

Agenda

MAYOR'S COMMITTEE ON DISABILITY THURSDAY, APRIL 18, 2019 10:00 A.M.

CITY COUNCIL CHAMBERS 200 LINCOLN AVENUE, SANTA FE, N.M.

- 1. CALL TO ORDER
- 2. ROLL CALL
- 3. APPROVAL OF THE AGENDA
- 4. APPROVAL OF MINUTES: FOR THE MARCH 21, 2019 MEETING
- 5. PUBLIC COMMENTS (15 MIN. TOTAL)
- 6. PRESENTATIONS
 - a) MUCHAS GRACIAS AWARD DAVID McOUARIE
- 7. NEW BUSINESS DISCUSSION AND POSSIBLE ACTION
 - a) RESIDENTIAL ACCESSIBILITY MODIFICATION PROGRAM (RAMP) ANTHONY H. ALARID, GOVERNER'S COMMISSION ON DISABILITY DEPUTY DIRECTOR
 - b) LOOP SYSTEM ACCESSMENT / RECOMMENDATION PAM J. PARFITT
- 8. OLD BUSINESS
 - a) MCD SUB-COMMITTEE REPORTS
 - b) MCD NEW MEMBERS STATUS
 - c) ADA COORDINATOR HIRING STATUS

ITEMS FROM MEMBERS AND STAFF (3 MINUTES)

9. ADJOURN

NEXT MEETING MAY 16, 2019

PERSONS WITH DISABILITIES IN NEED OF ACCOMMODATIONS, CONTACT THE CITY CLERK'S OFFICE AT 955-6520, FIVE (5) WORKING DAYS PRIOR TO MEETING DATE.

THIS IS A FRAGRANCE FREE MEETING

**Please notify Aurore Bleck, Chair at (505)473-2060 and/or David A. Chapman, Interim ADA Coordinator/Liaison, at (505)955-6824 if you are unable to attend.

RECEIVED AT THE CITY CLERK'S OFFICE

DATE: April 2, 2019

TIME:<u>5:28 PM</u>

SUMMARY OF ACTION MAYOR'S COMMITTEE ON DISABILITY CITY COUNCIL CHAMBERS 200 LINCOLN AVENUE THURSDAY, APRIL 18, 2019, 10:00 AM

ITEM	ACTION	<u>PAGE</u>
CALL TO ORDER		1
ROLL CALL	NO QUORUM	1
APPROVAL OF AGENDA	NO ACTION	1
APPROVAL OF MINUTES	NO ACTION	1-2
PUBLIC COMMENTS	NONE	2
PRESENTATIONS MUCHAS GRACIAS AWARD DAVID MCQUARIE	INFORMATION/DISCUSSION	2
NEW BUSINESS - DISCUSSION AND POSSIBLE ACTION		
RESIDENTIAL ACCESSIBILITY MODIFICATION PROGRAM (RAMP)	INFORMATION/DISCUSSION	2-3
LOOP SYSTEM ACCESSMENT RECOMMENDATION	POSTPONED	3
OLD BUSINESS		
MCD SUBCOMMITTEE REPORTS	INFORMATION/DISCUSSION	3-4
MCD NEW MEMBER STATUS	INFORMATION/DISCUSSION	4

14/10/20

ADA COORDINATOR HIRING STATUS	INFORMATION/DISCUSSION	4
ITEMS FROM MEMBERS AND STAFF	INFORMATION/DISCUSSION	4-5
NEXT MEETING	MAY 16, 2019	5
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MAYOR'S COMMITTEE ON DISABILITY CITY COUNCIL CHAMBERS 200 LINCOLN AVENUE THURSDAY, APRIL 18, 2019, 10:00 AM

1. CALL TO ORDER

The meeting of the Mayors Committee on Disability was called to order by Aurore Bleck, Chair at 10:00 am, on Thursday, April 18, 2019, at the City Council Chambers, 200 Lincoln Avenue, Santa Fe, New Mexico.

2. ROLL CALL

MEMBERS PRESENT

Aurore Bleck, Chair Victor Hughes Miriam Jawhar

MEMBERS ABSENT

Kathlyne Gish, Excused Hope Reed, Excused Michael D. Wirtz, Excused Kendra Garcia Angelique Montoya-Chavez Pam J. Parfitt

OTHERS PRESENT

David Chapman, Staff Liaison
David McQuarie and attendant
Richard Thompson, Parks & Recreation Director.
Anthony H. Alarid, Governor's Commission on Disability
Carl Boaz for Elizabeth Martin, Stenographer

There was not a quorum present.

3. APPROVAL OF AGENDA

Unable to take any action as there was not a quorum.

4. APPROVAL OF MINUTES MARCH 21, 2019

Unable to take any action as there was not a quorum.

5. PUBLIC COMMENTS

None.

6. PRESENTATIONS

A. MUCHAS GRACIAS AWARD - DAVID MCQUARIE

Chair Bleck introduced Mayor Webber and Mr. McQuarie.

Mayor Webber presented the Muchas Gracias Award to Mr. McQuarie. He thanked him for all of the hard work and pubic service he has given to the City over the years.

Mr. McQuarie thanked the Mayor and the Mayor's Committee on Disability for remembering him with this award. He also spoke about his work over the length of his career.

Pictures were taken with the Mayor and many people gave thanks and praise to Mr. McQuarie, including Chair Bleck, Mr. Boaz, Mr. Abeyta, City Manager Litzenberg, Mr. Alarid, John Romero and Councilor Lindell. There was social time for several minutes.

7. NEW BUSINESS - DISCUSSION AND POSSIBLE ACTION

A. RESIDENTIAL ACCESSIBILITY MODIFICATION PROGRAM (RAMP)
Anthony H. Alarid, Governor's Commission on Disability, Deputy
Director

Mr. Alarid reviewed the information he handed out regarding the RAMP program.

The handout is attached herewith to these minutes as Exhibit "1".

Mr. Alarid said the RAMP program is very worthwhile. The focus is on keeping people out of nursing homes and to help them to be able to live on their own, or if they are in the nursing home, to make modifications in their home so they can return home. We remove bathtubs and put in walk in showers, widen doorways, install ramp entrances to access the front door, install stairway lifts. make kitchen cabinets higher for those who cannot bend over and many other remodels with the funds we have. We do

these kind of projects for people with disabilities and low income folks.

Mr. Alarid continued to review the program and the eligibility requirements. We cover the entire state with this program.

Ms. Jawhar suggested that the applications be printed in larger print.

There was discussion about the program and how the Committee could work together with them.

B. LOOP SYSTEM ACCESSMENT/RECOMMENDATION Pam J. Parfitt

Ms. Parfitt was not able to attend the meeting. This item was postponed.

8. OLD BUSINESS

A. MCD SUBCOMMITTEE REPORTS

Plan Review Subcommittee

Mr. Lucero reported that he and Hope met and are looking for software to automate the process. There are CAD programs that can help them to see if they are in compliance and would save them some time.

Ms. Jawhar said all ADA items would have to built into the background.

Mr. Lucero said he thinks the software already exists. Hope will report on this at the next meeting. It will factor in all the ADA requirements and put out a report on them

PTS Subcommittee

Mr. Lucero said he also met with Kyra Ochoa, Community Services Department Director, about what the City is doing around trauma informed care in the community. She was very receptive around the PTSD language sensitivity that could improve outcomes. There is a group from the Santa Fe Community Foundation that meets on the first Monday of the month. They have a list of 56 providers for PTSD people. He plans to join with them as an independent voice. He was ecstatic when he found that out. We don't have to reinvent the wheel.

Ms. Jawhar asked is the focus to bring more awareness.

Mr. Lucero said it is to provide a better quality of care and begin by mapping all of those services out. The group will prepare the documents, but he does not know how it will be distributed.

B. MCD NEW MEMBER STATUS

Three new members for the Committee have been appointed by the Mayor. They are Pam Parfill, Kendra Garcia and Angelique Montoya-Chavez.

C. ADA COORDINATOR HIRING STATUS

Mr. Chapman reported that the position has been posted and they are gathering eligible applicants for reveiw. Hopefully by the May meeting they will have hired someone.

9. ITEMS FROM MEMBERS AND STAFF

Mr. Thompson said David Chapman mentioned that the Committee would like to revisit IPM. He brought a handout so that you can discuss it.

The handout is herewith attached to these minutes as Exhibit "2".

- Mr. Thompson said there has been a lot of change over in personnel over the last year. Things are settling down and we have an adequate number of applicants for the IPM Coordinator position. We have five applicants.
 - Mr. Thompson reviewed the handout and read it to the Committee.
- Mr. Thompson said he did not see any reason to rewrite the IPM Ordinance. It adequately protects the citizens from noxious chemicals as it is. Thank you all for supporting our efforts.

Chair Bleck stated that a Committee member had complained about the notice requirements.

- Mr. Thompson said we practice a 72 hour posting.
- Mr. Chapman asked does that information go to the contractors working in the City.
 - Mr. Thompson said yes. They have the right to contract with pest control only for

specified pests that are identified. They must submit their IPM plan and get it approved by the City.

Mr. Thompson said we have rat traps in the parking garage and they are kill traps. We monitor them that so they are removed when one dies. We work with the golf course for their requested variance with chemicals that are on the approved list. They are treated for fungi once and for broadleaf plants once and they are posted for seven days. They do have to go through us and we monitor their actions. Santa Fe is blessed because of the deep freezes we encounter so we don't have near the problem of cities to the south of us.

Mr. Thompson left the meeting.

Ms. Jawhar brought up a State Law regarding jails and services for people with disabilities who are about to be released. Emotional disorders and psychiatric medications were discussed.

This item continued as a discussion.

10. NEXT MEETING MAY 16, 2019

11. ADJOURN

There being no further business before the Committee the meeting adjourned at 11:27 am.

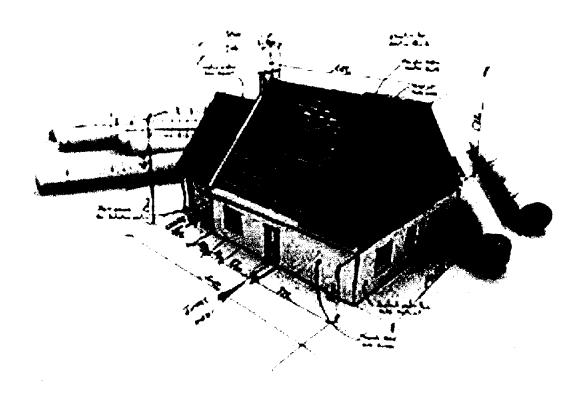
Aurore Bleck, Chair

Elizabeth Martin, Stenographer



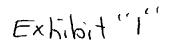
Residential Accessibility Modification Program (RAMP)

Fact Sheet



For more information please contact us at the phone numbers shown below and ask for a RAMP Project Manager.

Lamy Building ● 491 Old Santa Fe Trail Santa Fe, New Mexico 87501 505-476-0412 /877-696-1470 ● Fax: 505-827-6328 ● gcd@state.nm.us



State of New Mexico Governor's Commission on Disability (GCD) Residential Accessibility Modification Program (RAMP)



FAQ's/Fact Sheet

Question: What is the RAMP?

Answer: RAMP is a State funded program that will help improve the quality of lives for individuals with

physical disabilities by making improvements to their current housing situation.

Examples: A ramp to the front door, replacing a tub with a roll-in shower, installing grab bars.

Question: What are the eligibility requirements?

Answer:

1) Must be a citizen of the United States of America:

- 2) Must be a resident of New Mexico for at least six (6) months;
- 3) Must have a physical disability documented by receipt of Social Security Disability Benefits (SSI or SSDI) or a statement from a physician;
- 4) Must have applied for another appropriate and available residential modification community resource leaving the RAMP as the "payer of last resort":
- 5) Taxable or reportable income must be within 250% of the most current Federal Poverty Income Eligibility Guidelines for Medicaid and Children's Health Insurance Program (CHIP).

2018 Federal Poverty Guidelines (250%)								
Household Size	1	2	3	4	5	6	7	8
Taxable or								
Reportable	\$30,360	\$41,160	\$51,560	\$62,760	\$73,560	\$84,360	\$95,160	\$105,960
Income		,	·					

Question: Where can I find an application?

Answer: Applications can be found online, <u>www.gcd.state.nm.us</u>, or a hard copy can be picked up at our offices:

491 Old Santa Fe Trail (Lamy Building) or 62

625 Silver Ave SW Ste. 100 B

Santa Fe, New Mexico 87501

Albuquerque, New Mexico 87102

Questions: How long does the entire process take?

Answer:

- 1) From the time the application has been submitted to GCD it can take approximately 2-3 weeks to get a response as to whether the application was approved, deemed incomplete or denied.
- Project design and construction can take up to 6 weeks depending on the size and location of the project.

Question: Are there any fees?

Answer: The intent of this program is to fund 100% of the project costs allowed for any given project. However if any unforeseen circumstances are found during construction, the client will be asked to fund any additional costs.

Examples: Rotting lumber, mold, replacement of deteriorated utility lines, etc.

^{**}NOTE: All applications must be mailed or delivered in person to GCD with original signatures.

RAMP Services:

Modifications are physical adaptations, which provide direct remedial benefits to the client's physical environment. All modifications must address the client's disability and enable the client to function with greater health, safety or independence in their residence. All services shall be provided in accordance with applicable federal, state, and local building codes.

Scope of Service (Case by Case):

RAMP projects are targeted for safety or functional concerns that incorporate the client's specific functional strengths and needs. To be reviewed on a case by case basis the following examples include modifications of the client's physical environment as well as the necessary installation services for but not limited to:

- 1) Access routes:
- 2) Roll in showers;
- 3) Sink modifications;
- 4) Bathtub modifications;
- 5) Toilet modifications:
- 6) Water faucet controls;
- 7) Turnaround space adaptation;
- 8) Widening of doorways/hallways;
- 9) Specialized accessibility/safety adaptations/additions;
- 10) Handrails, grab-bars, door handle adaptations;

RAMP Service Limitations:

RAMP improvements or repairs to the existing home, which do not provide safety or functional benefit to the client, and any improvements that should be included as part of routine home maintenance shall not be approved. Such non-covered adaptations, modifications or improvements include but are not limited to:

- 1) Carpeting is excluded with the exception of repairs due to permitted modifications;
- 2) Roof repair;
- 3) Furnace replacement;
- 4) Completing unfinished construction projects;
- 5) Other general household repairs;
- 6) Vehicle modification;
- 7) Outdoor fences;
- 8) Medical devices and adaptations.

No duplicate modifications shall be approved. For example, if the client has a safe and usable ramp, a replacement ramp shall not be approved.

RAMP Funding Limitations:

- 1) RAMP funds may not be utilized to upgrade fixtures or other construction materials solely on the basis of aesthetic qualities or personal preferences when compared to lower cost fixtures or material that provide the same or similar functional benefit to the client. RAMP project funds shall not provide any materials or services that are not in the original bid approved by GCD;
- 2) Any augmentation or upgrade to the GCD funded portion of the RAMP project will void any warranties in place.
- 3) RAMP funds cannot be used to fund new residential construction, even if the new dwelling is designed to accommodate the needs of individuals with disabilities.

Submit Completed Application:

These pages were for informational purposes. Please return the following completed pages, and any additional requirements, as your application, by US mail or in person, with original signature, proof of income, proof of disability, proof of residency and proof of denial from at least one other community resource to:

State of New Mexico Governor's Commission on Disability Attn: RAMP 491 Old Santa Fe Trail, Lamy Bldg. Santa Fe, NM 87501

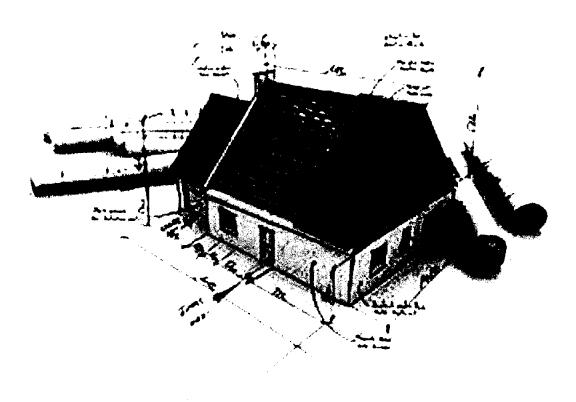
Your application must be complete and contain all the required forms and documents before you can be considered for Pre-Approval to this program.

PLEASE DETACH AND REMOVE THESE FACT SHEETS PRIOR TO SUBMITTING THE FOLLOWING APPLICATION TO THE GCD.



Residential Accessibility Modification Program (RAMP)

Application Packet



For more information please contact us at the phone numbers shown below and ask for a RAMP Project Manager.

Lamy Building ● 491 Old Santa Fe Trail Santa Fe, New Mexico 87501 505-476-0412 /877-696-1470 ● Fax: 505-827-6328 ● gcd@state.nm.us



Residential Accessibility Modification Program (RAMP)

Application Submission CHECKLIST

Must submit the following in order to be considered for approval (check each box):
Completed Application
See Page 2 Following this Checklist.
Proof of Income
Previous years IRS Tax Returns. (If not required to file, please provide all sources of income for those living in the household. This may include, but not limited to: Social Security Income, Employer Pay stubs, Retirement Benefits and any other income sources.)
Proof of Residency
A copy of a State of New Mexico issued Identification card or a Utility Bill under the applicant's name.
Proof of Disability
A letter from a Doctor or Certified Nurse Practitioner, or a statement indicating Social Security Disability Income.
Proof of Denial from at Least One Other Community Resource
A letter from either one of the Community Resource Centers listed on Page 2, or another Community Resource stating that the resource is unable to provide this modification to the applicant.
Proof of Home Ownership or
Landlord Approval Letter (if applicable)
For proof of home ownership: A copy of the most recent County Tax Bill, Warranty Deed, Quitclaim Deed, Real Estate Contract, Mortgage Note, or Sanctification of Mortgage Letter.
If renting the property: A copy of the Landlord Approval Letter. (Page 4)

Submit one (1) copy of Application with ORIGINAL SIGNATURES.

Residential Accessibility Modification Program (RAMP)



APPLICATION

	Name:	Phone:	Date:	
	E-mail:			
	Physical Additional Control of the C	Alternate Contai	t Person/Phone Number:	
	Physical Address (include city):	Mailing Address	(if different):	
	What modification are you requesting?			
	Why do you need this modification?			
	Are you a Veteran? Yes No No			
	Are you currently enrolled in any of the following Man	aged Care Oranization //	400)	
	Developmental Disability Waiver Home and C	Community Based Waive	Self Directed Waiver	
	Must have applied for, and been turned dowr resource for the desired modification.			
	Please provide a 'Letter of Denial' from ANY of the orga	ani-ations below to the		
٦	independent Living Resource Center - San Juan Ce	enter for Independent Liv	ar community resource: ing Mesa to Mesa (Northstate)	
=	(505) 266-5022 or (505) 832-1128 L_I (505) 566-59	27	(505) 927-2105	
	(ask for housing program) (Bernallilo C	nmunity Trust (505) 764-(
	City of Las Cruces (575) 528-3022 Habitat For I	Humanity/Taos-575-758-7	(Las Cruces area) Habitat For Humanity (505) 747-2690	
_ _		5-986-5880/Gallup-505-72	2-4226 L. (Espanola Valley/Los Alamos)	
_	Other Residential Modification Organization Name:			
Contact Name:Phone Number or Email: Annual household taxable/reportable income: (Provide Tax Returns)				
	I agree to provide information needed to determine eligibil understand that I will be subject to legal action for recove further understand that anyone who aids in deceiving the criminal penalties prescribed by law; I understand the questions on this application; I am a cilizen of the United States of America: I am a resident of the State of New Mexico; My answers are complete and correct to the best of my kn	ery of amounts of assistance e State of New Mexico Goverr	to which I am not entitled; or's Commission on Disability is subject to	
	Print Name			
	Applicant/Representative Signature		Date	
	Submit one (1) copy of application with original signature	wa and and (4) and a first	Date	

Submit one (1) copy of application with original signature and one (1) copy each of required backup documents, not originals.



Residential Accessibility Modification Program (RAMP) Residency / Ownership Affidavit

1)	I am the property owner
	Please submit any of the following documents as proof of ownership:
	 Warranty Deed Deed of Trust Mortgage Note or Satisfaction of Mortgage Letter
2)	I rent the property
	Please submit the following:
	 Lease Agreement GCD's Landlord Approval Letter
3)	I do not own or rent the property
	Please explain in detail:
	Print Name
	Applicant/Representative Signature Date

Submit one (1) copy of Residency/Ownership Affidavit with ORIGINAL SIGNATURES.



Residential Accessibility Modification Program (RAMP)

Landlord Approval Letter

	is/are the owner(s) of the property at
currently has/will have a lease agreement version ofyears that will expire	vith, for a
to the above mentioned leased property as	is/are in full agreement of the proposed improvements part of the Residential Accessibility Modification Prograr permission to allow proposed
improvements specified in the application.	rscoon to allow proposed
signed by both	agrees to the following restrictive terms, which will beand
 (a) GCD's RAMP will not be held liby the contractor. (b) GCD's RAMP will not be held reexisting conditions during or afted. (c) Any augmentation or upgrade to 	able and will not be held responsible for work performed
any warranties in place. (d) If any unforeseen circumstance asked to fund any additional co	s are found during construction, the recipient may be sts.
documents, the project is under a one (1) y	acknowledge that as part of the project work order ear warranty. The warranty will warrant and guarantee or only the work specified on this project work order.
Tenant Printed Name:	
Tenant Signature:	Date:
Landlord/Corporation Printed Name:	
Landlord/Corporation Signature:	Date:

Submit one (1) copy of Residency/Ownership Affidavit with ORIGINAL SIGNATURES.

Answering Your Questions on Santa Fe's Integrated Pest Management Policies

What is Integrated Pest Management?

Integrated Pest Management (IPM) is a multidiscipline scientific approach to mitigating the effects of undesirable biological organisms, or Pests. IPM guides the City's managers through a decision making process designed to effectively and efficiently manage pest populations while eliminating or reducing the need to use pesticides and/or herbicides.

What is a Pest?

A pest is any plant, animal or microbe that threatens Public Health or Public Safety. IPM recognizes four main groups of Pests. Undesirable plants, or weeds; invertebrate animals, including ticks, spiders, mites, snails, slugs and more; vertebrate animals like certain birds and rodents; and disease agents: bacteria, fungi, nematodes, viruses.

Why Manage Pests?

Managing pest populations is proven to minimize their impact on Public Health and Public Safety. IPM is a safe and efficient way to keep rats, roaches, wasps, weeds and other pests from destroying property or harming families.

Who can practice Integrated Pest Management for the City of Santa Fe?

The IPM Ordinance created the IPM Manager position, requiring certification and licensure as required by the New Mexico Department of Agriculture as well as a thorough understanding of biology, botany, entomology, chemistry, mathematics, species behavior, building trades, and ground maintenance best practices.. The Parks Division tasks this individual with developing a Plan to integrate the four available control options: Cultural, Mechanical, Biological and Limited Chemical Control.

What strategies does the IPM Manager employ to control Pests?

SFCC 10-7 ensures the Public Health and Safety is protected from undesirable consequences attributed to poor management of pest populations by requiring the Parks Division to actively and aggressively manage Pests on City Property.

The IPM Ordinance does not ban all use of chemicals. However, it does require the Parks Division to make every effort to control damaging pest populations with non-chemical control strategies, to prioritize non-chemical strategies, and to only employ chemical strategies after the failure of non-chemical controls, which include prevention, sanitation and cultural practices; mechanical exclusion or physical removal; or, biological controls. *The Parks Department is fully aligned with the will of the Council and the community in its commitment to non-chemical solutions, the principle at the heart of Integrated Pest Management policies.*

Exhibit "2"

When limited chemical control is deemed necessary, what chemicals cannot be used?

The ordinance bans outright the use of any chemical in Toxicity Category 1 and most chemicals in Category 2, based on standards set by the Environmental Protection Agency.

Given that IPM is designed to eliminate or reduce the use of chemicals, how often does the IPM Manager employ them?

In addition to stringent advance public notice requirements, the Parks Department, by ordinance, keeps an exhaustive list of all instances in which chemicals have been used in the past five (5) calendar years, posted to the website below and available at request by phone.

How do we find out where and what chemicals have been or will be used?

The ordinance lays out a strict schedule of public notification in advance of the application of any chemical control methods, requiring signage posted at least 24 hours in advance and remaining in place for up to seven (7) days following application.

A detailed list of past applications is available on the website below.

Where can I read more?

The City Integrated Pest Management Policy 10-7.3 SFCC – 2007 can be found at http://www.santafenm.gov/media/files/Parks Recreation/Parks/IPM/City of Santa Fe IPM Ordinance City Code Chapter X Section 10-7.pdf

For more information on Integrated Pest Management, research and data, and other topics, please visit the City's IPM site at: http://www.santafenm.gov/integrated_pest_management_ipm,

For a printed copy, please contact Parks Division Administration at (505) 955-2100.

