

City of Santa Fe, NM
Regular Committee
Monday, September 16, 2019
5:00 PM – Finance Committee
Council Chambers

AGENDA

1. CALL TO ORDER

2. ROLL CALL

3. APPROVAL OF AGENDA

4. APPROVAL OF CONSENT AGENDA

5. APPROVAL OF MINUTES

- a. Regular Finance Committee - September 3, 2019

PRESENTATION

- a. Recognition of Service - Shirley Rodriguez Retirement
Item a

CONSENT AGENDA

- a. Request for the Approval of Amendment #2, Contract Time Extension Related to the GCCC Ice Arena ECM Scope, to Original Agreement # 19-0130 with Ameresco, Inc. for the CIP #646A, Energy Conservation Measure Project (Jason M. Kluck, PW Project Administrator, jmkluck@santafenm.gov, 955-9537)

Item a

- b. Request for the Approval of a Memorandum of Understanding (MOU) Between Santa Fe County and the City of Santa Fe in the Amount of \$500,000 for the Purpose of MRC Soccer Valley Improvements for Fiscal Year 2019/2020 through Fiscal Year 2021/2022 (Jennifer Romero, MRC Manager, jcromero@santafenm.gov, 955-4465)

Item b

- c. Request for Approval to Execute a Grant Agreement for the FY2019, Section 5307 Urbanized Area Apportionment in the Total Amount of \$1,711,152 for Transit Operating Expenses; Federal Transit Administration.
 - Request for Approval of a Budget Adjustment Resolution (BAR) in the Amount of \$211,152 (Keith Wilson, Transit Division Director, kpwilson@santafenm.gov, 955-2223)

Item c

Item c-BAR

- d. Request for Approval to Execute a Grant Agreement for the FY2016 Section 5339 Urbanized Area Apportionment in the Total Amount of \$143,017 for Transit Capital Expenses, Federal Transit Administration (Keith Wilson, Transit Division Director, kpwilson@santafenm.gov, 955-2223)

Item d

- e. Request for Approval of Amendment No. 3 to the Original Professional Services Agreement with Purcell Tire for Retired Tire Services for (4) four years for the Total Amount of \$400,000. (Lawrence Garcia, ESD Maintenance Manager, lmgarcia@santafenm.gov, 955-2241)

Item cItem c.1

f. Request for Approval of Procurement for Water Service Connection Equipment, Water Meters & Supplies as follows:

1) Baker Utility Supply Inc. for the Amount of \$211,097.19 2) Core and Main, for the Amount of \$254,960.71 and 3) Ferguson Enterprises (Ferguson Water Works) for the Amount of \$65,205.54 all under the State Price Agreements 60-000-15-00030 and 60-000-16-00067. (Michael Moya, Transmission & Distribution Manager, mrmoyes@santafenm.gov, 955-4243)

Item f

g. Request for Approval of Procurement for Professional Services Agreement for City Improvement Project, Buckman Fiber Optic Line, from Great Western Electrical under the State Price Agreement (SPA) 70-000-17-00063 Procurement Guidelines for the Total Amount of \$291,797 exclusive of NMGR. (Alex Gamino, Automation and Security System Administrator, aegamino@santafenm.gov, 955-4375)

1) Request for Approval of Budget Amendment Resolution for an Increased Amount of \$316,417

Item gItem g.1

h. Request for Approval of Procurement of a Sewer Rodder Unit from Arizona Wastewater Inc. and the Truck Chassis from Melloy Chevrolet for the Total Amount of \$132,870.55 as a Replacement for FA No. 28245. (Jerry Tapia, Collections Section Manager, jftapia@santafenm.gov, 955-4622)

Item h

i. Request for Approval of Award of Bid No. '19/49/P to M&E Engineering for Electrical Engineering Services for the Water Division and the Wastewater Management Division for four (4) years in the Total Amount of \$160,000 exclusive of NMGR. (Alex Gamino, Automation and Security System Administrator, aegamino@santafenm.gov, 955-4375)

Item iItem i.1

j. Request for Approval of Award of RFP '19/51/P to De Nora MIOX Inc. for the CRWTP onsite Disinfectant Solution Generation in the Amount of \$394,918 exclusive of NMGR. (Jonathan Montoya, Source of Supply Manager, jmmontoya@santafenm.gov, 955-4373)

1) Request for Approval of a Budget Amendment Resolution for an Increase of \$428,240

Item jItem j.1

k. Request for Approval of Award of Bid No. '19/50/P to Wunderlich Malec Systems for SCADA Engineering for the Water Division and the Wastewater Management Division for four (4) years for the Total Amount of \$280,000.00 exclusive of NMGR. (Alex Gamino, Automation and Security System Administrator, aegamino@santafenm.gov, 955-4375)

Item kItem k.1

l. Request for Approval of a Resolution Opposing Public Service Company of New Mexico's ("PNM") Investment in Nuclear Energy at Palo Verde Nuclear Power Plant; Urging the New Mexico Public Regulation Commission ("PRC") to Require that PNM's Replacement Power Include as Much Renewable Energy as Possible; Urging the

PRC to Hold Ratepayers Harmless for PNM's Cost Recovery; and Evaluating Intervening on Behalf of City of Santa Fe Ratepayers in Cases Before the PRC Involving Palo Verde Nuclear Power Plant. (Councilor Villarreal) (Marcos Martinez, Senior Assistant City Attorney, mdmartinez@santafenm.gov, 955-6502)

Committee Review:

Public Works Committee	8/26/19 (no recommendation)
Public Works Committee	9/9/19 (scheduled)
City Council	9/11/19 (scheduled)

Item l

Item l.1

m. Acceptance of a Municipal Arterial Program Cooperative Grant from the New Mexico Department of Transportation for the Agua Fria Street and South Meadows Road Intersection Improvements (Sarah Anderson, PE, Engineering Supervisor, sanderson@santafenm.gov, 955-6672)

a) Consideration of Resolution No. 2019-__: A Resolution Accepting a Municipal Arterial Program Cooperative Grant From the New Mexico Department of Transportation identified as Control Number L500383 for the Planning, Design, and Construction of Agua Fria Street and South meadows Road Intersection Improvements. (Councilors Rivera, Lindell, and Villarreal)

b) Request for Approval of a Municipal Arterial Program Cooperative Grant (MUNIS Contract No. 3200842) with the New Mexico Department of Transportation in the Amount of \$151,825 for Planning, Design, and Construction of Agua Fria Street and South Meadows Road Intersection Improvements Project.

c) Request for Approval of Budget Amendment Resolution (BAR)

Committee Review:

Public Works Committee (approved)	9/9/19
City Council (scheduled)	9/25/19

Item m

n. Consideration of Bill No. 2019-32: An Ordinance Authorizing the Issuance and Sale of City of Santa Fe, New Mexico, General Obligation Refunding Bonds, Series 2019, in a Maximum Principal Amount not to Exceed \$6,400,000 (The "Refunding Bonds"), Payable from Ad Valorem Taxes Levied on all Taxable Property Within the City, Without Limit as to Rate or Amount, for the Purpose of Refunding, Refinancing, Redeeming, and Paying the Outstanding Principal of and Accrued Interest on the City's General Obligation Bonds, Series 2010 Maturing On and After August 1, 2020 (The "Refunded Bonds") and Paying Costs of Issuance of the Refunding Bonds; Providing for the Form, Terms, and Conditions of the Refunding Bonds, the Minimum Net Present Value Savings to be Obtained by Refunding the Refunded Bonds; Specifying the Maximum Term, Interest Rate, Underwriting Discount, and Other Parameters for the Refunding Bonds, Appointing a Paying Agent and Registrar for the Refunding Bonds, and Approving a Form of Registrar/Paying Agent Agreement in Connection Therewith; Delegating Authority to the Mayor and Other Authorized Officers of the City to Determine the Final Terms of the Refunding Bonds Within the Parameters Specified Herein, and to Execute a Bond Purchase Agreement Providing for the Sale of the Refunding Bonds to the Purchaser; Approving the Distribution of a Preliminary Official Statement and Final Official Statement in Connection with the Offer and Sale of the Refunding Bonds; and Providing for Other Details Concerning the Refunding Bonds. (Councilor Abeyta and Mayor Webber) (Bradley Fluetsch, Cash and Investment Manager, bjfluetsch@santafenm.gov, 955-6885)

Committee Review:

Public Works Committee (scheduled)	9/9/19
City Council (request to publish) (scheduled)	9/11/19
City Council (public hearing) (scheduled)	10/8/19

Item n

o. Consideration of Bill No. 2019-22: An Ordinance Repealing Ordinance 2003-33 and Granting a New Non-Exclusive Franchise to Comcast of Eastern Shore and Comcast of New Mexico/Pennsylvania ("Comcast") to Construct, Operate, and Maintain a Cable System in the Public Rights-of-Way and to Provide Cable Service Within a Franchise Area With the City of Santa Fe. (Councilors Abeyta and Lindell) (Joe Abeyta, Project Manager, jmabeyta@santafenm.gov, 955-6037)

Committee Review:

Public Works Committee (approved)	9/26/19
City Council (request to publish) (approved)	8/28/19
Economic Development Advisory Committee (scheduled)	9/11/19
City Council (public hearing) (scheduled)	9/25/19

Item o

p. Consideration of Bill No. 2019-28: An Ordinance Repealing Section 24-9 SFCC 1987 Regarding the Vehicle Forfeiture Ordinance; and Limiting the Use of Funds Remaining in the Program Account From Forfeitures that Occurred Prior to the Espinoza Case. (Mayor Webber) (Mike Prinz, Assistant City Attorney, mnprinz@santafenm.gov, 955-6554)

Committee Review:

Public Safety Committee (scheduled)	9/17/19
City Council (request to publish)	9/25/19
City Council (public hearing)	10/30/19

Item p

q. Request for the Approval of Consolidated Annual Performance and Evaluation Report (CAPER), a HUD-Required Report on Uses of CDBG Funds for FY 18-19 (Alexandra Ladd, Office of Affordable Housing, agladd@santafenm.gov, 955-6346)

Item q

DISCUSSION

a. Request for the one Year Review and Evaluation of the Environmental Services Division Fleet Detailing Program with Mobile Clean Car Wash to make sure it is Working as Intended. (Lawrence Garcia, ESD Administrator, lmgarcia@santafenm.gov, 955-2241)

Item a

EXECUTIVE SESSION (IF NECESSARY) - In Accordance with the New Mexico Open Meetings Act, NMSA 1978, Section 10-15-1 (H)(6), Discussion in which the contents of competitive sealed proposals solicited pursuant to Procurement Code and discussed during the contract negotiation process

a. Request for Approval of Professional Services Agreement in the Total Amount of \$112,232.81 for Internal Audit Services; RFP # 20/04/P; REDW. (Mary McCoy, Finance Director, mtmccoy@santafenm.gov, 505-955-6530).

Item a.1.pdf

MATTERS FROM STAFF

MATTERS FROM THE COMMITTEE

ADJOURN

RECEIVED AT THE CITY CLERK'S OFFICE

DATE: September 13, 2019

TIME: 2:39 PM

**SUMMARY OF ACTION
FINANCE COMMITTEE
CITY HALL/COUNCIL CHAMBERS
MONDAY, SEPTEMBER 16, 2019, 5:00 PM**

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APPROVAL OF CONSENT AGENDA	APPROVED	1-2
APPROVAL OF MINUTES	APPROVED	2
<u>PRESENTATION</u>		
RECOGNITION OF SERVICE SHIRLEY RODRIGUEZ RETIREMENT	PRESENTATION	2
<u>CONSENT AGENDA</u>		
REQUEST FOR THE APPROVAL OF AMENDMENT #2, CONTRACT TIME EXTENSION RELATED TO THE GCCC ICE ARENA ECM SCOPE, TO ORIGINAL AGREEMENT # 19-0130 WITH AMERESCO, INC. FOR THE CIP #646A, ENERGY CONSERVATION MEASURE PROJECT.	APPROVED ON CONSENT	2
REQUEST FOR APPROVAL OF A MEMORANDUM OF UNDERSTANDING (MOU) BETWEEN SANTA FE COUNTY AND THE CITY OF SANTA FE IN THE AMOUNT OF \$500,000 FOR THE PURPOSE OF MRC SOCCER VALLEY IMPROVEMENTS FOR FISCAL YEAR	APPROVED ON CONSENT	2

**2019/2020 THROUGH FISCAL YEAR
2021/2022.**

REQUEST FOR APPROVAL TO EXECUTE A GRANT AGREEMENT FOR THE FY2019, SECTION 5307 URBANIZED AREA APPORTIONMENT IN THE TOTAL AMOUNT OF \$1,711,152 FOR TRANSIT OPERATING EXPENSES; FEDERAL TRANSIT ADMINISTRATION.	APPROVED ON CONSENT	3
REQUEST FOR APPROVAL TO EXECUTE A GRANT AGREEMENT FOR THE FY2016 SECTION 5339 URBANIZED ARA APPORTIONMENT IN THE TOTAL AMOUNT OF \$143,017 FOR TRANSIT CAPITAL EXPENSES, FEDERAL TRANSIT ADMINISTRATION.	APPROVED	3-4
REQUEST FOR APPROVAL OF AMENDMENT NO. 3 TO THE ORIGINAL PROFESSIONAL SERVICES AGREEMENT WITH PURCELL TIRE FOR RETIRED TIRE SERVICES FOR (4) YEARS FOR THE TOTAL AMOUNT OF \$400,000.	APPROVED ON CONSENT	4
REQUEST FOR APPROVAL OF PROCUREMENT FOR WATER SERVICE CONNECTION EQUIPMENT, WATER METERS AND SUPPLIES.	APPROVED ON CONSENT	4
REQUEST FOR APPROVAL OF PROCUREMENT FOR PROFESSIONAL SERVICES AGREEMENT FOR CITY IMPROVEMENT PROJECT, BUCKMAN FIBER OPTIC LINE, FROM GREAT WESTERN ELECTRICAL UNDER THE STATE PRICE AGREEMENT (SPA) 70-000-17-00063 PROCUREMENT GUIDELINES FOR THE TOTAL AMOUNT OF \$291,797 EXCLUSIVE OF NMGR.	APPROVED	4

REQUEST FOR APPROVAL OF PROCUREMENT OF A SEWER RODDER UNIT FROM ARIZONA WASTEWATER INC., AND THE TRUCK CHASSIS FROM MELLOY CHEVROLET FOR THE TOTAL AMOUNT OF \$132,870.55 AS A REPLACEMENT FOR FA NO. 28245.	APPROVED ON CONSENT	5
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REQUEST FOR APPROVAL OF AWARD OF RFP '19/51/P TO DE NORA MIOX INC., FOR THE CRWTP ONSITE DISINFECTANT SOLUTION GENERATION IN THE AMOUNT OF \$394,019 EXCLUSIVE OF NMGR.T.	APPROVED ON CONSENT	5-6
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REQUEST FOR APPROVAL OF A RESOLUTION OPPOSING PUBLIC SERVICE COMPANY OF NEW MEXICO'S (PNM) INVESTMENT IN NUCLEAR ENERGY AT PALO VERDE NUCLEAR POWER PLANT; URGING THE NEW MEXICO PUBLIC	POSTPONED	6

**REGULATION COMMISSION (PRC)
TO REQUIRE THAT PNM'S
REPLACEMENT POWER INCLUDE
AS MUCH RENEWABLE ENERGY AS
POSSIBLE; URGING THE PRC TO
HOLD RATEPAYERS HARMLESS FOR
PNM'S COST RECOVERY; AND
EVALUATING INTERVENING ON
BEHALF OF CITY OF SANTA FE
RATEPAYERS IN CASES BEFORE THE
PRC INVOLVING PALO VERDE
NUCLEAR POWER PLANT.**

**ACCEPTANCE OF A MUNICIPAL
ARTERIAL PROGRAM COOPERATIVE
GRANT FROM THE NEW MEXICO
DEPARTMENT OF TRANSPORTATION
FOR THE AGUA FRIA STREET AND
SOUTH MEADOWS ROAD INTERSECTION
IMPROVEMENTS.**

APPROVED

6

**REQUEST FOR THE APPROVAL OF AN
ORDINANCE AUTHORIZING THE
ISSUANCE AND SALE OF CITY OF SANTA
FE, NEW MEXICO GENERAL OBLIGATION
REFUNDING BONDS, SERIES 2019, IN A
MAXIMUM PRINCIPAL AMOUNT NOT TO
EXCEED \$6,400,000 (THE "REFUNDING
BONDS"), PAYABLE FROM AD VALOREM
TAXES LEVIED ON ALL TAXABLE
PROPERTY WITHIN THE CITY, WITHOUT
LIMIT AS TO RATE OR AMOUNT, FOR THE
PURPOSE OF REFUNDING, REFINANCING,
REDEEMING, AND PAYING THE
OUTSTANDING PRINCIPAL OF AND
ACCRUED INTEREST ON THE CITY'S
GENERAL OBLIGATION BONDS, SERIES
2010 MATURING ON AND AFTER AUGUST
1, 2020 (THE "REFUNDING BONDS") AND
PAYING COSTS OF ISSUANCE OF THE
REFUNDING BONDS; PROVIDING FOR
THE FORM, TERMS, AND CONDITIONS OF
THE REFUNDING BONDS, THE MAXIMUM**

APPROVED ON CONSENT

6-7

NET PRESENT VALUE SAVINGS TO BE OBTAINED BY REFUNDING THE REFUNDED BONDS; SPECIFYING THE MAXIMUM NET PRESENT VALUE SAVINGS TO BE OBTAINED BY REFUNDING THE REFUNDED BONDS; SPECIFYING THE MAXIMUM TERM, INTEREST RATE, UNDERWRITING DISCOUNT, AND OTHER PARAMETERS FOR THE REFUNDING BONDS, APPOINTING A PAYING AGENT AND REGISTRAR FOR THE REFUNDING BONDS, AND APPROVING A FORM OF REGISTRAR/PAYING AGENT AGREEMENT IN CONNECTION THEREWITH; DELEGATING AUTHORITY TO THE MAYOR AND OTHER AUTHORIZED OFFICERS OF THE CITY TO DETERMINE THE FINAL TERMS OF THE REFUNDING BONDS WITHIN THE PARAMETERS SPECIFIED HEREIN, AND TO EXECUTE A BOND PURCHASE AGREEMENT PROVIDING FOR THE SALE OF THE REFUNDING BONDS TO THE PURCHASER; APPROVING THE DISTRIBUTION OF A PRELIMINARY OFFICIAL STATEMENT IN CONNECTION WITH THE OFFER AND SALE OF THE REFUNDING BONDS; AND PROVIDING FOR OTHER DETAILS CONCERNING THE REFUNDING BONDS.

CONSIDERATION OF BILL NO. 2019-22: APPROVED ON CONSENT 7
AN ORDINANCE REPEALING ORDINANCE 2003-33 AND GRANTING A NEW NON-EXCLUSIVE FRANCHISE TO COMCAST OF EASTERN SHORE AND COMCAST OF NEW MEXICO/PENNSYLVANIA (COMCAST) TO CONSTRUCT, OPERATE AND MAINTAIN A CABLE SYSTEM IN THE PUBLIC RIGHTS OF WAY AND TO PROVIDE CABLE SERVICES WITHIN A FRANCHISE AREA WITH THE CITY OF SANTA FE.

CONSIDERATION OF BILL NO. 2019-28: APPROVED ON CONSENT 7

AN ORDINANCE REPEALING SECTION 24-9 SFCC 1987 REGARDING THE VEHICLE FORFEITURE ORDINANCE; AND LIMITING THE USE OF FUNDS REMAINING IN THE PROGRAM ACCOUNT FROM FORFEITURES THAT OCCURRED PRIOR TO THE ESPINOZA CASE.

REQUEST FOR THE APPROVAL OF CONSOLIDATED ANNUAL PERFORMANCE AND EVALUATION REPORT (CAPER), A HUD-REQUIRED REPORT ON USES OF CDBG FUNDS FOR FY 18-19.	APPROVED ON CONSENT	7
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DISCUSSION

REQUEST FOR THE ONE YEAR REVIEW AND EVALUATION OF THE ENVIRONMENTAL SERVICES DIVISION FLEET DETAILING PROGRAM WITH MOBILE CLEAN CAR WASH TO MAKE SURE IT IS WORKING AS INTENDED.	INFORMATION/DISCUSSION	7-8
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EXECUTIVE SESSION (IF NECESSARY) - IN ACCORDANCE WITH THE NEW MEXICO OPEN MEETINGS ACT, NMSA 1978, SECTION 10-15-1 (H) (6), DISCUSSION IN WHICH THE CONTENTS OF COMPETITIVE SEALED PROPOSALS SOLICITED PURSUANT TO PROCUREMENT CODE AND DISCUSSED DURING THE CONTRACT NEGOTIATION PROCESS. REQUEST FOR APPROVAL OF PROFESSIONAL SERVICES AGREEMENT IN THE TOTAL AMOUNT OF \$112,232.81 FOR INTERNAL AUDIT SERVICES; RFP # 20/02/P; REDW.	POSTPONED	9-10
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MATTERS FROM STAFF	INFORMATION/DISCUSSION	10
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MATTERS FROM THE COMMITTEE

INFORMATION/DISCUSSION 10-11

ADJOURN

ADJOURNED 11

**FINANCE COMMITTEE
CITY HALL/COUNCIL CHAMBERS
MONDAY, SEPTEMBER 16, 2019, 5:00 PM**

1. CALL TO ORDER

The meeting of the Finance Committee, was called to order by Councilor Roman Abeyta, Chair, at 5:00 pm on Monday, September 16, 2019 at City Hall in the City Council Chambers, Santa Fe, New Mexico.

2. ROLL CALL

MEMBERS PRESENT

Councilor Roman Abeyta, Chair
Councilor Christopher Rivera
Councilor Signe Lindell
Councilor Michael Harris
Councilor Carol Romero-Wirth

MEMBERS ABSENT

OTHERS PRESENT

Mary McCoy, City of Santa Fe Finance Department Director
Christina Keyes, City of Santa Fe Finance Department
Brad Fluetsch, City fo Santa Fe Finance Department
Elizabeth Martin, Stenographer

3. APPROVAL OF AGENDA

Chair Abeyta said item L and item 9 (A) will be postponed.

MOTION A motion was made by Councilor Harris, seconded by Councilor Lindell, to approve the agenda as amended.

VOTE The motion passed unanimously by voice vote.

4. APPROVAL OF CONSENT AGENDA

Councilor Harris pulled items D, G and M for discussion.

Councilor Lindell pulled item G for discussion as well.

MOTION A motion was made by Councilor Lindell, seconded by Councilor Harris, to approve the consent agenda as amended.

VOTE The motion passed unanimously by voice vote.

**5. APPROVAL OF MINUTES
SEPTEMBER 3, 2019**

The minutes were not in the packet for review.

6. PRESENTATION

**A. RECOGNITION OF SERVICE
SHIRLEY RODRIGUEZ RETIREMENT**

Chair Abeyta made a presentation to Ms. Rodriguez and thanked her for her 25 years of service with the City of Santa Fe. He thanked Ms. Rodriguez's family as well saying you can't do that without a support structure at home.

Councilor Rivera said thank you for a great job. He worked with Ms. Rodriguez a long time when he was with the Fire Department. She was so helpful to him when he first started out. He also worked with her husband in Fire Department who is also retired. Appreciate everything you have done.

Ms. Rodriguez said it was a great 25 years.

7. CONSENT AGENDA

**A. REQUEST FOR THE APPROVAL OF AMENDMENT #2, CONTRACT
TIME EXTENSION RELATED TO THE GCCC ICE ARENA ECM SCOPE,
TO ORIGINAL AGREEMENT # 19-0130 WITH AMERESCO, INC. FOR
THE CIP #646A, ENERGY CONSERVATION MEASURE PROJECT.
Jason Kluck**

Approved on consent.

**B. REQUEST FOR APPROVAL OF A MEMORANDUM OF
UNDERSTANDING (MOU) BETWEEN SANTA FE COUNTY AND THE
CITY OF SANTA FE IN THE AMOUNT OF \$500,000 FOR THE
PURPOSE OF MRC SOCCER VALLEY IMPROVEMENTS FOR FISCAL**

**YEAR 2019/2020 THROUGH FISCAL YEAR 2021/2022.
Jennnifer Romero**

Approved on consent.

C. REQUEST FOR APPROVAL TO EXECUTE A GRANT AGREEMENT FOR THE FY2019, SECTION 5307 URBANIZED AREA APPORTIONMENT IN THE TOTAL AMOUNT OF \$1,711,152 FOR TRANSIT OPERATING EXPENSES; FEDERAL TRANSIT ADMINISTRATION.

1. REQUEST FOR APPROVAL OF A BUDGET ADJUSTMENT RESOLUTION (BAR) IN THE AMOUNT OF \$211,152. Keith Wilson

Approved on consent.

D. REQUEST FOR APPROVAL TO EXECUTE A GRANT AGREEMENT FOR THE FY2016 SECTION 5339 URBANIZED ARA APPORTIONMENT IN THE TOTAL AMOUNT OF \$143,017 FOR TRANSIT CAPITAL EXPENSES, FEDERAL TRANSIT ADMINISTRATION. Keith Wilson

Councilor Harris said this is a grant and we are going to be upgrading various bus stops. Is that correct.

Mr. Wilson said we have been doing incremental upgrading of bus stops to be in ADA compliance. It was done ad hoc. We have run into some issues with questionable rights of way. The point of this is to get an engineer on board to get a specific design for specific bus stops with ADA and rights of way issues.

Councilor Harris the said the Rodeo Plaza stop has the bench and a bit of a cover. The out bound gets a fair amount of traffic as well and there is just a sign there. He would hope you have information about the most used bus stops.

Mr. Wilson said we are working on getting data from the operators now to identify stops with the most use and they should have priority for the best infrastructure. We have 430 bus stops in our system.

Councilor Harris asked how many have benches.

Mr. Wilson said he did not have that information with him.

Councilor Harris said he is curious to see where we are at and where we have protection and where we have benches.

Mr. Wilson said we have that information and he will get it to the Councilor.

MOTION A motion was made by Councilor Harris, seconded by Councilor Romero-Wirth, to approve the request.

VOTE The motion passed unanimously by voice vote.

E. REQUEST FOR APPROVAL OF AMENDMENT NO. 3 TO THE ORIGINAL PROFESSIONAL SERVICES AGREEMENT WITH PURCELL TIRE FOR RETIRED TIRE SERVICES FOR (4) YEARS FOR THE TOTAL AMOUNT OF \$400,000. Lawrence Garcia

Approved on consent.

F. REQUEST FOR APPROVAL OF PROCUREMENT FOR WATER SERVICE CONNECTION EQUIPMENT, WATER METERS AND SUPPLIES AS FOLLOWS:

- 1) BAKER UTILITY SUPPLY INC., FOR THE AMOUNT OF \$211,097.19**
- 2) CORE AND MAIN, FOR THE AMOUNT OF \$254,960.71 AND**
- 3) FERGUSON ENTERPRISES (FERGUSON WATER WORKS) FOR THE AMOUNT OF \$65,205.54 ALL UNDER THE STATE PRICE AGREEMENTS 60-000-15-00030 AND 60-000-16-00067. Michael Moya**

Approved on consent.

G. REQUEST FOR APPROVAL OF PROCUREMENT FOR PROFESSIONAL SERVICES AGREEMENT FOR CITY IMPROVEMENT PROJECT, BUCKMAN FIBER OPTIC LINE, FROM GREAT WESTERN ELECTRICAL UNDER THE STATE PRICE AGREEMENT (SPA) 70-000-17-00063 PROCUREMENT GUIDELINES FOR THE TOTAL AMOUNT OF \$291,797 EXCLUSIVE OF NMGR. Jonathan Montoya

A. REQUEST FOR APPROVAL OF BUDGET AMENDMENT RESOLUTION FOR AN INCREASED AMOUNT OF \$316,417.

Councilor Harris said he would like Mr. Montoya to ask Great Western for their experience modifier. That is an assessment having to do with workers comp. 1.0 is the norm. It is a safety record. It is a good practice for us to see that as we work through various contracts.

Mr. Montoya said he was familiar with the job and does know all three

contractors submitted a bid and they were the lowest.

Councilor Harris asked has Great Western been on the job for us before.

Mr. Montoya said yes.

Councilor Harris asked was the performance up to snuff.

Mr. Montoya said yes, they did a great job.

Councilor Lindell asked are we expanding service with this.

Mr. Montoya said this is going to allow us to take our radio telemetry equipment off of Tesuque Peak. We already have the piping in the ground. We just have to pull the wire in. Getting up on the peak in the winter is troublesome and we are paying rent there. The service is questionable.

Councilor Lindell asked so this is just one time money.

Mr. Montoya said correct.

MOTION A motion was made by Councilor Harris, seconded by Councilor Lindell, to approve the request.

VOTE The motion passed unanimously by voice vote.

H. REQUEST FOR APPROVAL OF PROCUREMENT OF A SEWER RODDER UNIT FROM ARIZONA WASTEWATER INC., AND THE TRUCK CHASSIS FROM MELLOY CHEVROLET FOR THE TOTAL AMOUNT OF \$132,870.55 AS A REPLACEMENT FOR FA NO. 28245.
Jerry Tapia

Approved on consent.

I. REQUEST FOR APPROVAL OF AWARD OF BID NO. '19/51/P M&E ENGINEERING FOR ELECTRICAL ENGINEERING SERVICES FOR THE WATER DIVISION AND THE WASTEWATER MANAGEMENT DIVISION FOR FOUR (4) YEARS IN THE TOTAL AMOUNT OF \$160,000 EXCLUSIVE OF NMGR. Alex Gamino

Approved on consent.

J. REQUEST FOR APPROVAL OF AWARD OF RFP '19/51/P TO DE

NORA MIOX INC., FOR THE CRWTP ONSITE DISINFECTANT SOLUTION GENERATION IN THE AMOUNT OF \$394,019 EXCLUSIVE OF NMGRT. Jonathan Montoya

- 1) REQUEST FOR APPROVAL OF A BUDGET AMENDMENT RESOLUTION FOR AN INCREASE OF \$428,240.**

Approved on consent.

- K. REQUEST FOR APPROVAL OF AWARD OF BID NO. '19/50/P TO WUNDERLICH MALEC SYSTEMS FOR SCADA ENGINEERING FOR THE WATER DIVISION AND THE WASTEWATER MANAGEMENT DIVISION FOR FOUR (4) YEARS FOR THE TOTAL AMOUNT OF \$280,000 EXCLUSIVE OF NMGRT. Alex Gamino**

Approved on consent.

- L. REQUEST FOR APPROVAL OF A RESOLUTION OPPOSING PUBLIC SERVICE COMPANY OF NEW MEXICO'S (PNM) INVESTMENT IN NUCLEAR ENERGY AT PALO VERDE NUCLEAR POWER PLANT; URGING THE NEW MEXICO PUBLIC REGULATION COMMISSION (PRC) TO REQUIRE THAT PNM'S REPLACEMENT POWER INCLUDE AS MUCH RENEWABLE ENERGY AS POSSIBLE; URGING THE PRC TO HOLD RATEPAYERS HARMLESS FOR PNM'S COST RECOVERY; AND EVALUATING INTERVENING ON BEHALF OF CITY OF SANTA FE RATEPAYERS IN CASES BEFORE THE PRC INVOLVING PALO VERDE NUCLEAR POWER PLANT. Councilor Rene Villarreal**

Postponed.

- M. ACCEPTANCE OF A MUNICIPAL ARTERIAL PROGRAM COOPERATIVE GRANT FROM THE NEW MEXICO DEPARTMENT OF TRANSPORTATION FOR THE AGUA FRIA STREET AND SOUTH MEADOWS ROAD INTERSECTION IMPROVEMENTS. Sarah Anderson**

- A) CONSIDERATION OF RESOLUTION NO. 2019-_____: A RESOLUTION ACCEPTING A MUNICIPAL ARTERIAL PROGRAM COOPERATIVE GRANT FROM THE NEW MEXICO DEPARTMENT OF TRANSPORTATION IDENTIFIED AS CONTROL NUMBER L500383 FOR THE PLANNING, DESIGN AND CONSTRUCTION OF AGUA FRIA STREET AND SOUTH MEADOWS INTERSECTION IMPROVEMENTS.**

- B) REQUEST FOR APPROVAL OF A MUNICIPAL ARTERIAL PROGRAM COOPERATIVE GRANT (MUNIS CONTRACT NO. 3200842) WITH THE NEW DEPARTMENT OF TRANSPORTATION IN THE AMOUNT OF \$151,825 FOR PLANNING, DESIGN, AND CONSTRUCTION OF AGUA FRIA STREET AND SOUTH MEADOWS ROAD INTERSECTION IMPROVEMENTS PROJECT.**
- C) REQUEST FOR APPROVAL OF BUDGET AMENDMENT RESOLUTION (BAR)**

Councilor Harris said every time John Romero stood here to talk about Agua Fria he always asked him if we were going to be able to complete the sidewalk. Are we going to be able to make the connection between the Cottonwood intersection and this intersection.

Ms. Anderson said the three projects together create a continuous sidewalk project.

Councilor Harris asked from Cottonwood to the school.

Ms. Anderson said all the way to the Head Start location.

Chair Abeyta asked to the Camino Rael School close to 599.

Ms. Anderson said we are looking at a neighborhood connection in that area. We are not working on that side of South Meadows right now. The connection will not go to the school.

Councilor Harris asked so Cottonwood to South Meadows then.

Ms. Anderson said yes.

MOTION A motion was made by Councilor Harris, seconded by Councilor Rivera, to approve the request.

VOTE The motion passed unanimously by voice vote.

Chair Abeyta said this is his and Councilor Rivera's district. Give us an email update as to the plans for a sidewalk connection to the school.

Ms. Anderson said we will follow up on that.

N. REQUEST FOR THE APPROVAL OF AN ORDINANCE AUTHORIZING

THE ISSUANCE AND SALE OF CITY OF SANTA FE, NEW MEXICO GENERAL OBLIGATION REFUNDING BONDS, SERIES 2019, IN A MAXIMUM PRINCIPAL AMOUNT NOT TO EXCEED \$6,400,000 (THE “REFUNDING BONDS”), PAYABLE FROM AD VALOREM TAXES LEVIED ON ALL TAXABLE PROPERTY WITHIN THE CITY, WITHOUT LIMIT AS TO RATE OR AMOUNT, FOR THE PURPOSE OF REFUNDING, REFINANCING, REDEEMING, AND PAYING THE OUTSTANDING PRINCIPAL OF AND ACCRUED INTEREST ON THE CITY’S GENERAL OBLIGATION BONDS, SERIES 2010 MATURING ON AND AFTER AUGUST 1, 2020 (THE “REFUNDING BONDS”) AND PAYING COSTS OF ISSUANCE OF THE REFUNDING BONDS; PROVIDING FOR THE FORM, TERMS, AND CONDITIONS OF THE REFUNDING BONDS, THE MAXIMUM NET PRESENT VALUE SAVINGS TO BE OBTAINED BY REFUNDING THE REFUNDED BONDS; SPECIFYING THE MAXIMUM NET PRESENT VALUE SAVINGS TO BE OBTAINED BY REFUNDING THE REFUNDED BONDS; SPECIFYING THE MAXIMUM TERM, INTEREST RATE, UNDERWRITING DISCOUNT, AND OTHER PARAMETERS FOR THE REFUNDING BONDS, APPOINTING A PAYING AGENT AND REGISTRAR FOR THE REFUNDING BONDS, AND APPROVING A FORM OF REGISTRAR/PAYING AGENT AGREEMENT IN CONNECTION THEREWITH; DELEGATING AUTHORITY TO THE MAYOR AND OTHER AUTHORIZED OFFICERS OF THE CITY TO DETERMINE THE FINAL TERMS OF THE REFUNDING BONDS WITHIN THE PARAMETERS SPECIFIED HEREIN, AND TO EXECUTE A BOND PURCHASE AGREEMENT PROVIDING FOR THE SALE OF THE REFUNDING BONDS TO THE PURCHASER; APPROVING THE DISTRIBUTION OF A PRELIMINARY OFFICIAL STATEMENT IN CONNECTION WITH THE OFFER AND SALE OF THE REFUNDING BONDS; AND PROVIDING FOR OTHER DETAILS CONCERNING THE REFUNDING BONDS. Brad Fluetsch

Approved on consent.

- O. CONSIDERATION OF BILL NO. 2019-22: AN ORDINANCE REPEALING ORDINANCE 2003-33 AND GRANTING A NEW NON-EXCLUSIVE FRANCHISE TO COMCAST OF EASTERN SHORE AND COMCAST OF NEW MEXICO/PENNSYLVANIA (COMCAST) TO CONSTRUCT, OPERATE AND MAINTAIN A CABLE SYSTEM IN THE PUBLIC RIGHTS OF WAY AND TO PROVIDE CABLE SERVICES WITHIN A FRANCHISE AREA WITH THE CITY OF SANTA FE. Joe Abeyta**

Approved on consent.

- P. CONSIDERATION OF BILL NO. 2019-28: AN ORDINANCE REPEALING SECTION 24-9 SFCC 1987 REGARDING THE VEHICLE FORFEITURE ORDINANCE; AND LIMITING THE USE OF FUNDS REMAINING IN THE PROGRAM ACCOUNT FROM FORFEITURES THAT OCCURRED PRIOR TO THE ESPINOZA CASE. Mike Prinz**

Approved on consent.

- Q. REQUEST FOR THE APPROVAL OF CONSOLIDATED ANNUAL PERFORMANCE AND EVALUATION REPORT (CAPER), A HUD-REQUIRED REPORT ON USES OF SDBG FUNDS FOR FY 18-19. Alexandra Ladd**

Approved on consent.

8. DISCUSSION

- A. REQUEST FOR THE ONE YEAR REVIEW AND EVALUATION OF THE ENVIRONMENTAL SERVICES DIVISION FLEET DETAILING PROGRAM WITH MOBILE CLEAN CAR WASH TO MAKE SURE IT IS WORKING AS INTENDED. Lawrence Garcia**

Mr. Garcia said his memo is in the packet. He can stand for questions.

Councilor Rivera said in your memo it says the detailing program is less costly than expected then it says the estimate could be higher.

Mr. Garcia said he did throw that in there because the trucks are washed on a schedule. If trucks are done for maintenance they do not get washed on that schedule. That has made the cost a bit less. If trucks are all up and running the cost will be close to the same. We also doing quarterly detailing on some smaller trucks so there is some savings there as well.

Councilor Rivera said he appreciates that staff feels proud of their vehicles. He had hoped to see in this presentation the overall reduction of maintenance costs due to this application.

Mr. Garcia said he does not have that hard data. We are able to recognize failing parts now before waiting until it fails all the way and that helps with maintenance costs.

Councilor Rivera said that is what he had hoped to see.

Mr. Garcia said we can send you an email with that information.

Councilor Rivera said that would be helpful.

Councilor Harris said he has to believe this improved morale. Have you seen any difference in turnover in personnel due to this.

Mr. Garcia said he would love to say yes, but a lot of factors play into that. We still have some turnover, but more for geographical reasons. People who live in Albuquerque. The trucks have made a little difference. The drivers would have a hard time giving up the washing program. If their truck gets missed on a wash they ask to squeeze it in. It has had a positive effect.

Councilor Harris asked is there any value in terms of safety performance.

Mr. Garcia said he does not have that data.

Councilor Harris said this is money well spent. The good news is that this is a four year contract and will carry on.

Chair Abeyta said follow up with Councilor Rivera's request. Thank you for this information.

9. EXECUTIVE SESSION (IF NECESSARY) - IN ACCORDANCE WITH THE NEW MEXICO OPEN MEETINGS ACT, NMSA 1978, SECTION 10-15-1 (H) (6), DISCUSSION IN WHICH THE CONTENTS OF COMPETITIVE SEALED PROPOSALS SOLICITED PURSUANT TO PROCUREMENT CODE AND DISCUSSED DURING THE CONTRACT NEGOTIATION PROCESS.

A. REQUEST FOR APPROVAL OF PROFESSIONAL SERVICES AGREEMENT IN THE TOTAL AMOUNT OF \$112,232.81 FOR INTERNAL AUDIT SERVICES; RFP # 20/02/P; REDW. Mary McCoy

Postponed

10. MATTERS FROM STAFF

Ms. McCoy said the progress of the new financial system continues. We are having trainings for new users and are also continuing role based training. We are rolling out a Train The Trainer program. Shirley Rodriguez's daughter is taking on that role. We are paying out weekly averages on par with last year and are providing monthly updates to each Department. The priority for us is the \$90 million in capital outlay projects. We are providing automatic reports for Public Works.

11. MATTERS FROM THE COMMITTEE

Councilor Rivera asked do we know how long the delay is in paying vendors.

Ms. McCoy said it depends on the particular circumstances. Stenographers are a good example. As soon as the work project is received and the invoice is entered and approved we can get payment out the next day. We have a great communication piece we have been sending out to staff about the three way match. She can send that to all of you as well.

Councilor Rivera asked you can only issue a check once you have an invoice.

Ms. McCoy said correct.

Councilor Rivera asked if a product is partially delivered.

Ms. McCoy said we can issue partial payments.

Councilor Harris said after the Airport Advisory Board meeting it came up about the fact that the comp and class set the position Ms. Huseman is in as Administrative Assistant. She has high level experience and is really cutting through some things. She pulled in \$300,000 from American Airlines in lease payments and \$200,000 from United. She is far more than an Administrative Assistant. What is the process, using Ms. Huseman as example, for recognizing the real job they do and paying them commiserate with what they are doing.

Ms. McCoy said a process is that a desk audit is done to review the job duties and the job description versus what they are really doing and comparing that. She can have the HR Director write up a quick description for you.

Chair Abeyta asked who has to initiate that.

Ms. McCoy said she did not know. It depends on if they are Union or non Union. There is a form that is filled out.

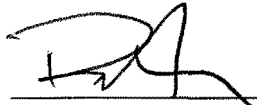
Chair Abeyta asked is that something we should bring to the Manager's attention.

Ms. Keys said she had done this for a couple of her employees. Typically the Supervisor may initiate the process. She initiated it because she recognized situations as you described. It is time consuming and a very involved process, but accurate results are reported. The employee, Supervisor and HR play an active role in the process.

Councilor Harris said we need to know what that process is and how it can be initiated.

12. ADJOURN

There being no further business before the Committee the meeting adjourned at 5:40 pm.



Councilor Roman Abeyta, Chair



Elizabeth Martin, Stenographer