approved unanimously on a voice vote.

2. CITY ATTORNEY – page 50

The Councilors asked questions, made suggestions and commented, and staff responded as follows:

- Chair Ortiz asked Mr. Zamora if he is moving a ½ time lawyer to full time.

Mr. Zamora said there is a 2/3 lawyer which will go to full time. He said he is reducing contracts in software, books and subscriptions, and consolidating the staff.

- Councilor Bushee said there is a heavier work load on Land Use issues than the capacity in-house. She thinks Land Use could use its own attorney, noting Ms. Brennan is assigned there, but he has her working on telecom and other things. She asked how we can fill that gap.

Mr. Zamora said he currently is one attorney short, and the Governing Body authorized another attorney and he is filling that vacancy. He said ideally, that position would handle telecommunication issues and shift the burden from Ms. Brennan. He said Ms. Brennan is overtaxed currently and he doesn't want to burn out his employees. The intent is to fill the position in the proposed budget with someone who can assume telecommunications, contract and civil liability issues.

- Councilor Bushee asked if we really need two in-house attorneys for the Water Division.

Mr. Zamora said Brian Snyder can answer that question better as to whether time for those attorneys could shift over.

- Councilor Bushee would like a short memorandum in this regard. She said Land Use issues dominate, in terms of the lawsuits.

MOTION: Bushee moved, seconded by Councilor Romero, to approve the budget for the City Attorney as recommended by the City Manager.

VOTE: The motion was approved unanimously on a voice vote.

3. CITY MANAGER – Page 57

The Councilors asked questions, made suggestions and commented, and staff responded as follows:

Robert Romero said the City Manager's budget is flat, and understands the Mayor's budget and that of Constituency Services also are flat.

- Councilor Romero asked where are office equipment, cell phones and such in the budget, and what is total.

Ms. Raveling said they do buy Councilors computers, but not every year, but that would come from ITT. She said if one of your computers break, ITT would purchase a new one, and that would come from IT.

Ms. Raveling said the cell phones are the Councilors' personal responsibility.

- Councilor Wurzbarger said then the contracts on page 56 are for the legislative lobbyist, public radio & TV.

- Councilor Wurzbarger said then there is no money for Councilors in the budget to do different things, and Mr. Romero said no.

- Chair Ortiz asked about the line item for \$11,000 for communications on page 54.

Celeste Valentine said that is for the cell phones.

Mr. Romero asked about the communications line item for \$17,000.

Ms. Valentine said that is for cell phones also.

Mr. Romero asked if this covers the Councilors and the Mayor.

Ms. Valentine said no, the Mayor has his own budget for cell phones, noting the Mayor's business unit is 12001 and the Councilors is 12115.

Councilor Calvert asked about the \$17,000 in the City Manager's budget.

Ms. Valentine said that is for the City Manager, noting they have 6 cell phones in their department.

Mr. Romero said he is working with Verizon to cut 20% in expenses, and 70 phones have been eliminated, but he will provide the detail of the \$70,000.

- Councilor Bushee asked if we are considering cutting the Legislative Lobbyist by any percentage, given the fact there isn't, for the most part, State funding.

Mr. Romero said he wouldn't recommend that. He said there probably will be another special session this year, and we've been very successful in protecting the money we have and we need to continue to do that. He said he cut 5% out of that budget, but believes it is important to keep him.

- Councilor Bushee said both the Public Radio and Public TV are Council initiatives and she would be willing to cut those. She believes we need to consider cutting these at a cost of \$153,000.

- Mr. Romero said if we continue to have public access we would have to hire someone to do it.

Mr. Gurule said the Franchise Agreement with Comcast requires that we have paid channels – Public Access, Education and Government and the City manages the Government program. He said if we eliminate the contract then we would have to be able to provide that public access and manage Channel 16.

Councilor Bushee asked if we can renegotiate the Franchise Agreement.

Mr. Gurule said this is something that came out of the peer review and he is working with Legal in this regard.

- Councilor Bushee said the radio contract is purely political, and we did that under Councilor Robertson-Lopez. She is posing this as something to consider.
- Councilor Wurzbarger would like to see an assessment on the numbers and implications, and how this could be done by existing staff and renegotiating the radio agreement, before the Finance Committee meeting on May 17th.

MOTION: Councilor Bushee moved, seconded by Councilor Wurzbarger, to approve the proposed budget for the City Manager as recommended, with the exception of the Public Radio Broadcasting Services, and asking staff to follow-up with Councilor Wurzbarger's request for an assessment on the Public Access Channel contract and the Franchise Agreement.

VOTE: The motion was approved unanimously on a voice vote.

4. CONSTITUENCY SERVICES – Page 53

[STENOGRAPHER'S NOTE: There was no discussion or motion on Constituency Services.]

5. MAYOR

[STENOGRAPHER'S NOTE: There was no discussion or motion on the Mayor's budget.]

F. HUMAN RESOURCES DEPARTMENT – page 67

The Councilors asked questions, made suggestions and commented, and staff responded as follows:

Vicki Gage, Acting Director, Human Resources, said the Department submitting a flat budget except for the health insurance. They are proposing to possibly cut the training and tuition budget. She said over the past 3 years they have reviewed how these funds have been utilized. She said they have designated funds necessary for certification training, professional continuing education units and such, as well as an amount set aside for tuition for employees working on their degrees. She said every year there have been left over funds in training and tuition. They are recommending elimination of all conferences not directly related to the employees' jobs. She said they have the latitude to review requests on a case by case basis.

The Councilors asked questions, made suggestions and commented, and staff responded as follows:

- Chair Ortiz said this department really stepped up during the peer review process and looked very hard at the organization, and thanked Ms. Gage for her work in coming up with those cuts. He said the increase in the budget comes from the cost of insurance.
- Councilor Wurzbarger said she would reiterate Chair Ortiz's remarks. She asked what we are doing in terms of training and moving people forward in their current jobs to help them to do the job better.

Ms. Gage said in FY 10/11 the focus is on fundamental employee in-house training. She is proposing to spend very little on outside trainers which we should be able to do in-house. There is special emphasis on training supervisors on things such as employee development and such. She said she is proposing to get the Performance Appraisal Development Program back on track. She would like to have, as a mandatory competency on which every supervisor is rated, the number of trainings they have attended on internal, employee-related types of training. She said they are looking how to utilize and maximize the use of webinars in the Councilor's Conference Room. She Janelle Martinez is working and researching on this.

- Councilor Wurzbarger would like a list of the City's training. She believes there are real opportunities for collaboration in the County for training.

Ms. Gage said she and Roman Abeyta have talked about sharing training.

- Councilor Romero believes the Community College would be an even better partner than the County, because the College has trainers, and the more participants the lower the price. She said the College is always looking for custom training. She suggested use of the webinar, as well as collaborating with the Public Schools.
- Councilor Bushee expressed concern about health care and the health care reserves, and if \$1 million could come from those reserves to help balance the budget.

Ms. Gage said there is an increase of 10.4% in health insurance costs. She said we can either increase premiums by that amount, or reduce benefits by shifting the cost to the employees and using reserves or some combination.

- Councilor Bushee asked if the increase might be higher, given what just happened at the national level.

Ms. Gage said they have looked at some of the benefits, such as coverage for dependents to age 26, noting they already are covered to age 25, so that won't be a significant impact. She said they already have existing conditions, unlimited coverage, and no lifetime limits on coverage. The budget contains no increase in premiums by virtue of the collective bargaining agreement which provides for no increase in premiums to employees. She said the most expensive part of the plan comes from the use of the emergency room, which she believes is because the copay is only \$25.

She has also looked at expensive medications which have a generic counterpart or can be purchased over-the-counter. These kinds of things don't need to be negotiated.

- Councilor Bushee asked about passing 5% of the premium increase on to employees.

Ms. Gage said the bargaining contracts have specific language about increasing the copay. There is also language in one of the contracts regarding the benefit recommendations coming from the Group Insurance Benefits Committee. That Committee has met and discussed the plan. The members are agreeable to increasing the emergency room and prescription copays, but they still are discussing the amount of those copays.

- Councilor Bushee asked how we are paying the 10.3% increase, and if we can look at the health reserves to address part of the budget.

Ms. Gage said in addition to increasing copays, they will push using the nurse-line and implement a flexible spending account.

- Mr. Romero said 10% of the reserves is \$1.6 million, and if it keeps increasing at that level, we will run through the reserves quickly. He said our employees use the emergency room 70% more than any others in United Health Care. He said this has to be negotiated, but hasn't seen a recommendation from the Group Insurance Benefits Committee. He said currently they are in negotiations, and it could be negotiated. He said we have to do something.

- Councilor Bushee said, "For those of us who aren't looking at a tax increase, and those of us that want to soften the blow to the employees who have been, basically cut in all of their departments, in terms of staffing levels, this health fund reserve looks healthy, but I need to know that. I need to know are we going to rely on it, and what percentage of it, to take care of this annual increase, and what would be really available for us to contemplate so we can put it in the mix of how we want to approach this \$2 million shortfall."

Mr. Romero said there is an \$8 million cash balance. He reiterated that if the premiums increase \$1.6 million this year, and another \$1.6 million the next, we will need to find \$4 million. He said a fair way is to increase copays for physicians visits, emergency room, and if we were to address the prescription copay there would be only an increase of \$1 million, and make up the balance from reserves.

- Councilor Bushee asked if we were to use \$1 million from the health fund reserve this year to help with the premium increase, could we take another \$1 million to help to balance this year's budget.

Ms. Raveling said she is comfortable with that. However, it is important for the Committee to know that in prior years the fund ran short and the General Fund had to make up the shortfall. She said this is the best estimate, but they don't have total control on the number of claims made each year.

- Chair Ortiz said it would be cleanest if Ms. Gage could provide the numbers and savings for the various options. The Committee could then authorize a certain number and the bargaining units can make decisions about benefits and premiums within those parameters, along with pay increases.

Ms. Gage said there is a spreadsheet showing the options, and they are looking at things which can be done which would make the increase 4-7% depending on copays. She said that part would be flat from last year, and this would just be reducing benefits and increasing out-of-pocket copays.

- Councilor Bushee wants the numbers.
- Ms. Gage said, with regard to the cash balance, Ms. Raveling is correct, and the calculations are based on actual collections and expenditures in this FY and an estimate of that next year, and there would be an estimated cash balance \$3-4 million.
- Councilor Bushee is concerned that we may have a bigger bill when we see the results of what Congress enacted, and wants to track that.

Ms. Gage said staff has started tracking this, and our requirements in the next two year, noting the entire law won't be implemented for 8 years.

- Councilor Bushee said it may be time to look at joining the State Plan.

Ms. Gage said if we joined the State plan in July, we would begin to see savings in January 2012 of approximately \$1 million which are the administrative fees. She said we would have to pay run-out claims through December 2011, so we would need the TPD and such in place through December. She said we would start to see savings in premiums versus claims in July 2013. savings in premiums vs. claims. She said if we move to the State, the State will look at our claims experience for the past 3 years to see what it will cost them, and because our plan is richer than most, the claims utilization has been high, so they will rate us at the highest level. She said after they track 3 years, then they will set the premiums, and at that time will see about \$2.5 million in savings. She said the County is part of the State pool.

- Councilor Bushee would like to see a consideration of joining the State pool now.

Ms. Gage said she spoke with the City of Las Cruces which is now trying to get out of the State plan because of customer service issues.

- Councilor Bushee would like a study on this and asked staff to submit everything in writing.

Ms. Gage said the Benefits Consultant Group submitted a proposal to do an in-depth study of the issue for \$12,000. She didn't propose that, mostly to cut the budget. She said, regarding the

County's plan which is under the State, the copays are significantly higher than what our employees have been paying.

- Councilor Wurzbarger said when Ms. Gage comes back with the options, she wants to be sure we are in the same place with regard to Ms. Raveling's statement about historical use of the reserves, when we used it and how much we used, when the reserves were depleted and had to be subsidized by the General Fund, so we can make a safe estimate of the reserves.

Ms. Gage said it has been four times – FY 97-98, FY 01-02, FY 02-03 and FY 07-08.

- Councilor Wurzbarger said it is her personal opinion this isn't a trend.

MOTION: Councilor Bushee moved, seconded by Councilor Romero, to approve the budget as recommended by the City Manager, with the exception of the proposed insurance premiums which would be considered on May 17th, with direction to staff to provide the spreadsheet on the various options, and any recommendation from the Group Insurance Benefits Committee.

DISCUSSION: Ms. Gage said the Committee met yesterday, and the Committee requested additional numbers which they should have by the end of the week, and the Committee will meet again, look at those numbers and make a recommendation. The Committee does recommend increasing copays for the emergency room and prescriptions, but hasn't decided on the amount.

Councilor Bushee said the Committee needs to know that she is looking at the Health Fund reserves to decrease premium impact and to pay a portion of the budget shortfall.

VOTE: The motion was approved unanimously on a voice vote.

G. FINANCE

The Councilors asked questions, made suggestions and commented, and staff responded as follows:

Kathryn Raveling presented information on the Finance Department budget, noting the largest contract is for the Audit, but that is required by the State. She said the Department goes through the State Auditor to do the contract. She said there continues to be some issues with the remote meter reading, as well as customers that don't agree with their bills, noting Peter Ortega does a good job in working through those issues. She said, in the reorganization, Fleet was moved to ASD, and Finance now has a Payroll and Benefits Division. She said Robert Rodarte does a great job and tries to get the best bargain for the City.

The Councilors asked questions, made suggestions and commented, and staff responded as follows:

- Chair Ortiz said there is an increase in professional contracts on page 12, from actual \$89,000 to \$390,000. On page 14, the IT contracts increased from \$28,000 to \$200,000. He asked about those contracts. He asked if this is the contract paying for the corrections to the system for failures we experienced last week, are we taking action to enforce the liabilities which may result from the first contract.
- Councilor Bushee asked if the UCIS system contract is on page 1 for \$250,000.

Ms. Raveling said the UCIS is the utility billing system. She said she met with the City Attorney on this issue, and he feels there is no opportunity to recover costs there.
- Chair Ortiz said then we purchased a system which failed, and we can't be reimbursed, so we had to eat that additional cost.

Mr. Raveling said the IT contract is for the Sun Guard application training, noting a summary of all the contracts is on the Contract sheet.
- Chair Ortiz asked why we are budgeting \$200,000 in IT for contracts and it doesn't line up with the contracts.

Ms. Raveling said that amount is for GIS and was in the budget when this was run, but it has since been removed.
- Chair Ortiz asked about the contract for \$390,000 on page 12.

Mr. Ortega said the \$390,000 is for Utility Billing.
- Councilor Bushee asked if the UCIS System Conversion Consulting is a one time expense.

Mr. Ortega said no, that is for the planning phases to update the UCIS system. He said it will be a huge upgrade.

MOTION: Councilor Romero moved, seconded by Councilor Wurzbarger to approve the budget for the Finance Department as recommended by the City Manager, minus the \$200,000 which was deleted previously.

VOTE: The motion was approved unanimously on a voice vote.

H. MUNICIPAL COURT - page 57

The Councilors asked questions, made suggestions and commented, and staff responded as follows:

- Chair Ortiz asked the Judge if there will be any last minutes budget surprises and Judge Yalman said there are none.
- Councilor Bushee asked about overtime in the Courts.

Judge Yalman said she doesn't earn overtime. She said at times there are projects which require staff overtime, and the reason it is in the budget, noting they don't always have overtime.
- Councilor Bushee noted there is a lot of security, and asked if there is a way these can be combined for costs.
- Judge Yalman said she and the City Manager discussed this issue, and the City Manager felt, after doing quick numbers, it would be cheaper to go with a security company than to hire a retired policeman.

Mr. Romero said it is a good price and there isn't a lot of room for savings.
- Councilor Bushee would like to issue one RFP for all security needs.

Mr. Romero said he will be looking at every contract, and the possibility of savings by combining contracts.

MOTION: Councilor Romero moved, seconded by Councilor Wurzbarger, to approve the budget for the Municipal Court as recommended by the City Manager.

VOTE: The motion was approved unanimously on a voice vote.

I. GENERAL SERVICES DEPARTMENT

Isaac Pino said he would first like to do Community Service Division followed by the Public Works Division.

COMMUNITY SERVICES DIVISION

A Memorandum, with attachments, dated April 29, 2010, to Robert Romero, City Manager, from Isaac J. Pino, Community Services Department Director, regarding Budget Change recommendations, is incorporated herewith to these minutes as Exhibit "5."

A copy of "Summer Youth Program Comparisons," provided to the Committee and entered for the record by Isaac Pino, is incorporated herewith to these minutes as Exhibit "6."

A copy of "Summer Youth Program Rate Increase Comparisons," provided to the Committee and entered for the record by Isaac Pino, is incorporated herewith to these minutes as Exhibit "7."

Mr. Pino highlighted the efforts for the year for Community Services:

- * Youth & Families has done a lot with St. Yves to open the first women's shelter and assisting the Food Depot with two additional sites.
- * An architect is on board working on the Tino Griego Teen Center.
- * The Arts Commission has had two significant Arts in Public Places pieces.
- * The Children & Youth Commission continues to serve over 30,000 people annually.
- * More than 1 million people go through the turnstiles at the Library each year.
- * Senior Services continues to serve about 12,000 clients and received \$80,000 in ARRA funds for food purchases.
- * The Recreation Division completed about 40 building maintenance projects and has the new active net software program on line to help manage funds.

Mr. Pino said the Division serves 80,000 people through the Human Services, 30,000 in the Children & Youth Commission, 1 million at the library, 12,000 seniors, 600,000 people annually at GCCC, and 250,000 at the rest of the Recreation centers. He said the numbers in the budget are flat, and they made recommendations for efficiencies and budgetary cuts last week.

Mr. Pino reviewed the Budget Reductions and Efficiency Measures proposed for the 2010/2011, from Exhibit "5." Please see Exhibit "5," for specifics of this presentation.

Mr. Pino noted the City has only done the sliding fee once in 2006, and this information is included in Exhibit "6."

LIBRARY

The Councilors asked questions, made suggestions and commented, and staff responded as follows:

- Councilor Ortiz asked if the City has the ability to impose a residency requirement, and if there is a way to track County residents and uses versus City residents and uses, to see how many County residents are using City programs.

[STENOGRAPHER'S NOTE: Patricia Hodapp handed out a copy of proposed Library fees, but a copy was not entered for the record.]

Mr. Pino, referring to the handout on the Library, said the numbers aren't significant. He said the administration would come in trying to collect late fees, and those wouldn't fund additional staff to do that.

- Chair Ortiz said then the amount to be recovered isn't worth the trouble, and asked if this is the conclusion which should be reached from this handout.

Mr. Pino said that is the conclusion he reached.

- Chair Ortiz said the amount of \$55,000 is significantly less than the amounts which was provided by the Library which was in excess of \$200,000.

Ms. Hodapp said on Item B (3) they have received \$55,000 in support over the last 3 years. If the County were to pay its fair share, it would be 22% of \$2.6 million.

Ms. Hodapp said if the City cuts-off people from being able to use the Library, for any reason, such as County users, we would be affecting the employee/students who would have to pay for a library card, and all of our users would be blocked from other libraries in the State. She said it is a reciprocal situation, noting this has never been done.

YOUTH AND FAMILY/RECREATION

The Councilors asked questions, made suggestions and commented, and staff responded as follows:

- Councilor Dominguez asked how many people are allocated to outdoor recreation.

Elizabeth Roybal, Recreation Division Director, said for the next fiscal year, \$18,000 is scheduled to be placed in a new business unit for outdoor recreation, and they are looking at a vacant Program Supervisor Position to place as needed for FY 10/11.

- Councilor Dominguez asked Mr. Pino to talk about the consolidated seasonal services at the pools and what that would look like, saying we want to be careful not to cut service where it's not appropriate.

Mr. Pino said the curtailment would occur at Salvador Perez Pool, noting it is a pool and weight room, and spinning and associated classes. He said in the proposal, the weight room, spinning classes and other classes will continue. The pool area would become available for private use, noting if the pool sits there will be deterioration almost immediately. The plan is anybody renting or leasing the pool will have to provide their own lifeguard. He said the cost savings would occur if this was made permanent. He said there are times the pool at GCCC has to be closed because

there isn't sufficient lifeguards for people wanting to use the pool. He said by having more of the permanent lifeguards available when not needed at Bicentennial, with Perez closed, they can be used at GCCC or Ft. Marcy and we would have the needed coverage.

- Councilor Dominguez said, regarding the sliding fee scale, it appears in looking at the income range the majority of the people are in the income level between \$16,000 and \$50,000.

Mr. Pino said a challenge on the sliding fee schedule is verifying income.

- Councilor Dominguez said then this data may not be factual,

Mr. Pino said this is possible, and the only way to get factual information would be to look at an Income Tax return or a W-2. He pointed out that many people using the facility are paid in cash and income can't be verified.

- Councilor Dominguez said his conclusion is that a sliding fee scale won't be implemented easily, if at all. He doesn't know the answer.

- Councilor Dominguez said, regarding comparisons with other cities, it is more in some places and in others less. He said the Santa Fe program is a good one, and asked the additional revenue from doubling fees, and Mr. Pino said it would double the funds.

- Councilor Trujillo said his children have benefitted from the Summer Program which is a good one, and \$80 for a complete summer is a bargain, and doesn't believe it would be bad to increase it by \$20 for the summer. He said \$100 is a great price, noting there are other expenses associated with field trips to Albuquerque, and the parents decide what the kids will and won't attend.

- Councilor Trujillo asked if there is a shortage of certified lifeguards again this year, noting we have been short ever since he's been on the Council. He wants to keep the pools open for the community. He has an issue with closing Salvador Perez.

Terrie Rodriguez said the lifeguard situation, unfortunately is a national parks & recreation issue, and nothing new to Santa Fe. She said a lifeguard requires certification and training, but we are offering entry level salary. It is a stressful, demanding job, which requires in-service training and so forth. She said the key might be the pay, noting we are competing with other entities such as Las Campanas, Quail Run, for the same lifeguards. Some of the lifeguards are college students available only in the summer. She supports starting a Junior Lifeguard Program, attract people from Seals and clubs in town to develop a training center.

- Councilor Bushee asked if the attendance at Salvador Perez has diminished such as we experienced at Tino Griego.

Mr. Pino said he has been told 6,000 people per month go through the turnstile, not including the weight room and classes, and it is about double that at Ft. Marcy.

- Councilor Bushee asked who is allowed to utilize the Summer Youth Program.

Ms. Rodriguez said anyone is allowed to use the program, but they do track whether people are City or County residents. She said at one time there was a surcharge to County residents. She noted a large number of the workforce lives in Rio Arriba County, so there are people outside the County as well.
- Councilor Bushee asked why the surcharge was dropped for County residents.

Ms. Rodriguez said it is part of the whole issue surrounding the sliding fee scale with regard to verification, and we were making the same amount of money, and the flat charge was a more equitable fee for everyone.
- Councilor Bushee asked what is the subsidy for the program – revenue versus expenditures.

Ms. Rodriguez said it costs a little less than \$600,000 to run the program, with revenue of just over \$100,000 annually.
- Councilor Bushee said the ratio is bad and we need to work on it, but not by having to verify income. She would like an additional \$200,000 in income. She would like staff to provide options to do this, commenting she is willing to charging more to out of City users.

Ms. Rodriguez said they begin the process in December for the Summer Youth Program – advertising and such – which has gone out. Staff proposes to raise the fees for the next fiscal year, because all of the advertisement has gone out saying the City is charging \$80 for the program this summer.
- Councilor Bushee wants to increase the rates for this budget cycle.
- Councilor Bushee asked Mr. Pino about the suggested Youth Services cut.

Mr. Pino said that is the rental for first interstate plaza. He said this presumes we will have found other space for Community Services and other operations, and could impact the rental space at the Post Office. He said all of the Community Services staff are at First Interstate Plaza.
- Councilor Dominguez said lots of work needs to be done in Recreation, and the internal reorganization proposed last year was intended to break down silos, share lifeguards at facilities, and intended to bring an outdoor recreation component this year, and perhaps expanded next year. It was intended to be able to look at facility use and determine how to be more efficient and effective in terms of ensuring our fees are equitable at the different facility. He hopes under the right leadership on board, we can more further this year than last in preparation for the 11/12 budget. He believes we can realize efficiencies in the Recreation Program.

- Councilor Dominguez said, regarding the Summer Youth Program he isn't necessarily opposed to an increase. However, the original concept of the program was to capture the at-risk children in the community. He said in this community the at-risk youth are poor. He said this program has improved by "leaps and bounds." He said if we are going to increase or double the fees for the Summer Program, we are really hitting those who look for this refuge in these economic times. He is very passionate about this program. He said he works with people whose children participate in the program and they pay the \$80, but then every week there is another \$20 to \$40 for the kids to go to Albuquerque and attend an Isotopes game, or to Cliffs, or to the movies. He said it is true that kids don't have to participate in these additional activities. However, what kid wants to be left out, left behind and labeled by other people because they can't afford to do these things.
- Councilor Dominguez said if we are to increase the rates, we need to be sure we have rich programming behind it, which is more than taking care of the kids while the parents are away, although he is unsure what that will be.
- Councilor Dominguez said, with regard to Seniors, if the County takes over these Centers, he is concerned what kinds of programming will be provided for Seniors. He wants to be sure that the Seniors have rich programming as well. He said these services are relevant, significant and important to people, especially poor minority people in tough economic times. He said to balance a budget off their backs makes him feel uncomfortable. He feels the City needs to be more.

CHILDREN & YOUTH COMMISSION

The Councilors asked questions, made suggestions and commented, and staff responded as follows:

- Councilor Romero asked about the \$200,000 contract for community monitoring and strategic planning.
- Ms. Rodriguez said that is a grant from the State CYFD, and that is the Juvenile Justice Program.
- Chair Ortiz said this Committee usually reviews the contracts for Children and Youth and Human Services, and asked when those will come to this Committee.
- Ms. Rodriguez said those will be on Monday's Finance Committee agenda.

ARTS

The Councilors asked questions, made suggestions and commented, and staff responded as follows:

- Councilor Bushee asked if we can take the contract for Arts and Culture on page 2 of the list of

contracts, for \$186,000, and put it into the 2% for the Arts and fund it from CIP. The idea that you would get art in public places, but it would be through contract artists and she wants to fund it.

Ms. Pratt said that already is a part of the 2% for the arts.

- Councilor Bushee asked if there are any contracts on the list which can be funded out of the 2%, or are they all funded out of the 2%.

Chair Ortiz said the question is which of the contracts are not funded from the 2%.

Ms. Pratt said most of the things there are not, noting 22103 indicate funding from the 1% Lodger's Tax, or 1% for the Arts.

Councilor Bushee said she is talking about the 2% CIP.

Ms. Pratt said the only CIP project is 32708 which says Artists Contracts for Art in Public Places Program, but none of the others would fit the definition to use CIP dollars. She said it is very specific to buildings and other tangible objects.

Councilor Bushee would like to look at taking some of the money out of the 2% for the arts for now, if possible. She said that would be Stipends for Artists Demonstration, Gallery Layout Remodeling and perhaps even the Partners in Education, and asked Ms. Pratt to look at these and come up with \$100,000.

Ms. Pratt said she will do so.

Responding to the Chair, Councilor Bushee said would like to piece together \$1 million in cuts.

SENIORS

The Councilors asked questions, made suggestions and commented, and staff responded as follows:

- Chair Ortiz asked what would happen if we proposed to eliminate all 5 Senior Centers. Mr. Pino said that would be a savings of \$610,000.

Councilor Bushee asked if this would take anything away from any of our state or federal funds, and Mr. Pino said all of the funds would go with it.

- Patricia Rodriguez, Senior Services, said the amount of money from the Area Agency on Aging (AAA), is approximately \$900,000, and AAA determines the split. She said currently it is an 80/20 split – 80% of the services are provided in the City and 20% outside the City. She said AAA would determine the allocation of funds to serve the County of the \$900,000.

- Councilor Bushee asked how the City saves \$600,000 and not hurt the program by transferring it to the County.

Ms. Rodriguez said she has a chart of personnel paid by the City, and 50% of the salaries are \$616,000 which would be the savings

- Councilor Bushee asked if there is a downside to the City to returning the programs to the County.

Mr. Rodriguez said there is no downside to the City, with the exception of the impact on the quality of service to the Seniors. It is up to the County to decide if it is prepared to take on this committee, noting the County has been working on this for four years.

- Councilor Bushee said then her only concern would be whether the County is prepared to take this on right away, and Ms. Rodriguez said yes.

- Councilor Bushee said the facilities are still in the County, and the employees would transfer to the County, the money would not change from the State and federal government, a lot.

Ms. Rodriguez said she believes the monies would change proportionately. She said the money was allocated originally by population base, so the County may get more money since there are more residents in the County. She said, however, the total funds to be split is only \$900,000.

- Councilor Bushee said the only other issue is that there are City employees which would become County employees.

Ms. Rodriguez said there are 17 part time employees in Chimayo, Santa Cruz, El Rancho, Rio Medio and Edgewood.

Ms. Rodriguez said she has given AAA formal notice, reiterating that this has been in the works for 4 years..

- Mayor Coss said Ms. Rodriguez is correct that this move has been in discussion for 4 years, but he has heard no discussion from the County saying it is ready to take these centers. He said if we can save \$600,000, it would be a good thing to do, but 17 employees would lose their jobs when those centers close.

Responding to Councilor Bushee, Mayor Coss said unless the County contributes \$600,000 to pay those employees.

Ms. Rodriguez said currently the County, supposedly, is paying those employees.

- Councilor Bushee asked what the "supposedly" means.

Ms. Rodriguez said the City has never seen the reimbursement.

- Mayor Coss said that is just a caution, commenting that things that seem too good to be true, often are.

Mr. Romero said she spoke with the County Director of Senior Services and was told the County's plan is to take two centers this year and the rest next year. He doesn't know what would happen if all 5 centers were to be handed to them this year.

Ms. Rodriguez said she is willing to work with AAA during the transition, noting she has offered to do this for four years. She said, in her opinion, a clean break would be better and easier on the Seniors. She noted that Santa Cruz Center is 5 miles from the Chimayo Center, and El Rancho is another 7 miles down the road. She said it confusing to the Seniors as to what is run by the County and what is run by the City.

- Councilor Bushee believes this is an appropriate budget cycle to make this decision.
- Councilor Romero noted that two Senior Centers are within a mile of one another and asked the number of staff.

Ms. Rodriguez said all of the County centers have one part time employee, a cook, and the only staff on site at the facility, with the exception of Edgewood, which has 3 part time employees. She said there are field staff which go to the centers. She said Councilor Romero is confusing the Chimayo Center the brand new facility built in Rio Arriba, which currently is vacant and not open.

- Councilor Romero said then there are 17 employees which would be displaced.

Ms. Rodriguez said it would be a maximum of 17 employees, maybe less. She said out of that number there are two full time van drivers.

MOTION: Councilor Bushee moved, seconded by Councilor Wurzbarger, to approve the budget as recommended by the City Manager, with direction to staff to discuss taking all of the 5 senior centers this year with the County right now, and by Monday, with regard to the Summer Youth Program, staff will look at where they can make up a \$200,000, address Councilor Dominguez's concerns, and provide information about what limited services would mean at Salvador Perez.

CLARIFICATION OF THE MOTION: Chair Ortiz asked if Councilor Bushee is reserving discussion on the additional items.

Councilor Bushee said she wants information to be provided by staff on all of the items before the Finance Committee on Monday – taking the 5 Senior Centers, the Youth Program and Salvador Perez Pool. She said we are sending a clear message we don't want to close libraries or limit services, or limit recreation opportunities, but that we want the programs to make financial sense.

FURTHER CLARIFICATION OF THE MOTION: Chair Ortiz said then the motion is to approve this budget, with direction to staff to research issues in turning over the Senior Centers to the County, find additional funds in the Recreation Fund of \$200,000, and numbers on Salvador Perez if there were limited service.

Councilor Bushee said it is also a comparison to uses at Ft. Marcy.

FRIENDLY AMENDMENT: Councilor Wurzbarger would like to amend the motion to give direction to staff that when they come back to the Committee, in terms of generating an additional \$200,000 in revenue in the Recreation Fund of \$200,000, that there is a mechanism in terms of registration if people really can't afford it, their fee would not be increased.

DISCUSSION ON THE FRIENDLY AMENDMENT: Councilor Bushee said they can still operate from a sliding scale.

Mayor Coss said this is "hard stuff." He said his kids were in the Summer Program and it has gotten better over the years. He is concerned with the message that we want to subsidize libraries and swimming, but we don't want to subsidize child care so much. He said he is concerned about a sliding scale because it is difficult to administer. He said we can charge more because it is a very good deal. He is concerned, if we charge more, how many kids will stay at home because their parents can't pay. He was at a Civitan Awards Ceremony, where every child in middle school getting an award said the biggest problem in their school are the gangs. He asked if there is not as much worth in subsidizing child care as it subsidizing lap swimming, or racquetball, or surfing the internet at the library. He said \$10 a week is a great deal, but it might be a good investment for the City.

Councilor Bushee said, "I think that's is a mischaracterization. If we're calling it child care, let's call it child care. But, I thought this fell under Recreation – Summer Youth Program."

Mayor Coss said it is the Summer Youth Program, but it's child care, and it's for working parents who, when school ends, need an option.

Councilor Bushee said, "I guess that's also not pointing out that we help to support the Boys and Girls Clubs programs, you know. I think it's wrong to say that if we're looking at certain circumstances, in particular for residents outside the City of Santa Fe, that we might have to double a \$10 fee to \$20, that we don't care about kids and what's happening to them. I think we're just looking at programs that are not making financial sense, in particular programs where we're subsidizing non-City residents and we are at a \$2 million shortfall. And so, if it falls to us to now go back to the City employees, who probably avail themselves of all of these same programs, and say, well, we're going to bump up your health care fees, we're going to cut your salaries, or we might have to furlough you, or then to forget all of that, because you know, we're looking to make a million dollars in cuts that are relatively painless. And, if we can't get there, we still have a million to find, and if we can't get there, you know we send a scare out to the general population within the City, because those are the folks we're charged to take care of, that we're going to have to raise taxes or something which, you know, I don't want to go there. So, I guess, I found that to be a little bit of a mischaracterization there, and maybe a little bit blown out of proportion in what we're attempting to do."

[STENOGRAPHER'S NOTE: There was no indication by the maker of the motion as to whether Councilor Wurzburger's amendment was friendly or not friendly.]

FURTHER CLARIFICATION OF THE MOTION: Councilor Wurzburger said, as the second, the motion is to explore those possibilities and to get the information to make the final decision.

FURTHER CLARIFICATION OF THE MOTION FOR THE STENOGRAPHER: Chair Ortiz said the motion is to approve this portion of the Community Services Division of the General Services Department, as recommended by the City Manager, with specific direction to staff.

VOTE: The motion was approved on the following Roll Call Vote:

For: Councilor Bushee, Councilor Romero and Councilor Wurzburger

Against: Councilor Dominguez

Explaining his vote: Councilor Dominguez said he is going to vote no until he sees what the increases look like, commenting that "if it was up to me, we would offer it for free – good quality programming for free.

K. PUBLIC WORKS DIVISION

ENGINEERING/FACILITIES/PARKS

Mr. Romero said Chris Ortega will be taking the lead on these three divisions.

Chris Ortega, Director, Public Works Division, said last year in July 2009, the Streets and Stormwater Management became part of the Engineering Division, so we will be talking about that today. He said there is another section of the Public Works Division which is Administration which begins on page 175 of the budget book. He said the budget request is basically flat from last year.

The Councilors asked questions, made suggestions and commented, and staff responded as follows:

- Chair Ortiz asked if there are any expansion items. Mr. Ortega said yes, in Stormwater.
- Chair Ortiz understands an ordinance will be introduced to increase the Stormwater Fee from \$1 to \$3, and would generate revenues which would help to fund portions of street sweeping and street cleaning aspects of the Streets Section.

Mr. Romero said this will be one way to move someone from the General Fund into Streets, and he is requesting restoration of the Administrative position in Stormwater.

- Chair Ortiz asked if some of the monies from the increased fees, if approved, will be used to augment the administrative position.

Mr. Romero said no, that position can be absorbed in the existing budget, noting it became vacant, but this is an opportunity to move a position from the General Fund to Stormwater, noting the vacant position in the General Fund won't be filled.

MOTION: Councilor Wurzbarger moved, seconded by Councilor Dominguez, to approve this portion of the Public Works Division budget, as recommended by the City Manager.

DISCUSSION: Chair Ortiz said he presumes all of the discussions on the Parks involving the Parks Bond and Parks management through the Parks Bond, will be covered when we get the update at Public Works Committee with regard to how the Bond is proceeding, as well as at the Finance Committee, and Mr. Ortega said this is correct.

VOTE: The motion was approved on a voice vote, with Councilors Bushee, Dominguez and Wurzbarger voting in favor of the motion, no one voting against, and Councilor Romero absent for the vote.

4. CITY MANAGER FOLLOW-UP ON BUDGET PRESENTATION, DISCUSSION, AND QUESTIONS FROM BUDGET HEARING ON MAY 4, 2010.

Chair Ortiz said a packet of items were prepared in response to questions from the Committee, and those have been provided to the Committee.

Chair Ortiz said he will work with Ms. Raveling and Ms. Green for a light agenda for the Finance Committee meeting on Monday, May 17th. He said this item will be first on the agenda as well as any other items which have yet to be addressed, along with wrap-up for the budget.

It was the consensus among the Committee to begin the meeting on May 17th at 4:00 p.m.

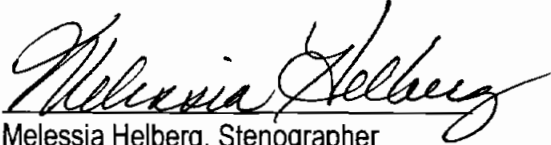
7. ADJOURNMENT

The meeting was adjourned at 3:15 p.m.

Matthew E. Ortiz, Chair

Reviewed by:

Kathryn R. Raveling, Acting Director
Department of Finance


Melessia Helberg, Stenographer