CITY OF SANTA FE, NEW MEXICO

RESOLUTION NO. 2007-109

INTRODUCED BY:

A RESOLUTION

REGARDING WAIVERS OR REDUCTION OF FEES FOR SPECIAL EVENTS OR FOR

THE USE OF CITY FACILITIES.

WHEREAS, over the years, either through tradition or through old policies and

procedures, fee waivers or reductions have been granted for special events on city property or for

the use of city facilities; and

WHEREAS, the purpose of charging fees for special events on city property or for the

use of city facilities is to help offset the costs to the city; and

WHEREAS, these waivers of or reductions in fees result in a significant loss of revenue

to the city at a time when the city is attempting to account for the cost of various city programs

and services.

NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNING BODY OF THE

CITY OF SANTA FE that:

(1) Fees are waived for interdepartmental use of facilities for city business.

(2) Fees may be waived by the city manager for events organized by city staff for
which the general public is invited.

(3) This resolution does not supersede Resolution No. 2006-149 regarding fees for the annual Fiesta celebration on the Plaza and Resolution No. 2006-148 regarding fees the annual Zozobra presentation at Fort Marcy Park.

(4) Fees may be waived by the city manager for an event that is part of a contract between the city and another party for the purpose of furthering a city department’s mission.

(5) This resolution does not apply to memorandums of agreement between the city and another governmental entity.

(6) The city manager may approve fee waivers for up to three events per calendar year upon request of each member of the governing body. Events must be for a non-profit organization.

(7) Other than described in item 6) above, non-profit organizations must pay the same fees as for-profit entities.

(8) City employees are not eligible to receive fee waivers or reduced fees for personal events.

(9) This resolution does not preclude reduced fees or waivers for city employees to use city facilities or recreational classes as part of the city wellness policies or free bus passes as part of the city’s transportation policies.

(10) The fee waivers approved in this resolution shall not include any waiver specifically prohibited by ordinance.

(11) No other fee waivers or reductions are allowed except by subsequent official action of the governing body.

(12) This resolution shall be reviewed by the governing body within 12 months of its adoption.
PASSED, APPROVED, and ADOPTED this 28th day of November, 2007.

DAVID COSS, MAYOR

ATTEST:

YOLANDA Y. VIGIL, CITY CLERK

APPROVED AS TO FORM:

FRANK D. KATZ, CITY ATTORNEY