



# Agenda

**BOARD OF ADJUSTMENT**  
**Tuesday, October 1, 2019 at 12:00 P.M.**  
**City Council Chambers**  
**City Hall 1<sup>st</sup> Floor - 200 Lincoln Avenue**

- A. ROLL CALL**
- B. PLEDGE OF ALLEGIANCE**
- C. APPROVAL OF AGENDA**
- D. APPROVAL OF MINUTES AND FINDINGS/CONCLUSION:**

**MINUTES: September 3, 2019**

**FINDINGS/CONCLUSIONS:**

**Appeal No. 2019-33** Appeal by Madeline, Natalie, and Berlene Armijo of the Land Use Director's March 20, 2019 Issuance of Building Permit No. 2018-2370 for a Manufactured Home at 1205 Camino de los Montoyas.

- E. OLD BUSINESS**
- F. NEW BUSINESS**
- G. STAFF COMMUNICATIONS**
- H. MATTERS FROM THE BOARD**
- I. ADJOURNMENT**

**NOTES:**

New Mexico law requires the following administrative procedures be followed by zoning boards conducting "quasi-judicial" hearings. In "quasi-judicial" hearing before zoning boards, all witnesses must be sworn in, under oath, prior to testimony and will be subject to cross-examination. Witnesses have the right to have an attorney present at the hearing. The zoning board will, in its discretion, grant or deny requests to postpone hearings. Persons with disabilities in need of accommodations, contact the City Clerk's office at 955-6520, five (5) working days prior to meeting date.

**RECEIVED AT THE CITY CLERK'S OFFICE**

**DATE: September 16, 2019**

**TIME: 11:52 AM**

**Board of Adjustment  
October 1, 2019**

Item	Motion/Description	Page
Call to Order	Gary Friedman, Chair of the Board of Adjustment called the meeting to order at 12:05 p.m. in the City Council Chambers.	
Roll Call	A quorum was established with roll call.	
Approval of the Agenda	Mr. Werwath moved to approve the agenda with a second from Ms. Dearing which passed by voice vote.	
Approval of the Minutes from September 3, 2019	Ms. Reynolds moved to approve as amended with a second from Mr. Werwath which passed by voice vote.	
Approval of Findings/Conclusions Appeal No. 2019-33 Appeal by Madeline, Natalie and Berlene Armijo of the Land Use Director's March 20, 2019 Issuance of Building Permit No. 2018-2370 for a Manufactured Home at 1205 Camino de los Montoyas.	Mr. Werwath moved to approve the Findings of Fact and Conclusions of law for Appeal No. 2109-33 with a second from Mr. Maahs which passed by voice vote.	
Old Business	None	
Matters from Staff	None	
Matters from the Board	Discussion Only	
Adjournment	With all business conducted for the Board of Adjustment, the meeting was adjourned at 12:10 p.m.	

Board of Adjustment  
City Council Chambers  
200 Lincoln Ave. Santa Fe  
Tuesday October 1, 2019

**1. CALL TO ORDER**

Gary Friedman, Chair of the Board of Adjustment called the meeting to order at 12:05 p.m. in the City Council Chambers. A quorum was established with roll call.

**ROLL CALL**

**Present:**

Gary Friedman, Chair  
Collen Dearing  
Donna Reynolds  
Daniel Werwath  
Doug Maahs

**Absent:**

Rachel Winston, Vice Chair  
Patricia Hawkins

**Staff and Others Present:**

Noah Berke, City Land Use  
Sally Paez, City Attorney's Office  
Linda Vigil, Stenographer

**2. PLEDGE OF ALLEGIANCE**

**NOTE: All items in the packet for all agenda items were incorporated herewith by reference. The original packet is on file with the City Land Use Staff. Any additional attachments will be labeled as exhibits.**

**3. APPROVAL OF AGENDA**

**MOTION:** Mr. Werwath moved to approve the agenda with a second from Ms. Dearing which passed by voice vote.

**4. REVIEW AND APPROVAL OF MINUTES FROM September 3, 2019**

**Corrections:**

**Page 6, Appellant Closing**

**There were not over 100 mails e-mails.**

**Page 4**

**Reference to the City Inspector change name to William Moore and Martin Gabaldon's title as Planner Technician Senior.**

**MOTION:** Ms. Reynolds moved to approve as amended with a second from Mr. Werwath which passed by voice vote.

**5. APPROVAL OF FINDINGS/CONCLUSIONS**

**A.) APPEAL NO. 2019-33** Appeal by Madeline, Natalie and Berlene Armijo of the Land Use Director's March 20, 2019 Issuance of Building Permit No. 2018-2370 for a Manufactured Home at 1205 Camino de los Montoyas

**MOTION:** Mr. Werwath moved to approve the Findings of Fact and Conclusions of law for Appeal No. 2109-33 with a second from Mr. Maahs which passed by voice vote.

**6. OLD BUSINESS**

None.

**7. NEW BUSINESS**

None.

**8. MATTERS FROM STAFF**

None.

**9. MATTERS FROM THE BOARD**

Mr. Burke stated there will be a new case next month for a setback variance on November 5, 2019.

Ms. Dearing will probably be here assuming her surgery goes well.


Chair Freidman will not be here, he will be out of town.

**10. ADJOURN**

With all business conducted for the Board of Adjustment, the meeting was adjourned at 12:10 p.m.

**SIGNATURES**

*FOR GARY FRIEDMAN*  
  
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Gary Friedman, CHAIR

  
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Linda Vigil, Stenographer