City of Santa Fe

Agenda

ARTS COMMISSION

Monday, February 10, 2020
City Councilors' Conference Room, 200 Lincoln Avenue
505-955-6707
5:00 PM

1. Call to Order
2. Roll Call
3. Approval of Agenda
4. Approval of Minutes
   a) January 13, 2020
5. Report of the Chair
   a) Rules of Order Reminder
   b) New Department Designation and Updating Website/Branding
   c) New Commissioner Update
   d) Arts Commission Alumni Reunion
6. Report of Director (Pauline Kanako Kamiyama, Director, City of Santa Fe Arts Commission, pkkamiyama@santafenm.gov, 955.6653)
   a) New Assistant Director
   b) Mayor's Awards for Excellence in the Arts 2020 Update
   c) Arts Commission Retreat
7. Action Items
   a) none
8. Discussion Items
   a) Mural Policies (Historic Preservation, Art in Public Places) and Upcoming Mural Related Initiative
   b) Grant Panels: Expectations, Save the Date(s)
9. Adjourn

Persons with disabilities in need of accommodations, contact the City Clerk's office at 955-6520 five (5) working days prior to meeting date.

RECEIVED AT THE CITY CLERK'S OFFICE
DATE: February 3, 2020
TIME: 1:53 PM

Cover Page	**Action Item**	**Page 0**
Call to Order	Alex Hanna, Chair, called the Arts Commission meeting to order at 5:00 pm in the City Councilor's Conference Room. Roll call reflects quorum.	Page 1
Approval of Agenda Move 8b up to after approval of minutes	***Ms. Hnasko moved to approve the agenda as amended, second by Ms. Trujillo Martinez, motion carried by unanimous voice vote.***	Page 1
Approval of Minutes January 13, 2020	***Motion: ~~Ms.~~ Mr. Bernal*** ***Adelma Hnasko Acting Chair*** ***Ms. Trujillo Martinez moved to approve the minutes of January 13, 2020 with correction, second by Ms. Hnasko, motion carried by unanimous voice vote.***	Page 1
8(b)	*No formal action, informational.*	Page 2
Report of the Chair a. Rules of Order Reminder b. New Department Designation and Updating Website/Branding c. New Commissioner Update d. Arts Commission Alumni Reunion	*No formal action, informational.*	Page 2 - 3
Report of the Director, Pauline Kamiyama a. New Assistant Director b. Mayor's Awards for Excellent in the Arts 2020 Update c. Arts Commission Retreat	*No formal action, information.*	Page 3 - 4
Action Items a) None		Page 4

Discussion Items a. Mural Policies b. Comments from Commissioners	***No formal action, informational***	Page 4 - 6
Adjourn and Signature Page	There being no further business to come before the Arts Commission the Chair called for adjournment at 6:00 pm	Page 6

ARTS COMMISSION
Monday, January 13, 2020
City Councilor's Conference Room
5:00 PM – 6:00 PM

MINUTES

1. **Call to Order**

   Alex Hanna, Chair for the Arts Commission called the meeting to order at 5:00 pm in the City Councilor's Conference Room. Roll call reflects a quorum.

2. **Roll Call**

   Present:
   Alex Hanna, Chair
   Exilda Trujillo-Martinez
   Adelma Hnasko
   David Scheinbaum
   Jorge Bernal
   Bernadette Ortiz-Pena
   Andrea Hanley

   Not Present:

   Staff Present:
   Pauline Kamiyama, Director
   Erminia Tapia, Staff
   Jeff Norris, Staff

   Others Present:
   Rick Martinez, Audience
   Fran Lucero, Stenographer

3. **Approval of Agenda**
   8b – Grant Panels: Expectations, Save the Date(s)

   Ms. Hnasko moved to approve the agenda as amended, second by Ms. Trujillo Martinez, motion carried by unanimous voice vote.

4. **Approval of Minutes – January 13, 2020**
   Motion: ~~Ms.~~ Mr. Bernal
   Adelma Hnasko Acting Chair

   Ms. Trujillo Martinez moved to approve the minutes of January 13, 2020 with correction, second by Ms. Hnasko, motion carried by unanimous voice vote.

8b: Mr. Norris informed the commission that the first planning review is scheduled for next week. February 12th, 5:00 pm - Global = 16 (budget level $600,000 and above - 4 full time employees)

March: Collaborative Arts Marketing release March 11, RFP release is March 20th, Community Arts Development is March 27th. They will all go to panel review by Finance Committee. The next 3 have need to be approved by the Arts Commission and the City Manager. Mr. Norris will be sending an update to the commissioners on the forth coming meeting. The following are on the Review Committee; Steve Cantrell, Andrea Hanley, Chip Chippeaux and 2 members of the Artistic Committee (Mr. Gunter from Tourism), fifth person is not an internal person. (on website) guidelines and dates

What is the process to choose the others? Pauline said there is a process and a panel, and they are also looking at marketing professionals and assuring there is not a conflict of interest. Mr. Norris said they are trying to increase the diversity.

Ms. Hanley did note that she has a conflict of interest and she will need to recuse herself.

Technical Assistance will be scheduled, once the last three RFPs are released. The convention center is reserved for the technical assistance sessions and open office hours will be scheduled on staff availability.

Ms. Kamiyama: Jeff Norris has been a temporary employee with the Arts Department, and he has accepted a permanent job with the City of Santa Fe Attorney's office effective immediately. All expressed they're thanks to Mr. Norris for all his hard work that he has done and during trying times. He has done an excellent knowledge transfer and he has done his best.

5. Report of the Chair

a. Rules of Order Reminder

Mr. Hanna reinforced that the Arts Commission meetings ae public meetings. We need to be aware that what is on the agenda is what we discuss. If we want to discuss something different it isn't fair to the public that we not advertise or provide enough notice, our goal is to be transparent. Commissioners can communicate with the Chair or Ms. Kamiyama and request agenda topics for consideration. It is important to do request 2 weeks prior so it can make the timeline for public posting.

b. New Department Designation and Updating Website/Branding

The Chair expressed his congratulations on the creation and new name and expanded role for the Santa Fe Arts Commission, being renamed The Arts and Culture Department. The Chair noted that a couple of councilors talked about how excited they were. Thank you to everyone for your work to get us there. "It was wonderful to open the website and have a drop down to acknowledge – Arts and Culture Department". Responsibilities include recommending policies and programs that develop and promote artistic

excellence through its cultural investment funding grant programs, art in public places, community art gallery, Mayor's Art Awards, poet laureate, city historian, youth programs and Culture Connects.

Thank you to Mr. Norris for making this possible. Ms. Kamiyama said that staff will be working on updating the website. A new person will come on board when HR has completed the vetting process.

c. **New Commissioner Update**
Interviewed 6 finalist and recommended 3 to the Mayor. Ms. Trujillo Martinez, Ms. Ortiz Pena and the Chair were so impressed with all the candidates and it was a unanimous concurrence to send the names on to the Mayor. Ms. Kamiyama will work on the formal memorandum to the Mayor and Council to get the approval. Thank you to Erminia for the great burritos!

d. **Arts Commission Alumni Reunion**
The Chair has been in conversation with Ms. Cynthia Graves and Marilyn who have expressed and interest in having a Commissioner Alumni. It was suggested to meet late summer or early fall and Marilyn has offered to host at her home. There is a great list of former Commissioners, so many amazing minds. Chair asked the commissioners if they run in to any former commissioners to please let them know and get their demographics.

6. **Report of Director Pauline Kamiyama**

a) **New Assistant Director**
Ms. Kamiyama recently advertised for Assistant Director, interviewed 4 applicants and Mr. Rod Lambert was at the top and has been officially hired. This is a great opportunity for him to grow. Ms. Kamiyama' s position is at will and she is very positive and supportive of having an individual who can provide that stabilizing position. Ms. Kamiyama will work on the job description for the Gallery Director including duties on how she/he can showcase the art at the Convention Center. The position will be managing the gallery and coordinating shows with Mr. Lambert, exhibition design, sales, and arts education focus. Mr. Lamberts schedule will convert over Monday-Friday. Ms. Hnasko expressed her thanks for the intention to showcase the art at the Convention Center. This is a great opportunity for the Youth to become docents for the art. There are many partnerships to enter in to.

b) **Mayor's Awards for Excellence in the Arts 2020 Update**
Private Reception - June 9th
Mayor's Art Awards Event - June 20th – 7:00 pm – Santa Fe Bandstand

Commissioners would like to begin to give thought for the Mayor's Awards for 2021 which will showcase 30 years. It would be nice to welcome the recipients or their families back.

Ms. Hnasko: Tell us about the private reception and the additional event at the bandstand.

Ms. Kamiyama: Private Reception is for Fund Raising and the big festive event on June 20· 2020.

Mr. Scheinbaum asked that we be assured to have a contingency location in the event at rains. Ms. Kamiyama said they have use of the Fogelson if necessary.

Ms. Trujillo Martinez: After the form goes in how do we advise the candidate? Nominee?

Ms. Kamiyama will review the process.

Ms. Hnasko said that in the past the commissioners have made nominations and they have been thanked by the individuals. She would like to know if the one who is being nominated gets thanked?

The Chair asked that the nominating form be on the website. The Chair and the Commissioners will work hard to get the word out and share the nominating form.

Ms. Kamiyama reiterated that she would like the Arts Commission members to attend both June 9th and June 20th.

c) **Arts Commission Retreat**
April would be a perfect time to have a retreat once these is a full membership. We can discuss ethics, how we work together as Arts Culture Department and the Commissioners. One of the Chair's charge is fund-raising, i.e. grant writing, what are things that the Arts Commission would like to do, how do we look at our youth arts initiative, culture connects, and strategically plan for. Recommendation is 3-4 hours, that would be step one of many other things. Ms. Kamiyama said she recommends April or May.

7. **Action Items**
None

8. **Discussion Items**
a) **Mural Policies**
Chair: This topic has come up, Halpin Building is one that is being focused on. There are many questions from the Community.

Ms. Kamiyama is working with the Cabinet Secretary from the State Cultural Affairs who is interested in capturing the story and ultimately what they will do with the building. There will be opportunities for the outside of the building as well as the inside. They have been talking with the Artist for over a year. They will work with the state Cultural Affairs Department. We have the City Youth Mural Program that has not been reactivated. We would like to reactivate this year and put this in to the initiative. They would invite the muralist, multi-generations, younger individuals who consider themselves to be street artist, and the older generation bringing everyone to talk about

best practices, storytelling, neighborhood stabilization, how do we dig into the multiplicity of the city. We want to connect the young and old artist, create murals, on city property, work with Historical Design to assure that the we are in line with the codes. In conversation with Land Use department regarding signage. There was a recent legal case where a mural was recently challenged. It is not an easy distinction. It is not our intention to make this an application process; there is a permit process for historical zone and the Director would not like to see a permit process in the community. She would like to set up the operating standards for the site and the details that are encompassed in the creation of the mural. Murals are temporary, best practices normal life is about 5 years but there are many in the city of Santa Fe that are aged beyond the 5 years. How do we work with the owners of the property where murals exist? Does there need to be an anti-graffiti process? Ms. Kamiyama stated that they want to work with Santa Fe County, they have a program that works with our youth in creating murals. In collaboration with Land Use we want to do an inventory of the murals. Ms. Kamiyama would like to have an App where you could look at the area, there are properties in the city and the parks. We want to make sure that all walls are stable, how do we prep it, if it is private, talking to the owner and the artist. It is not the intention to have a permitting process.

Ms. Hnasko: Very ambitious. The only way we are working with the public is through the handbook.

Ms. Kamiyama said yes and best practices.

Private wall in Historic Zone – Transition Zone, are coded. Material:

Mr. Scheinbaum: Historic Review Committee – Halpin Mural?

Ms. Kamiyama: – It is important to know that the state came to us at the city as a courtesy. Historic Preservation Board suggested options, the state came as a courtesy. It is in a historic transition zone.

The Chair asked if questions arise, take them back to Ms. Kamiyama to respond. Mural conference and projects; will it bubble up through AIPP? Ms. Kamiyama said that they would go to AIPP for art implementation. What is being done now is an internal city process. Arts Commission, Youth Arts, she would like to work with the Seniors, there is a great opportunity, working with youth/seniors. Poet Laureate is interested as well.

Ms. Hnasko: Is the City Historian under the Arts and Culture Department? Ms. Kamiyama confirmed, yes.

Rick Martinez: Mr. Martinez introduced himself and said he was very involved with the red caboose at Cerrillos Rd., I had to fight for it to remain where it is at and the city did not help with any money. I fought to keep it where it is at. I worked with Barrio La Canada, had both adobe walls plastered to put artwork in there. Worked with Mr. Guzman, worked with Alvord School we are working in ways to preserve the murals. He wanted to add that the community voices are lost, this is bureaucratic, he doesn't see any

leadership in the city itself, and he hopes the new Arts and Culture Department and Director come out for community participation. I am concerned that there is no conversation with the Community on the murals. He is involved with Keep Santa Fe Beautiful and they welcome the city to reach out. Show us some leadership for the public but not for bureaucracy. He had to fight for something that was good for the city. A bigger reach out to the community is needed. He has met with Ms. Debra Garcia y Griego, Cabinet Secretary at the State Cultural Affairs Department to discuss how they can help to memorialize this area.

The Chair expressed his thanks to Mr. Martinez.

Mr. Martinez reiterated that the public needs to be part of this conversation and it is not.

b) Grant panels: Expectations, Save the Date (s) (covered above)

c) Comments from the Commissioners
Exilda Trujillo Martinez asked until what date are the Youth Poet Laureate applications accepted? Ms. Tapia answered, submissions are open until February 29th
Ms. Trujillo Martinez asked if we sent out notice to all the schools in Santa Fe. The Witter Bynner Foundation has sent out to schools for ages 13-18. Applications go back directly to them; they do not come back to the city.

9. Adjourn

There being no further business to come before the Art Commission the Chair called for adjournment at 6:00 pm.

Signature:

Alex Hanna, Chair

Fran Lucero, Stenographer