



# Agenda

REGULAR MEETING OF  
THE GOVERNING BODY  
JULY 10, 2019  
MIDTOWN CAMPUS-TIPTON HALL  
1600 ST. MICHAEL'S DRIVE

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## AFTERNOON SESSION – 5:00 P.M.

1. CALL TO ORDER
2. PLEDGE OF ALLEGIANCE
3. SALUTE TO THE NEW MEXICO FLAG
4. INVOCATION
5. ROLL CALL
6. APPROVAL OF AGENDA
7. APPROVAL OF CONSENT CALENDAR
8. APPROVAL OF MINUTES: Regular City Council Meeting – June 26, 2019
9. PRESENTATIONS
  - a) Proclamation - St. Michael's Boys Track Team. (Councilor Rivera)
10. CONSENT CALENDAR
  - a) Request for Approval of Amendment No. 4 Using State Price Agreement No. 50-000-15-00049 AA Between the State of New Mexico and Center Point Energy Services, Inc., (the "Natural Gas Marketer Services") to Extend the Term at the Same Price, Terms and Conditions. (Shannon Jones, Public Utilities Division Director, [swjones@santafenm.gov](mailto:swjones@santafenm.gov), 955-4267)
  - b) Request for Approval of Professional Services Agreement Under RFP '19/26/P for FY 20 Annual Medical Physicals for the Santa Fe Fire Department, in the Amount of \$94,950; Life Scan Wellness Center. (Brian Moya, Health and Safety Officer, [bjmoya@santafenm.gov](mailto:bjmoya@santafenm.gov), 955-3111)
  - c) Request for Approval of Eight (8) State General Fund Agreements (GFA) Between the City of Santa Fe and the State of New Mexico for a Total Amount of \$12,267,000. (David Chapman, Grant Administrator-Writer, [dachapman@santafenm.gov](mailto:dachapman@santafenm.gov), 955-6824)
    - 1) Request for Approval of Budget Amendment Resolutions (BARs).



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- d) Request Approval of Four (4) Amendments of the FY2019-2020 Economic Development Portfolio to Provide Workforce Development, Business Development, and Other Support for Economic Development in Santa Fe for a Total Funding Amount of \$392,500. (Fabian Trujillo, Office for Business Growth Manager, [frujillo@santafenm.gov](mailto:frujillo@santafenm.gov), 955-6912)
    - 1) Santa Fe Business Incubator – Amendment No. 4 - \$175,000.
    - 2) Youthworks – Amendment No. 4 - \$170,000.
    - 3) Regional Development Corporation – Amendment No. 2 – \$20,000.
    - 4) Make Santa Fe – Amendment No. 3 – \$27,500.
  - e) Request for Approval of Liquor Hearing Officer's Recommendation to Approve the Request from 113 Washington Liquor, LLC for a Transfer of Ownership of Inter-Local Dispenser Liquor License No. 2678 from Anasazi Liquor, LLC, to 113 Washington Liquor, LLC (2120 L Street NW, Suite 215, Washington, D.C. 20037). This License will Remain at Rosewood Inn of the Anasazi, 113 Washington Avenue, Santa Fe, New Mexico. (Yolanda Y. Vigil, City Clerk, [yyvigil@santafenm.gov](mailto:yvigil@santafenm.gov), 955-6521)
11. MATTERS FROM THE CITY MANAGER
12. MATTERS FROM THE CITY ATTORNEY
- EXECUTIVE SESSION
- In Accordance with the New Mexico Open Meetings Act, Specifically NMSA 1978, Section 10-15-1(H)(7), Quarterly Update and Attorney-Client Privileged Discussion Regarding Threatened and Pending Litigation in Which the City of Santa Fe Is or May Become a Participant, Including, But Not Limited to NMSURF v. City of Santa Fe, 1:17-cv-00355-KG-SCY; Hicks v. City of Santa Fe, D-101-CV-2017-02649; and City of Albuquerque, et. al. v. New Mexico Taxation and Revenue Department, D-202-CV-2018-08036. (Erin K. McSherry, City Attorney, [ekmcsherry@santafenm.gov](mailto:ekmcsherry@santafenm.gov), 955-6512)
13. Approval of an Agreement Pursuant to Section 611(g) of Title VI of the Claims Resolution Act of 2010, as Partial Settlement of *State of New Mexico v. Aamodt*, Case 6:66-cv-06639-WJ-WPL. (Marcos D. Martinez, Assistant City Attorney, [mdmartinez@santafenm.gov](mailto:mdmartinez@santafenm.gov), 955-6512) (Postponed on May 8, 2019, May 29, 2019 and June 12, 2019) (Postponed on June 26, 2019)



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14. MATTERS FROM THE CITY CLERK
15. COMMUNICATIONS FROM THE GOVERNING BODY

## **EVENING SESSION – 7:00 P.M.**

- A. CALL TO ORDER
- B. PLEDGE OF ALLEGIANCE
- C. SALUTE TO THE NEW MEXICO FLAG
- D. INVOCATION
- E. ROLL CALL
- F. PETITIONS FROM THE FLOOR
- G. APPOINTMENTS
  - Veterans' Advisory Board
  - Water Conservation Committee
- H. PUBLIC HEARING:
  - 1) CONSIDERATION OF BILL NO. 2019-1: ADOPTION OF ORDINANCE NO. 2019-\_\_\_\_.  
**Case #2018-97. 4327 and 4323 Airport Road Rezoning.** Liaison Planning Services Inc., Agent, for Rudy and Julie Rodriguez, Owners, Request a Rezoning from R-1 (Residential – One Dwelling Unit Per Acre) to C-1 (General Office). The Rezoning Request is to Rezone 0.32+/- Acres of 4323 Airport Road by Adjusting the C-1 Zoned District Located at 4327 Airport Road to Incorporate the 0.32+/- acres. The Property Located at 4323 Airport Road is Approximately 10.66+/- Acres and If Approved an Administrative Lot Line Adjustment Will be Done to Consolidate the 0.32+/- Acres and Create a New Zoning Boundary Line Along the New Property Line Between 4327 and 4323 Airport Road. Both Properties are Located Within the Southwest Area Master Plan, Airport Road Overlay District and Suburban Archaeological Review District. (Daniel Esquibel, Land Use Planner Senior, [daesquibel@santafenm.gov](mailto:daesquibel@santafenm.gov), 955-6587) (Postponed on February 27, 2019)



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## I. ADJOURN

Pursuant to the Governing Body Procedural Rules, in the event any agenda items have not been considered prior to 11:30 p.m. and the Governing Body does not vote to extend the meeting, such items shall be postponed to a subsequent meeting, provided that the date, time and place of such meeting is specified at the time of postponement.

NOTE: New Mexico law requires the following administrative procedures be followed when conducting "quasi-judicial" hearings. In a "quasi-judicial" hearing all witnesses must be sworn in, under oath, prior to testimony and will be subject to reasonable cross-examination. Witnesses have the right to have an attorney present at the hearing.

Persons with disabilities in need of accommodations, contact the City Clerk's office at 955-6521, five (5) working days prior to meeting date.

RECEIVED AT THE CITY CLERK'S OFFICE

DATE: July 5, 2019

TIME: 8:48 AM

## **SUMMARY INDEX**

### **SANTA FE CITY COUNCIL July 10, 2019**

<b>ITEM</b>	<b>ACTION</b>	<b>PAGE</b>
1. Call to Order	Convened at 5:00 p.m.	1
5. Roll Call	Quorum Present	1
6. Approval of Agenda	Approved as presented	1
7. Approval of Consent Calendar	Approved as presented	2
8. Approval of Minutes – June 26, 2019	Approved as presented	2
9. Presentations: Proclamation	St. Mike's Boys Track Team	2-3
10. Consent Calendar Listing	Listed	3-4
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12. Matters from the City Attorney	Comments	4-5
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13. State v. Aamodt Settlement	Approved	5-6
14. Matters from the City Clerk	None	6
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F. Petitions from the Floor	Petitions made	8-9
G. Appointments		
1. Veteran's Advisory Board	Approved	10
2. Water Conservation Committee	Approved	10
H. Public Hearings		
1. Case #2018-97 4327 & 4323 Airport Road Rezoning	Approved	11-13
I. Adjournment	Adjourned at 7:40 pm	13

**MINUTES OF THE  
REGULAR MEETING OF THE  
GOVERNING BODY  
CITY OF SANTA FE  
July 10, 2019**

**AFTERNOON SESSION**

**1. CALL TO ORDER AND ROLL CALL**

A regular meeting of the Governing Body of the City of Santa Fe, New Mexico, was called to order by Mayor Alan Webber, on Wednesday, June 26, 2019, at approximately 5:00 p.m., in Midtown Campus, Tipton Hall, at 1600 St. Michael's Drive, Santa Fe, New Mexico. Following the Pledge of Allegiance, Salute to the New Mexico flag, and the Invocation, roll call indicated the presence of a quorum, as follows:

**Members Present**

Mayor Alan Webber  
Councilor Signe I. Lindell, Mayor Pro-Tem  
Councilor Roman "Tiger" Abeyta  
Councilor Mike Harris  
Councilor Peter N. Ives  
Councilor Christopher M. Rivera  
Councilor Carol Romero-Wirth  
Councilor JoAnne Vigil Coppler  
Councilor Renee D. Villarreal

**Members Excused**

**Others Attending**

Erik Litzenberg, City Manager  
Erin McSherry, City Attorney  
Yolanda Y. Vigil, City Clerk  
Carl Boaz, Council Stenographer

**6. APPROVAL OF AGENDA**

**MOTION:** Councilor Ives moved, seconded by Councilor Lindell, to approve the agenda as published.

**VOTE:** The motion was approved on a voice vote with Mayor Webber and Councilors Abeyta, Harris, Ives, Lindell, Rivera, Romero-Wirth, Vigil Coppler and Villarreal voting in favor of the motion and none voting against.

**7. APPROVAL OF CONSENT CALENDAR**

**MOTION:** Councilor Ives moved, seconded by Councilor Vigil Coppler, to approve the Consent Agenda as presented.

**VOTE:** The motion was approved on the following Roll Call vote:

**For:** Mayor Webber, Councilor Abeyta, Councilor Harris, Councilor Ives, Councilor Lindell, Councilor Rivera, Councilor Romero-Wirth, Councilor Vigil Coppler and Councilor Villarreal.

**Against:** None.

**8. APPROVAL OF MINUTES: Regular City Council Meeting – June 26, 2019**

**MOTION:** Councilor Ives moved, seconded by Councilor Lindell, to approve the minutes of June 26, 2019 as presented.

**VOTE:** The motion was approved on a voice vote with Mayor Webber and Councilors Abeyta, Harris, Ives, Lindell, Rivera, Romero-Wirth, Vigil Coppler and Villarreal voting in favor of the motion and none voting against.

**9. PRESENTATIONS**

a) Proclamation - St. Michael's Boys Track Team. (Councilor Rivera)

Councilor Rivera read the first part of the proclamation for the Track Team. He welcomed Coach Fernandez and the members of the team. They won the Class AAA State championship this year and had three individual champions.

Coach Fernandez announced this was their first championship, so we are very proud of our team.

Councilor Ives said he had two daughters who participated in track and field at St. Mike's in 2008 and understood the amount of time and effort it takes for practice. It is a hallmark of the success of the school.

Councilor Romero-Wirth, as the other District 2 Councilor, echoed the congratulations.

Coach Hawk also said a few words.

Councilor Abeyta also congratulated the team and recognized Coach Hawk and the influence he had on me.

Councilor Villarreal asked how many seniors. Three members of the team raised their hands. She also congratulated them.

Councilor Vigil Coppler also congratulated them.

## **10. CONSENT CALENDAR LISTING**

- a) Request for Approval of Amendment No. 4 Using State Price Agreement No. 50-000-15-00049 AA Between the State of New Mexico and Center Point Energy Services, Inc., (the "Natural Gas Marketer Services") to Extend the Term at the Same Price, Terms and Conditions. (Shannon Jones, Public Utilities Division Director, [swjones@santafenm.gov](mailto:swjones@santafenm.gov), 955-4267)
- b) Request for Approval of Professional Services Agreement Under RFP '19/26/P for FY 20 Annual Medical Physicals for the Santa Fe Fire Department, in the Amount of \$94,950; Life Scan Wellness Center. (Brian Moya, Health and Safety Officer, [bmoya@santafenm.gov](mailto:bmoya@santafenm.gov), 955-3111)
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- d) Request Approval of Four (4) Amendments of the FY2019-2020 Economic Development Portfolio to Provide Workforce Development, Business Development, and Other Support for Economic Development in Santa Fe for a Total Funding Amount of \$392,500. (Fabian Trujillo, Office for Business Growth Manager, [frujillo@santafenm.gov](mailto:frujillo@santafenm.gov), 955-6912)
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Anasazi, 113 Washington Avenue, Santa Fe, New Mexico. (Yolanda Y. Vigil, City Clerk, [yyvigil@santafenm.gov](mailto:yyvigil@santafenm.gov), 955-6521)

## **END OF CONSENT CALENDAR**

### **11. MATTERS FROM THE CITY MANAGER**

Mr. Litzenberg provided FAQ's of the Enterprise Resource Planning (ERP) for the Councilors and read them as a reminder of the original action plan and what to expect with the Munis Financials automated system.

*A copy of the ERP document is incorporated herewith to these minutes as Exhibit 1.*

Mr. Litzenberg reported that 400 hours of training have been accomplished with City staff on ERP and announced that the Energov system would go live on July 27<sup>th</sup> for land use projects. He added that training would be provided to people who will be using Energov for their land use projects on how to use the new system. He commented that this is an exciting time for the City as it begins using the new automated programs to ensure accuracy and efficiency as well as an opportunity to make applications and invoice the City without a need to actually go to City Hall.

He acknowledged there would be bumps along the way and probably some grumbling when switching from a decades-old system to present day technology.

### **12. MATTERS FROM THE CITY ATTORNEY**

Ms. McSherry gave some brief comments about an RFP and about the appeal coming up. She recommended the Governing Body go into closed executive session to discuss the litigation issues listed on the agenda.

#### **EXECUTIVE SESSION**

In Accordance with the New Mexico Open Meetings Act, Specifically NMSA 1978, Section 10-15-1(H)(7), Quarterly Update and Attorney-Client Privileged Discussion Regarding Threatened and Pending Litigation in Which the City of Santa Fe Is or May Become a Participant, Including, But Not Limited to NMSURF v. City of Santa Fe, 1:17-cv-00355-KG-SCY; Hicks v. City of Santa Fe, D-101-CV-2017-02649; and City of Albuquerque, et. al. v. New Mexico Taxation and Revenue Department, D-202-CV-2018-08036. (Erin K. McSherry, City Attorney, [ekmsherry@santafenm.gov](mailto:ekmsherry@santafenm.gov), 955-6512)

Councilor Rivera asked what the matter in July was about.

Ms. McSherry said it was an appeal of a decision made for a property next to Las Acequias and would be heard at the next Council meeting on July 31<sup>st</sup>.

**MOTION:** Councilor Rivera moved, seconded by Councilor Ives, that the Governing Body go into executive session for the purposes listed on the agenda.

**VOTE:** The motion was approved on the following Roll Call vote:

**For:** Mayor Webber, Councilor Abeyta, Councilor Harris, Councilor Ives, Councilor Lindell, Councilor Rivera, Councilor Romero-Wirth, Councilor Vigil Coppler and Councilor Villarreal.

**Against:** None.

At 5:28 p.m., the Governing Body went into executive session.

The executive session ended at 6:12 p.m.

The Governing Body reconvened at 6:50.

**MOTION:** Councilor Rivera moved, seconded by Councilor Ives, to come out of executive closed session, noting for the record that the discussion in executive session was limited to the matters listed on the agenda.

**VOTE:** The motion was approved on the following Roll Call vote:

**For:** Mayor Webber, Councilor Abeyta, Councilor Harris, Councilor Rivera, Councilor Romero-Wirth, Councilor Vigil Coppler and Councilor Villarreal. Councilor Lindell was not present for the vote.

**Against:** None.

13. Approval of an Agreement Pursuant to Section 611(g) of Title VI of the Claims Resolution Act of 2010, as Partial Settlement of *State of New Mexico v. Aamodt*, Case 6:66-cv-06639-WJ-WPL. (Marcos D. Martinez, Assistant City Attorney, [mdmartinez@santafenm.gov](mailto:mdmartinez@santafenm.gov), 955-6512) (Postponed on May 8, 2019, May 29, 2019 and June 12, 2019) (Postponed on June 26, 2019)

Ms. McSherry recommended approval.

Councilor Vigil Coppler said she has property that is covered but affirmed it was not a conflict of interest.

**MOTION:** Councilor Abeyta moved, seconded by Councilor Ives, to approve the agreement as presented.

**VOTE:** The motion was approved on the following Roll Call vote:

**For:** Mayor Webber, Councilor Abeyta, Councilor Harris, Councilor Rivera, Councilor Romero-Wirth, Councilor Vigil Coppler and Councilor Villarreal. Councilor Lindell was not present for the vote.

**Against:** None.

#### **14. MATTERS FROM THE CITY CLERK**

There were no matters from the City Clerk.

#### **15. COMMUNICATIONS FROM THE GOVERNING BODY**

*A copy of the bills and ordinances to be introduced is incorporated herewith to these minutes as Exhibit 2.*

**Councilor Romero-Wirth** introduced 2 items: The first was a resolution to issue Industrial Revenue Bonds up to \$18 million for a high-pressure processing facility for New Mexico Fresh Foods, LLC to utilize. The second was an ordinance authorizing issuance of taxable Industrial Revenue Bonds for the benefit of New Mexico Fresh Foods up to \$18 million and a lease agreement with them.

**Councilor Harris** stated the use of fireworks was out of control in Santa Fe which began before July 4<sup>th</sup> and continued even last night. He urged the City to get ahead of it next year.

He also acknowledged John Romero for organizing a meeting (the subject was not audible as his microphone was off). He said he and Councilor Vigil Coppler attended. 40-45 people were there, some in favor and some who had concerns. Mr. Romero did a lot of work on it. The Council liaison people also helped organize it.

**Councilor Ives** thanked the City Manager for the ERP update. He came across his copy of the Presidio Report and was glad this is happening now.

**Councilor Villarreal** introduced a resolution relating to PNM's Palo Verde nuclear generating station investments and the financial impact on ratepayers with support for an alternative renewable energy-based replacement plan. She also is introducing with Councilor Lindell a resolution accepting a grant from the NMDOT identified as DFA appropriation D3409 to acquire rights-of-way for and to plan, design, and construct lighting

and sidewalk improvements along Harrison Road from Cerrillos Road to Agua Fria Street.

**Councilor Rivera** asked to be a cosponsor of Councilor Abeyta's resolution. He introduced a resolution accepting a grant from the NMDOT identified as DFA Appropriation D3408 to plan, design and construct rights-of-way improvements to Agua Fria Street and South Meadows Road. He also thanked City Staff for south side movie nights. Our City Clerk was there and several staff from Mayor Webber's Office. They did a great job. He also acknowledged volunteers from his church and the Sheriff's office at Southside Library who helped with the weeds and thanks for city crews also.

**Councilor Abeyta** echoed those comments regarding the work at the Southside Library. He also introduced a resolution on approval of fourth quarter budget amendments for Fiscal Year 2018-2019. And, along with Councilor Lindell, is introducing an ordinance repealing Ordinances 2003-33 and granting a new non-exclusive franchise to Comcast of Eastern Shore and Comcast of New Mexico/Pennsylvania to construct, operate and maintain a cable system in the public rights-of-way and to provide cable service within a franchise area with the City of Santa Fe.

**Councilor Vigil Coppler** echoed the statement of Councilor Harris on kudos to John Romero for his work and also to Constituent Services. She informed the Mayor that they offered it also to Regina Wheeler at the Public Works Committee meeting.

**Mayor Webber** thought Councilor Rivera's comment was great. The Southside Summer series is an amazing festival with hundreds of people. There will be another great film shown in the series and police and fire will be there. He also announced the International Folk Art Market which will be bigger and better than ever. Nelson Mandela's grandson will be there and representatives from all over the world. It promises to be wonderful Santa Fe only. He mentioned that Santa Fe has won several magazine awards - one for best spa, best hotel in the United States and another for second best destination, second only to Charleston.

Mayor Webber requested help as we continue to support immigrant refugees here. He continues to try to raise money for this effort and asked people to go to the Santa Fe Community Foundation website to contribute. Bill Smith is using it for state-wide support to get the asylum seekers to their destinations.

#### **EVENING SESSION - 7:05 P.M.**

#### **A-E. CALL TO ORDER AND ROLL CALL**

The regular meeting of the Governing Body of the City of Santa Fe, New Mexico, was called back to order for the evening session by Mayor Alan Webber, on Wednesday, July 10, 2019, at approximately 7:05 p.m. at the Midtown Campus - Tipton Hall, 1600 St. Michael's Drive, Santa Fe, New Mexico.

Present at the evening session were:

**Members Present**

Mayor Alan Webber  
Councilor Roman "Tiger" Abeyta  
Councilor Mike Harris  
Councilor Peter N. Ives  
Councilor Christopher M. Rivera  
Councilor Carol Romero-Wirth  
Councilor JoAnne Vigil Coppler  
Councilor Renee D. Villarreal

**Members Excused**

Councilor Signe Lindell

**Others Attending**

Erik Litzenberg, City Manager  
Erin McSherry, City Attorney  
Yolanda Y. Vigil, City Clerk  
Carl Boaz, Council Stenographer

**F. PETITIONS FROM THE FLOOR**

**Jonathan Glass** spoke about the fires up on the mountain and his fear for the water shed. He said the forest crew is trying to remove a lot of trees there, right next to the city. He encouraged Councilors to read the public comments that were posted on the website because it is important to understand what is going on there. He described the strategy being used as not appropriate.

**Linda Wilder Flatt**, Las Acequias, spoke about the neighbor-to-neighbor food drive. She thanked the Council for their support over the years. "Every year we have gotten more food and it makes a big difference in our community. Thanks for having a continuing resolution and help with city vehicles and staff. 241,000 lbs. of food were contributed last year. Our hope this year is over 275,000 lbs. of food. My hope is that it is a continuing tradition. It is extended into the county. Thanks to all of you for that. I invite all Councilors and Mayor Webber on September 21, to come to the day of the food drive and help. We have had councilors actually help with a truck and people get excited to see that."

**Ms. Cindy Roper** asked for changes on fireworks in the City. People set them off until 1:30 a.m. without let up. She called the Fire Department and Police Department and got no help. She suggested the fireworks ban code should not just be based on drought conditions and it should cover the entire metropolitan area. She asked the Council to give some consideration to that. She said she got good feedback from Mayor Webber's office and Councilors and Police Chief who are trying to help and that is encouraging.

**Diane Oldenberg**, former fire service employee in the Santa Fe National Forest who said lightning will strike and there has been no statement about climate chaos in their documents. The Forest Service is working from the inside out and incendiary devices are being used. Endangered species are in there. They will destroy 90% of the forest there. We need to change the equation to work from the outside in. Many of her neighbors are elderly, living near the forest, and need help cleaning their gutters and clear debris from around the house. Throughout the west, the policies are to keep the area clear.

**Bunny Percoman** thanked the Council for the opportunity. Proposed EIS Wilderness Act is a federal legislation with Santa Fe Mountain to protect it from wildfire. But in a prescribed burn, recovery is not doing well. She proposed a city-wide campaign to push back with extensive replanting of trees. She would love to have some support to do something positive in places in the city.

**Stefanie Beninato** said she spoke two weeks ago at the ADU hearing and it was the first time she had seen signs that were lobbying in a public hearing, which is intimidating. All the people who were speaking for the ordinance were actually speaking to affordable housing, which is not what the public hearing was about.

She again complained that Carol Johnson was misrepresenting the permit appeals going to Council that are not reviewed standing by Ms. Johnson on cases from the H Board. You have to do a records request. Everyone at the City has said they would follow the requirements but have not done posting within 24 hours.

She said the City has an experiment going on with less participation for land use matters because the Staff will only present the findings of fact and conclusions of law at the meeting when they are heard. She questioned how it could be done before the Board makes a decision and it appears to be trying to push the board in a certain direction. And no lawyer can meet with you about the definitions. Not one City Attorney has 15 minutes to meet with me. You are denying us due process.

**Karen Weber** said that, as the Governing Body, you will be impacted by this Santa Fe Mountain project. My first concern is on the prescribed burns that use chemicals. Even short term exposure leads to lung disease from the pollution. It impacts the environment and wildlife habitat. They need to extend roads to bring in equipment. It takes away eligibility. That protection can be taken away. Since 1964, it has had a wilderness designation for the enjoyment of American people. She also had a concern about the project being opened up to further development.

There were no other petitions from the floor and the opportunity was closed.

## **G. APPOINTMENTS**

**1) Veterans' Advisory Board**

Mayor Webber made the following appointments to the Veterans' Advisory Board:

Chris Calvert (Veteran) – Reappointment – term ending 5/2021  
Kenneth Dettelbach (Housing Service) – Reappointment – term ending 5/2020  
Hannah Sigrid Mabel (Veteran) – Reappointment – term ending 5/2021  
Dorothy Seaton (Financial Services) Reappointment – term ending 5/2020  
Anna Vigil (Veteran) – Reappointment – term ending 5/2021  
Kenny Keelin (Homeless Service) – Reappointment – term ending 5/2021  
Colonel James H. Williams (Education) – Reappointment – term ending 5/2021  
John L. Palomino (Housing Service) – to fill unexpired term ending 5/2021

**MOTION:** Councilor Rivera moved, seconded by Councilor Vigil Coppler to approve the appointments.

**VOTE:** The motion was approved on a voice vote with Mayor Webber and Councilors Abeyta, Harris, Ives, Rivera, Romero-Wirth, Vigil Coppler and Villarreal voting in favor of the motion and none voting against. Councilor Lindell was not present for the vote.

**2) Water Conservation Committee**

Mayor Webber made the following appointments to the Water Conservation Committee:

Beth Kirby (Education Programs) – term ending 7/2021  
M. De Anda Hay (Land Use Policies) – term ending 7/2021  
Gerald Jacobi (Technical) – term ending 7/2020

**MOTION:** Councilor Romero-Wirth moved, seconded by Councilor Vigil Coppler to approve the appointments.

**VOTE:** The motion was approved on a voice vote with Mayor Webber and Councilors Abeyta, Harris, Ives, Rivera, Romero-Wirth, Vigil Coppler and Villarreal voting in favor of the motion and none voting against. Councilor Lindell was not present for the vote.

**H. PUBLIC HEARING:**

**1. CONSIDERATION OF BILL NO. 2019-1: ADOPTION OF ORDINANCE NO. 2019-14.**

**Case #2018-97. 4327 and 4323 Airport Road Rezoning.** Liaison Planning Services Inc., Agent, for Rudy and Julie Rodriguez, Owners, Request a

Rezoning from R-1 (Residential – One Dwelling Unit Per Acre) to C-1 (General Office). The Rezoning Request is to Rezone 0.32± Acres of 4323 Airport Road by Adjusting the C-1 Zoned District Located at 4327 Airport Road to Incorporate the 0.32± acres. The Property Located at 4323 Airport Road is Approximately 10.66± Acres and If Approved an Administrative Lot Line Adjustment Will be Done to Consolidate the 0.32± Acres and Create a New Zoning Boundary Line Along the New Property Line Between 4327 and 4323 Airport Road. Both Properties are Located Within the Southwest Area Master Plan, Airport Road Overlay District and Suburban Archaeological Review District. (Daniel Esquibel, Land Use Planner Senior, [daesquibel@sanjefern.gov](mailto:daesquibel@sanjefern.gov), 955-6587) (Postponed on February 27, 2019)

Mayor Webber reviewed the process with Council. After staff report, public testimony is presented; discussion and motion.

#### Staff Report

Dan Esquibel provided the staff report to the Council. He said the case is for rezoning from R-1 to C-1. It has gone through the Planning Commission twice, due to an error in the public notice. The proposal got support from the neighborhood at the second meeting with a condition that a barrier be placed between Las Acequias and the development to protect the wall and sign for the Las Acequias neighborhood.

He said only one motion is needed. The applicant has addressed and met all criteria and the applicant agreed to address all adjustments requested and has already begun that process. Staff recommended approval of the rezoning.

#### Applicant's Presentation

Ms. Dolores Vigil, Liaison Planning Services was sworn. She said she would not review all conditions here, but the Applicant has reviewed them all and does agree with all of them. She stood for questions.

#### Public Testimony

**Michelle Odom**, Las Acequias which is behind this project, was sworn. She said, "I have been to a lot of neighborhood meetings and this was not a bad experience. This is probably the first time we came to agreement and I feel great about it and I would like to see more of this. Everyone put their cards on the table and came to a good conclusion. It is exactly what infill is."

**Fabian Trujillo**, President of the Las Acequias Association, was sworn. He read a letter from the Las Acequias Neighborhood Association in support of this project. It said in



part that the Las Acequias development has 653 homes in heart of Santa Fe south side - residents are middle-class families. BOD met on April 2, 2019 and discussed the rezoning and voted in support of rezoning and lot line adjustment on condition that the barricade is erected to protect the sign and fence of Las Acequias. This rezoned property will be a parking lot on Airport Road and would like a barrier to prevent a vehicle from hitting our fence and sign that protects our identity. We recently purchased a new sign and ask you to direct the developers to erect the barrier there.

There were no other speakers from the public and the public hearing portion was closed.

#### Governing Body Discussion

Councilor Romero-Wirth asked if the barrier is to be included in the motion for the rezoning.

Mr. Esquibel clarified that conditions are not put in motions on an ordinance. The barrier is a condition recommended to this Body. That will be attached as a condition to the lot line adjustment motion.

Councilor Rivera asked if at the traffic light at Caja Road, people make U-turns to get into this property.

Mr. Esquibel said he sent all comments to the Traffic Division. Their comments are included in the packet and they had some conditions regarding the lot line adjustment that would reduce the driveway down to five feet but there was no mention of conditions concerning the intersection. They wanted to make sure we had some ROW at the intersection.

Councilor Rivera asked about the truck parking there.

Mr. Esquibel said the food truck is a function of the vendors there. The inspectors determine if the truck can remain there without impacting the businesses. It is not an issue in this hearing.

Councilor Rivera asked if it is also a drop off location for clothing.

Mr. Esquibel did not know

Ms. Vigil said there is not a drop off for clothes that she had ever seen after working on it for a couple of years.

Councilor Rivera thanked her.

Action of the Governing Body

**MOTION:** Councilor Vigil Coppler moved, seconded by Councilor Ives, to approve Ordinance 2019-14 - the requested rezoning from R-1 to C-1.

Councilor Rivera requested a friendly amendment that the Traffic Division look at the intersection again.

Mayor Webber asked if that would be better as a direction to Staff.

Mr. Esquibel said Staff preferred it be a condition of the lot line adjustment case.

Councilor Vigil Coppler did not accept the amendment.

**VOTE:** The motion was approved on the following Roll Call vote:

**For:** Mayor Webber, Councilor Abeyta, Councilor Harris, Councilor Rivera, Councilor Romero-Wirth, Councilor Vigil Coppler and Councilor Villarreal. Councilor Lindell was not present for the vote.

**Against:** None.

**I. ADJOURN**

Having completed the agenda and with no further business to come before the Governing Body, the meeting was adjourned at 7:40 p.m.

Approved by:

  
\_\_\_\_\_  
Mayor Alan Webber

ATTESTED TO:

  
\_\_\_\_\_  
Yolanda Y. Vigil, City Clerk

Respectfully submitted by:

  
\_\_\_\_\_  
Carl G. Boaz, Council Stenographer

**What was the original action plan?**

- Commission and Conduct the IV&V.
- Establish a project framework that views the ERP as one project, build a project management executive team that is technically sound and fully committed, reform the project management methodology to establish an internal, on-site project manager.
- Refocus the training of key staff to establish clear understanding of roles and responsibilities and build a training program for employees that contributes to successful user adoption.
- Identify the "must-haves" for each module and focus the scope of work to put true priorities at the top of the task list.
- Identify the overdue tasks that are having the largest impact on the schedule and the risks those overdue tasks pose, use the training sessions to catch up on incomplete tasks.
- Evaluate the most appropriate role for contractors moving forward.
- Validate what has been done to-date by previous employees and contractors and review data for accuracy and faithful conversion from old systems to new.
- Define a clear decision-making process that establishes roles and responsibilities, a process for requested additional services from vendors, and vendor payment remittance.
- Establish a testing methodology and performance measures within project to ensure quality control.
- Establish a regular schedule of general meetings for the leadership team, including
- Ensure that technology infrastructure is moving in parallel to support ERP implementation.

## **Enterprise Resource Planning (ERP) FAQ's**

### **What parts of ERP have gone "live"?**

Munis Financials went live at the start of the new fiscal year (FY20). Munis Financials is the financial component of the (ERP) System. Munis Financials will be utilizing the following: Purchasing, Vendor Self Service, Contracts, General Ledger, Accounts Payable, Accounts Receivable, General Billing, Project Ledger, and Managerial Financial Reports. The legacy accounting system will remain active for the required State Annual Audit, federal grants and compliance, referral of historic data, and current implementation.

### **How does Munis Financials benefit the public?**

The transition to the new Munis Financial system represents a major shift toward becoming a more user-friendly government that uses less paper. Munis Financials enhances the transparency into the City's financial health by creating a less complicated, more standardized Chart of Accounts. The system also allows for more reliable and meaningful reporting and key metrics applicable to each department's operations.

### **How does the new system benefit City department Staff?**

Munis Financials automates many manual business processes, and streamlines daily finance and accounting efforts. The modern system interface will allow staff to work more efficiently and make cross-training easier. Munis Financials provides a Dashboard feature which allows staff to share information, view critical time-sensitive tasks, and access daily work from a single launching point.

### **What training is available for Munis Financials?**

City Staff just completed a multi-week Munis Financial end user training program provided by fellow City employees. Training includes general overview and specific in depth module trainings. End Users have access to an on-line tutorial service 24/7/365 referred to as Tyler University covering all segments of Munis Financials. Additionally, End Users have seven (7) user guides to guide staff through step-by-step of each process. End User training will be ongoing into the new fiscal year and the lab will be available for trouble shooting sessions.

### **How does the new system benefit vendors?**

Munis Financials includes a Vendor Self Service (VSS) feature to assist City vendors with efficiencies and automation regarding electronic functionality. VSS will allow City vendors to do business on-line such as register their business, submit invoices and supporting documentation, and receive payment for goods and services provided to the City. All City Vendors were notified of the change.

**What is the next phase for ERP Implementation?** - The next phase of implementation of the ERP system will be Energov which will go live on July 27th and HTE will be retired.

**What is Energov and what are the benefits?** The transition to the new EnerGov permitting system represents a major shift toward becoming a more user-friendly government that uses less paper. The new system will allow users to work with Land Use on their own time, from their own home or business. When fully implemented, applicants will be able to apply for all types of building and secondary permits online and track the review process. Because permits and notice posters will be issued via the online portal, applicants will be able to complete the entire permitting process without ever coming to City Hall. The EnerGov system will benefit staff in several significant ways. It will streamline our workflows by automating certain steps in our processes. The modern system interface will allow staff to work more efficiently and make cross-training easier. And finally, the implementation of EnerGov and its associated hardware will give staff the tools necessary to respond to critical issues in real-time, and provide constituents with an enhanced overall customer service experience.



**GOVERNING BODY MEETING OF**  
**July 10, 2019**  
**BILLS AND RESOLUTIONS SCHEDULED FOR INTRODUCTION**  
**BY MEMBERS OF THE GOVERNING BODY**

**EXHIBIT 2**  
**Council on July 10, 2019**

Mayor Alan Webber		
Co-Sponsors	Title	Tentative Committee Schedule
Councilor Roman Tiger Abeyta		
Co-Sponsors	Title	Tentative Committee Schedule
	A RESOLUTION RELATING TO A REQUEST FOR APPROVAL OF FOURTH QUARTER (YEAR-END) BUDGET AMENDMENTS FOR FISCAL YEAR 2018-2019.	Finance Committee – 7/15/19 City Council – 7/31/19
Lindell	AN ORDINANCE REPEALING ORDINANCES 2003-33 AND GRANTING A NEW NON-EXCLUSIVE FRANCHISE TO COMCAST OF EASTERN SHORE AND COMCAST OF NEW MEXICO/PENNSYLVANIA ("COMCAST") TO CONSTRUCT, OPERATE AND MAINTAIN A CABLE SYSTEM IN THE PUBLIC RIGHTS-OF-WAY AND TO PROVIDE CABLE SERVICE WITHIN A FRANCHISE AREA WITH THE CITY OF SANTA FE.	Public Works Committee – 7/29/19 Economic Development Advisory Committee – 8/14/19 City Council (request to publish) – 8/14/19 Finance Committee – 8/19/19 City Council (public hearing) – 9/11/19
Councilor Mike Harris		
Co-Sponsors	Title	Tentative Committee Schedule
Councilor Peter Ives		
Co-Sponsors	Title	Tentative Committee Schedule
Councilor Signe Lindell		
Co-Sponsors	Title	Tentative Committee Schedule
Villarreal Rivera Abeyta	A RESOLUTION ACCEPTING A GRANT FROM THE NEW MEXICO DEPARTMENT OF TRANSPORTATION IDENTIFIED AS DFA APPROPRIATION ID D3409 NMDOT CONTROL NUMBER C5193409 TO ACQUIRE RIGHTS OF WAY FOR AND TO PLAN, DESIGN, AND CONSTRUCT LIGHTING AND SIDEWALK IMPROVEMENTS ALONG HARRISON ROAD FROM CERRILLOS ROAD TO AGUA FRIA STREET.	Public Works Committee – 7/29/19 Finance Committee – 8/5/19 City Council – 8/14/19

Councilor Chris Rivera		
Co-Sponsors	Title	Tentative Committee Schedule
Abeyta	A RESOLUTION ACCEPTING A GRANT FROM THE NEW MEXICO DEPARTMENT OF TRANSPORTATION IDENTIFIED AS DFA APPROPRIATION ID D3408 NMDOT CONTROL NUMBER C5193408 TO PLAN, DESIGN AND CONSTRUCT RIGHTS-OF-WAY IMPROVEMENTS TO AGUA FRIA STREET AND SOUTH MEADOWS ROAD.	Public Works Committee – 7/29/19 Finance Committee – 8/5/19 City Council – 8/14/19
Councilor Carol Romero-Wirth		
Co-Sponsors	Title	Tentative Committee Schedule
Ives Webber Lindell	A RESOLUTION DECLARING THE INTENT OF THE CITY OF SANTA FE TO ISSUE [TAXABLE] INDUSTRIAL REVENUE BONDS IN A PRINCIPAL AMOUNT UP TO EIGHTEEN MILLION DOLLARS (\$18,000,000) TO FINANCE THE ACQUISITION, CONSTRUCTION, RENOVATION, INSTALLATION AND EQUIPPING OF A HIGH PRESSURE PROCESSING FACILITY IN SANTA FE, NEW MEXICO, FOR THE PURPOSE OF INDUCING NEW MEXICO FRESH FOODS, LLC OR ITS SUCCESSORS OR ASSIGNS TO UNDERTAKE THE ACQUISITION, CONSTRUCTION, RENOVATION, EQUIPPING AND INSTALLATION OF SUCH PROJECT, AND AUTHORIZING THE GIVING AND PUBLICATION OF NOTICES IN CONNECTION WITH SUCH BONDS.	Economic Development Advisory Committee – 7/31/19 Finance Committee – 8/5/19 City Council – 8/14/19
Ives Webber Lindell	AN ORDINANCE OF THE CITY OF SANTA FE, NEW MEXICO AUTHORIZING AND PROVIDING FOR THE ISSUANCE AND SALE OF ITS TAXABLE INDUSTRIAL REVENUE BONDS FOR THE BENEFIT OF NEW MEXICO FRESH FOODS, LLC, IN AN AGGREGATE PRINCIPAL AMOUNT NOT TO EXCEED EIGHTEEN MILLION DOLLARS (\$18,000,000) FOR THE PURPOSE OF FINANCING THE ACQUISITION, CONSTRUCTION, RENOVATION, INSTALLATION AND EQUIPPING OF A HIGH PRESSURE PROCESSING FACILITY IN SANTA FE, NEW MEXICO, AUTHORIZING THE EXECUTION AND DELIVERY OF A LEASE AGREEMENT BETWEEN THE CITY AND NEW MEXICO FRESH FOODS, LLC, AN INDENTURE SECURING SAID BONDS, A BOND PURCHASE AGREEMENT, CLOSING DOCUMENTS AND SUCH BONDS IN CONNECTION THEREWITH; PROVIDING FOR THE TERMS OF THE SERIES 2019 BONDS AND MAKING DETERMINATIONS AS TO THE SUFFICIENCY OF THE LEASE PAYMENTS AND OTHER MATTERS RELATED TO THE PROJECT; AUTHORIZING THE SALE OF SAID BONDS AND ANY ANCILLARY AGREEMENTS IN CONNECTION THEREWITH; AND AUTHORIZING OTHER MATTERS PERTAINING TO THE ISSUANCE OF SAID BONDS.	Economic Development Advisory Committee – 7/31/19 Finance Committee – 8/5/19 City Council (request to publish) – 8/14/19 City Council (public hearing) – 9/25/19

Councilor Renee Villarreal		
Co-Sponsors	Title	Tentative Committee Schedule
	A RESOLUTION RELATING TO PUBLIC SERVICE COMPANY OF NEW MEXICO'S ("PNM") PALO VERDE NUCLEAR GENERATING STATION INVESTMENTS AND THE FINANCIAL IMPACT ON RATEPAYERS, AND SUPPORT FOR AN ALTERNATIVE RENEWABLE ENERGY-BASED REPLACEMENT PLAN.	Public Works Committee – 7/29/19 City Council – 7/31/19
Councilor JoAnne Vigil Coppler		
Co-Sponsors	Title	Tentative Committee Schedule

Introduced legislation will be posted on the City Attorney's website, under legislative services. If you would like to review the legislation prior to that time or you would like to be a co-sponsor, please contact Jesse Guillen, (505) 955-6518, [jbg Guillen@santafenm.gov](mailto:jbg Guillen@santafenm.gov).