

1 **CITY OF SANTA FE, NEW MEXICO**

2 **RESOLUTION NO. 2010 - 100**

3 **INTRODUCED BY:**

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5 Councilor Romero

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10 **A RESOLUTION**

11 **ADOPTING REQUIREMENTS FOR MASTER WATER METERS FOR MULTI-FAMILY**
12 **DWELLING UNITS (APARTMENTS AND CONDOMINIUMS) AND EXISTING MOBILE**
13 **HOME PARKS.**

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15 **WHEREAS**, on December 8, 2010, the Governing Body adopted Ordinance No. 2010-
16 30, Amending Rule 18, Exhibit A Of Chapter 25 SFCC 1987 regarding water meters for multi-
17 family dwelling units (apartments and condominiums) and existing mobile home parks; and

18 **WHEREAS**, such Ordinance permits buildings with more than one dwelling unit to have
19 master meters or mobile home parks where spaces are available to rent in existence prior to
20 December 8, 2010, provided that each individual dwelling unit or mobile home has a sub-meter
21 and that the home owner association, condominium board, management company, landlord or
22 other such property owner or operator complies with master meter requirements established by
23 resolution of the Governing Body.

24 **NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNING BODY OF THE**
25 **CITY OF SANTA FE** that the attached Exhibit A “Residential Master Meter Requirements for

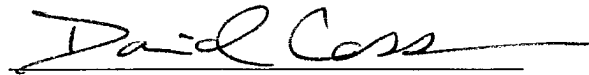
1 Multi-Family Dwelling Units (Apartments and Condominiums) and Existing Mobile Home
2 Parks" is adopted.

3 PASSED, APPROVED, and ADOPTED this 8th day of December, 2010.

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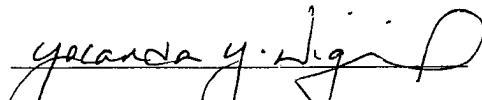
DAVID COSS, MAYOR

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9 ATTEST:

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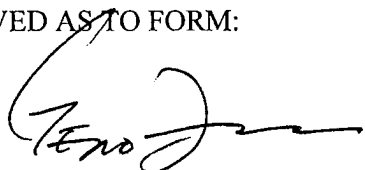
YOLANDA Y. VIGIL, CITY CLERK

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APPROVED AS TO FORM:

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GENO ZAMORA, CITY ATTORNEY

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jp/ca/jpmb/2010 res/water meters multifamily

Resolution No. 2010-100
Exhibit A

Residential Master Meter Requirements
for Multi-Family Dwelling Units (Apartments and Condominiums)
and Existing Mobile Home Parks

Home owner associations (HOA's), condominium boards, management companies, landlords and other such property owners of buildings with more than one dwelling unit (collectively referred to herein as "multi-family operator") or owners/operators of mobile home parks where spaces are available to rent in existence prior to December 8, 2010 with City of Santa Fe water master meters for multi-family developments such as apartment and condominium complexes or mobile home parks shall agree to the following:

Infrastructure and Process Requirements

- Each dwelling unit or mobile home shall have the water service individually sub-metered.
- Each water sub-meter shall have the water usage read and billed monthly by the multi-family operator or mobile home park operator.
- The multi-family operator or mobile home park operator shall review water sub-meter usage on a monthly basis for potential water leaks, as shown by high consumption, and provide assistance to the individual dwelling unit or mobile home occupant in identifying the location of the leak. The multi-family operator or mobile home park operator shall have a policy stating that the water sub-meter is turned off until an identified water leak is fixed.
- The multi-family operator or mobile home park operator shall apply the City Water Division water rate structure to all monthly water bills.
- The multi-family operator or mobile home park operator shall develop and maintain a water meter calibration program and submit the results to the City Water Division Water Conservation Office on an annual basis.
- The multi-family operator or mobile home park operator shall develop and maintain a water infrastructure leak detection program for the water infrastructure between the City's water master meter and the individual water sub-meters and submit the results to the City Water Division Water Conservation Office on an annual basis.
- On an annual basis, the multi-family operator or mobile home park operator shall provide the City Water Division, Water Conservation Office twelve (12) months of uninterrupted water history for all individual dwelling units or mobile homes as compared to the monthly water master meter usage. If the unaccounted water (the difference between the City water master meter reading and total reading of all water sub-meters) is more than seven percent (7%), the multi-family operator or mobile home park operator shall within two (2) months conduct an infrastructure leak detection audit, make necessary repairs and submit a follow-up report to the City Water Division, Water Conservation Office.

Water Conservation Rebate Submittal Requirements

- The individual dwelling unit or mobile home occupant shall submit the Water Conservation Rebate request to the multi-family operator or mobile home park operator .
- The multi-family operator or mobile home park operator shall submit the Water Conservation Rebate request to the City Water Division, Water Conservation Office with a signed affidavit stating that the rebate will be applied to the respective sub-meter's account.

Resolution No. 2010-100
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