



Agenda

Capital Improvements Advisory Committee

Thursday, July 18, 2019

3:00 p.m.

City Hall, 200 Lincoln Avenue, 1st Floor
City Councilors Conference Room

1. CALL TO ORDER
2. ROLL CALL
3. APPROVAL OF AGENDA
4. APPROVAL OF MINUTES – Meeting of March 14, 2019
5. DISCUSSION / POSSIBLE ACTION ITEMS
 - A. **Request for Fire Impact Fee Allocation.** Request to allocation \$218,267.00 for infrastructure costs of New Fire Station #2 (New Southwest, Agua Fria Station). (Jan Snyder, 955-3121, jmsnyder@santafenm.gov) (**POSTPONED FROM MARCH 14, 2019 MEETING**)
 - B. **Traffic Engineering Division – Resolution Amending the Impact Fee CIP 2020 –Pedestrian Crossing**
Request to add the following to the list of eligible projects listed in "Planned Major Road Improvements, 2014-2020" (Table 80, Page 77) and to allocate those funds to the project to be taken as a credit to their Road Fees at time of building permit application:

Project Name	Location	Cost Estimate
Pedestrian Crossing	Between Harrison Road Paseo Corazon (John Romero, 955-6638, jjromero1@santafenm.gov)	\$44,917.00
6. INFORMATION ITEMS
 - A. **Quarterly Impact Fee Collected Report (Noah Berke)**
 - B. **Update on CIAC and Department Status**
7. MATTERS FROM THE CHAIR / COMMITTEE / STAFF
8. MATTERS FROM THE FLOOR
9. ADJOURN

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(505) 955-6520, five (5) working days prior to meeting date.

RECEIVED AT THE CITY CLERK'S OFFICE
DATE: July 10, 2019
TIME: 11:01 AM

**SUMMARY OF ACTION
CAPITAL IMPROVEMENTS ADVISORY COMMITTEE
CITY HALL, 200 LINCOLN AVENUE
CITY COUNCILORS CONFERENCE ROOM
THURSDAY, JULY 18, 2019, 3:00 PM**

<u>ITEM</u>	<u>ACTION</u>	<u>PAGE</u>
CALL TO ORDER		1
ROLL CALL	QUORUM	1
APPROVAL OF AGENDA	APPROVED	1
APPROVAL OF MINUTES	APPROVED	2
<u>DISCUSSION/POSSIBLE ACTION ITEMS</u>		
REQUEST FOR FIRE IMPACT FEE ALLOCATION REQUEST TO ALLOCATE \$218,267.00 FOR INFRASTRUCTURE COSTS OF NEW FIRE STATION #2 (NEW SOUTHWEST, AGUA FRIA STATION).	APPROVED	2
TRAFFIC ENGINEERING DIVISION - RESOLUTION AMENDING THE IMPACT FEE CIP 2020 - PEDESTRIAN CROSSING. REQUEST TO ADD THE FOLLOWING TO THE LIST OF ELIGIBLE PROJECTS LISTED IN "PLANNED MAJOR ROAD IMPROVEMENTS, 2014-2020" (TABLE 80, PAGE 77) AND TO ALLOCATE THOSE FUNDS TO THE PROJECT TO BE TAKEN AS A CREDIT TO THEIR ROAD FEES AT TIME OF BUILDING PERMIT APPLICATION.	APPROVED	2-3

INFORMATION ITEMS

QUARTERLY IMPACT FEE COLLECTION REPORT	INFORMATION/DISCUSSION	3-4
UPDATE ON CIAC AND DEPARTMENT STATUS	INFORMATION/DISCUSSION	4-5
MATTERS FROM THE CHAIR/COMMITTEE/STAFF	NONE	5
MATTERS FROM THE FLOOR	NONE	5
ADJOURN	ADJOURNED	5

**CAPITAL IMPROVEMENTS ADVISORY COMMITTEE
CITY HALL, 200 LINCOLN AVENUE
CITY COUNCILORS CONFERENCE ROOM
THURSDAY, JULY 18, 2019, 3:00 PM**

1. CALL TO ORDER

The meeting of the Capital Improvements Advisory Committee was called to order by Rex Givens, Chair, at 3:00 pm, on Thursday, July 18, 2019, at City Hall, Councilors Conference Room, 200 Lincoln Avenue, Santa Fe, New Mexico.

2. ROLL CALL

MEMBERS PRESENT

Rex Givens
Monica Ault
Kim Shanahan
Marshall Thompson
Brian Lewis
Margaret Veneklasen
Isaac Pino
Vacancy

MEMBERS ABSENT

Jack Hiatt, Chair, Excused

OTHERS PRESENT

Noah Berke, Land Use Department, Staff Liaison
Sally Paiz, City Attorney's Office
Jennifer Jenkins, Consultant for Homewise
Elizabeth Martin, Stenographer

3. APPROVAL OF AGENDA

MOTION A motion was made by Mr. Lewis, seconded by Mr. Shanahan, to approve the agenda

VOTE The motion passed unanimously by voice vote.

**4. APPROVAL OF MINUTES
MARCH 14, 2019**

MOTION A motion was made by Mr. Lewis, seconded by Ms. Veneklasen, to approve the minutes.

VOTE The motion passed unanimously by voice vote.

5. DISCUSSION/POSSIBLE ACTION ITEMS

**A. REQUEST FOR FIRE IMPACT FEE ALLOCATION
REQUEST TO ALLOCATE \$218,267.00 FOR INFRASTRUCTURE
COSTS OF NEW FIRE STATION #2 (NEW SOUTHWEST, AGUA FRIA
STATION). Jan Snyder**

Mr. Snyder reviewed the packet information regarding this item. We have been working on this project for years and this has been on the CIP plan for over 5 years. As we talk today we are trying to find some extra money to cover additional costs to cover the difference between the previous design plan and the new design plan. We are trying to do our share. There are other players who are helping us as well. The cost estimate provided to you is the most current estimate.

Mr. Berke said this project was approved two months ago at Planning Commission so they have a development plan. The findings of fact and conclusions of law were approved at the meeting last week.

MOTION A motion was made by Mr. Lewis, seconded by Ms. Ault, to approve the request.

VOTE The motion passed unanimously by voice vote.

**B. TRAFFIC ENGINEERING DIVISION - RESOLUTION AMENDING THE
IMPACT FEE CIP 2020 - PEDESTRIAN CROSSING
REQUEST TO ADD THE FOLLOWING TO THE LIST OF ELIGIBLE
PROJECTS LISTED IN "PLANNED MAJOR ROAD IMPROVEMENTS,
2014-2020" (TABLE 80, PAGE 77) AND TO ALLOCATE THOSE FUNDS
TO THE PROJECT TO BE TAKEN AS A CREDIT TO THEIR ROAD
FEES AT TIME OF BUILDING PERMIT APPLICATION.
John Romero**

PROJECT NAME	LOCATION	COST ESTIMATE
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Pedestrian crossing	Between Harrison Rd. and Paseo Corazon	\$44,917.00.
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Mr. Romero said this is about addressing resident concerns regarding crossing Agua Fria in order to catch the bus. We contacted the developer and he said they are willing to construct the crossing so long as we give them the credits. That is why we are asking for this.

Chair Givens asked which developer is asking for this.

Mr. Romero said Homewise.

Chair Givens said he thinks we should recognize this is something that impact fee use was pioneered by Pulte. He thinks this is something he is going to vote in favor of it. He thinks it is okay. Impact fees are waived for developers in other cases.

Ms. Jenkins, representing Homewise, gave an overview of the Homewise project. When we sought approval and received approval there was no ask from the City for the pedestrian crossing. She got a call from Councilor Villarreal about concerns from some of her constituents. It was determined that this was the best location for the crossing. She was asked to go back to her client, Homewise, to ask them if this was something they would do. There was a discussion about the impact fee option which was a great tool for a public/private partnership. This is a developer who is willing to do something for the City in this manner.

Mr. Berke said this request is only for \$44,917 of the fees for the project. There will be a lot more impact fees than that from the entire project. They are only getting credits for this crossing. They will pay impact fees after they reach the amount of \$44,917.

Mr. Shanahan said his personal feeling is that anything being built should be paid for by the public so philosophically he is not in favor of this.

MOTION A motion was made by Chair Givens, seconded by Mr. Lewis, to approve the request.

VOTE The motion passed unanimously by voice vote.

6. INFORMATION ITEMS

A. QUARTERLY IMPACT FEE COLLECTION REPORT Noah Berke

Mr. Berke reviewed the report included in the meeting packet.

Mr. Berke said this is pretty self explanatory. You can see the trends as you review the numbers.

B. UPDATE ON CIAC AND DEPARTMENT STATUS

Mr. Berke said he sent out a memo stating that he was asked by the Land Use Director, Carol Johnson, to handle this committee for the foreseeable future. He will be the staff liaison for this committee. He apologized about the last minute change in the meeting date. One of the members has resigned. Scotty sent a resignation letter to the Mayor so the vacancy that exists is the Mayors designee. There were questions about the vendor who was to do the required plan that is due every five years. We got the bids back and this committee submitted their scoring. The Director asked that we hold off on deciding the vendor until we see what the staffing of this committee will be long term. At that time she will make a decision.

Chair Givens asked what is our timeline.

Ms. Paiz said the plan is supposed to be in place on August 28th.

Mr. Shanahan asked are there consequences to submitting late.

Ms. Paiz said she does not see any particular consequence to a late turn in. She does think we should focus on trying to not be too late. There is no mention of penalties. If we are not going to do it the Governing Body could issue a determination that there is no need for an update. That is a possibility if you would like to do that.

There was a discussion around extending Paseo Del Sol and Tierra Contenta.

Mr. Pino said he recognizes the role of staff, but the consultant would be doing the work. Why is it that she cannot see that. Is there some sort of plan to dissolve this committee.

Mr. Berke said he is not aware of any conversations about that. That is not the intent. This committee is extremely important to the City and what we do. The Director acquired Long Range Planning and other areas and we have had a huge turn over and reorganization. She is trying to find where this committee should sit within the staff organization chart. She had talked about having this in Public Works, but that is not going to happen. There is no capacity to have it in Public Works. If the Director says she wants this to sit in his Division he will be with the consultant the next day. That is why she has not moved forward with the consultant.

Ms. Paiz said this committee cannot go away. It is required by State statute.

Chair Givens asked does anyone on the committee have any suggestions as to where you would like to be housed.

There was discussion about this issue.

Mr. Lewis asked how long will the consultant process take.

Mr. Shanahan said one year.

Mr. Berke said he can work with Sally on the declaration by the Governing Body for the State.

Ms. Paiz read the statue language allowing the declaration that no updates are required at this time.

Ms. Ault said part of the reason is we could not get it started. She does not think the declaration is the answer. It does not seem honest. She thinks we need to get started.

Mr. Berke said he will convey the concerns to the Director at his weekly meeting with her tomorrow.

7. MATTERS FROM THE CHAIR/COMMITTEE/STAFF

None.

8. MATTERS FROM THE FLOOR

None.

9. ADJOURN

There being no further business before the Committee the meeting adjourned at 3:35 pm.

Rex Givens, Chair



Elizabeth Martin, Stenographer