City of Santa Fe

Agenda

Parks and Recreation Advisory Commission (PARC)
Parks & Recreation Dept. 1142 Siler Rd, Bldg C
Tuesday, August 20, 2019
5:30 p.m. – 6:30 p.m.

1) Call to Order

2) Roll Call

3) Approval of Agenda

4) Review and Approval of the Minutes from- **Tuesday, June 18, 2019**

5) Parks & Recreation Department Update

6) New Business

7) Public Comments:

8) Commissioner Comments

9) Committee Reports/Golf & Tree Board.

10) Confirm date, time and location for the next meeting (Tuesday, September 17, 2019)

11) Adjournment

Persons with disabilities in need of accommodations, contact the City Clerk's office at 955-6520, five (5) working days prior to meeting date.

RECEIVED AT THE CITY CLERK'S OFFICE	
DATE:	August 14, 2019
TIME:	8:10 AM

Parks and Recreation Advisory Commission
August 20, 2019

Item	Motion/Description	Page
Call to Order	Ms. Bruneni, Chair of PARC called the meeting to order at 5:38 p.m. in the Conference Room of the Genoveva Chavez Community Center.	1
Roll Call	A quorum was established at 6:08 p.m.	1
Approval of the Agenda	Ms. Vasquez moved to approve the agenda with a second from Mr. Sidebottom which passed by voice vote.	1
Approval of the Minutes June 18, 2019	Ms. Vasquez moved to approve the minutes with a second from Mr. Sidebottom which passed by voice vote.	1
Parks and Recreation Department Update	Discussion Only	2
New Business	None	2
Public Comments	Discussion Only	2-3
Commissioner Comments	Discussion Only	3-4
Committee Reports Golf/Tree Board	Discussion Only	4-5
Confirm date, time and location of next meeting (Tuesday September 17, 2019)	Discussion Only	5
Adjournment	With all business conducted, the PARC adjourned at 6:31 p.m.	5

Parks and Recreation Advisory Committee
Parks & Recreation Department
1142 Siler Road, Bldg. C
August 20, 2019
5:30 pm

1. **CALL TO ORDER**
   Ms. Bruneni, Chair of PARC called the meeting to order at 5:38 p.m. in the Conference Room of the Genoveva Chavez Community Center. A quorum was established at 6:08 p.m.

2. **ROLL CALL**
   Present:
   Victoria Bruneni, Chair
   Peggy Vasquez, Vice Chair
   Joseph Cosby
   Patricia Cardona
   David Sidebottom

   Absent:

   Staff and Others Present:
   Richard Thompson, City Parks Director
   Linda Vigil, Stenographer
   Mary Schruben, Citizen
   Katherine O'Brien
   Karen Heldemeyer, Citizen
   Bill Hoadley, Citizen

***NOTE* All packet information is on file with the City Parks and Recreation Staff, any items presented at the meeting are marked as exhibits and attached.**

3. **APPROVAL OF AGENDA**

MOTION: Ms. Vasquez moved to approve the agenda with a second from Mr. Sidebottom which passed by voice vote.

4. **REVIEW AND APPROVAL OF MINUTES FROM June 18, 2019**

MOTION: Ms. Vasquez moved to approve the minutes with a second from Mr. Sidebottom which passed by voice vote.

5. PARKS AND RECREATION DEPARTMENT UPDATE

Mr. Thompson reported that the Department is done with budget. There is a service contract to work on the medians and keep them up. It has worked out well and they have two of the contractors back on board.

Mr. Thompson states the medians are a lot of work. They have been brainstorming because they have restrictions that are in the land use code. They were given the green light for paving. There are some areas where there are turn lanes on streets where the sumac grows out of the concrete. They are going to be renaming the arterials and the agreement with NMDOT and some selected thoroughfares. By doing this, they can show them different levels of attention.

Mr. Thompson stated there are some tree pests, and they are getting momentum on an urban forestry master plan. With mostly citizen driven and a professional input.

Mr. Thompson mentioned the eight major events on the plaza for summer are almost complete. The National Christmas tree was selected from the Santa Fe National Forest this year they will have it on the plaza overnight. They will designate an area for it.

Mr. Thompson reported the City has a new financial system, it has several issues that they are working on. They were able to get some requisitions in for some trash can lids.

Mr. Thompson reported the Parks are wrapping summer events up, the summer youth leagues are almost done.

Mr. Cosby asked about the Ft. Marcy Park, he hears that it is not large enough.

Mr. Thompson explained there is an arroyo on either side so they cannot expand. When they discussed the bridge he proposed they use a culvert but it did not get approved.

Mr. Cosby suggested moving it in the direction of the home plate.

Mr. Thompson explained it is on the ICIP plan and there is a possibility of a bond eventually.

6. NEW BUSINESS

None.

7. PUBLIC COMMENT

Mr. Bill Hoadley (118 E. Coronado Rd.) has been trying to reach someone in the City about his concern with the safety of some branches and weeds that are blocking the view at an intersection off Don Gaspar and Coronado. He lives by Don Gaspar and Coronado. About 12 years ago the City added some bump outs, he witnessed three rollovers at that intersection. Right now the foliage on both sides makes it very hard to see.

He took photos showing the blocked view. He wants to know what citizens can do when they see a dangerous situation like this.

Ms. Heldemeyer is here to support Mr. Hoadley she has seen it at the stop signs on the side streets as well. She was under the impression this committee would have Public Works personnel on it as well. She is trying to get information to go online to find out where to go, several folks have retired and she has had no luck finding someone.

Mr. Hoadley asked if he could approach one of the property owners and ask if he can trim them himself.

Chair Bruneni thinks it may fall under their responsibility as a homeowner.

Mr. Thompson states the City is in charge of selected arterials and thoroughfares and several were where home owners associations have failed. The City is in charge of keeping certain areas clear.

Mr. Thompson will give him a card for the CRM which is a hotline he can call.

Mr. Hoadley explained the maple tree has large leaves and some others. Mr. Thompson explained they cannot go on to private property, they can visit and leave a card on the door to let them know they need to trim the branches.

Mr. Hoadley thinks one may be a rental and another may be a new owner. Mr. Thompson states they will remove the trimmings if Mr. Hoadley trims them.

Ms. Vasquez doesn't see an issue with him contacting the homeowners and doing it himself. Ms. Vasquez explained the group that she has in her subdivision that works well with the homeowners and the City to pick up trimmings.

Mr. Thompson asked to meet with him on site to come up with a solution.

8. COMMISSIONER COMMENTS

Mr. Cosby asked what the status of the master plan was. Mr. Thompson states it is on the burner but has not gone through Council yet. Chair Bruneni asked what will be done with it when it does.

Mr. Thompson states the demographics and growth patterns and recommendations for expansion and maintenance and modifications. Mr. Thompson states several groups gave their input.

Mr. Cosby asked if it were approved today, what would be done. What is the mechanism?

Mr. Thompson explained there is reference to trees and to the urban forest and recommendations for planting. There is a need for an urban forestry plan. The CIP is a list for the maintenance. A park bond would be driven by the master plan.

Ms. Cardona asked about the planting of the trees, she has had a request from some youth to do the tree planting. They were told they couldn't do it because of liabilities. She would like to know if there is some exposure.

Mr. Thompson explained they protect all citizens that cannot be around some that need machines. On Arbor Day they had an event at a school and the youth were able to help plant trees.

Ms. Cardona asked who the contact person is. Mr. Thompson said himself or Mr. Garcia can help.

Ms. Cardona asked about the Parks and Recreation and Public Works Department. One thing she has observed is that PARC is a neighborhood function but seems they have to deal with the streets. She sees that as a public works matter. It needs to be clear. It needs to be discussed.

Chair Bruneni agrees and there are other public events that have been put into Parks and Recreation.

Ms. Cardona states it is taking the resources and time.

Mr. Thompson explained the Public Works Department is the engineering firm they have one operational division, aviation, transit, facilities, streets and drainage, and traffic engineering.

Mr. Thompson states Streets and Drainage work on roads for paving and storm water maintenance. The official title is Parks, Trails and Watershed they used to be Parks and Open Spaces. It also has to do with funding, many years ago when Keep Santa Fe Beautiful started they relied on GRT.

Ms. Cardona how did that occur. Mr. Thompson states in 2008 things were reduced, they are just barely leaving that recession. Ms. Cardona thinks they are doing things out of the Master Plan.

Chair Bruneni states they can't change it, part of it is that they need to show what they are funded for.

9. COMMITTEE REPORTS GOLF/TREE BOARD

Ms. O'Brien reported that the Tree Board added three new members. They are trying to address forward movement. They are working on developing a tree maintenance plan. They don't have a tree maintenance plan, the inventory that the Tree board has sponsored is supporting the groundwork.

It seems like the largest hurdle is getting the information to the Parks Department. They are trying to see where they want to go with it.

Ms. O'Brien states some members are helping with the Land Use review and the care of the vegetation in the City. They are taking input for the next year or so.

Ms. Cardona asked who they are getting input for. Ms. O'Brien states they are going to meet with the Director of Land Use.

Ms. Cardona asked what groups are helping with citizen input. Mr. Thompson explained that is what is the PARC and Tree Board is charged with.

Ms. O'Brien explained the meetings are public for citizen input. Tomorrow is a meeting they will have a writer who purchased 50 trees to contribute to the City. He will be at the meeting to hear what the Tree Board is doing.

Mr. Thompson states the re-write of the Land Use Code will include many public meetings.

Ms. O'Brien asked if Mr. Cosby read the Master Plan. Mr. Cosby states he tried to read it. Ms. Schruben states the appendix has the most information.

Ms. O'Brien invited the board to the Tree Board meeting here tomorrow.

Mr. Thompson apologized for the confusion of the location of tonight's meeting.

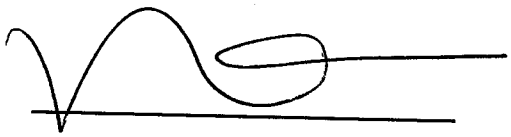
10. CONFIRM DATE, TIME AND LOCATION OF NEXT MEETING September 17, 2019

It was decided to hold the meetings at the office during the winter months and at the GCCC during the summer.

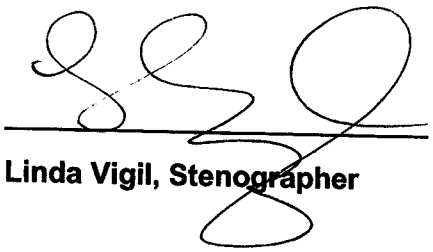
11. ADJOURN

With all business conducted, the PARC adjourned at 6:31 p.m.

SIGNATURES



Victoria Bruneni, Chair



Linda Vigil, Stenographer