



Agenda

DIVISION OF SENIOR SERVICES SENIOR ADVISORY BOARD OF DIRECTORS

Mary Esther Gonzales Senior Center

1121 Alto Street

Wednesday, September 18, 2019 (Time: 9:30 a.m.)

- I. CALL TO ORDER
- II. INVOCATION/PLEDGE OF ALLEGIANCE
- III. ROLL CALL
- IV. INTRODUCTION OF GUESTS
- V. APPROVAL OF AGENDA
- VI. APPROVAL OF MINUTES – August 21, 2019
- VII. DSS DIRECTORS REPORT
- VIII. UNFINISHED OTHER BUSINES
- IX. NEW BUSINESS
- X. COMMENTS FROM FLOOR
- XI. DATE AND PLACE OF NEXT MEETING
- XII. ADJOURNMENT

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RECEIVED AT THE CITY CLERK'S OFFICE

DATE: August 27, 2019

TIME: 3:53 PM

**SUMMARY OF MINUTES
DIVISION OF SENIOR SERVICES ADVISORY BOARD MEETING
SEPTEMBER 18, 2019**

ITEM	ACTION	PAGE(S)
I. CALL TO ORDER		1
II. ROLL CALL	Quorum	1
III. INVOCATION/PLEDGE OF ALLEGIANCE		1
IV. INTRODUCTION OF GUESTS	No Guests Present	2
V. APPROVAL OF AGENDA	Approved	2
VI. APPROVAL OF MINUTES: August 21, 2019	Approved as Amended	2
VII. DIVISION OF SENIOR SERVICES DIRECTOR'S REPORT	Comments	2-5
VIII. UNFINISHED/OTHER BUSINESS	None	5
IX. NEW BUSINESS	None	5
X. COMMENTS FROM THE FLOOR	Comments	5-6
XI. DATE AND LOCATION OF NEXT MEETING	October 23, 2019 at 9:30 AM MEG Center	6
XII. ADJOURNMENT	Adjourned at 10:50 a.m.	7

**MINUTES OF THE
DIVISION OF SENIOR SERVICES ADVISORY BOARD OF DIRECTORS
SEPTEMBER 18, 2019**

I. CALL TO ORDER

A meeting of the City of Santa Fe Division of Senior Services Advisory Board of Directors was called to order by Andres Romero, Chairperson at 9:30 a.m. on this date at the Mary Esther Gonzales Senior Center, Board Room, 121 Alto Street, Santa Fe, New Mexico.

II. INVOCATION/PLEDGE OF ALLEGIANCE

The invocation was led by Dennis Gonzales

The Pledge of Allegiance was recited by the Board.

III. ROLL CALL

Roll Call indicated the presence of a quorum necessary for conducting official business as follows:

MEMBERS PRESENT

Andres Romero, Chairperson
Mary Louise Giron, Vice Chairperson
Rosemary Trujillo-Gonzales, Secretary
John Block
Bernardo C de Baca
Tonie Ann Gallegos
Dennis Gonzales
Corrine Sanchez
Rod Winget

MEMBERS ABSENT

STAFF PRESENT

Lugi Gonzales, Division of Senior Services
Gino Rinaldi, Division of Senior Services Director

OTHERS PRESENT

Melissa D. Byers, Stenographer

IV. INTRODUCTION OF GUESTS

There were no guests.

V. APPROVAL OF AGENDA

MOTION: A motion was made by Member Gonzales, seconded by Member Trujillo-Gonzales to approve the agenda. The motion passed unanimously by voice vote.

VI. APPROVAL OF MINUTES – August 21, 2019

Member Giron asked that on page 5, in the bullet point above the motion, delete:

- Chair Romero said he would like the Board to send a letter of appreciation to Virginia Lucero who recently resigned from the Board for her service on the Board.

And insert in lieu thereof:

- Chair Romero said on behalf of the Board, he would send a letter of appreciation to Virginia Lucero who recently resigned from the Board for her service on the Board.

MOTION: A motion was made by Member Sanchez, seconded by Member Gonzales, to approve the Minutes of the August 21, 2019 meeting, as amended. The motion passed unanimously by voice vote.

VII. DSS DIRECTORS REPORT

Mr. Rinaldi reported that the AAA contracts for nutrition, transportation and in-home got approved through the system. It's a problem when the contracts come to the City late. They can't start spending the money until the contracts are approved through the process. He said the state didn't roll out the money for the whole year, so he's going to have to amend the contracts to include the money for the rest of the year. He reminded the Board to thank the Mayor and City Councilors because they support putting money into senior programs.

He said Aging and Long-Term Care Services contacted him to let him know there is small capital money available. Small capital is anything under \$10,000. He put in a request for two steam tables, one for the MEG and one for Pacheco and an ice machine for the MEG. He got contacted on Friday and was told the City got the money; it's about \$20,000. Those are always good little pots of money that come in because it doesn't come out of Operations.

Member Gallegos said the dining room needs more tables

Mr. Rinaldi said that's on the list of what they're planning on getting.

Regarding the addition at the MEG, a punch list is going to be done and it should be open by the end of next week.

He was asked by Ms. Ochoa, Community Services Director, if there's going to be a celebration of the addition. He asked traditionally, what has been done.

Ms. Gonzales said she remembers they did something when they opened the room where they exercise. When they opened the computer lab, they didn't have anything.

Mr. Rinaldi said the Resource Fair is going to be on October 9th. The celebration could be then. Or, once the addition is ready, have the Mayor come in and have a little celebration. Or, provide a meal. But that room is not going to be used as a dining area. He asked for ideas of what should be done.

Chair Romero suggested having pastry and coffee between breakfast and lunch.

Member Block suggested that the Mayor and Councilors be invited.

Mr. Rinaldi asked if anyone wanted to help. Members Gonzales, Block and C de Baca agreed to help. Mr. Rinaldi said even it's just to be a sounding board. Whatever date it is, everyone is invited to come to represent the Board.

Chair Romero thought it would be nice to get name tags for the Board members.

Mr. Rinaldi said they're working on finishing the kitchen at Villa Consuelo in five to six weeks. He said it's a mess over there, on the outside, because of all the construction that's being done. They aren't going to be done for a year. He put it on the Santa Fe Civic Housing Authority to decide if they can safely open the facility. He's not concerned with what's in the facility, he's concerned with getting to the facility. He doesn't know how the residents are dealing with this, or even if they are there.

Member Sanchez asked if they get relocated to another housing facility.

Mr. Rinaldi say yes. As far as the center, there were 20 people or less, they moved to one unit and had their activities. The ones that live there stayed there. The ones that drove there are going to another location or not going at all.

He told Ms. Ochoa he needs another cook. He's more interested in a cook supervisor which may wind up being a fill in cook or dealing with Consuelo. They wouldn't be doing any cooking but transporting the trays like a catering style, set it up, feed people and then bring the pans back to the MEG. He would love to see Villa Consuelo fully operational.

He said they're short on drivers. They're picking up more people than this time last year. Big mainstay of the senior program is the meals. Continue to transport a lot of people to eat. A lot of people who used to drive are now being transported. They're also dealing with a lot of medical transports. People are using their services more. Seeing a little bit of a shift. Those types of rides are slower. Those people just aren't popping out of the vans. The drivers have to help some of the passengers in and out. It's the nature of what they do. He put in a request for another driver.

They're having some issues with getting the new vans because there's a backlog. They might not see them until the first part of the year. There are also several vans being fixed. He's had to invest in fixing vans because they don't have any other options.

He's having concerns with parking in the back. He may put something in the newsletter so that the patrons don't park back there. There's not a lot of parking in the back and a lot of the City vehicles get parked back there. He's even told his staff that he doesn't want them parking back there. He's going to put clearer signage. He said parking should be cleaner next year. He put in a request for money to expand the parking and storage in the back. From the standpoint of City vehicles, he's asked three of the drivers to park at Siringo and clock in over there.

He said that Tristin Lovato Armstrong who oversees the Retired Senior Volunteer Program is leaving, she got a job in Albuquerque. They are currently advertising for that position. Marissa Romero and Melanie will be helping with that until the position is filled.

He announced that Romella is also leaving. She took another job with Public Works. They have her job posted as well.

For Nutrition Services a new cook was hired. He's in training at the MEG. He's from SF, he's young and hopefully he can be shaped into a good cook. He has a lot of enthusiasm. He'll work at MEG for six months.

The City has transitioned into a new finance system. They've transitioned from JD Edwards to Munis System. It's been a challenge. Anytime he's been involved with transitioning from one financial transition to another, there are challenges with operational end. The City is also implementing a new HR System which is going to be using a software program as well. It may be another wild ride. He said staff gets frustrated and asked that if they get a chance, thank them.

Member Gallegos asked if volunteers get paid.

Mr. Rinaldi said the senior companions get a stipend. But now, in order to get paid, you have to become a vendor. Ninety percent of the volunteers don't have computers so that has been a challenge assisting them with getting in the system. It's the same issue for the

grandparents raising grandkids and money for needy seniors. Everyone who gets paid from the City has to become a vendor.

Chair Romero said whoever designed software didn't take into consideration senior citizens.

He said if he's going on a trip and needs to get reimbursed, he has to register as a vendor as well. The seniors haven't been without. The new policy is to go paperless. No more paper checks.

Member Block said these are programmers and accountants putting it together and have never done the operations.

VIII. UNFINISHED OTHER BUSINESS

None

IX. NEW BUSINESS

None

X. COMMENTS FROM FLOOR

- Member Giron presented her letter of resignation from the Board. She asked that the letter be read into the record. The letter which was addressed to the Chair Romero and Board members stated:

Dear Sir and Board Members:

I am exceedingly thankful to have had the honor and privilege to serve the Division of Senior Services Senior Advisory Board of Directors as an officer and advocate for the senior citizens of the City of Santa Fe. My years, 18, of service have been a wonderful and rewarding experience.

Unfortunately, due to unforeseen health issues, I am submitting my resignation as Vice-Chair and member of the Advisory Board of Directors for the City of Santa Fe, effective today.

Respectfully,

Mary Louise Giron

MOTION: A motion was made by Member Gonzales, seconded by Member C de Baca, to send a letter of appreciation to Member Giron. The motion passed unanimously by voice vote.

- Member Winget said he would like a copy of the report from the retreat from last Spring.

Mr. Rinaldi said he would get the report to Board members.

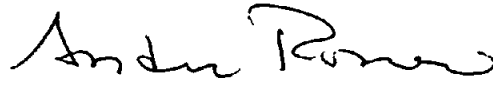
- Chair Romero invited everyone to the Los Luceros Fall Harvest Festival on September 28, 2019 from 10:00 a.m. to 4:00 p.m. It's 34 miles north of Santa Fe.
- Ms. Gonzales reminded everyone about the Resource Fair on October 9, 2019 from 9:30 a.m. to 1:00 p.m. There will be flu shots, door prizes and lots of booths.
- Ms. Gonzales said there's going to be a legal workshop on October 17, 2019 from 9:30 a.m. to 10:45 a.m. They'll be talking about probate, long term care and powers of attorney. They'll have individual appointments from 11:00 a.m. to 12:00 Noon if anybody wants to speak to an attorney in private.
- Ms. Gonzales said there will be a Diabetic Self-Management Program that starts on September 26, 2019 for six weeks. It will be once a week from 1:30 p.m. to 4:30 p.m. Christus St. Vincent will be facilitating the program.
- Chair Romero said he talked to Aging and Long-Term Care to see if they could do a presentation for the seniors about what it takes to qualify and stay qualified for long term care through Medicaid. A lot of seniors don't understand that your income depends on whether you go on Medicaid which pays for nursing home services. He'll coordinate the presentation with staff and report on this at the next meeting.
- Member Sanchez said there are 45 people set to go on the senior trip to Laughlin, Nevada. Chair Romero complimented Member Sanchez and Eileen for working on this trip.
- Member Sanchez said some of the seniors have been asking her if a suggestion box was going to be put out. Mr. Rinaldi said he had asked someone to build one, but that hasn't been done yet; but he will put one out.

XI. DATE AND PLACE OF NEXT MEETING

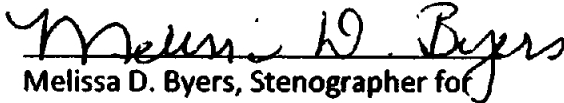
The date of the next meeting will be on October 23, 2019 at 9:30 a.m. at the MEG Center.

XII. ADJOURNMENT

There being no further business, the meeting concluded at approximately 10:50 a.m.



Andres Romero, Chair



Melissa D. Byers, Stenographer for
Byers Organizational Support Services