

Agenda

**AMENDED
SPECIAL MEETING: CHILDREN AND YOUTH
COMMISSION STRATEGIC PLANNING**

**Thursday, November 7, 2019
SITE Santa Fe, Conference Room,
1606 Paseo de Peralta
9:30 a.m. - 12:30 p.m.**

1. Call to Order
2. Approval of Agenda
3. Welcome and Introductions (30 mins)
4. New Business/Action Items:
 - a. Integration and Structure: Mission, Vision and Guiding Principals (30 mins)
5. Networking Lunch (30 mins)
 - b. Refinement of Ends Framework and Selection of Indicators (60 mins)
 - c. Shifting our thinking on funding (subcommittee recruitment) (15 mins)
6. Comments from the Chair and Committee Members
7. Report from Staff
8. Matters from the Floor
9. Adjournment

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DATE: November 4, 2019

TIME: 9:07 AM

**SUMMARY OF MINUTES
CHILDREN & YOUTH COMMISSION SPECIAL MEETING
FOR STRATEGIC PLANNING
NOVEMBER 7, 2019**

<u>ITEM</u>	<u>ACTION</u>	<u>PAGE(S)</u>
CALL TO ORDER/ROLL CALL	Quorum Present	1
APPROVAL OF AGENDA	Approved	1-2
WELCOME AND INTRODUCTIONS	Comments	2
INTEGRATION AND STRUCTURE		
a. Vision Statement	Discussion	2-3
b. Mission Statement	Discussion	3-4
c. Guiding Principles	Discussion	4-7
ASPEN SOLUTIONS	Presentation	7-9
CYFD INFORMATION	Discussion	9-10
NEXT MEETING	Discussion	10
ADJOURNMENT	Adjourned at 12:30 p.m.	10

**MINUTES OF THE CITY OF SANTA FE
CHILDREN AND YOUTH COMMISSION SPECIAL MEETING
FOR STRATEGIC PLANNING
THURSDAY, NOVEMBER 7, 2019 9:30 A.M.**

1. Call to Order

Melissa Byers, Commission Stenographer, called the special meeting of the Children and Youth Commission to order at 9:30 a.m. at the SITE Santa Fe Conference Room, 1606 Paseo de Peralta, Santa Fe, New Mexico.

Roll Call:

Present:

Joanne Lefrak, Chair
Richard Lindahl, Vice Chair (Left at 11:15)
Joe Berenis
Mark Dickson
Gus Martinez (Left at 10:50 a.m.)
Jennifer Romero (Arrived at 9:38 a.m.)
Andrea Sandoval
Deacon Anthony Trujillo
Crystal Ybarra (Arrived at 9:38 a.m.)

Not Present:

Tommy Rodriguez
Dr. Lisa Salazar

Roll call reflected a quorum was present.

Others Present

Kyra Ochoa, City Community Services Director
Julie Sanchez, Interim Youth & Family Services Division Director
Natalie Skogerbor, Aspen Solutions
Ariana Trott, Aspen Solutions
Melissa D. Byers, Stenographer
Maria Perez, Facilitator, Democracy in Action

2. Approval of Agenda

Chair Lefrak requested that the agenda be amended to reflect that there will be no lunch.

MOTION: Commissioner Lindahl moved, seconded by Commissioner Dickson, to approve the agenda as amended. The motion was approved by unanimous voice vote.

3. Welcome and Introductions (30 mins)

Ms. Perez welcomed everyone and stated that the Commission would be working on a mission, vision and set of guiding principles; and getting into the work that the integrated Commission will now be doing. In the spirit of integrating the identity of the two groups (Juvenile Justice Board and Children & Youth Commission) she asked for everyone to introduce themselves. She asked that introductions include their name, profession and something that they are proud of, that is not in their professional resume.

4. Integration and Structure: Mission, Vision and Guiding Principles

Vision Statement

Ms. Perez handed out a worksheet entitled "*Developing a Vision and Mission Statements*", attached as Exhibit "1". She divided the Commission into three working groups and asked each group to develop a vision statement. As stated on the worksheet:

Your vision statement is the statement of the group's dream. It is what the group believes are the ideal conditions for the community you work with. How would things look if the issues you work on were completely and perfectly addressed? Your vision statement should inspire people to dream.

Your vision statement clarifies your guiding principles, for yourselves and the community.

Your vision statement should be:

- Easily understood and shared by the community at large
- Broad enough to include a diversity of local perspectives
- Inspiring and uplifting to everybody involved in your effort
- Easy to communicate and short enough to fit on a t-shirt

Ms. Perez asked each group to come up with their own vision statement. She allowed about five minutes for the exercise.

Group 3 Vision Statement – A community for young people with equal opportunity to thrive and manifest their inherit talents.

Group 2 Vision Statement – Community where all children and youth have the opportunity and support to thrive.

Group 1 Vision Statement – Community that has such a strong connection that we are providing equal opportunities for our youth.

Ms. Perez said there are common themes among the three vision statements. After discussion among the Commission came up with the following:

Commission Vision Statement – A connected community where all children and youth have support and opportunity to thrive.

Mission Statement

Ms. Perez asked the same three groups to work on a mission statement. Per the worksheet:

Your mission statement is grounding your vision statement in practical terms. It describes what your group is doing/going to do to achieve your vision, and why. Your mission statement also looks at the big picture, but it is based in actions. Your mission statement might refer to a problem, or a goal. Your mission statement should inspire people to act.

Your mission statement should be:

- Concise, one or two sentences
- Outcome oriented. Explain the fundamental outcomes your group is working to achieve.
- Inclusive. Good mission statements are not limiting in the strategies or sectors of the community that may become involved in the project.

Ms. Perez asked each of the three groups to come up with their own mission statement. She allowed about five minutes for the exercise.

Group 2 Mission Statement – We support children and youth by providing resources and making connections among community organizations.

Group 3 Mission Statement – We promote and support children and youth by affording them opportunities to reach their potential.

Group 1 Mission Statement – To engage children, youth and adults in our community to identify and remove barriers and assist the community with providing resources and support for success.

Ms. Sanchez added that this Commission has supported non-profit organizations to create the best outcomes for children and youth.

Deacon Trujillo said that oftentimes when parents ask him to counsel their children. Can't help the child unless working on the family. He would recommend children and youth to families.

After discussion, the Commission came up with the following:

Draft #1 Commission Mission Statement – We support children, youth and families by identifying and removing barriers, providing resources and connecting organizations to create the best outcomes in our Santa Fe Community.

Draft #2 Commission Mission Statement – We engage, children, youth, families and community organizations to address barriers to opportunity. We connect people to resources to create the best outcomes for Santa Fe.

Final Commission Mission Statement – We advocate for and provide resources to organizations and community projects. Together, we creatively address barriers that result in outcomes by engaging children, youth and families.

Guiding Principles

Ms. Perez said the Commission was going to develop a guiding principle document. She said guiding principles help address anything that may come up. The guiding principles are tied to the values. She asked each group to come up with five values. She asked that they write "We believe in _____; therefore, we will _____."

Ms. Perez asked to start with the "connection" value.

Commissioner Ybarra said her group came up with "We believe in connection; therefore, we will work collaboratively to make decisions that benefit our community."

Commissioner Sandoval said her group came up with, "...therefore, we will eliminate barriers." Ms. Perez asked if she could add "we will work to eliminate barriers."

Ms. Skogerbor said her group had "...we will listen to and integrate feedback from agencies and the community."

Ms. Perez moved on to "equity."

Chair Lefrak said her group came up with: "We believe in equity; therefore, we will work to eliminate barriers to opportunities."

Commissioner Ybarra said, "We believe in equity; therefore, we will value every voice at the table."

Ms. Skogerbor said, "...learn about disparities in our community and use that knowledge to support the barriers and talents of individuals and organizations." Ms. Perez asked if she could shorten it to say, "...learn about disparities in our community and apply that knowledge to our work."

Commissioner Sandoval said, "...therefore, we will promote fairness and address discrimination."

Ms. Perez moved on to "imagination." She said, "We believe in imagination, therefore..."

Chair Lefrak said, "we will seek creative and innovative solutions."

Commissioner Ybarra said, "we will be open to new and creative ideas."

Ms. Skogerbor said, "think beyond what's been done previously."

Ms. Perez moved on to "gratitude." She said, "We believe in gratitude, therefore..."

Commissioner Perez said, "...we will celebrate successes."

Ms. Skogerbor said, "...Be thankful and asset based."

Ms. Perez said the last value is "compassion." "We believe in compassion, therefore..."

Commissioner Sandoval said, "...we will acknowledge hardship and meet people where they're at."

Ms. Ochoa referred to the comment about assets and said it would be nice to be grateful for the strengths of our community. Ms. Perez said, "be thankful for the strengths and diversity of our community."

Ms. Perez asked if there were any other statements on "compassion."

Ms. Skogerbor said for compassion her group had, "...respect differences, listen to each other and hold the people we serve in mind."

Chair Lefrak said, "...therefore, we will embody empathy in all the work we do."

Ms. Perez read the "equity" statements:

- We believe in equity; therefore, we will work to eliminate barriers to opportunities.
- We believe in equity; therefore, we will value every voice at the table.
- We believe in equity; therefore, we will learn about disparities in our community and apply that knowledge to our work.
- We believe in equity; therefore, we will promote fairness and address discrimination.

Ms. Perez asked if anyone felt like these statements were duplicative.

Commissioner Romero said she thought the first two could be combined.

Ms. Skogerbor said she thought the last two could be combined.

Ms. Perez read the combined statements:

- We believe in equity; therefore, we will work to eliminate barriers to opportunity and value every voice at the table.
- We believe in equity; therefore, we will learn about disparities in our community and apply that knowledge to promote fairness and address discrimination.

Chair Lefrak said with the mission statement and these statements, it would be good to take a break and have a chance at the next meeting to read through them one more time.

Ms. Perez said the discussion can now be directed to the integration of the Juvenile Justice Board and the Children and Youth Commission, which is now one Commission. She asked the Commission to think about the buckets of work each group had and how they overlap.

5. Aspen Solutions Presentations

Ms. Skogerbor handed out the *CYC Ends Framework Indicators & Agencies*, attached as Exhibit "2". She said on the left side are the major goal areas that the Children & Youth Commission selected which are:

- Early Care and Education for Children 0-5
- Supplemental Education for School-Age Children
- Youth Wellness
- Reconnecting Youth

She explained that for each goal, there are specific indicators that are used to monitor those population levels, the number of CYC agencies that are focused in that area and the name of those agencies. She apologized because Aspen didn't have the agencies that were being funded by the Juvenile Justice Board which are not included. She referred to the next page which showed the priority indicators that are not being addressed.

Commissioner Dickson asked what the definition of "indicator" is.

Ms. Skogerbor said that an indicator is the specific measure or data point to see if there is change in that area.

Ms. Ochoa said it's a data point that exists because there's an existing surveillance of the data in our county, or the state or the city. It should be thought of as a proxy of what's going on with the population.

Ms. Perez asked how the work of the two Children & Youth Commission and the Juvenile Justice Board could be integrated. She wanted to talk about the goals and outcomes of the previous Board and Commission and identify some indicators, if needed.

Ms. Ochoa said, for example, does reconnecting youth adequately cover what the Regional Juvenile Justice Board was doing. Then, within that, could the indicators be a little more specific to what some of the agencies that have been funded work on?

Ms. Perez said based on the guiding principles, when thinking about indicators, she wants the Commission to think about them in both ways. For example, you can think about truancy rates or attendance rates. Or, you can think about teenage mothers who are falling through the cracks or teenage mothers who are connecting services. Indicators could be the same information but focused in a different way.

Ms. Perez wanted to talk about the four goal areas. She wanted to make sure that nothing is being left out that the Juvenile Justice Board was working on.

Ms. Skogerbor referred to the handout entitled *Children & Youth Commission Ends Framework with Indicators*, attached as Exhibit "3". She said the light blue are what is currently in place and the green are what is being recommended.

Ms. Ochoa suggested working on *Reconnecting Youth* because she wanted to make sure that the voices of the former Regional Juvenile Justice Board are heard.

Ms. Skogerbor also distributed a handout titled *New Mexico Youth Risk & Resiliency Survey (YRRS) 2015*, attached as Exhibit "4". This portion of the survey showed Risk Areas and the percentage of youth who had stable housing versus the percentage that had unstable housing. She said the survey was administered through YouthWorks. On the next page of the handout are the populations that were overlapped which includes kids that were in foster care, LGBTQ kids and kids who are homeless. At least half of them had at least one or more characteristics.

Ms. Perez asked if the two indicators capture enough of what is measured. How are we going to move the needle?

Ms. Sanchez said the graduation rate is one, but that's in the supplemental education. She said mentorship is another big one. The other one is the juvenile arrest rate.

Ms. Sanchez asked if there is a way to figure out an indicator for restorative justice.

Ms. Ochoa said maybe that's something to research with other restorative justice programs.

Ms. Ochoa asked if the Commission could provide feedback and comments to Ms. Skogerbor per email.

Ms. Skogerbor asked everyone to think about which measures are important and perhaps email them. Then she could compile them into a condensed version.

Ms. Skogerbor said instead of collected the information, she could make a Survey Monkey that the Commission could respond to.

6. CYFD Information

Ms. Sanchez said CYFD has a new way of funding and their expectations have gotten increasingly higher. They are a lot more open to doing prevention programming. Because of a recent House Bill that was passed, every program has to be evidence based or promising practice. Most of the City's programs are not evidence based or promising practice. The educational reengagement program and communities in schools are not recognized as being promising practices or evidence-based programs.

She said she met with Commissioner Lindahl to find out what other potential programs would exist that could meet the needs of those non-profit providers. They went with restorative justice program and a youth build type program. The application was submitted electronically on Monday.

She looked at the CYC reserves and there is almost \$2,000,000. This Commission can decide whether we want to carry on those programs.

Commissioner Romero and Commissioner Trujillo were concerned that there will never be CYFD funding. They thought that these programs could be given direction on how to become evidence based or promising practice programs.

Ms. Sanchez said that's a definite discussion for the Commission.

Ms. Ochoa added that this may be a good opportunity to get down tight how we do it, how we fund it, and how take care of our community. Then, we can track outcomes through the Unite Us software. Hopefully with the County using that software for their youth programs as well, we can go back to CYFD and say, "look what we can do."

Ms. Perez said it is part of the guiding principles.

Commissioner Sandoval said we're doing all data collection. We're giving money to programs and providers to do A, B and C; but, is A, B and C really happening. Part of the responsibility of the Commission is to have oversight of the programs and make sure the services are being provided.

Commissioner Romero asked for clarification that we will be moving forward with funding for the next year.

Ms. Sanchez said we could continue at the same rate that we have been funding organizations.

Ms. Ochoa said they'd keep the Commission posted on what's happening with CYFD. If we can't get funding through CYFD, we can keep our providers whole, if we choose to work differently.

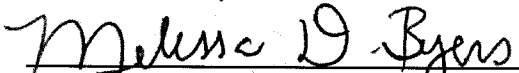
7. Next Meeting Date.

Ms. Perez indicated that time was running short and asked Ms. Sanchez when the next meeting is.

Ms. Sanchez said the next Commission meeting should be in December because in January, she will have to present the plan to the Governing Body.

8. Adjournment

There being no further business to come before the Children and Youth Commission, the Chair called for adjournment at 12:30 pm.


Melissa D. Byers, Stenographer
Byers Organizational Support Services


Joanne Lefrak, Chair