



Agenda

BICYCLE AND TRAILS ADVISORY COMMITTEE MEETING
Wednesday December 18, 2019 5:00 p.m.
City Hall – Council Chambers, 200 Lincoln Ave

1. CALL TO ORDER
2. ROLL CALL
3. APPROVAL OF AGENDA
4. APPROVAL OF MINUTES FROM November 20, 2019.
5. CITIZEN COMMUNICATIONS FROM THE FLOOR
6. COMMUNICATIONS FROM OTHER AGENCIES (5-minutes per agency)
 - a. Santa Fe Conservation Trust (SFCT); Reporting for City Trail Volunteer Coordinator (Tim Rogers)
 - b. Santa Fe Metropolitan Planning Organization Transportation Plan Update (Erick Aune, MPO)
7. DISCUSSION
 - a. Discussion and Action regarding a Budget Amendment Resolution (BAR) to Fully Fund Construction of CIP #454A – Rail Trail Extension Project from Alta Vista Street to Pen Road
 - b. Discussion and Action regarding recommendations for pedestrian phasing at intersection traffic signals (Sky Tallman, BTAC Member).
8. BTAC SUBCOMMITTEE COMMUNICATIONS (On Road, Education)
9. STAFF COMMUNICATIONS
10. COMMITTEE COMMUNICATIONS
11. COMMUNICATIONS FROM THE CHAIR
12. ADJOURNMENT

Next Scheduled Meeting for BTAC is January 15, 2020. Agenda & Packet Material due no later than Tuesday January 2, 2020. Please submit via email rsglorioso-moss@santafenm.gov

Persons with disabilities in need of accommodations, contact the City Clerk's office at (505) 955-6521 five (5) working days prior to the meeting date.

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| RECEIVED AT THE CITY CLERK'S OFFICE | |
| DATE: | December 10, 2019 |
| TIME: | 11:53 AM |

**SUMMARY INDEX
BICYCLE AND TRAILS ADVISORY COMMITTEE
DECEMBER 18, 2019**

| ITEM | ACTION TAKEN | PAGE(S) |
|---|---------------------|----------------|
| 1. CALL TO ORDER | 5:05 pm | |
| 2. ROLL CALL | Quorum present | 1 |
| 3. APPROVAL OF AGENDA | Approved | 1 |
| 4. APPROVAL OF MINUTES FROM OCTOBER 16, 2019 | Approved | 2 |
| 5. CITIZEN COMMUNICATIONS FROM THE FLOOR | None | 2 |
| 6. COMMUNICATIONS FROM OTHER AGENCIES | | |
| a) Santa Fe Conservation Trust Report | Comments | 2 |
| b) MPO | Comments | 2-4 |
| 7. DISCUSSION | | |
| a) Discussion and Action regarding a BAR to fully fund construction of CIP #454A Rail Trail Extension to Pen Road. | Discussion | 4-5 |
| b) Discussion and Action regarding recommendations for pedestrian phasing at intersection traffic signals | Comment | 5-6 |
| 8. BTAC SUBCOMMITTEE COMMUNICATIONS (On Road) (Education) | Comments | 6-7 |
| 9. STAFF COMMUNICATIONS | Comment | 7 |
| 10. COMMITTEE COMMUNICATIONS | None | 7-8 |
| 11. COMMUNICATIONS FROM CHAIR | None | 8 |
| 12. ADJOURNMENT | 6:27 p.m. | 8 |

**MINUTES OF THE CITY OF SANTA FE
BICYCLE AND TRAILS ADVISORY COMMITTEE
DECEMBER 18, 2019 – 5:00 PM**

1. CALL TO ORDER

A regular meeting of the City of Santa Fe Bicycle and Trails Advisory Committee was called to order by JoAnne Vigil Coppler, Chair, on the above date at approximately 5:03 p.m. in the Council Chambers at City Hall, 200 Lincoln Avenue, Santa Fe, New Mexico.

2. ROLL CALL

Roll Call indicated the presence of a quorum as follows:

PRESENT

Councilor JoAnne Vigil Coppler
Bruce Finger
Khalil Spencer
Rachel Wexler
Sidney Redner
Sky Tallman

ABSENT

Tripp Stelnicki
Robert Morlino
Tom Sharpe

OTHERS PRESENT:

Bob Siqueiros, Staff Liaison
Romella Glorioso-Moss, Staff Liaison
Linda Vigil, Stenographer

3. APPROVAL OF AGENDA

Motion: Member Spencer made a motion, seconded by Member Tallman to approve the agenda, as amended.

Vote: The motion passed unanimously by voice vote.

4. APPROVAL OF MINUTES FROM NOVEMBER 20, 2019

Corrections:

Page 4, paragraph 4 and worked on the ~~Rufina~~ design with the County Engineer.
Change to: Canyon Rim Trail design

Motion: Member Finger made a motion, seconded by Member Spencer to approve the Minutes of November 20, 2019, as amended.

Vote: The motion passed unanimously by voice vote.

5. CITIZEN COMMUNICATIONS FROM THE FLOOR

None.

6. COMMUNICATIONS FROM OTHER AGENCIES

a. Santa Fe Conservation Trust (SFCT); Reporting for City Trail Volunteer Coordinator (Tim Rogers)

Mr. Rogers reported to the Committee that the trail work has wound down. The group finished in La Tierra despite having to cancel a few days. They held an event last week to honor Margaret Alexander who is battling cancer. They placed a bench near Junction 42 near the north east corner of the La Tierra trail. Many visitors and former BTAC members attended to thank Ms. Alexander for her advocacy.

In January he will bring the total hours of volunteer work and youth field trips done for the year to the next meeting. The summary is included in the packet. Mr. Rogers mentioned the acequia trail, he followed up with MPO and Land Use to see if they can make sure the new subdivision can connect near the Sierra Azul subdivision. There may be some easements they can use. Next month he can provide a list of prospective dates of events.

The Railyard Conservancy will take the lead on Earth Day on April 26th. They may want to make it a longer event. The theme will be Climate Action.

b. Santa Fe Metropolitan Planning Organization Transportation Plan Update (Erick Aune, MPO)

Mr. Aune and Leah Yngve from the MPO thanked Mr. Rogers for mentioning the Acequia Trail connection. They will also support Bike to Work Week.

Mr. Aune presented an update memo (See Exhibit A).

- The St. Michael's NMDOT/City roadways exchange agreement: The Mayor's Office and Public Works Dept. sent NMDOT a memo requesting additional items like the ADA improvements which will be done by NMDOT. A final exchange will include more after construction. Mr. Aune discussed possible lane reductions or a repaint or restripe for a bike lane.

- NMDOT/City Segment 3 which is critical.
- The City has received the Arroyo de los Chamisos study it is on the website. It is in Phase A there are two more phases.
- The City has received the North Guadalupe Road Review. The final designs will be available in the Railyard Offices on January 7th.
- Safe routes to school program- they provided the NMDOT a scope of work and a budget for the work on the grant.
- Protected Bike Lanes along Rufina has generated a lot of interest. Perhaps the On Road Subcommittee can give them some input.
- MPO Transportation Plan is complete.
- The MPO has completed a white paper regarding the shared scooter program.
- The MPO and Public Works Department is working on a multimodal transition plan that will look at key areas to look at connectivity.
- The Master Plan Graphic is on the web.

Mr. Spencer asked about the lane reductions on St. Michael's. Mr. Aune states it will not reduce the size but the number of lanes. Mr. Aune explained when NMDOT was considering it years ago they were to do a corridor study. NMDOT and the City have now switched roles. The City is thinking of options. The City is contemplating a full design knowing that it would consider going from 3 to 2 lanes.

Mr. Aune states an assessment looked at the volume of traffic lanes and the turning lanes. It is a unique corridor with large traffic volumes during the middle of the day.

Mr. Spencer asked if there was there any data to support that. Mr. Aune states the general volumes. They will need to conduct an additional corridor study.

Mr. Tallman asked if when they conduct the the level of service study, it is helpful to do it in two hour bins. Mr. Tallman asked if the roadway exchange is for ownership or construction. Mr. Aune explained they will fulfill their obligations and then decide.

Chair Vigil Coppler thinks this will all tie into the midtown district and make it more cohesive. In the future it would be nice and may slow down traffic.

Mr. Aune states the MPO would agree. All projects being compounded will work well together.

Ms. Wexler asked about the scooter sharing program. She suggests they include a requirement that youth wear helmets.

7. DISCUSSION

a. Discussion and Action regarding a Budget Amendment Resolution (BAR) to Fully Fund Construction of CIP #454A – Rail Trail Extension Project from Alta Vista Street to Pen Road.

Ms. Anderson from the Public Works Department presented a BAR for the Rail Trail Extension. The project was initially awarded and approved in 2017. The budget was set, there was some delay in getting a crossing agreement. Now that they are back on track the prices of materials has gone up.

The agreement was negotiated in April, they discussed with the contractor the prices have increased they are proposing to use the same contractor. They are still the lowest bidders.

In order to find the funds they are proposing to use other line items from unspent funds from other projects.

Mr. Spencer asked when construction would begin. Ms. Anderson states they have an approved contract they would just need a PO and can start in the spring.

Ms. Wexler asked if the funding being moved from another project affect the projects being complete. Ms. Anderson explained that these would be projects that are not ongoing.

Mr. Redner asked that she show him where the project ends on Pen Road.

Ms. Anderson explained it ties into the existing sidewalk on the west side. (See Exhibit B)

Mr. Redner asked what happens on Cordova Road.

Ms. Anderson states there aren't any signals being proposed. There is a cross walk.

Councilor Vigil Coppler stated the City Councilors discussed this and it was concerning for the amounts of funding needed for it. They all agreed to have all trail connections finished.

Ms. Anderson states part of the reason on the trail cost there is a lot of retaining wall that is what the cost is.

Councilor Vigil Coppler states there was mention of having NMDOT pay for it and they would not.

Mr. Spencer asked if the new crossing will be signalized for the crossing.

Ms. Anderson will have to check on it, but she believes that is where NMDOT wants to see this project complete as well.

Motion: Member Redner moved to approve the Budget Amendment Resolution. Member Spencer seconded the motion.

Vote: The motion passed unanimously by voice vote.

b. Discussion and Action regarding recommendations for pedestrian phasing at intersection traffic signals (Sky Tallman, BTAC Member)

Mr. Tallman explained it is a safety measure. In many intersections there are long waiting periods. If you don't arrive in time you have to wait for the cycle of lights. People will not wait and they put themselves in danger.

A discussion was held about the ideas from other cities. New Mexico has the highest pedestrian fatality rate.

Mr. Spencer states one thing that concerns him is to give them a head start and there aren't protected light cycles. In Colorado the walk light is on the NO TURN light comes on.

Mr. Tallman explained one good example is to have a yellow flashing yellow on Zia and St. Francis.

Chair Vigil Coppler asked staff to raise this matter with Mr. Romero. Mr. Sisqueros and staff will meet with him when he returns.

The Committee agrees to consent it be discussed at the staff level first.

8. BTAC SUBCOMMITTEE COMMUNICATIONS

On-Road:

Mr. Newhall attended the southern AZ bike summit. There was some interesting things, they have replaced most of the green arrow it is a flashing yellow. He rode through it and it seems to have worked. At St. Francis and Cordova the turn arrows should be yellow.

Mr. Newhall states there was a gentleman who started a multi-use loop and connecting roads that totals over 130 miles. They can do that here if they choose.

Mr. Newhall mentions Bikemaps.org has a map to collect data on pedestrian accidents reported.

Mr. Newhall states the subcommittee has continued to discuss the protected bike lanes.

Mr. Newhall passed out a photo of a bike trail that just drops off. (See Exhibit C) This is near Presbyterian near Beckner Road. There needs to be a warning of the drop off. It is a lawsuit waiting to happen.

Chair Vigil Coppler asked that staff bring this to the City's attention.

Mr. Tallman asked if they designate it on the MPO map would it show the ownership of that trail. Mr. Aune states when Presbyterian was building, they agreed to build trails to a point. When using the map it will go to MPO directly.

Chair Vigil Coppler asked who would handle this. Mr. Siqueiros states both Public Works and Land Use should check to see if it is in the City right of Way.

Education:

Ms. Wexler reported that the subcommittee met and Mr. Spencer wrote some blogs on the safety issue of the River Trail. One thing he wrote is there are several issues, they have control of only some. Parks is overwhelmed with what they have already.

Ms. Wexler states they would like to see something more than rules and signage. They would like to unify users. The space is shared and how can they make that happen.

They would like to market and brand trail etiquette and possibly get a mascot. Striping on the trail and maybe some t-shirts etc. They could partner with local groups and organizations to develop a culture on how they use the trails. Maybe a kick-off event in conjunction with Bike to Work Week.

Mr. Spencer states the River Trail is wide enough but on the Eastern part downtown there are some signs that state trail ends soon, in Galisteo it narrows and there is not signage.

Mr. Siqueiros states they can discuss with the traffic engineers. He can look into it.

Mr. Spencer states if they think they are on a mutli-use trail and then it changes there needs to be signage.

Chair Vigil Coppler states there is a Resolution in place which states the education subcommittee is charged with the education of the signs to those who use the signs. She would like them to follow the Resolution. There is a full time PIO who posts online in social media who can help with that.

Ms. Wexler is unclear on the status of the subcommittee. She wouldn't feel comfortable without City staff helping. Chair Vigil Coppler states they will help.

Councilor Vigil Coppler ^{renewed} ~~explained~~ the Resolution.

9. STAFF COMMUNICATIONS

Mr. Siqueiros introduced Ms. Glorioso- Moss she will be staffing BTAC. He is retiring later in the year. He will help her get the meetings ready.

Chair Vigil Coppler thanked him and congratulated him on his retirement. Chair Vigil Coppler explained to the Committee that he is a main contact with all projects in the Railyard.

10. COMMITTEE COMMUNICATIONS

Mr. Tallman states he was on the City's webpage. He could not find the most recent packet.

Chair Vigil Coppler explained the issues with the webpage and explained there will be a revamping of the website soon.

Mr. Tallman understands the City will be rewriting the Land Use Code he would suggest a subcommittee to take related code to work on.

Chair Vigil Coppler states they aren't sure if the interim director will continue with it, there has not been any direction. Mr. Tallman would volunteer if there would be a subcommittee.

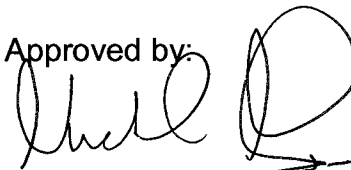
11. COMMUNICATIONS FROM THE CHAIR

Wished the Committee, Staff and those in the public who attend meetings Happy Holidays.

13. ADJOURNMENT


With all business of the Committee being completed, the Chair adjourned the meeting at 6:27 pm.

Approved by:



for JoAnne Vigil Coppler, Chair

Submitted by:



Linda Vigil, Stenographer

Michael Garcia, Chair



Santa Fe Metropolitan Planning Organization

"Promoting Interconnected Transportation Options"



MEMORANDUM

Date: December 18, 2019
From: MPO Staff
Re: Updates for the City of Santa Fe Bicycle Trails Advisory Committee

A. St. Michaels NMDOT/City Road Exchange Agreement

- The City via the Mayor's Office and Public Works Department submitted a memo to the NMDOT requesting additional conditions be considered prior to the exchange in early December. If approved by the NMDOT the City would place the exchange agreement on the next available City approval process including appropriate committee approval and City Council.
- The NMDOT has agreed to provide the City of Santa Fe additional state funding to complete all required ADA improvements along the corridor in 2020 as a condition for the exchange.
- The segment under consideration for exchange begins at the intersection of Cerrillos and up to and including the intersection at Pacheco Street. It is anticipated that after the design and construction of a new St. Michaels/St. Francis over pass/interchange is completed that a final exchange will occur from Pacheco Street to a point to be determined beyond the interchange.
- The City anticipates a full redesign of the corridor including lane reductions from Cerrillos to St. Francis to be an approximate \$500K cost. Discussions of paint restriping in the short term to accommodate buffered bicycle facilities is also being discussed.

B. The City and NMDOT are now considering a road exchange agreement for Cerrillos Road excluding Segment 3 (St. Michaels to St. Francis)

- The NMDOT has placed segment 3 improvements to Cerrillos Road as a high priority and are moving forward with a Phase A, B and C design alternative study this Federal Fiscal Year 2019. We understand the NMDOT has hired a firm to begin this process and we will keep you updated as to the design process.

C. The City has received the "Initial Evaluation of Alternatives Phase "A" Report of the Arroyo De Los Chamisos Crossing Study. The purpose of this study is to enhance the transportation system within Santa Fe and is based on the need to improve regional connectivity and reduce congestion. Four alternatives are being considered with a preferred alternative being the most direct route connecting Richards via a bridge crossing the arroyo. The next steps include the scheduling of the Phase "B" element of the study including a public meeting.

D. The City has receive 60% design engineered drawings for the N. Guadalupe Road Reconstruction Project. A review of those designs will occur on Jan. 7th at 1pm and the Railway Offices.

Exhibit A

- E. Safe Routes to School Grant: The City with the support of the MPO has provided the NMDOT with a detailed scoped of work and detailed budget to which the NMDOT now has created a Cooperative Agreement to execute the grant funds and is under review by NMDOT legal. It is anticipated that the City will move both the Cooperative Agreement and City matching fund approval before the City Council beginning in January. The terms of the agreement anticipate a 3 year program beginning in the spring of 2020 to adequately expend the \$343,406. It is anticipated a RFP will be let in early 2020 to seek proponents.
- F. Protected Bike Lanes: The concept of creating a pilot project for protected bike lanes along Rufina Street has generated a lot of interest. The Mayor's Office is in support however the issue of snow removal and street cleaning would need to be addressed to move forward with any protected bikeway in the metro area. We understand that possible locations for a protected bikeway pilot project are various and we encourage the BTAC On-Roads Committee to further discuss the merits of protect bikeways. Attached is a cost estimate for a 2 mile stretch of protected bikeway based on a project in Colorado utilizing thermoplastic pavement markings and flexible bollards.
- G. The Public Engagement Process for the update to the Metropolitan Transportation Plan is complete and on schedule. We anticipate rough drafts to be available for review in early 2020.
- H. The MPO via our MTP consultants have completed a white paper on "Shared Electric Scooters in Santa Fe" this document was intended to satisfy a request via the City Council to consider the feasibility of e-scooters in Santa Fe. The paper considers Opportunities and Potential Uses, Lessons Learned and Best Practices and a possible Framework for Santa Fe.
- I. The MPO in support of the City's Public Works Department has let a Request for Proposals (RFP) titled 2020-2030 Multimodal Transition Plan Including Parking Assessment and Transit 5-10 Year Service Plan. Proposals are due Jan. 17th. The intent of this study is to develop a 5-10 year blueprint for improving strategic areas within the city's urban area and transportation network that addresses key mobility needs including parking management, active transportation and transit investments. A key deliverable is a detailed 5 year service plan for the transit division.
- J. Our consultants at FHU created a one page Santa Fe MPO 2019 Bicycle Master Plan graphic that outlines key policy recommendations and implementation steps. We are including a draft for the BTAC as we believe it is an excellent illustration of the basic components of the bike plan.
- K. The MPO will begin considering new design concepts for an update to the 2018 Bikeway Map this coming year. If interested in participating in design and context ideas, Leah Yngve will be leading that project.

ATTACHMENTS:

- 1. Bike Master Plan Graphic
- 2. Protected Bikeway Cost Estimate
- 3. Shared E-Scooter White Paper
- 4. Arroyo Chamiso Crossing Study – Map of Alternatives
- 5. Reverse Side – 2018 Bikeway Map (magnifying glass not included)



Exhibit
B

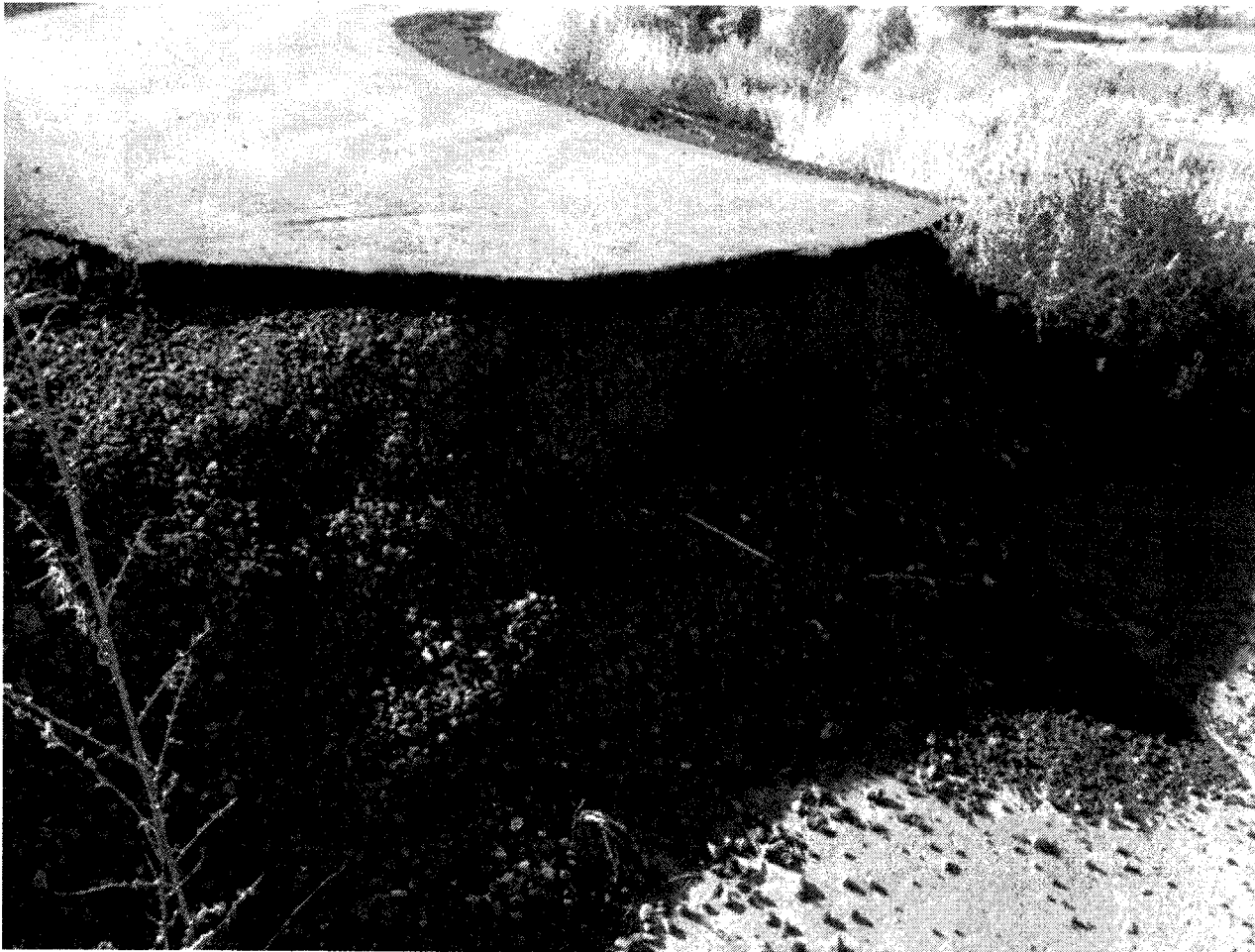


Exhibit C