



Agenda

**PUBLIC UTILITIES COMMITTEE
MEETING
WEDNESDAY, APRIL 3, 2019
City Hall
City Council Chambers
Regular Meeting – 5:00pm**

1. CALL TO ORDER
2. ROLL CALL
3. APPROVAL OF AGENDA
4. APPROVAL OF CONSENT AGENDA
5. APPROVAL OF MINUTES FROM THE MARCH 6, 2018 PUC MEETING

CONSENT – ACTION CALENDAR

6. Monthly Update of Capital Improvements Projects. (Shannon Jones, Public Utilities Department Director, swjones@santafenm.gov, 955-4267)
7. Update on Current Water Supply Status and Drought, Monsoon and Storage. (Rick Carpenter, Interim Water Division Director, rcarpenter@santafenm.gov, 955-4206 and Alex Puglisi, Environmental Compliance Specialist, aapuglisi@santafenm.gov, 955-4232)
8. Wastewater Management Division Monthly Update. (Mike Dozier, Wastewater Management Division Director, mldozier@santafenm.gov, 955-4642)
9. Environmental Services Division Monthly Update. (Shirlene Sitton, Environmental Services Division Director, sesitton@santafenm.gov, 955-22099)
10. Water Conservation Program Scorecard Update for January, February and March 2019. (Christine Chavez, Water Conservation Manager, cychavez@santafenm.gov, 955-4219)

RECEIVED AT THE CITY CLERK'S OFFICE

DATE: March 26, 2019

TIME: 4:51 PM

11. Request for approval of Change Order No. 3 to the original Construction Agreement 17-0673 for Subsurface Contracting, Inc. for POTW On-Call Repair, Replacement and Term Extension for the amount of \$100,000 inclusive of NMGR. (Stan Holland, Engineer, tsholland@santafenm.gov, 955-4637)

Public Utilities Committee – 4/3/2019
Finance Committee – 4/29/2019
City Council – 5/8/2019

12. Request for approval of Amendment No. 1 to the original PSA Item # 19-0031 with GM Emulsion LLC for On Call Roadway and Trails Construction Services for the amount of \$120,000 inclusive of NMGR. (Randy Lopez, Transmission & Distribution Operations Supervisor, rjlopez@santafenm.gov, 955-4246)

Public Utilities Committee – 4/3/2019
Finance Committee – 4/29/2019
City Council – 5/8/2019

MATTERS FROM THE PUBLIC

MATTERS FROM THE CITY ATTORNEY

MATTERS FROM STAFF

MATTERS FROM THE COMMITTEE

NEXT MEETING: Wednesday, May 1, 2019 at City Council Chambers

ADJOURN

PERSONS WITH DISABILITIES IN NEED OF ACCOMODATIONS, CONTACT THE CITY CLERK'S OFFICE AT 505-955-6520, FIVE (5) WORKING DAYS PRIOR TO THE MEETING DATE.

**SUMMARY OF ACTION
PUBLIC UTILITIES COMMITTEE
CITY HALL, CITY COUNCIL CHAMBERS
WEDNESDAY, APRIL 3, 2019, 5:00 PM**

<u>ITEM</u>	<u>ACTION</u>	<u>PAGE</u>
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APPROVAL OF CONSENT AGENDA	AMENDED/APPROVED	1-2
APPROVAL OF MINUTES	APPROVED	2
<u>CONSENT-ACTION CALENDAR</u>		
MONTHLY UPDATE OF CAPITAL IMPROVEMENTS PROJECTS	APPROVED ON CONSENT	2
UPDATE OF CURRENT WATER SUPPLY STATUS AND DROUGHT, MONSOON AND STORAGE.	APPROVED	2-4
WASTEWATER MANAGEMENT DIVISION MONTHLY UPDATE	APPROVED ON CONSENT	4
ENVIRONMENTAL SERVICES DIVISION MONTHLY UPDATE	APPROVED	4-7
WATER CONSERVATION PROGRAM SCORECARD UPDATE FOR JANUARY, FEBRUARY AND MARCH.	APPROVED ON CONSENT	7-8
REQUEST FOR APPROVAL OF CHANGE ORDER NO. 3 TO THE ORIGINAL CONSTRUCTION AGREEMENT 17-0673 FOR SUBSURFACE CONTRACTING, INC. FOR POTW ON-CALL REPAIR,	APPROVED	8

**REPLACEMENT AND TERM EXTENSION
FOR THE AMOUNT OF \$100,000 INCLUSIVE
OF NMGR.**

REQUEST FOR APPROVAL OF AMENDMENT NO. 1 TO THE ORIGINAL PSA ITEM # 19-0031 WITH GM EMULSION LLC FOR ON-CALL ROADWAY AND TRAILS CONSTRUCTION SERVICES FOR THE AMOUNT OF \$120,000 INCLUSIVE OF NMGR.	APPROVED	8-9
MATTERS FROM THE PUBLIC	NONE	9
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NEXT MEETING	MAY 1, 2019	9
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**PUBLIC UTILITIES COMMITTEE
CITY HALL, CITY COUNCIL CHAMBERS
WEDNESDAY, APRIL 3, 2019, 5:00 PM**

1. CALL TO ORDER

The meeting of the Public Utilities Committee was called to order at 5:00 pm by Chairman Councilor Christopher Rivera, at City Hall, City Council Chambers, on Wednesday, April 3, 2019, Santa Fe, New Mexico.

2. ROLL CALL

Members Present:

Councilor Christopher Rivera, Chair
Councilor Peter Ives
Councilor Renee Villarreal
Councilor Carol Romero-Wirth
Councilor JoAnne Vigil Coppler

Members Absent:

Others Present:

Shannon Jones, Director, Public Utilities Department
Stephanie López, Public Utilities Department
Marcos Martínez, Assistant City Attorney
Elizabeth Martin, Stenographer

NOTE: All items in the Committee packet for all agenda items are incorporated herewith to these minutes by reference. The original Committee packet is on file in the Public Utilities Department.

3. APPROVAL OF AGENDA

Mr. Jones said he would like to pull item 9 for a presentation.

MOTION A motion was made by Councilor Villarreal, seconded by Councilor Ives, to approve the agenda as amended.

VOTE The motion passed unanimously by voice vote

4. APPROVAL OF CONSENT AGENDA

Councilor Vigil Coppler pulled item 9 for discussion.

Councilor Romero-Wirth pulled items 7, 9, 11 and 12 for discussion.

MOTION A motion was made by Councilor Vigil Coppler, seconded by Councilor Villarreal, to approve the consent agenda as amended.

VOTE The motion passed unanimously by voice vote.

**5. APPROVAL OF MINUTES
MARCH 6, 2019**

MOTION A motion was made by Councilor Villarreal, seconded by Councilor Romero-Wirth, to approve the minutes as presented.

VOTE The motion passed by a voice vote of 3 yes and 2 abstentions. The 2 abstentions were Councilor Vigil Coppler and Councilor Ives as they were not present at the prior meeting.

CONSENT-ACTION CALENDAR

**6. MONTHLY UPDATE OF CAPITAL IMPROVEMENTS PROJECTS
Shannon Jones**

Approved on consent.

**7. UPDATE OF CURRENT WATER SUPPLY STATUS AND DROUGHT,
MONSOON AND STORAGE. Bill Schneider**

Councilor Romero-Wirth stated that she had heard that the reservoirs were full to over flowing and wanted to hear the report.

Mr. Schneider said there is a memo in packet, but he has some information beyond that. We have exceeded our average in terms of snow melt and water availability in the watershed. We are preparing to release water at the base of the dam and over the spillway. Under Shannon's leadership we have been very proactive in developing an integrated strategy over four divisions and the outcome is that we are doing calculations on daily averages and all monitoring assessments of dam conditions and predictions of how much water is released down the Santa Fe River. We are ensuing for public safety that all culverts are monitored for flooding and debris every day. We have notified the State Engineer's Office and are doing trainings. This is status quo.

Mr. Schneider said with the range of predictions we have we will have between 4 and 7 acre feet available between now and the end of July. That means we will have

full reservoirs this summer and be able to provide a full 1,000 acre feet to the Living River. One challenge is the Fishing Derby. The anticipated flows are three times the ideal relative to sustaining the fish and containing them so they are not washed down river. We will be meeting with Parks to ensure the Derby happens. It is a matter of when.

Councilor Romero-Wirth asked you said the reservoirs will be full.

Mr. Schneider said Nichols Reservoir will be full and we will release water over the spillway in 3 to 4 days. We evaluate how much water is flowing through the system. We have 35% capacity in McClure up stream and have to start evacuating water out of McClure too because the expected amount anticipated will exceed capacity. Probably we will be releasing water over the spillway there as well.

Councilor Ives said there seems to be some hesitancy to get to the point to release water over the spillway. Why is that.

Mr. Schneider said there is a slight hesitancy. There is the possibility of failure. Dam condition is always a concern

Councilor Ives said this says that regarding El Nino, the conditions are likely to continue until the spring of 2019 at 80% chance and the summer at 60% chance of a weak El Nino. What is a weak El Nino compared to what we have been having.

Mr. Schneider said he would rather defer that question to Rick Carpenter. We just received the updated weather report. The anticipated rainfall is to exceed 30% of the average. A moderate El Nino if you will.

Councilor Ives said he has a question about the sentence that speaks to normal when it comes to San Juan/Chama water.

Mr. Schneider said we have full assurances that we will have 100% this year. We get reports every 15th of the month. In their report they show that the full allocation will be exhausted.

Mr. Schneider said Rick has been participating with the new or revisited consortium of San Juan/Chama contractors who are working toward proactive and cost effective solutions. Rick will come to this Committee with an update at some point in the future.

Councilor Vigil Coppler said with regard to your statement about the Fishing Derby, she would like to request that someone on staff make a courtesy call to former Councilor Trujillo to let him know what the City is doing on this.

Mr. Jones said he will make contact with him. Right now the charts show peak

flow around that time.

Councilor Rivera asked has the Fishing Derby in the past always coincided with the free fishing day the State has.

Mr. Jones said yes, they are having conversations around that now. The State does that free day in the first part of June and the first part of September. We don't know right now if our Fishing Derby had to be at the same time. We are working on that.

Councilor Rivera asked as far as releasing water over the spillway are we receiving more runoff than capacity.

Mr. Schneider said correct. At Nichols we are releasing 15 million gallons now and the water is still raising. Standard operating procedures are that we start over the spillway now. Source of Supply is very active. They cleaned up the spillway and we are ready.

Councilor Rivera asked does this water in any way go towards what we are required to let downstream in the summer.

Mr. Schneider said it has been too early although the Living River time frame starts April 15th. Those debts can start now. We have sufficient water to provide for the Living River and acequias as well.

Mr. Puglisi said we are still in Article 7 of the Rio Grande Compact so we have to release or treat the water. It prohibits us from storing water above pre-compact limits. This keeps us in compliance.

MOTION A motion was made by Councilor Romero-Wirth, seconded by Councilor Ives, to approve the report.

VOTE The motion passed unanimously by voice vote.

8. WASTEWATER MANAGEMENT DIVISION MONTHLY UPDATE
Mike Dozier

Approved on consent.

9. ENVIRONMENTAL SERVICES DIVISION MONTHLY UPDATE
Shirlene Sitton

Chair Rivera asked Ms. Sitton to give her presentation.

Ms. Sitton said we are doing our Great American Annual Clean Up event in conjunction with the National event on April 13th. It is part of Keep America Beautiful. We hope you can join us. She has seen so many of you helping us in past. We have shirts for you sent by staff. She handed out the shirts to the Committee members.

Councilor Romero-Wirth said she just saw in the memo on the Refuse Recycling Collection Route and Service Management System, the last paragraph, you report you are gathering data for Pay As You Throw. What is the time frame on that and are we actually moving to that.

Ms. Sitton said Pay As You Throw is a model based on commercial trash where residential customers can pay based on the size of their trash cart. It reduces waste and increases recycling. There are a few barriers to that right now. Our new billing system will be incredible, but we need to have the data about trash cart sizes and serial numbers. She is really excited about this app. Rubicon is working with Recycling Partnership. They have given us a lot of technical support. Recycling Partnership is the premiere group around the country in improving recycling campaigns nationwide. This is a new app. We are trying to move to the cleanest recycling stream possible. We need serial numbers off of the carts. That will be a big project to get all the data to move to the new billing system. It will also improve how we know our inventory a great deal. She will also be able to combine gathering the recycling cart tagging and gathering some of the data we need to move to Pay As You Throw. We are just starting to look at this. We want to look at how full people's carts are. We are looking at ways to gather that data. If people are not filling their carts then we know we have x number of people who are interested in downsizing their carts. She is excited about what we might potentially be able to do.

Councilor Romero-Wirth asked so this is not something coming on for awhile.

Ms. Sitton said it won't be tomorrow.

Councilor Romero-Wirth asked the way our current system works how will you know if someone's can is full.

Ms. Sitton said there is no way to know that in either system. When we have people in the field we can gather that information.

Councilor Romero-Wirth asked Pay As You Throw is more about the size of your containers.

Ms. Sitton said yes, the bill is based on the size of your residential trash cart.

Councilor Romero-Wirth asked so a flat rate for the size of the cart.

Ms. Sitton said yes.

Councilor Romero-Wirth asked as you go back to figure out which carts belong to which people will you let the homeowners know the number for the cart that is associated with there account.

Ms. Sitton said that is not really necessary, but they can mark the number down. There will be mailers about the program. We are learning best practices from other cities mistakes.

Councilor Rivera said Pay As You Throw is something we started talking about three years ago. The environment has changed with the change in Administration. China is not accepting as much recyclables as they had been and that may throw a wrinkle in. We will continue to look into this until the Governing Body decides if we want to do it or not.

Councilor Ives said he noticed we have a composting plan at a senior center. It says you are hoping to expand the program over the next year. Tell us about that.

Ms. Sitton said we are just trying to keep our heads above water right now. Staff has been out there this week along with volunteers. If this is successful and lessons we learn from this then we will look at more City facilities that have food prepared on site where we may be able to do this.

Councilor Ives asked beyond City facilities into residences and neighborhoods is there anything planned.

Ms. Sitton said we encourage home composting. We can do education around that. The County does a good job with that. On our website is a link to the County information on composting.

Councilor Ives asked is there any reason for the City to look at incentivising that.

Ms. Sitton said you will see more education around it. At this moment she does not see a big reason to monitarily incentivize it. The more people can reduce the waste they produce, the better chance to reduce the size of the trash cart.

Councilor Vigil Coppler asked the Adopt A Median Program, What is going to happen to the people who have adopted a median right now.

Ms. Sitton said the Keep Santa Fe Beautiful Committee is still working on that program. She doesn't have anything to add from our last conversation. We will be looking at ways to offer people transition or grandfathering in those doing a good job. We are focusing now on major medians that are applicable that we want to bring in for the first phase. The kick off will be this fall. We don't have the bandwidth to do it right now.

Councilor Vigil Coppler said some of the adopters take it very seriously and some look dreadful. We want to make sure the dreadful ones don't get to do this again.

Ms. Sitton said that is why we are looking at this.

Councilor Vigil Coppler said the median on Rodeo Road just past Galiesto is very well kept. The adopter is very spirited. Right now there are Easter decorations there. On other holidays they do that as well. It is tastefully done. She is a realtor. She does not want to see her get booted off. People have to pay their own money for upkeep, but get great advertising from the sign.

Ms. Sitton said up front they pay for the sign. Part of the problem was that there was not even a good accounting of what medians were adopted. One of our staff members is working very hard on mapping the medians with GIS right now.

Councilor Vigil Coppler said it is one of the cheapest forms of advertising in town.

Councilor Villarreal said thanks for the update Shirleen. Are we doing the calendar this year.

Ms. Sitton said yes we are. We had a lot of issues creating the calendar and had our new Outreach Coordinator come on in December. She went to work on it right away. We had procurement issues as well. We purchased our own program to produce it ourselves and reduce costs. It is finished and at the printing office. We are in the last throws of working through the mailing issues in an effort to include everyone. We are calling it the "calendar different". It is late but still chock full of information.

Councilor Villarreal said she asks because she appreciates having it. It helps us to know about amnesty days.

Ms. Sitton said we did attach the information to carts one year. Last year we mailed it out and will have a much wider mailing distribution this year. We will have them at all the summer events as give-aways.

Councilor Villarreal asked Ms. Sitton to send her the information on Clean Up Day for her and so she can let her neighbors know.

MOTION A motion was made by Councilor Ives, seconded by Councilor Romero-Wirth, to approve the report.

VOTE The motion passed unanimously by voice vote.

10. WATER CONSERVATION PROGRAM SCORECARD UPDATE FOR JANUARY, FEBRUARY AND MARCH. Christine Chavez

Approved on consent.

- 11. REQUEST FOR APPROVAL OF CHANGE ORDER NO. 3 TO THE ORIGINAL CONSTRUCTION AGREEMENT 17-0673 FOR SUBSURFACE CONTRACTING, INC. FOR POTW ON-CALL REPAIR, REPLACEMENT AND TERM EXTENSION FOR THE AMOUNT OF \$100,000 INCLUSIVE OF NMGRT. Stan Holland**

Councilor Romero-Wirth said her question is the same for items 11 and 12. It is regarding the last sentence in the memo that says funds available as part of the 2020 budget, but we have not seen or approved the 2020 budget. Are we locking ourselves in.

Mr. Jones said the intention was not that in approving this. This is work the contractor needs to do. If you work in the streets you have to fix the streets. The intent is to get the agreements in place so there is no lapse in contracts with the switch of the fiscal year. If we have to do something different in the approval of the budget we will do that.

Mr. Holland said this is out of operating funds, not capital funds.

Mr. Martinez said there is always an approval clause in the contract so that if Council does not approve the money the contract is not binding on the City.

Councilor Romero-Wirth said it is clear that there is a lot of stuff we have to do. She understands that.

Councilor Rivera asked since this is an Enterprise Fund versus the General Fund does that make a difference.

Mr. Martinez said in neither case does it tie the hands of the Council. Stan and Shannon have made a good case for approval.

MOTION A motion was made by Councilor Romero-Wirth, seconded by Councilor Ives, to approve the request.

VOTE The motion passed unanimously by voice vote.

- 12. REQUEST FOR APPROVAL OF AMENDMENT NO. 1 TO THE ORIGINAL PSA ITEM # 19-0031 WITH GM EMULSION LLC FOR ON--CALL ROADWAY AND TRAILS CONSTRUCTION SERVICES FOR THE AMOUNT OF \$120,000 INCLUSIVE OF NMGRT. Randy Lopez**

MOTION A motion was made by Councilor Romero-Wirth, seconded by Councilor

Ives, to approve the request.

VOTE The motion passed unanimously by voice vote.

13. MATTERS FROM THE PUBLIC

None.

14. MATTERS FROM THE CITY ATTORNEY

None.

15. MATTERS FROM STAFF

None.

16. MATTERS FROM THE COMMITTEE

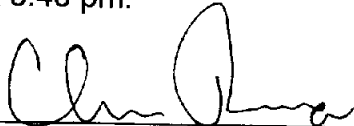
Councilor Ives said he would like to introduce a Resolution authorizing the sale and consumption of beer, cider and wine at the Santa Fe Railyard Park during the Santa Fe Institute's Interplanetary Festival on June 14-16, 2019, pursuant to section 23.6.2 (B) SFCC 1987.

Councilor Ives said it will be a fun filled time with concerts and film screenings. It is all free.

**17. NEXT MEETING
WEDNESDAY, MAY 1, 2019**

18. ADJOURN

There being no further business before the Committee the meeting adjourned at 5:46 pm.



Councilor Christopher Rivera, Chair



Elizabeth Martin, Stenographer