



Agenda

**PUBLIC UTILITIES COMMITTEE
MEETING**

WEDNESDAY, AUGUST 7, 2019

Buckman Regional Water Treatment Plant

341 Caja del Rio

Regular Meeting – 4:00pm

1. CALL TO ORDER
2. ROLL CALL
3. APPROVAL OF AGENDA
4. APPROVAL OF CONSENT AGENDA
5. APPROVAL OF MINUTES FROM THE JULY 3, 2019 PUC MEETING

INFORMATIONAL ITEMS

6. Public Utilities Department Five (5) Year Financial Plan Annual Update for the Water and Wastewater Management Divisions. (Shannon Jones, Public Utilities Department Director, swjones@santafenm.gov, 955-4267 and Jason Mumm, FCS Financial Advisor)
7. Report on upcoming Wastewater Management Division Aeration Project – CIP # 975 challenges to accomplish the plan moving forward. Alan MacGregor, Engineering Supervisor, asmacgregor@santafenm.gov, 955-4623) **VERBAL**

CONSENT – ACTION CALENDAR

8. Monthly Update of Capital Improvements Projects. (Shannon Jones, Public Utilities Department Director, swjones@santafenm.gov, 955-4267)
9. Update on Current Water Supply Status and Drought, Monsoon and Storage. (Rick Carpenter, Water Resources & Conservation Manager, rrcarpenter@santafenm.gov, 955-4206 and Jonathan Montoya, Source of Supply Operations Manager, jimmontoya@santafenm.gov, 955-4373)

10. Wastewater Management Division Monthly Update. (Mike Dozier, Wastewater Management Division Director, mldozier@santafenm.gov, 955-4642)
11. Water Conservation Program Scorecard Quarterly Update (Christine Chavez, Water Conservation Manager, cychavez@santafenm.gov, 955-4219)
12. Request for approval of a Budget Amendment Resolution (BAR) to transfer \$77,754 from ORG 5110352 (to ORG 5050385 to reclassify and fund the Special Project Administrator Position 1725 to a Water System Operator Entry. (Shannon Jones, Public Utilities Department Director, swjones@santafenm.gov, 955-4267)

Public Utilities Committee – 8/7/2019
 Finance Committee – 8/19/2019
 City Council – 8/28/2019

13. Request for approval of Amendment No. 1 to the original PSA 18-1372 with Service Line Warranties of America: Utility Service Partners to extend the term to June 30, 2022. (Shannon Jones, Public Utilities Department Director, swjones@santafenm.gov, 955-4267)

Public Utilities Committee – 8/7/2019
 Finance Committee – 8/19/2019
 City Council – 8/28/2019

14. Request for approval of Award of Bid No. '19/18/B to TLC Company, Inc. for the Canyon Road Water Treatment Plant Raw Water Supply Pipeline – CIP # 3038C for the amount of \$2,935,706.75 inclusive of NMGRT. (Robert Jorgensen, Engineer, rnjorgensen@santafenm.gov, 955-4265)

- a.) Budget Amendment Resolution (BAR) to increase funds from the cash balance for the total amount of \$2,935,707.00.

Public Utilities Committee – 8/7/2019
 Finance Committee – 8/19/2019
 City Council – 8/28/2019

15. Request for approval of Award of Bid No. '19/26/B to Associated Asphalt and Materials LLC for Asphalt for four (4) years for the amount of \$25,000 per fiscal year beginning with FY 2019/2010 for a total amount of \$100,000 exclusive of NMGRT. (Mike Moya, Transmission & Distribution Manager, mrmoya@santafenm.gov, 955-4243)

Public Utilities Committee – 8/7/2019
 Finance Committee – 8/19/2019
 City Council – 8/28/2019

16. Request for approval of Award of Bid '19/25/B to Southwest Landscaping Material LLC for base course, crushed gravel, concrete and sand to be used for everyday operations for four (4) years for the amount of \$25,000 per fiscal year beginning with FY 2019/2020 for a total amount of \$100,000 exclusive of NMGRT. (Mike Moya, Transmission & Distribution Manager, mrmoaya@santafenm.gov, 955-4243)

Public Utilities Committee – 8/7/2019
Finance Committee – 8/19/2019
City Council – 8/28/2019

17. Request for approval of a Budget Adjustment Resolution (BAR) budget increase/re-appropriation from the Water Enterprise Fund for the Award of Bid '19/08/B for A.A.C. Construction LLC for the total amount of \$250,000 inclusive of NMGRT. (Bill Huey, Engineer, bchuey@santafenm.gov, 955-4273)

Public Utilities Committee – 8/7/2019
Finance Committee – 8/19/2019
City Council – 8/28/2019

MATTERS FROM THE PUBLIC

MATTERS FROM THE CITY ATTORNEY

MATTERS FROM STAFF

MATTERS FROM THE COMMITTEE

NEXT MEETING: Wednesday, September 4, 2019 at City Council Chambers

ADJOURN

PERSONS WITH DISABILITIES IN NEED OF ACCOMODATIONS, CONTACT THE CITY CLERK'S OFFICE AT 505-955-6520, FIVE (5) WORKING DAYS PRIOR TO THE MEETING DATE.

<p>RECEIVED AT THE CITY CLERK'S OFFICE DATE: <u>July 30, 2019</u> TIME: <u>9:45 AM</u></p>

SUMMARY OF ACTION
PUBLIC UTILITIES COMMITTEE MEETING
BUCKMAN REGIONAL WATER TREATMENT PLANT
341 CAJA DEL RIO
WEDNESDAY, AUGUST 7, 2019, 4:00 PM

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APPROVAL OF MINUTES	APPROVED	2
 <u>INFORMATIONAL ITEMS</u>		
PUBLIC UTILITIES DEPARTMENT FIVE (5) YEAR FINANCIAL PLAN ANNUAL UPDATE FOR THE WATER AND WASTEWATER MANAGEMENT DIVISIONS.	INFORMATION/DISCUSSION	2-5
REPORT OF UPCOMING WASTEWATER MANAGEMENT DIVISION AERATION PROJECT - CIP #975 CHALLENGES TO ACCOMPLISH THE PLAN MOVING FORWARD.	INFORMATION/DISCUSSION	5-7
 <u>CONSENT - ACTION CALENDAR</u>		
MONTHLY UPDATE OF CAPITAL IMPROVEMENTS PROJECTS.	APPROVED	7-8
UPDATE OF CURRENT WATER SUPPLY STATUS AND DROUGHT, MONSOON AND STORAGE.	APPROVED	8-9

WASTEWATER MANAGEMENT DIVISION MONTHLY UPDATE.	APPROVED	9-10
WATER CONSERVATION PROGRAM SCORECARD QUARTERLY UPDATE	APPROVED	10-11
REQUEST FOR APPROVAL OF A BUDGET AMENDMENT RESOLUTION (BAR) TO TRANSFER \$77,754 FROM ORG 5110352 TO ORD 5050385 TO RECLASSIFY AND FUND AND FUND THE SPECIAL PROJECT ADMINISTRATOR POSITION 1725 TO A WATER SYSTEM OPERATOR ENTRY.	APPROVED	11-12
REQUEST FOR APPROVAL OF AMENDMENT NO. 1 TO THE ORIGINAL PSA 18-1372 WITH SERVICE LINE WARRANTIES OF AMERICA: UTILITY SERVICE PARTNERS, TO EXTEND THE TERM OT JUNE 30, 2022.	NO RECOMMENDATION	12-14
REQUEST FOR APPROVAL OF AWARD OF BID NO. '19/18/B TO TLC COMPANY, INC. FOR THE CANYON ROAD WATER TREATMENT PLANT RAW WATER SUPPLY PIPELINE - CIP # 3038C FOR THE AMOUNT OF \$2,935,706.75 INCLUSIVE OF NMGRT.	APPROVED	14-16
REQUEST FOR APPROVAL OF AWARD OF BID NO. '19/26/B TO ASSOCIATED ASPHALT AND MATERIALS LLC FOR ASPHALT FOR FOUR (4) YEARS FOR THE AMOUNT OF \$25,000 PER FISCAL YEAR BEGINNING WITH FY 2019/2020 FOR A TOTAL AMOUNT OF \$100,000 EXCLUSIVE OF NMGRT.	APPROVED ON CONSENT	16
REQUEST FOR APPROVAL OF BID '19/25/B TO SOUTHWEST LANDSCAPING MATERIAL LLC FOR BASE COURSE, CRUSHED GRAVEL, CONCRETE AND SAND TO BE USED FOR EVERYDAY OPERATIONS FOR FOUR (4) YEARS FOR THE AMOUNT OF \$25,000 PER FISCAL YEAR BEGINNING	APPROVED ON CONSENT	16

**WITH FY 2019/2020 FOR A TOTAL AMOUNT
OF \$100,000 EXCLUSIVE OF NMGR.**

REQUEST FOR APPROVAL OF A BUDGET ADJUSTMENT RESOLUTION (BAR) BUDGET INCREASE/RE-APPROPRIATION FROM WATER ENTERPRISE FUND FOR THE AWARD OF BID '19/08/B FOR A.A.C. CONSTRUCTION LLC FOR THE TOTAL AMOUNT OF \$250,000 INCLUSIVE OF NMGR.	APPROVED ON CONSENT	16
MATTERS FROM THE PUBLIC	NONE	16
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**PUBLIC UTILITIES COMMITTEE MEETING
BUCKMAN REGIONAL WATER TREATMENT PLANT
341 CAJA DEL RIO
WEDNESDAY, AUGUST 7, 2019, 4:00 PM**

1. CALL TO ORDER

The meeting of the Public Utilities Committee was called to order at 4:00 pm by Chairman Councilor Christopher Rivera, at the Buckman Regional Water Treatment Plant, on Wednesday, August 7, 2019, Santa Fe, New Mexico.

2. ROLL CALL

Members Present:

Councilor Christopher Rivera, Chair
Councilor Peter Ives
Councilor JoAnne Vigil Coppler

Members Absent:

Councilor Romero-Wirth
Councilor Renee Villarreal

Others Present:

Shannon Jones, Director, Public Utilities Department
Stephanie López, Public Utilities Department
Marcos Martínez, Assistant City Attorney
Elizabeth Martin, Stenographer

NOTE: All items in the Committee packet for all agenda items are incorporated herewith to these minutes by reference. The original Committee packet is on file in the Public Utilities Department.

3. APPROVAL OF AGENDA

MOTION A motion was made by Councilor Ives, seconded by Councilor Vigil Coppler, to approve the agenda as presented.

VOTE The motion passed unanimously by voice vote.

4. APPROVAL OF CONSENT AGENDA

Councilor Ives pulled items 8 and 9 for discussion.

Councilor Vigil Coppler pulled items 12, 13, 14 and 10 for discussion.

Chair Rivera pulled item 11 for discussion.

MOTION A motion was made by Councilor Ives, seconded by Councilor Vigil Coppler, to approve the consent agenda as amended.

VOTE The motion passed unanimously by voice vote.

**5. APPROVAL OF MINUTES
JULY 3, 2019**

MOTION A motion was made by Councilor Ives, seconded by Councilor Vigil Coppler, to approve the minutes as presented.

VOTE The motion passed unanimously by voice vote.

INFORMATIONAL ITEMS

**6. PUBLIC UTILITIES DEPARTMENT FIVE (5) YEAR FINANCIAL PLAN ANNUAL UPDATE FOR THE WATER AND WASTEWATER MANAGEMENT DIVISIONS.
Shannon Jones, Jason Mumm**

Mr. Mumm reviewed the power point presentation in the packet.

Comments and questions were as follows:

Councilor Vigil Coppler said on the franchise fee it says the Water Division is not charging the 4% on the bills to cover the franchise fee. Were we supposed to be charging the 4%.

Mr. Mumm said it was our understanding that was what was going to happen.

Councilor Vigil Coppler asked is it required.

Mr. Mumm said the costs are coming out, but the franchise fee is not.

Councilor Vigil Coppler asked is that something the Council acted on.

Mr. Mumm said he doesn't believe there was a Resolution to charge the 4%, but that was the plan.

Councilor Ives said he believes there was a Resolution passed that it would be

charged to the City, but we would not pass it on.

Councilor Vigil Coppler asked what are the plans for the 5200 and 5205 funds.

Mr. Mumm said those are related to the billing department.

Councilor Vigil Coppler said there is a scenario for alternative rate increases. Why would you have that if we have excess amounts of money.

Mr. Mumm said that is just to show a range of scenarios. It is hypothetical. We looked at our forecast and doing a couple of things that might change this outlook significantly. We started with charging the 4% franchise fees on the bill as an example or if the build up of funds in the billing fund were returned to the divisions.

Councilor Vigil Coppler said with this fund balance, did you ever consider lowering the rates for utility customers in real life.

Mr. Mumm said yes, but we can't recommend this approach until the decision was made to free up these funds or to charge the fees.

Councilor Vigil Coppler said rather than give funds back to the divisions why not use those to reduce rates to customers.

Mr. Mumm said that is what he is trying to show in these scenarios.

Mr. Mumm said the key is if any of these things happened we would not have to raise rates.

Councilor Ives asked the estimate brought down from the Water Division on rate increases, when will you make recommendations or are you making a recommendation.

Mr. Mumm said this is the recommendation. It comes to you then Finance and then Council.

Councilor Ives asked we don't go to the rating agencies themselves.

Mr. Mumm said no, we need to speak to your Municipal Advisor on this and your Finance Director to bring that to a decision regarding credit ratings and bond ratings.

Councilor Ives asked are we in fact AAA or AAA+.

Mr. Mumm said we are AAA on Water, AA+ on Wastewater. It is excellent

Councilor Ives said when we talk about reducing rates we often get push back from community folks. As long as the funds are going back into the system how would a

rate increase be split between tier 1 and 2.

Mr. Mumm said we would apply it to both tiers equally. With the Water Division we are working on rate restructuring. The structure of the rates will be different from what you have seen in the past depending on the recommendations from the group. There are several alternatives.

Councilor Ives asked the tier 1 rate is less than cost to the City

Mr. Mumm said with the monthly service charge it is close.

Mr. Jones said we do the annual update to the financial plan and it is presented. It is complex. The analysis is projecting a rate increase. Before we say that, there is work as a utility that we can execute such as reallocation of funds and determining what the amount of the Reserve is we should carry. Until we have that in line the recommendation of a rate increase is premature. We are doing our due diligence as a utility to minimize the impact. What he sees is a rate increase should be on the horizon. Just because a rate increase shows up on the projection does not mean that there are not things that we can work on to minimize that.

Councilor Vigil Coppler said the recommendation here was to move the overage in the funds to the divisions.

Mr. Jones said that is an intermediate step. It changes the magnitude of what the rate increase should be. \$65 million a year is spent. \$9 million is a percentage. We hope to minimize the increase when it occurs and that we have done all our due diligence. This shows a 2.75 rate increase over 5 years. He is saying Water is not flush with cash. We have to go to those other funds for cash. There are other things we would have to do. The last of which would be the franchise fee. That is a cost the utility is absorbing. How long can we absorb that before having to trigger a rate increase. We have to look at that. He presented the three things on our radar over the next years of the plan.

Councilor Vigil Coppler asked so you are not bringing a rate increase to us any time soon.

Mr. Jones said not this year. He is looking at how we can move that out one year. There is the reality of a rate increase at some point. How long can we go before doing the increase is the question. We are working to reduce the other factors that prompt that.

Chair Rivera said if everything stays the same a 2.75% increase is something we need to do. We do have some options to possibly lower that amount such as the franchise fee and the fund. When we hear all of that at Council we will determine what we need to do and how to do it. What is the timeline.

Mr. Jones said he thinks the conversation is on cash reserves and what it costs us to keep the bond rating we have. That is a conversation we need to have with the financial advisors for the City. We have the loan we made to the City General Fund that can be possibly be trued up at the end of the fiscal year. That is something we are looking at immediately. He doesn't see the increase in the franchise fee any different than a rate increase. That would have to come to you and to the Governing Body. We can do redistribution of the funds internally, but we wanted you to be aware of the things we are working on. There are more discussions we need to have with the Municipal Advisory before we bring recommendations to you and the Governing Body.

Councilor Ives said you said last year one thing that dropped from 2 to 2.5 was cash balances and we had significantly more water use. Now we have had a very wet year. How does that figure into your calculations.

Mr. Mumm said we will see. We will catch that in next years work. That is a good point to be made. We did find more funds than we expected at the end of the fiscal year. If the opposite happens there will be an adjustment.

**7. REPORT OF UPCOMING WASTEWATER MANAGEMENT DIVISION
AERATION PROJECT - CIP #975 CHALLENGES TO ACCOMPLISH THE
PLAN MOVING FORWARD. Alan MacGregor**

Mr. MacGregor said this project is in process now and will get a lot more interesting in the next 3 to 6 months. We would like your input and to get you up to speed on what we doing. This was identified several years ago in the Master Plan. The first step was a Nutrient Removal Optimization Study and that was finished last year. This is a CIP project. The preliminary design was started last fall. We are now in final design and have the scope of the project nailed down. With the replacement of the aeration blowers there will be an incredible increase in efficiency in how we use greenhouse gases, control valves and the digester part. We are still waiting for gas cleaning equipment which will be in this fall. It will include other improvements such as removing scum and foam more effectively, adding automatic controls and also adding an equalization tank for the belt press. This is about a \$6 million project. It will be funded much the same way as the digester was. We could pay cash for it, but depending on the City stance on it, it could be green bonds. We can get greenhouse gas credits for it. There are a couple of things that could get us in a box. We do have some schedule barriers. In about 2 years we have to renew our permit. That is several years down the road, but there are critical negotiations for the next permit. What we talked to EPA about is what happens when we do construction on the aeration basins and have to take them down one at a time. There are two of them. When we do this we will run at half speed. Any little thing can set us off with only one running. We talked to EPA about getting an allowance during construction. A lot of things may come out of that. What is

clear is that they cannot give extensions beyond the term of the permit. We are not going to get any EPA relief after September 2021. We would rather take an aeration basin down and do construction in summer. There will be lead time and we will be building the platt in the winter. The difference in temperature makes a lot of difference in how the plant performs. We want to build the aeration system next summer. What do we do to get there. We don't need to do the whole plant in a hurry. What we need is what is below the water level. That is a six month process. If we start in May we will finish in October. We want to have all the equipment on site. We will pre-purchase equipment. We have done that selected times in the past when we need to get it done fast. Basically it is going to be the aeration components under water and the mixers which are under water. We are going to replace all the steel gates that have been in the tank for four years and are sticking and some of the scum removal equipment. There are probably four vendors and four contracts to do this. We will come back to Council in the fall to move the major pieces of equipment through so they can get ordered and will be here in March and April. We will have to store them and that is part of our plan. We can arrange the warrantees so that they don't start until the equipment is put in service. We think that will take care of it. Now we are doing some fine tuning on ordering and delivery times. We think this will enable us to start up the plant in spring. We might save some money, but will be spending City resources to go through the purchasing so it will be a net. What do we need. We need to coordinate with Legal and Purchasing. We have done that. We did not hear anything that said we can't do this. We are going back with the contract to get it approved. We probably will have at least one sole source to bring through. The one we need is for the gates. They have to match up with the wall attachment that we cannot remove. As an example. We will also need prompt consideration and approval when we come back here. As we go through purchasing one of the things we need to hear back is if there is trouble coming or a problem so we can get it resolved quickly. This is almost a day by day schedule to make this happen. We are intimidated by it and excited by it. We have our engineers on board. They will be providing the specs sooner rather than later so we can get the bids.

Councilor Ives asked on the nutrient removal optimization did implementation of that have anything to do with the e-coli in the wastewater streams.

Mr. MacGregor said it actually does. One of the things we noticed is that the settle ability can be effected by the aeration being too low. That is what caused some of this.

Councilor Ives said you resolved it incredibly quickly.

Mr. MacGregor said this stretched on a bit longer than we have seen. We were saying how can we respond faster and see trouble coming. Usually we are back in compliance the next day.

Councilor Ives asked what is the difference between the permits.

Mr. MacGregor said MS4 is stormwater. MPDES is the outfall from the plant which right now is the Santa Fe River.

Councilor Ives said this reflects that the design is 19% complete.

Mr. MacGregor said the design is further along now. We are at 50%.

Councilor Ives asked when will the other aspects of this get added to the CIP status update.

Mr. MacGregor said he is not sure. As we speak we are working on adjustments. We have other CIPs coming.

Councilor Vigil Coppler said this a very good comprehensive report. It is good information on an important project. Why did we just get a verbal report.

Mr. MacGregor said he will get his notes together and submit them.

Councilor Vigil Coppler said what would be best would be bullet points.

Mr. MacGregor said good idea.

Councilor Vigil Coppler said she would appreciate that going forward.

Mr. MacGregor said this is going to Finance next and it will be ready then.

Chair Rivera said if we go down the road to green bonds when do we need to get started.

Mr. MacGregor said we can start at any time. We have gone through that once so that is good. We just need to do the calculations on greenhouse gases. It is time to start the conversations with the bond people.

Chair Rivera asked those discussions will start to happen.

Mr. MacGregor said yes.

Chair Rivera said thank you.

CONSENT - ACTION CALENDAR

8. MONTHLY UPDATE OF CAPITAL IMPROVEMENTS PROJECTS. Shannon Jones

Councilor Ives asked what is the status of the reuse pipeline. He knows it got delayed for public meetings. It seems like a critical item for the City.

Mr. Jones said on that there is an on amendment to this contract we are working on for further evaluation on the strategy. Also there is public outreach and input we are going through. We have resubmitted the application to the Bureau of Reclamation for funding for that project. It will be a grant. It would be a catalyst project to go forward. We are still tracking and looking at a final report next month. It should be the end of September or October when it comes to this Committee.

Councilor Ives asked if approved as proposed as the highest priority for the City, what will be coming forward here in October.

Mr. Jones said the findings of the report and next steps. The pipeline has been a point of contention in discussion, but it is going to the next steps in the design. He would expect a report on strategies and before the end of the calendar year we would come before you with the contract for design.

Councilor Ives said he wishes it was quicker. He is a fan of the pipeline. It gets us the most water the most quickly at the best prices. He would love to vote on that while he is on the Council. When do we anticipate public input sessions. What is the status of those.

Mr. Jones said we are having targeted ones now for stakeholders and interest groups. We are building the presentation for the meetings in September which will be public input sessions.

Councilor Ives said very good.

Chair Rivera said there are some scheduled completion dates of August and some projects are still listed as zero. Please take care of that reporting for the next meeting.

MOTION A motion was made by Councilor Ives, seconded by Councilor Vigil Coppler, to approve the update.

VOTE The motion passed unanimously by voice vote.

9. UPDATE OF CURRENT WATER SUPPLY STATUS AND DROUGHT, MONSOON AND STORAGE. Jonathan Montoya

Councilor Ives said our reservoir levels have dropped some.

Mr. Montoya said yes, levels have dropped, but we are still looking very good. We are at 75% total to date as compared to 27 % last year.

Councilor Ives said the river flow is more water coming in than flowing out. How will that effect storage levels.

Mr. Montoya said we are treating a lot of that. We are letting out only what we need to.

Councilor Ives asked the release of San Juan/Chama, is it really 63%.

Mr. Montoya said he does not have that answer. Rick Carpenter would have to answer that.

MOTION A motion was made by Councilor Ives, seconded by Councilor Vigil Coppler, to approve the update.

VOTE The motion passed unanimously by voice vote.

Chair Rivera said thank you for the tour we had at the last meeting. It was a great tour. It was great to see all the people out there. Thank you for that.

10. WASTEWATER MANAGEMENT DIVISION MONTHLY UPDATE.
Mike Dozier

Councilor Vigil Coppler said she wanted to discuss vacancies and wanted to know how we were stacking up in filling those.

Mr. Dozier said we hired three people this week and are waiting for the paperwork to go through. We have two more vacancies. We are doing well getting people in. The biggest problem we are facing is the amount of people we can bring in on the list of eligibles because there are not many wastewater 3s and 4s in the area. One of the people we hired came from the County. The paperwork and getting things posted and taken through has improved a lot lately and we appreciate that. Operations has two vacancies now and maintenance has two that are posted now. We should be fully staffed again soon and hope to keep it there.

Councilor Vigil Coppler said she hopes so too. Once you get your paperwork in, call every day so you can get your people to work.

Councilor Vigil Coppler said the other items she would like to see in the future are reports about safety. What you are doing and what classes people are attending and the subjects of the classes and what procedures and systems are in place following OSHA. We need as a City to do a better job as to safety. We don't talk about it

enough. She is going to start talking about it. She thinks it is important and should be on a monthly report at this Committee meeting. She will follow this through with other Committees. We want the employees to feel that the City Council cares about their well being and she wants to make the City provide more as to safety and training. Safety used to be at the top of the list at the City. She thinks it helps with employee morale when they feel we care. She would like to foster that philosophy and implementation in the City again. She appreciates you listening. This is going to come up again in the future. We appreciate what you do.

Mr. Dozier said he appreciates the positive request. It is very important. Thank you.

Councilor Ives asked on page 2 of the memo is that the amount that came into the plant in a year.

Mr. Dozier said that is the summary for the year.

Councilor Ives asked is that also the case on the effluent flow that discharges into the Santa Fe River.

Mr. Dozier said yes.

Councilor Ives asked we used 312 million gallons.

Mr. Dozier said yes, the previous year.

MOTION A motion was made by Councilor Ives, seconded by Councilor Vigil Coppler, to approve the update.

VOTE The motion passed unanimously by voice vote.

**11. WATER CONSERVATION PROGRAM SCORECARD QUARTERLY UPDATE
Christine Chavez/Andrew Erdman**

Chair Rivera said he pulled this because he is so impressed with the accomplishments and wanted to give time for you to verbalize that.

Mr. Erdman said thank you very much.

Mr. Erdman reviewed the report in the packet.

Councilor Rivera asked how many people are in your Division.

Mr. Erdman said four. We have a fifth position that we are working on filling.

Chair Rivera said this is a great deal of work for a small amount of people. He and the City are thankful for all the work you are doing.

Councilor Ives asked what are the significant goals in the 5 Year Plan.

Mr. Erdman said we have not run that through the Conservation Committee yet. One prominent goal that came from the public input sessions is that they would like to see the City lead by example in internal efficiencies. We are starting to work with Parks. That is a goal. That will help us with credibility. Two other things that came up were stormwater infiltration and rain water capture at homes. Also offsetting our use of potable water.

Councilor Ives said thank you.

Mr. Erdman said people have an interest in native landscaping and in addressing individual parks. We are trying to figure out how to get to that.

Councilor Vigil Coppler said she is thinking of ball fields and Astro Turf. They make it now so it looks pretty reasonable. That might be a goal for you.

Mr. Erdman said certainly for the school district, who is doing a great job.

Councilor Vigil Coppler said you had something here about putting signage for short term rentals like the ones to reduce water usage in hotels.

Mr. Erdman said yes. Something similar to that. That came up from the Conservation Committee. It is an opportunity to communicate to people who come to visit about the importance of conservation in the community. We are going to address that.

Councilor Vigil Coppler said good idea.

MOTION A motion was made by Chair Rivera, seconded by Councilor Vigil Coppler, to approve the update.

VOTE The motion passed unanimously by voice vote.

12. REQUEST FOR APPROVAL OF A BUDGET AMENDMENT RESOLUTION (BAR) TO TRANSFER \$77,754 FROM ORG 5110352 TO ORD 5050385 TO RECLASSIFY AND FUND THE SPECIAL PROJECT ADMINISTRATOR POSITION 1725 TO A WATER SYSTEM OPERATOR ENTRY. Shannon

Jones

Councilor Vigil Coppler said she just wanted to know more about this switch off and moving money for one position to create another position.

Mr. Jones said we are reassigning a position that is vacant. It is from Special Projects Administration that currently resided in Utility Billing and changing it to Water Operator Entry.

Councilor Vigil Coppler said so this is at the Canyon Road Treatment Plant. The Utility Billing doesn't need that position.

Mr. Jones said each time a position becomes vacant he challenges the Directors to outline what that position is doing and if it was not filled how would that effect the Division. There is now a greater need at the treatment plant. The responsibilities of the position in the current title can be redistributed.

Councilor Vigil Coppler asked how long has this been vacant.

Mr. Jones said eight months.

MOTION A motion was made by Councilor Vigil Coppler, seconded by Councilor Ives, to approve the request.

VOTE The motion passed unanimously by voice vote.

**13. REQUEST FOR APPROVAL OF AMENDMENT NO. 1 TO THE ORIGINAL PSA 18-1372 WITH SERVICE LINE WARRANTIES OF AMERICA: UTILITY SERVICE PARTNERS, TO EXTEND THE TERM OT JUNE 30, 2022.
Shannon Jones**

Councilor Vigil Coppler said we have been on this for a long time. This Committee worked on this new letter to better inform the public that this is not a City mandate. Many of our constituents felt it was mandated because it had our City logo. It is like a scare tactic. We perfected a letter to go with this from the company. Now her understanding is that they do not want to send our letter. She looked at their revised letter and it is terrible and they are still using our logo. Who is in charge here. The City or them. Can we just say use our letter and that is the end of it. If not go away.

Mr. Jones said you are right. He included the email correspondence in the attachments. There were two questions at the last meeting. Does the City have the proper language in the agreement to make them put our letter in. Legal said we do have to approve what is sent out if our logo is used. The letter we sent to them they marked

up and sent back and it did not accomplish what the Committee wanted. He was more direct. They looked again at the letter. On page 24 is what they feel the letter should look like and that they would include. He does not think we can make them use the letter, but we can not approve the use of our logo.

Councilor Vigil Coppler said they are saying they are willing to send out their revised letter.

Mr. Jones said yes. They feel this letter accomplishes what we wanted. We did not accomplish what you wanted, but we do feel the message is in there. He can keep working on it, or we don't approve the amendment and there would be no mailer, or we approve and he does not approve them mailing it.

Councilor Vigil Coppler asked is this just a service we offer to the customers. We don't make any money on this.

Mr. Jones said we are not offering anything to the customers. We do not make any money on it. They use our discount and they discount the bill. The customers they target in Santa Fe are homeowners.

Councilor Vigil Coppler said the absent Councilors have concerns like she has. We were adamant about this letter. She thinks this is the biggest scam around.

Councilor Ives said in the second paragraph of their letter it says "premier provider nationwide". Who made that assessment. He thinks this is informative. It could have been stated differently. It could be reasonably priced. It is better to have this going out than not in the end.

Chair Rivera asked where does the letter go in the mailings. Is it the first thing the customer sees.

Mr. Martinez said they did not give us that level of detail.

Chair Rivera asked can we ask them to include the letter as the first thing the customer sees. It is not the best, but at least it does provide some information that this is not a City product and you don't have to do it.

Mr. Martinez said we can communicate that to them. He is not sure what recourse we would have.

Chair Rivera said he agrees that this seems like we are promoting a company, but has heard stories about people who had sewer issues and they were happy to have the service. It would be nice for them to know up front that there are options for them. Relay that to the company.

Councilor Vigil Coppler said she is not sure why we ever agreed to have our logo on this is the first place. It does imply that we are involved. The letter we put together was perfect. She likes our letter and doesn't know why they don't want to use it. What they wrote is still a sales job. She does not like it at all.

Mr. Jones said this goes to Finance next and then Council.

Councilor Vigil Coppler said she is going to push for our letter.

MOTION A motion was made by Councilor Ives, seconded by Councilor Vigil Coppler, to move this request forward with no recommendation.

VOTE The motion passed unanimously by voice vote.

14. REQUEST FOR APPROVAL OF AWARD OF BID NO. '19/18/B TO TLC COMPANY, INC. FOR THE CANYON ROAD WATER TREATMENT PLANT RAW WATER SUPPLY PIPELINE - CIP # 3038C FOR THE AMOUNT OF \$2,935,706.75 INCLUSIVE OF NMGRT. Robert Jorgensen

Councilor Vigil Coppler said the only reason she took this off was to ask if TLC resolved their wage disputes with their employees.

Mr. Jorgensen said he was not aware of a wage dispute.

Mr. Jones said we went back to see what was reported. Those wages are being reported. He doesn't know if the dispute has been resolved. He can go back and check.

Councilor Vigil Coppler said she means wage disputes in that employees were not paid the right amount of pay.

Mr. Jones said he can go back and look.

Councilor Vigil Coppler said she doesn't want to hold this up, but they have been reported as not paying their employees per the law. Keep an eye on them and watch their invoices carefully.

Chair Rivera asked don't bids require they meet the Santa Fe minimum wage.

Mr. Jorgensen said they do.

Chair Rivera asked do we compare that with the invoices.

Mr. Jorgensen said yes. We collect the wage reports and require they be turned in.

Councilor Vigil Coppler asked do they sign something that says they will pay what is required.

Mr. Jorgensen said they sign a certified payroll. He has not tried to track employees to see if they are getting paid appropriately. They are required to post the notice at the work site so if an employee has a dispute they can ask about that.

Councilor Ives said in the memo it talks about conversations with stakeholders. Tell me about those conversations.

Mr. Jorgensen said we have been planning since late 2011 and early 2012 on reservoir improvements to rehab the pipeline. The pipeline runs through the Santa Fe River and has an elevated portion that collapsed. We have a temporary pipe there now. We spent a lot of time with Audubon and the Nature Conservancy who asked us to relocate the pipeline to roadways. We have taken a lot of time to do that. We will have to have a major project to put that pipeline in service. It has access to the watershed. We want to do it this year. We are building the main trunk of the pipeline in the Forest Service access road. When we make the improvements we will put it in service. We have agreed to a process with the stakeholders. This is a collaboration.

Councilor Ives asked what is the capacity of the pipeline.

Mr. Jorgensen said 12 million gallons a day. It is part of an overall Master Plan and was anticipated. It is complex.

Councilor Ives asked the 12 million gallons in terms of CFS.

Mr. Jorgensen said 18.

Councilor Ives said with that capacity all of that water could flow in this pipeline and leave the river challenged without water.

Mr. Jorgensen said the structure will have river feeds at the downside of the dam. It would change the operation of acequias. It is possible to use extra capacity to carry the water further down for acequia deliveries, but that is not the purpose of the 12 million gallons.

Councilor Ives asked is this coordinated with the OSC metering.

Mr. Jorgensen said they are going to put OSC instrumentation on Acequia Madre and maybe Cerro Gordo.

MOTION A motion was made by Councilor Ives, seconded by Councilor Vigil Coppler, to approve the request.

VOTE The motion passed unanimously by voice vote.

- 15. REQUEST FOR APPROVAL OF AWARD OF BID NO. '19/26/B TO ASSOCIATED ASPHALT AND MATERIALS LLC FOR ASPHALT FOR FOUR (4) YEARS FOR THE AMOUNT OF \$25,000 PER FISCAL YEAR BEGINNING WITH FY 2019/2020 FOR A TOTAL AMOUNT OF \$100,000 EXCLUSIVE OF NMGRT. Mike Moya**

Approved on consent

- 16. REQUEST FOR APPROVAL OF BID '19/25/B TO SOUTHWEST LANDSCAPING MATERIAL LLC FOR BASE COURSE, CRUSHED GRAVEL, CONCRETE AND SAND TO BE USED FOR EVERYDAY OPERATIONS FOR FOUR (4) YEARS FOR THE AMOUNT OF \$25,— PER FISCAL YEAR BEGINNING WITH FY 2019/2020 FOR A TOTAL AMOUNT OF \$100,000 EXCLUSIVE OF NMGRT. Mike Moya**

Approved on consent.

- 17. REQUEST FOR APPROVAL OF A BUDGET ADJUSTMENT RESOLUTION (BAR) BUDGET INCREASE/RE-APPROPRIATION FROM WATER ENTERPRISE FUND FOR THE AWARD OF BID '19/08/B FOR A.A.C. CONSTRUCTION LLC FOR THE TOTAL AMOUNT OF \$250,000 INCLUSIVE OF NMGRT. Bill Huey**

Approved on consent.

- 18. MATTERS FROM THE PUBLIC**

None.

- 19. MATTERS FROM THE CITY ATTORNEY**

None.

- 20. MATTERS FROM STAFF**

None.

21. MATTERS FROM THE COMMITTEE

Councilor Ives said he heard that Eye On Water has noticed backflow occurring in our system. Have we appropriately required backflow preventors across the City. He would love to understand where we are in addressing that issue and the question of enforcement of our Ordinances which require those preventors.

Chair Rivera asked can we get a report on that at our next meeting.

Mr. Jones said yes.

Councilor Ives introduced a Resolution which was in the meeting materials.

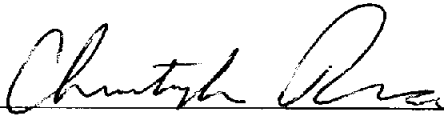
Councilor Vigil Coppler said she would like to see next month an update on the median program.

**22. NEXT MEETING
SEPTEMBER 4, 2019**

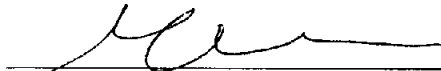
23. ADJOURN

Chair Rivera said all of us have been on the tour of this facility previously. We will skip the tour today and invite Councilor Romero-Wirth, who has not been on a tour, to take the tour.

There being no further business before the Committee the meeting adjourned at 6:25 pm.



Councilor Christopher Rivera, Chair



Elizabeth Martin, Stenographer