



Agenda

COMMUNITY DEVELOPMENT COMMISSION MEETING

Wednesday, May 15, 2019

3:30 p.m. – 5:00 p.m.

500 Market Street; Roundhouse Conference Room

1. Call to Order
2. Roll Call
3. Approval of Agenda
4. Approval of Minutes: March 20, 2019
5. Request Approval of General Fund Rental Assistance Contracts. (Alexandra Ladd, Director, Office of Affordable Housing, aaladd@santafenm.gov)
6. Items from the Commission
7. Items from the Staff
8. Items from the Floor
9. Adjournment

PERSONS WITH DISABILITIES IN NEED OF ACCOMMODATIONS, CONTACT THE CITY CLERK'S OFFICE AT 955-6520, FIVE (5) WORKING DAYS PRIOR TO MEETING DATE.

RECEIVED AT THE CITY CLERK'S OFFICE
DATE: May 7, 2019
TIME: 4:49 PM

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CITY OF SANTA FE
COMMUNITY DEVELOPMENT COMMISSION
MEETING
May 15, 2019

<u>ITEM</u>	<u>ACTION</u>	<u>PAGE (S)</u>
CALL TO ORDER		1
ROLL CALL	Quorum	1
APPROVAL OF AGENDA	Approved [as amended]	2
APPROVAL OF MINUTES: March 20, 2019	Approved	2
APPROVAL OF THE <i>USE OF GENERAL FUNDS FOR RENTAL ASSISTANCE CONTRACTS</i>	Approved	2-5
ITEMS FROM THE COMMISSION		5
ITEMS FROM THE STAFF	None	5
ITEMS FROM THE FLOOR		5-7
ADJOURNMENT	Adjourned at 4:30 p.m.	7

MINUTES OF THE
CITY OF SANTA FE
COMMUNITY DEVELOPMENT COMMISSION MEETING
Santa Fe, New Mexico

May 15, 2019

A meeting of the City of Santa Fe Community Development Commission was called to order by John Padilla, Commissioner, on this date at 3:34 p.m. at the Market Station Offices, 500 Market Street, Roundhouse Conference Room, Santa Fe, New Mexico.

Members Present:

Paul Goblet
Ken Hughes
Willie Marquez
John Padilla
Rosario Torres

Members Absent:

Councilor Renee Villarreal, Chair, excused
Carla Lopez, excused

Staff Present:

Jacqueline Beam, Planner, Office of Affordable Housing
Alexandria Ladd, Director, Office of Affordable Housing

Others Present:

Scarlett Cortez, Santa Fe Art Institute
Alex Vaz, Marketing and Business Development
Jo Ann G. Valdez, Stenographer

APPROVAL OF AGENDA

The agenda was amended as follows:

Item 5: (*Approval of General Fund Rental Assistance Contracts*) was changed to read: (*Approval to Use General Funds for Rental Assistance Contracts*).

MOTION: A motion was made by Commissioner Torres, seconded by Commissioner Goblet to approve the agenda as amended.

VOTE: The motion passed unanimously by voice vote.

APPROVAL OF MINUTES: March 20, 2019 meeting

Commissioner Goblet mentioned that he stopped by Santa Fe Habitat for Humanity and they were thrilled to receive the additional CDBG funding; and they think they can easily do the additional number of rehabs that the capital will allow.

MOTION: A motion was made by Commissioner Hughes, seconded by Commissioner Torres to approve the Minutes of the March 20, 2019 CDC meeting as submitted.

VOTE: The motion passed unanimously by voice vote.

APPROVAL TO USE GENERAL FUNDS FOR RENTAL ASSISTANCE CONTRACTS

ACTION REQUESTED

Approve funding for rental assistance projects as proposed in response to RFP 19/24, using General Fund (BU 12106) as a funding source.

BACKGROUND

Several rental assistance projects were proposed in response to RFP 19/24, the request for proposals to the Affordable Housing Trust Fund (AHTF). However, because of the code-required restriction on uses of funds (50% must be set-aside for homeownership housing), the projects were not funded or not funded in their entirety for FY19-20.

ITEM AND ISSUE:

Given that the funding allocation recommendation by the Community Development Commission reflected the restriction on the use of funds and not on the viability and quality of the proposals, staff requested a General Fund increase to the budget for the Office of Affordable Housing to continue supporting these programs. The increase, totaling \$195,000 (includes 10% administrative support) is approved in the draft budget and will ensure that 217 additional vulnerable renters are assisted in the upcoming fiscal year.

Below is the complete description of the budget increase related to the proposed projects:

	<u>Request</u>	<u>Proposed #’s Served</u>	<u>Actual Funding</u>	<u>Actual #’s Served</u>	<u>Funding Gap</u>
Life Link	\$125,000.00	30	\$60,000.00	14	\$65,000.00
Adelante	\$ 50,000.00	150	\$	0	\$50,000.00
YouthWorks	\$ 40,000.00	23	\$	0	\$40,000.00
SF Recovery Center	\$ <u>49,600.00</u>	<u>62</u>	<u>\$27,500.00</u>	<u>34</u>	<u>\$22,100.00</u>
TOTAL	\$264,600.00	265	\$87,500.00	48	\$177,100.00

Ms. Ladd noted that she contacted the applicants and they are thrilled to be able to use this funding. She requested that they have a collaboration meeting to make sure that they have a system, for both cross-referring people; to make sure that nobody is double-dipping; the population that they are serving remain well-defined and discreet; and that they are being strategic about how they are meeting the needs in the community. The applicants are currently working on that.

Ms. Ladd said with the Commission’s approval, staff will put in place general funds contracts using the same proposed scope of work that was in the applications. She said the contracts would be in place as of July 1st.

DISCUSSION/QUESTIONS:

Commissioner Torres asked if the numbers that they were proposing would increase – or is it that they could meet the numbers that they originally proposed, in terms of people they will serve.

Ms. Ladd said there is no limit on how many people they serve. The idea of proposed numbers is to provide a benchmark for figuring out whether or not they are successful in meeting those numbers.

She said when the new contracts are done and as part of the new contracts, they will reference the procurement process for next year’s contracts because they are tying these contracts to the proposals that were submitted in response to the RFP that the Commission

considered. Instead of amending the current contracts, they will get City Council's approval for the contracts over \$60,000 (Life Link). The other contracts can be signed by the City Manager.

Commissioner Padilla said one of the things that he wants to pick up on what Ms. Ladd stated is the idea that the applicants are not double-dipping but it can be okay because it is a duplication of effort because they do a lot of the same things. He said the key in Ms. Ladd's comments were their collaborative association working together to make sure that the needs are met. He thinks that it is imperative that the applicants understand that it is truly a collaborative association between the groups to make sure that a need is met.

Commissioner Torres said she remembers that the Santa Fe Recovery Center had not started to draw money down because they hadn't figured out how to do the process and they were going to get with Life Link.

Ms. Beam said no, Commissioner Torres might be referring to YouthWorks who were a little slow in drawing down money.

Commissioner Torres asked Ms. Beam if she knew if they have started to work on that.

Ms. Beam said yes, they have started to work on that and they still have a healthy balance but they do have two more months; however, that is something that they can talk to them about.

Commissioner Torres said the other issue was HUD holding back on allowing the City to draw money because of the environmental issues.

Ms. Beam said this use has nothing to do with that process, that is just for home repairs but the environmental issues have all been resolved.

Commissioner Hughes asked if the providers were all on board.

Ms. Ladd said yes.

Commissioner Goblet asked if he could assume that the City has approved this additional money.

Ms. Ladd said yes, the budget as proposed was approved by City Council.

Commissioner Padilla asked if the funds have been encumbered.

Ms. Ladd said no, the funds have not been encumbered, the budget was approved with this budget increase that covers the cost of these contracts.

Commissioner Padilla asked if there were any more comments.

There were none.

MOTION: A motion was made by Commissioner Goblet, seconded by Commissioner Torres to approve the use of General Funds to fund rental assistance contracts, as procured through RFP-19/24.

VOTE: The motion passed unanimously by voice vote.

ITEMS FROM THE COMMISSION

Commissioner Hughes said since the last time the Commission met; HUD gave approval for two projects in Santa Fe for actual stick building. — *say stick built*

Ms. Beam said yes, for the Creativity Center on Siler; and the La Resolana project. She mentioned that the Creativity Center project is a net-zero energy project.

Commissioner Hughes said we should recognize that and celebrate that more units/apartments are coming to Santa Fe.

Commissioner Padilla said the Creativity Center project on Siler may help in incentivizing other housing development.

Commissioner Hughes asked if Commissioner Padilla knew anything about any movement for the RFP that has been issued for the design of the midtown campus because the Commission talked about trying to get some affordable housing there.

Commissioner Padilla said no, he did not know anything other than the fact that the RFP is out and he does not know what the interest has been from the development community.

Ms. Beam added that there has been some out-of-state interest as well.

ITEMS FROM THE STAFF

There were no items from staff.

ITEMS FROM THE FLOOR

Ms. Beam introduced Scarlett Cortez. Ms. Cortez provided a brief description of her background. Ms. Cortez is a Salvadoran, Mexican-American from Tulsa, Oklahoma. She is currently studying Studio Art at the Institute of American Indian Arts. She works with a variety of media depending on what best represents her concepts, primarily

photography and printmaking. Ms. Cortez is an advocate for Domestic Abuse awareness and Mental Health Education.

Ms. Cortez is part of the “2019 Story Maps Fellowship Program”. She was awarded a Story Maps Fellowship based on her experiences with social and community engagement, her interest and passion for social change in Northern New Mexico. Story Maps is a fellowship program that mentors local, emerging artists/creative practitioners of color in collaborative community engagement. Working with government and non-arts organizations, Story Maps Fellows are immersed in a focused curriculum over the course of 9 months. Fellows gather stories, create maps and visualize data, develop artworks and a collaborative community project. Ms. Cortez has been spending time with the Affordable Housing Department and would like to talk or interview the Commissioners at some point.

Ms. Cortez said she started in February and she will be here until November. She said the original purpose is to collaborate with the city in different departments and see how artists could find a way to integrate art with the city projects. She said the first three months is based around structure-honing in on a focus and then hopefully working on a community project artistically somehow.

Commissioner Goblet asked her if the Ford Foundation was supporting this.

Ms. Cortez said yes, and it is herself and three other fellows. She said they are very grateful to the Ford Foundation.

Alex Vaz introduced himself and said he is in the process of launching a socioeconomic platform and has been having a lot of conversations in town – over 100 people. He said the Mayor is aware of this and Matt Brown was the lead person before he left. He said as this is a large platform, he has been trying to connect with specific groups of people to see how they can collaborate. He started with water conservation and from that they will expand to other components of this platform.

Mr. Vaz asked if there was a possibility for him to do a 15-20-minute presentation to the Commission.

Commissioner Padilla said yes, a follow up presentation would be great. He suggested that Mr. Vaz get in contact with staff to set that up.

Mr. Vaz noted that he will be making a presentation to the Community Foundation on Friday. He mentioned that PNM and Creative Santa Fe are also interested in starting a collaboration.

Commissioner Goblet asked him if he has talked to the McCune Foundation.

Mr. Vaz said no, but he would like to talk to them and asked him if he could introduce him.

Commissioner Padilla said Councilor Villarreal may be able to make a connection for him.

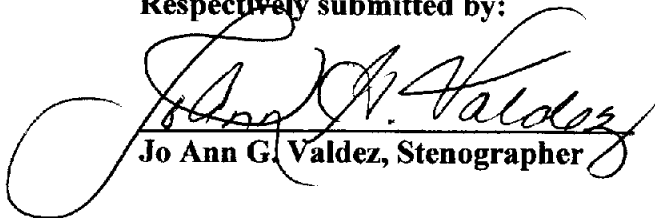
ADJOURNMENT

Its business being completed, the meeting adjourned at 4:30 p.m.



John Padilla, Commissioner

Respectively submitted by:



Jo Ann G. Valdez, Stenographer